

MINUTES  
Of the Regular Meeting of  
The Claiborne Parish Police Jury  
February 4, 2015  
Homer, LA 71040

The Claiborne Parish Police Jury met in regular session in the Jury Chambers of the Police Jury Complex, located at 507 West Main Street in Homer, LA at 10:00 a.m. on the Fourth day of February 2015. On being called to order by President, Scott Davidson, the following jurors were present:

D'Arcy Stevens, Mark Furlow, Robert "Bob" McDaniel, Joe Sturges, Lavelle Penix, George Tigner, III, Jerry Adkins and Rev. Willie Young, Sr.

Roy Mardis was absent.

President Scott Davidson welcomed Mr. George Tigner, III to the District #7 seat on the Police Jury. (Replacing Town of Homer Mayor Roy Lewis)

There were 17 others in attendance which included, Secretary-Treasurer Dwayne R. Woodard, Road Superintendent Tommy Durrett, Sheriff Ken Bailey, Mrs. Jodie Heigle of the Claiborne Parish OOCs, Mrs. Cathy Greeson of OEP, Mrs. Teresa Raley and Mr. Lee Faulk of the Claiborne 4-H, Mrs. Jackie Roberts of the Haynesville News, Parish & District Attorney Mr. Danny Newell, Coach Tracy Jackson, Coach Tony Gantt, and Coach David Franklin of the Haynesville High School Golden Tornadoes, Rev. Terry Willis of Homer, Mr. Sonny Greeson of Lisbon, and Mr. Chic Hines of Haynesville.

The meeting was opened with a word of Prayer led Rev. Willie Young, Sr., followed by the Pledge of Allegiance led by Mr. George Tigner, III.

Upon motion by Mark Furlow, duly seconded by Lavelle Penix, the Jury unanimously voted to adopt the Regular agenda as presented.

Upon motion by Joe Sturges, duly seconded by Lavelle Penix, the Jury unanimously voted to amend the regular agenda and add the following:

1. Change to CPPJ Employee manual regarding driver's license reporting requirements.
2. Request from CDC via email on 1/29/2015 for use of office space one (1) day a week for OJT in Claiborne Parish.
3. Request from the Claiborne Parish School Board, in a letter dated 1/30/2015, requesting help with repairing a driveway at 2991 Hwy 540 in the Ruple Community that is used as a bus turn-a-round. Work will be done on a reimbursement basis.

Upon motion by Lavelle Penix, duly seconded by Joe Sturges., the Jury unanimously approved the consent agenda as follows:

1. Approval of the January 5, 2015 special called meeting minutes.
2. Payment of the January 7, 2015 regular meeting minutes.
3. Payment of the January 2015 bills as approved by the Claims Committee.
4. Request from the Town of Haynesville, in a letter dated January 9, 2015, requesting that the Police Jury deliver (2) two loads of Cold Mix and (2) two loads of Pit Run to the city shop located on Spring Street. (under our standard reimbursement basis)

5. Request from the Claiborne Parish Relay for Life, in a letter dated January 20, 2015, requesting the use of the Court House square on Saturday, April 18, 2015 from 9:00 am to 8:00 pm for its annual fundraising event. (already approved by Judge Jennifer Clason and District Attorney Danny Newell)

**Regular Agenda**

Upon motion by George Tigner, III, duly seconded by Mark Furlow, the Jury unanimously approved the change to the CPPJ Employee manual regarding driver’s license reporting requirements which would require all Parish employees’s to report any traffic violations received during and off working hours.

Upon motion by Lavelle Pemex, duly seconded by Joe Sturgis, the Jury unanimously tabled the request from the CDC via email on 1/29/2015 for use of office space one (1) day a week for OJT in Claiborne Parish until the March 2015 meeting for the Building and Grounds Committee to discuss this first.

Upon motion by Joe Sturgis, duly seconded by Robert McDaniel, the Jury unanimously approved the request from the Claiborne Parish School Board, in a letter dated 1/30/2015, requesting help with repairing a driveway at 2991 Hwy 540 in the Rumples Community that is used as a bus turn-a-round. The work will be done on a reimbursement basis.

Upon motion by Joe Sturgis, duly seconded by Mark Farlow and Robert McDaniel, the Jury unanimously approved Resolution 2015 – 001 – A Special Resolution Declaring February 4, 2015, Golden Tornado Day in Claiborne Parish

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RESOLUTION 2015-001

A Special Resolution Declaring February 4, 2015 Golden Tornado Day In Claiborne Parish In Honor of Haynesville Golden Tornado Winning the Louisiana 1A State Championship in Football on Friday, December 12, 2014.

WHEREAS, the Claiborne Parish Police Jury declares this day, February 4, 2015, Golden Tornado Day in honor of the Haynesville High School Golden Tornado Football Team winning the 2014 1A State Championship at the Superdome in New Orleans against the Mangham High School Dragons by a score of 16-0, which capped a tremendous 13-1 season; and

WHEREAS, this was the Golden Tornado’s 17<sup>th</sup> Louisiana High School State Football Championship Title; and

WHEREAS, Haynesville High School has previously won the Louisiana Football State Championship in 1924, 1929, 1936, 1970, 1971, 1984, 1987, 1990, 1991, 1993, 1994, 1995, 1996, 2000, 2009 and 2013; and

WHEREAS, this achievement has brought great honor and recognition to Haynesville High School, to the Town of Haynesville, and to the citizens of Claiborne Parish; and

WHEREAS, this accomplishment was largely due to the team sportsmanship of the players, coaches, school administration, faculty, student body, and the support from their great fans of the Town of Haynesville and Claiborne Parish; and

NOW, THEREFORE BE IT RESOLVED that the Claiborne Parish Police Jury does hereby officially recognize and congratulate the players of the Haynesville High Golden Tornado Football Team, Head Coach David Franklin and his Coaching Staff, the Trainers and Support Staff, HHS Principal Tony Garland and the Haynesville High School Faculty and Student Body.

BE IT FURTHER RESOLVED that a framed copy of this resolution be given to Haynesville High School for future display.

Upon motion by Joe Sturgis, duly seconded by Robert McDaniel & Mark Farlow, the motion unanimously carried and was officially adopted by the Claiborne Parish Police Jury meeting in a regular scheduled session on Wednesday February 4, 2015.

Yeas – 9      Nays – 0      Abstain – 0      absent – 1

Dwayne R. Woodard  
Secretary-Treasurer

Scott Davidson  
President

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President Scott Davidson read a notice from Representative Patrick Jefferson offering his assistance in filing any local bill on the Police Jury’s behalf; the deadline is the middle of February to file these bills.

Upon motion by Lavelle Pemex, duly seconded by Mark Farlow, the Jury unanimously tabled the request from Claiborne Parish Fire District #5, in a letter dated January 12, 2015, requesting help clearing a ROW on Ford Road to a dry hydrant until the March 2015 meeting to find out more about what needs to be cleared.

Upon motion by Jerry Adkins, duly seconded by Joe Sturges, the Jury unanimously approved the request from the Claiborne Parish Library Board of Control, in a letter dated January 16, 2015, requesting that Mrs. Trudy W. Clark of Haynesville and Mrs. Janis Daniels of Summerfield be reappointed to serve 5 year term to the Board of Control ending December 31, 2020.

Upon motion by Jerry Adkins, duly seconded by George Tigner, III, the Jury unanimously approved the request from Claiborne Parish Fire District #6, in a letter dated January 20, 2015, requesting that the Police Jury appoint Mr. Steve Aycock to the Board of Directors for a (2) two year term ending December 31, 2016. (Replacing Brandon Forgery who moved to Haughton)

Upon motion by Lavelle Penix, duly seconded by Joe Sturges, the Jury unanimously approved the Approval of the Parish’s 2015 Assurance Letter to LADOTD for participation in any transportation project administered by the LADOTD in which Federal dollars are used.

Upon motion by Lavelle Penix, duly seconded by Joe Sturges, the Jury unanimously approved the 2015 Culvert Bids- Plastic Type to Coburn’s Supply in the following sizes and amount:

N-12 – HDPE TYPE – CORRUGATED DUAL-WALL CULVERTS

<u>DIAMETER</u>	<u>PRICE PER FT</u>	<u>COMPANY</u>	
12”	\$ 5.09	Coburn’s	Ruston, LA
15”	\$ 6.70	Coburn’s	Ruston, LA
18”	\$ 9.56	Coburn’s	Ruston, LA
24”	\$ 14.59	Coburn’s	Ruston, LA
36”	\$ 29.08	Coburn’s	Ruston, LA
42”	\$ 42.49	Coburn’s	Ruston, LA
48”	\$ 48.56	Coburn’s	Ruston, LA
54”	No Bid	Coburn’s	Ruston, LA
60”	\$ 78.28	Coburn’s	Ruston, LA

Upon motion by Lavelle Penix, duly seconded by Robert McDaniel, the Jury unanimously approved the 2015 Culvert Bids – Metal Type to Wilson Culverts in the following sizes and amount:

10 GA CORRUGATED METAL CULVERTS:

<u>DIAMETER</u>	<u>PRICE</u>	<u>COMPANY</u>
36”	\$41.47 LF	Wilson
48”	\$55.25 LF	Wilson

<b>60"</b>	\$69.05 LF	<b>Wilson</b>
<b>72"</b>	\$82.89 LF	<b>Wilson</b>

12 GA CORRUGATED METAL CULVERTS:

<u>DIAMETER</u>	<u>PRICE</u>	<u>COMPANY</u>
<b>36"</b>	\$ 33.30 LF	<b>Wilson</b>
<b>48"</b>	\$ 44.14 LF	<b>Wilson</b>
<b>60"</b>	\$55.69 LF	<b>Wilson</b>
<b>72"</b>	\$ 66.55 LF	<b>Wilson</b>

14 GA CORRUGATED METAL CULVERTS:

<u>DIAMETER</u>	<u>PRICE</u>	<u>COMPANY</u>
<b>36"</b>	\$24.56LF	<b>Wilson</b>
<b>48"</b>	\$32.81 LF	<b>Wilson</b>
<b>60"</b>	\$48.13 LF	<b>Wilson</b>
<b>72"</b>	\$58.25 LF	<b>Wilson</b>

Upon motion by Rev. Willie Young, Sr., duly seconded by Joe Sturges, the Jury unanimously approved the acceptance and awarding of the lowest qualified bid for the duly advertised bid for the roof replacement at the Claiborne Parish Court House in the amount of \$30,624.11 to Garcia Construction of Homer. (Insurance will cover \$28,639 of the cost)

Upon motion by Mark Furlow, duly seconded by Robert McDaniel, the Jury unanimously approved the acceptance and awarding of the lowest qualified bid for the duly advertised bid for the rehab of the exterior of the CPPJ Administrative Building in the amount of \$96,500 to Garcia Construction of Homer. (LGAP Funds will cover \$49,800)

Upon motion by Lavelle Penix, duly seconded by Joe Sturges, the Jury unanimously approved the recommendation from the Garage Committee, the request from Road Superintendent Tommy Durrett to legally advertise for the weeks of February 12, 19, and 26<sup>th</sup> and bid opening March 3, 2015 to surplus the following Hwy Dept. equipment:

12 x 28 Ahearn Building, 14 x 60 Office Building, Two (2) six foot bush hog cutters, 2008 JD 5303 4WD tractor S/N#u008962 and Broce RJ-300 S/N#88301

Upon motion by Lavelle Penix, duly seconded by Joe Sturges, the Jury unanimously approved the request from Road Superintendent Tommy Durrett for the following merit raises for the following Hwy Dept personnel – Truck Driver Terry Mitchell \$0.50 to \$12.75 per hour, Mechanic Helper Brent Kauffman \$0.25 to \$11.25 per hour, Inmate Supervisor Travis Kimp \$0.75 to \$12.00 per hour and Truck Driver Jim Garner \$0.25 to \$13.50 per hour.

Upon motion by Lavelle Penix, duly seconded by George Tigner, III, the Jury unanimously agreed to table the request for back-door trash pick-up for Colonial and Johnnie Rabb of 567 Mulnix Switch Rd, Athens so Road Superintendent Tommy Durrett can get with Republic Waste to see if this service will be possible.

Upon motion by Lavelle Penix, duly seconded by Jerry Adkins, the Jury unanimously voted to change the model # of the tractor to purchase to John Deere 5055 on state contract due to the length of time it would take to get the 5065.

Upon motion by Lavelle Penix, duly seconded by Joe Sturges, the Jury unanimously tabled the presentation of a Conveyance Record Scanning and Indexing Solution Proposal prepared for the Claiborne Parish Clerk of Court to let the Finance Committee research this and bring it back to the Jury in the March 2015 meeting.

Secretary-Treasurer Dwayne Woodard read a thank you letter from Health Unit Director, Mrs. Erin White, thanking the Jury for approving the new office chairs and the new blinds for the Health Unit.

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### ITEM #25 –February 4, 2015 – AGENDA

#### SECRETARY-TREASURER – UPDATE ON GRANTS AND OTHER ITEMS

1. LGAP Projects –

North Claiborne Hospital Service District  
Contract #1213-CLB-0001 Amount - \$45,000  
Project – emergency power generator for clinic building  
Status – contract awarded to TGS Contractors and construction is complete and we are in the process of seeking reimbursement and filing the close-out papers.

CPSO – Criminal Investigation Division Building  
Contract #1213-CLB-0002 Amount - \$27,560  
Project – removal of rood top curb unit in training room and resealing of front outer brick  
Status – Bid awarded to Pro-Build Construction of Homer for \$31,626.

CPPJ – Police Jury Administration Building  
Contract #1314-CLB-0001 Amount - \$49,800  
Project – repairs/renovations to the exterior of the PJ Administration Building  
Status – pre-bid conference on January 20 with advertisement on 1/8, 1/15 & 1/22

2. CWEF Projects

Central Claiborne Water System  
Contract #1112-CWEF-CLB-0002  
Amount - \$40,000  
Project – drill new well  
Status – no activity since the Central Claiborne has been unable to acquire additional monies needed to drill well.

Middle Fork Water System  
Contract #1213-CWEF-CLB-0001  
Amount - \$45,000  
Project – water system improvements  
Status – should go to bid in the next 60 days

3. Sales Tax Collections for December 2014 – net of \$74,185 from gross collections of \$76,087 on taxable sales of \$7,247,543.

Net sales tax collections for November 2014 – \$63,522 – increase \$10,663 (16.79%)  
Net sales tax collections for December 2013 - \$74,617 – decrease \$432 (-00.58%)

4. Cash position at January 31, 2015 - \$8,560,814  
Cash position at January 31, 2014 - \$8,891,978 (decrease of \$-331,164)  
Cash position at December 31, 2014 - \$6,537,119 (increase of \$2,023,695)

See Deposit Balances by Institution for breakdown at January 31, 2014 –

5. Total Receipts for the month of January 2015 – \$2,443,371

6. Upcoming important dates and meetings I plan to attend –

2/6 – CPHSD #3 Board Training – Library  
2/12 – CPSO Planning Committee Meeting - CPPJ  
2/17 – Economic Development Board Meeting  
2/19 – CPHSD#3 Board Meeting – Butch Bay’s Training Center – Summerfield, LA  
2/23 – Committee Meetings  
3/4 – Regular Meeting

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Additional Public Comment:

Juror D’Arcy Stevens expressed his appreciation for the Haynesville Tornado Football Team and said it was an honor to have a team from Claiborne Parish win State and have such an excellent tradition on the gridiron that few in the state can match.

Juror George Tigner, III, thanked the Jury for selecting him to fill the remaining portion of Roy Lewis’ term.

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Upon motion by Joe Sturges, duly seconded by George Tigner, III, the meeting was adjourned.

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Dwayne R. Woodard  
Secretary–Treasurer

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Scott Davidson  
President