

MINUTES
Of the Regular Meeting, of
The Claiborne Parish Police Jury
10:00 a.m.
January 11, 2023
Police Jury Chambers
507 West Main Street
Homer, LA 71040

The Claiborne Parish Police Jury met in regular session in the Jury Chambers of the Claiborne Parish Police Jury Complex, located at 507 West Main Street in Homer, LA at 10:00 a.m. on the morning of the 11th of January 2023, on being called to order by 2022 President Scott Davidson, the following Jurors were present:

James Laird, Mark Furlow, Kevin Gray, Mary McDaniel, Paul Cook, Tommy Sanders, and Gil Dowies.

District Seven Juror Joseph Merritt, Jr., and District Ten Juror Rev. Willie Young, Sr. were absent.

There were 19 others in attendance which included Secretary-Treasurer Dwayne R. Woodard, Parish Road Superintendent Tommy Durrett, CPPJ Road Foremen Mr. Chad Verdin and Mr. Brant Cupp, Director of Libraries Mrs. Pam Suggs, Claiborne Parish District Attorney Danny Newell, Tax Assessor Bob Robinson, Claiborne Parish Director of OEP/Homeland Security Dennis Butcher, OOCs Director Mrs. April Childress, Claiborne Parish Coroner Dr. Mark Haynes, Claiborne Parish Constable Gary English, CMMC CEO Mrs. Tina Haynes, Mr. John Monzingo of the Claiborne Parish 4-H, Parish Mechanic Helper Retiree Mr. Brent Kauffman, Town of Haynesville Mayor Roderick Hampton, Mrs. Kathy Hightower and Ms. Jackie Roberts of Guardian Journal, and Mr. Roy Lewis.

The meeting was opened with a word of Prayer led Mary McDaniel, followed by the Pledge of Allegiance led by Paul Cook.

Upon motion by Tommy Sanders, duly seconded by Kevin Gray, the Jury unanimously voted to adopt the agenda as presented.

At this time 2022 President Scott Davidson turned the meeting over to 2022 Vice-President Mark Furlow to start the process of electing the 2023 officers of the Claiborne Parish Police Jury.

2022 Vice-President Mark Furlow opened the floor for nominations for the 2023 President of the Police Jury.

District Eight Juror Tommy Sanders nominated District Six Juror Scott Davidson for the position of President which was duly seconded by District Four Juror Mary McDaniel.

Upon motion by District Nine Juror Gil Dowies, duly seconded by District Three Juror Kevin Gray the Jury unanimously approved that the floor be closed to nominations for 2023 President.

By acclamation District Six Juror Scott Davidson was elected as the 2023 President of the Claiborne Parish Police Jury.

At this time 2022 Vice-President Mark Furlow turned the meeting back over to 2023 President Scott Davidson.

President Scott Davidson opened the floor for nominations for the 2023 Vice-President of the Police Jury.

District Eight Juror Tommy Sanders nominated District Two Juror Mark Furlow for the position of Vice-President which was duly seconded by District Three Juror Kevin Gray.

Upon motion by District Eight Juror Tommy Sanders, duly seconded by District Three Juror Kevin Gray, the Jury unanimously approved that the floor be closed to nominations for 2023 Vice-President.

By acclamation District Two Juror Mark Furlow was elected as the 2023 Vice-President of the Claiborne Parish Police Jury.

Upon motion by Gil Dowies, duly seconded by Mark Furlow, the Jury unanimously approved the following consent agenda:

Consent

1. Approval of the December 7, 2022, regular meeting minutes.
2. Payment of the December 2022 bills as approved by the Claims Committee.

Regular Agenda

President Scott Davidson read aloud a notice that all Jurors and Parish Employees are required to complete one (1) hour of required ethics training by December 31, 2023.

President Scott Davidson reminded everyone that one (1) hour of Preventing Sexual Harassment Training is required to be completed by December 31, 2023, by all Parish Employees and that Parish Department Heads and Police Jury Officers have a two (2) hour training requirement.

Upon motion of Kevin Gray, duly seconded by James Laird, the Jury unanimously approved the President's appointments for the following 2023 Committees of the Claiborne Parish Police Jury.

CLAIBORNE PARISH POLICE JURY – 2023 COMMITTEE ASSIGNMENTS

Revised – January 2023

Scott Davidson, President – ex-officio all

BUILDINGS & GROUNDS

Kevin Gray, Chair
Tommy Sanders
Paul Cook
Joe Merritt
James Laird

CLAIMS

Joe Merritt, Chair - General
Kevin Gray – Buildings & Grounds
Mary McDaniel - Library
Paul Cook – Road & Equipment
James Laird – alternate
Gil Dowies - alternate

FINANCE

Gil Dowies, Chair
Mark Furlow
Paul Cook
Rev. Willie Young
Kevin Gray

GARAGE

Paul Cook, Chair
James Laird
Mark Furlow

Tommy Sanders
Kevin Gray

GRANTS

Tommy Sanders, Chair
Rev. Willie Young
Joe Merritt
Gil Dowies
Mary McDaniel

HOUSING

Committee is comprised of the Jury as a whole.

PERSONNEL

Mark Furlow, Chair
Gil Dowies
James Laird
Rev. Willie Young
Mary McDaniel

ROAD

Committee is comprised of the Jury as a whole.

Upon motion by Mark Furlow, duly seconded by Paul Cook, the Jury unanimously approved the meeting dates for 2023.

2023 Meeting Dates

- February 8, 2023 – agenda closed at noon on February 3, 2023
- March 8, 2023 – agenda closed at noon on March 3, 2023
- April 5, 2023 – agenda closed at noon on March 31, 2023
- May 10, 2023 – agenda closed at noon on May 25, 2023
- June 7, 2023 – agenda closed at noon on June 2, 2023
- ^July 12, 2023 – agenda closed at noon on June 30, 2023
- August 9, 2023 – agenda closed at noon on August 4, 2023
- *September 13, 2023 – agenda closed at noon on September 1, 2023
- October 4, 2023 – agenda closed at noon on September 29, 2023
- November 8, 2023 – agenda closed at noon on November 3, 2023
- December 6, 2023 – agenda closed at noon on December 1, 2023
- January 10, 2024 – agenda closed at noon on January 5, 2023

^Change based on the 4th of July Holiday

*Change based on the date needed for the Board of Review of the Tax Roll

Upon motion by Mary McDaniel, duly seconded by Gil Dowies, the Jury unanimously approved the following employee/office Holidays for the Claiborne Parish Police Jury for the 2023 year.

2023 Holiday Dates

- *Employee’s Birthday
- 2022 New Year’s Day – observed Monday, January 2, 2023
- MLK Day – Monday, January 16, 2023
- Mardi Gras – Tuesday, February 21, 2023
- Good Friday – Friday, April 7, 2023

Memorial Day – Monday, May 29, 2023
 Juneteenth – Monday, June 19, 2023
 Independence Day – Tuesday, July 4, 2023
 Labor Day – Monday, September 4, 2023
 Thanksgiving Holiday -Wednesday, November 22nd – Friday, November 24th
 Christmas Holiday – Friday, December 22nd – Friday, December 29th
 2024 New Year’s Day – Monday, January 1, 2024

*Regular Full-time Employees Only

Upon motion by Gil Dowies, duly seconded by Paul Cook, the Jury unanimously approved Ordinance No. 795 – Adoption of the 2023 Operating Budget for the Claiborne Parish Police Jury.

THUS INTRODUCED by Juror Gil Dowies and duly seconded by Juror Paul Cook at a regular meeting of the Police Jury of the Parish of Claiborne, Louisiana on January 11, 2023.

For: (8) Laird, Furlow, Gray, McDaniel, Cook, Davidson, Sanders and Dowies
 Against: (0) None
 Absent: (2) Merritt and Young
 Abstain: N/A

ORDINANCE NO. 795

AN ORDINANCE ADOPTING AN OPERATING BUDGET OF REVENUE AND EXPENDITURES FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2023, AND ENDING ON DECEMBER 31, 2023

BE IT ORDAINED by the Police Jury of Claiborne Parish, Louisiana, in a regular called session, the Ordinance adopting an Operating Budget for Revenues and Expenditures for the fiscal year beginning January 1, 2023 and ending December 31, 2023.

Section I. The following detailed estimate of Revenues and Expenditures for the Fiscal Year beginning January 1, 2023, and ending December 31, 2023, be and the same is hereby adopted and known as an operating budget for the Claiborne Parish Police Jury during the same period is as follows:

Revenues		
Taxes:		
Ad valorem	\$2,634,800	
Sales & use	773,400	
Other	3,700	
Licenses and permits	116,100	
Intergovernmental revenues	1,986,900	
State revenue sharing	94,200	
Fines and forfeitures	307,300	
Grants and awards	933,800	
Other revenues	103,400	
Use of property and money	136,600	
Total Revenues		\$7,090,200
Expenditures		
General government:		
Legislative	138,500	
Judicial	739,900	

Elections	41,300	
Finance and administrative	432,400	
Other general government	393,700	
Public safety	518,800	
Public works	2,673,700	
Sanitation	767,000	
Health and welfare	20,700	
Culture and recreation	3,557,200	
Economic development and assistance	79,500	
Debt service	461,000	
Grants and rewards	845,900	
Conservation	7,200	
Total Expenditures		<u>10,676,800</u>
Excess (Deficiency) of Revenues Over Expenditures		(3,586,600)
Other Financing Sources (Uses)		
Proceeds from borrowing	3,000,000	
Operating transfers in	900,000	
Operating transfers out	<u>(900,000)</u>	
Total Other Financing		
Sources (Uses)		<u>3,000,000</u>
Excess (Deficiency) of Revenues and Other Sources Over Expenditures and Other Uses)		(586,600)
Contingency	-	
Fund Balance at Beginning of Year		<u>11,484,398</u>
Fund Balance at End of Year		<u><u>\$10,897,798</u></u>

Section 2. The adoption of this operating budget of expenditures be and the same is hereby declared to operate as an appropriation of the amount therein set forth within the terms of the budget classification.

Section 3. Amounts are available for expenditures to the extent that is included within the 2023 budget.

Section 4. The Police Jury will exercise control over expenditures at the functional level.

THUS ADOPTED at a regular meeting of the Police Jury of the Parish of Claiborne, Louisiana on January 11, 2023.

/s/Dwayne R. Woodard
SECRETARY-TREASURER

/s/Scott Davidson
PRESIDENT

Upon motion by Tommy Sanders, duly seconded by Paul Cook, the Jury unanimously approved Resolution 2023-001 – A Resolution Authorizing Signature Authority on the Parish’s Demand Deposit Accounts Effective January 11, 2023.

RESOLUTION 2023-001

A RESOLUTION AUTHORIZING THE PRESIDENT AND VICE PRESIDENT OF THE CLAIBORNE PARISH POLICE JURY TO HAVE SIGNATURE AUTHORITY ON ALL OF THE PARISH’S BANK ACCOUNTS AND INVESTMENT ACCOUNTS EFFECTIVE JANUARY 11, 2023

WHEREAS, the Claiborne Parish Police Jury elected new officers as of January 11, 2023;

WHEREAS, the Claiborne Parish Police Jury requires two signatures on all of the Parish’s bank accounts (demand accounts and certificates of deposit);

WHEREAS, the signatures shall be one (1) of the Secretary-Treasurer or Assistant Secretary-Treasurer and either the Parish President or Vice-President or both executive officers;

BE IT HEREBY RESOLVED that the Claiborne Parish Police Jury AUTHORIZES the President Scott Davidson, Vice-President Mark Furlow, Secretary-Treasurer Dwayne R. Woodard, and Assistant Secretary-Treasurer Shelia W. Washington to sign checks on the Parish’s demand accounts on behalf of the Claiborne Parish Police Jury.

Upon a motion by Tommy Sanders and duly seconded by Paul Cook this motion was carried and officially adopted by the Claiborne Parish Police Jury meeting in regular session convened on Wednesday, January 11, 2023.

Yeas – (8) Laird, Furlow, Gray, McDaniel, Cook, Davidson, Sanders, and Dowies

Nays – (0) None

Abstain – N/A

Absent – (2) Merritt and Young

/s/Dwayne R. Woodard
Secretary-Treasurer

/s/Scott Davidson
President

Upon motion by Kevin Gray, duly seconded by Mark Furlow, the Jury unanimously approved Resolution 2022 – 002 – A Resolution Authorizing the President, Vice-President, and Secretary-Treasurer of the Claiborne Parish Police Jury to Have Signature Authority on Any and All Resolutions and Documents Concerning the Operations of the Parish for the Calendar Year 2023.

RESOLUTION 2023-002

A RESOLUTION AUTHORIZING THE PRESIDENT, VICE PRESIDENT, AND SECRETARY-TREASURER OF THE CLAIBORNE PARISH POLICE JURY TO HAVE SIGNATURE AUTHORITY ON ANY AND ALL RESOLUTIONS CONCERNING THE OPERATION OF THE PARISH FOR THE CALENDAR YEAR 2023

WHEREAS, the Claiborne Parish Police Jury elected new officers as of January 11, 2023;

WHEREAS, the Claiborne Parish Police Jury requires signatures on certain resolutions and formal documents during the year concerning the operation of the Parish and its activities;

WHEREAS, the signatures shall be one (1) of the Secretary-Treasurer, the Parish President or Vice-President or a combination of any two (2) executive officers;

BE IT HEREBY RESOLVED that the Claiborne Parish Police Jury AUTHORIZES the President Scott Davidson, Vice-President Mark Furlow and Secretary-Treasurer Dwayne R. Woodard to sign documents on behalf of the Claiborne Parish Police Jury.

Upon a motion by Kevin Gray and duly seconded by Mark Furlow this motion was carried and officially adopted by the Claiborne Parish Police Jury meeting in regular session convened on Wednesday, January 11, 2023.

Yeas – (8) Laird, Furlow, Gray, McDaniel, Cook, Davidson, Sanders, and Dowies

Nays – (0) None

Abstain – N/A

Absent – (2) Merritt and Young

/s/Dwayne R. Woodard
Secretary-Treasurer

/s/Scott Davidson
President

Upon motion by Kevin Gray, duly seconded by Mary McDaniel, the Jury unanimously approved Resolution 2023 – 003 – A Resolution Authorizing the Executive Director of the Claiborne Parish Office of Community Services, Mrs. April Childress, to Sign and Execute Any Documents on Behalf of Claiborne Parish Concerning the Operation of Said Office for the Calendar Year 2023.

RESOLUTION 2023-003

A RESOLUTION AUTHORIZING APRIL CHILDRESS AS EXECUTIVE DIRECTOR OF THE CLAIBORNE PARISH OFFICE OF COMMUNITY SRVICES TO SIGN AND EXECUTE ANY DOCUMENTS ON BEHALF OF CLAIBORNE PARISH CONCERNING THE OPERATIONS OF SAID OFFICE FOR THE CALENDAR YEAR 2023

WHEREAS, the Claiborne Parish Police Jury has hired Mrs. April Childress effective August 18, 2021, to fill the title of OOCs Executive Director;

BE IT HEREBY RESOLVED that the Claiborne Parish Police Jury AUTHORIZES the Executive Director, Mrs. April Childress to sign and execute documents on behalf of the Claiborne Parish Police Jury relating to the day-to-day operations of the Office of Community Services; including any grants or grants related documents for the Calendar Year of 2023.

Upon a motion by Kevin Gray and duly seconded by Mary McDaniel this motion was carried and officially adopted by the Claiborne Parish Police Jury meeting in regular session convened on Wednesday, January 11, 2023.

Yeas – (8) Laird, Furlow, Gray, McDaniel, Cook, Davidson, Sanders, and Dowies

Nays – (0) None

Absent – (2) Merritt and Young

Abstain – N/A

/s/Dwayne R. Woodard
Secretary-Treasurer

/s/Scott Davidson
President

Upon motion by Gil Dowies, duly seconded by Tommy Sanders, the Jury unanimously approved Resolution 2023 – 004 – A Resolution to Grant Express Authority to Legal Representative to Sign Uninsured/Underinsured Motorist Bodily Injury Coverage Form for the CPPJ.

RESOLUTION 2023-004

**TO GRANT EXPRESS AUTHORITY
TO LEGAL REPRESENTATIVE TO SIGN
UNINSURED/UNDERINSURED MOTORIST BODILY INJURY COVERAGE FORM**

WHEREAS the Claiborne Parish Police Jury (the “Police Jury”) desires to reject Uninsured/Underinsured Motorists Bodily Injury Coverage (“UMBI”) by completing the Uninsured/Underinsured Motorist Bodily Injury Coverage Form (the “UM Rejection Form”) issued by the Louisiana Department of Insurance;

WHEREAS, pursuant to La. R.S. 22:1295, a legal representative of the Police Jury is authorized to sign the UM Rejection Form;

NOW, THEREFORE, BE IT RESOLVED that the Police Jury hereby expressly authorizes Dwayne R. Woodard (the “Legal Representative”), who serves as the Secretary/Treasurer for the Police Jury, to act as the legal representative for the Police Jury in completing and signing the UM Rejection Form.

BE IT FURTHER RESOLVED that the Legal Representative is hereby expressly authorized to reject UMBI on behalf of the Police Jury.

Said Resolution having been introduced and considered on the 11th day of January 2023 upon motion of Gil Dowies and duly seconded by Tommy Sanders; public hearing on said Resolution having been held; the title of said Resolution having been read; said Resolution having been considered, and a record vote having been taken, the results of which were:

YEAS: (8) Laird, Furlow, Gray, McDaniel, Cook, Davidson, Sanders, and Dowies

NAYS: (0) None

ABSENT: (2) Merritt and Young

ABSTAIN: N/A

THUS DONE AND ADOPTED at regular meeting of the Claiborne Parish Police Jury, Claiborne Parish, Louisiana, on the 11th day of January 2023.

/s/Dwayne R. Woodard
Secretary-Treasurer
Claiborne Parish Police Jury

Date: January 11, 2023

Upon motion by Mary McDaniel duly seconded by Paul Cook, the Jury unanimously approved Resolution 2023 – 005 – A Resolution Ordering and Calling a Special Election to be Held in Claiborne Parish, State of Louisiana, to Authorize the Levy of a Special Tax Therein on Saturday, April 29, 2023

The following resolution was offered by Mary McDaniel and seconded by Paul Cook:

RESOLUTION 2023-005

A resolution ordering and calling a special election to be held in the Parish of Claiborne, State of Louisiana, to authorize the levy of a special tax therein, making application to the State Bond Commission, and providing for other matters in connection therewith.

BE IT RESOLVED by the Police Jury of the Parish of Claiborne, State of Louisiana (the "Governing Authority"), acting as the governing authority of the Parish of Claiborne, State of Louisiana (the "Parish"), that:

SECTION 1. Election Call. Subject to the approval of the State Bond Commission, and under the authority conferred by the Constitution of the State of Louisiana of 1974, including Article VI, Section 26 thereof, the applicable provisions of the Louisiana Election Code, and other constitutional and statutory authority, a special election is hereby called and ordered to be held in the Parish on **SATURDAY, APRIL 29, 2023**, between the hours of seven o'clock (7:00) a.m. and eight o'clock (8:00) p.m., in accordance with the provisions of La. R.S. 18:541, and at the said election there shall be submitted to all registered voters qualified and entitled to vote at the said election under the Constitution and laws of this State and the Constitution of the United States, the following proposition, to-wit:

**PROPOSITION
(MILLAGE CONTINUATION)**

Shall the Parish of Claiborne, State of Louisiana (the "Parish"), levy a tax of six and nineteen hundredths (6.19) mills on all the property subject to taxation in the Parish (an estimated \$729,200 reasonably expected at this time to be collected from the levy of the tax for an entire year), for an additional period of eight (8) years, beginning with the year 2036 and ending with the year 2043, for the purpose of constructing, maintaining and operating public libraries in the Parish, said millage to represent a nine hundredths of a mill (0.09) increase (due to reappraisal) over the 6.10 mills tax authorized to be levied through the year 2035 pursuant to an election held on October 22, 2011?

SECTION 2. Publication of Notice of Election. A Notice of Special Election shall be published in the official journal of the Parish once a week for four consecutive weeks, with the first publication to be made not less than forty-five (45) days nor more than ninety (90) days prior to the date of the election, which Notice shall be substantially in the form attached hereto as "Exhibit A" and incorporated herein by reference the same as if it were set forth herein in full.

Notwithstanding the foregoing, prior to the publication of the Notice of Election, the President is authorized and directed to make any amendments to the foregoing proposition that may be required to comply with any state or federal regulatory agencies.

SECTION 3. Canvass. This Governing Authority shall meet at its regular meeting place, the Jury Chambers of the Police Jury Complex, 507 West Main Street, Homer, Louisiana, on **WEDNESDAY, MAY 10, 2023**, at **TEN O'CLOCK (10:00) A.M.**, and shall then and there in open and public session proceed to examine and canvass the returns and declare the results of the said special election.

SECTION 4. Polling Places. The polling places for the precincts in the Parish are hereby designated as the polling places at which to hold the said election, and the Commissioners-in-Charge and Commissioners, respectively, will be the same persons as those designated in accordance with law.

SECTION 5. Election Commissioners; Voting Machines. The officers designated to serve as Commissioners-in-Charge and Commissioners pursuant to Section 4 hereof, or such substitutes therefor as may be selected and designated in accordance with La. R.S. 18:1287, shall hold the said special election as herein provided, and shall make due returns of said election for the meeting of the Governing Authority to be held as provided in Section 3 hereof. All registered voters in the Parish will be entitled to vote at the special election, and voting machines shall be used.

SECTION 6. Authorization of Officers. The Secretary-Treasurer of the Governing Authority is hereby empowered, authorized and directed to arrange for and to furnish to said election officers in ample time for the holding of said election, the necessary equipment, forms and other paraphernalia essential to the proper holding of said election and the President and/or Secretary-Treasurer of the Governing Authority are further authorized, empowered and directed to take any and all further action required by State and/or Federal law to arrange for the election.

SECTION 7. Furnishing Election Call to Election Officials. Certified copies of this resolution shall be forwarded to the Secretary of State, the Clerk of Court and *Ex-Officio* Parish Custodian of Voting Machines of Claiborne Parish and the Registrar of Voters of Claiborne Parish, as notification of the special election, in order that each may prepare for said election and perform their respective functions as required by law.

SECTION 8. Application to State Bond Commission. Application is made to the State Bond Commission for consent and authority to hold the special election as herein provided, and in the event said election carries for further consent and authority to levy and collect the special tax provided for therein. A certified copy of this resolution shall be forwarded to the State Bond Commission on behalf of this Governing Authority, together with a letter requesting the prompt consideration and approval of this application.

This resolution having been submitted to a vote, the vote thereon was as follows:

<u>MEMBERS</u>	<u>YEAS</u>	<u>NAYS</u>	<u>ABSENT</u>	<u>ABSTAINING</u>
James Laird	<u> X </u>	<u> </u>	<u> </u>	
Mark Furlow	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Kevin Gray	<u> X </u>	<u> </u>	<u> </u>	
Mary McDaniel	<u> X </u>	<u> </u>	<u> </u>	
Paul R. Cook	<u> X </u>	<u> </u>	<u> </u>	
Scott Davidson	<u> X </u>	<u> </u>	<u> </u>	
Joseph Merritt, Jr.	<u> </u>	<u> </u>	<u> X </u>	
Tommy Sanders	<u> X </u>	<u> </u>	<u> </u>	
Gil Dowies	<u> X </u>	<u> </u>	<u> </u>	
Willie J. Young, Sr.	<u> </u>	<u> </u>	<u> X </u>	

And the resolution was declared adopted on this, the 11th day of January, 2023.

Secretary-Treasurer

President

EXHIBIT "A"

NOTICE OF SPECIAL ELECTION

Pursuant to the provisions of a resolution adopted by the Police Jury of the Parish of Claiborne, State of Louisiana (the "Governing Authority"), acting as the governing authority of the Parish of Claiborne, State of Louisiana (the "Parish"), on January 11, 2023, NOTICE IS HEREBY GIVEN that a special election will be held within the Parish on **SATURDAY, APRIL 29, 2023**, and that at the said election there will be submitted to all registered voters in the Parish qualified and entitled to vote at the said election under the Constitution and Laws of the State of Louisiana and the Constitution of the United States, the following proposition, to-wit:

PROPOSITION
(MILLAGE CONTINUATION)

Shall the Parish of Claiborne, State of Louisiana (the "Parish"), levy a tax of six and nineteen hundredths (6.19) mills on all the property subject to taxation in the Parish (an estimated \$729,200 reasonably expected at this time to be collected from the levy of the tax for an entire year), for an additional period of eight (8) years, beginning with the year 2036 and ending with the year 2043, for the purpose of constructing, maintaining and operating public libraries in the Parish, said millage to represent a nine hundredths of a mill (0.09) increase (due to reappraisal) over the 6.10 mills tax authorized to be levied through the year 2035 pursuant to an election held on October 22, 2011?

Said special election will be held at each and every polling place in the Parish of Claiborne, which polls will open at seven o'clock (7:00) a.m. and close at eight o'clock (8:00) p.m., in accordance with the provisions of La. R.S. 18:541.

The polling places at the precincts in the Parish are hereby designated as the polling places at which to hold the said election, and the Commissioners-in-Charge and Commissioners, respectively, shall be those persons designated according to law.

The estimated cost of this election as determined by the Secretary of State based upon the provisions of Chapter 8-A of Title 18 and actual costs of similar elections is \$28,000.

Notice is further given that a portion of the monies collected from the tax described in the Proposition shall be remitted to certain state and statewide retirement systems in the manner required by law.

The said special election will be held in accordance with the applicable provisions of Chapter 5 and Chapter 6-A of Title 18 of the Louisiana Revised Statutes of 1950, as amended, and other constitutional and statutory authority, and the officers appointed to hold the said election, as provided in this Notice of Special Election, or such substitutes therefor as may be selected and designated in accordance with La. R.S. 18:1287, will make due returns thereof to said Governing Authority, and NOTICE IS HEREBY FURTHER GIVEN that the Governing Authority will meet at its regular meeting place, the Jury Chambers of the Police Jury Complex, 507 West Main Street, Homer, Louisiana, on **WEDNESDAY, MAY 10, 2023, at TEN O'CLOCK (10:00) A.M.**, and shall then and there in open and public session proceed to examine and canvass the returns and declare the results of the said special election. All registered voters of the Parish are entitled to vote at said special election and voting machines will be used.

THUS, DONE AND SIGNED at Homer, Louisiana, on this, the 11th day of January, 2023.

ATTEST:

Secretary-Treasurer

President

Upon motion by Mark Furlow duly seconded by Gil Dowies, the Jury unanimously approved the request from the North La Criminalistics Lab Commission, per letter received December 19, 2022, requesting that the Police jury consider for approval their 2022 Budget Amendments and their 2023 proposed budget as required by R.S. 40:2261-22678.4.

Upon motion by Kevin Gray, duly seconded by Tommy Sanders, the Jury unanimously approved the request from the Claiborne Parish Watershed District to appoint the following individuals to the Board of Commissioners - Mr. Marcus McClung and Mr. Wesley Emerson. Both are appointed for a four-year term ending December 31, 2026.

Upon motion by Kevin Gray, duly seconded by James Laird, the Jury unanimously approved the request from the Claiborne Parish Hospital Service District Board #3 to reappoint Mr. Mark Brown, CEO of Claiborne Electric Cooperative, for a (2) two-year term beginning January 1, 2023, and ending December 31, 2024. Mr. Brown will continue to serve as the appointment for Districts 9 & 10.

Upon motion by Mary McDaniel, duly seconded by Kevin Gray, the Jury unanimously approved the request from the Claiborne Parish Hospital Service District Board Mrs. Xanthe Seals, Mayor of the Town of Homer, for a (4) four-year term beginning January 1, 2023, and ending December 31, 2026. Mayor Seals will serve as the appointment for District 7 & 8 and as the Town of Homer's Designee according to the CEA dated September 10, 2014.

Upon motion by Kevin Gray, duly seconded by Gil Dowies, the Jury unanimously approved the nomination of Mr. Lawson Wider, III to fill the vacancy for the at-large member for Claiborne

Parish Hospital Service District #3 Board. This is a (4) four-year term beginning January 1, 2023, and ending December 31, 2026.

President Scott Davidson read aloud a notice-the Claiborne Parish Hospital Service District #3 Board is comprised of the following appointments: (2) Medical Staff - Dr. Mark Haynes and Dr. Samuel Abshire, Districts 1 & 2 - Mrs. Nicole Ware, Districts 3 & 4 - Mr. Kevin Gray, Districts 5 & 6 - Mr. Wade Holloway, Districts 7 & 8 Mrs. Xanthe Seals (Town of Homer Designee); Districts 9 & 10 - Mr. Mark Brown: At-large #1- Mr. Sherman Brown; At-large #2 – Mr. Lawson Wilder III.

Upon motion by Tommy Sanders, duly seconded by James Laird, the Jury unanimously voted to rebid for the purchase of C-2 and C-3 crushed stone for use by the CPPJ Hwy Dept. for the 2023 year. Bids will be due February 6 at 9:00 am. The Police Jury received via email on December 8, 2022, a letter from Mr. Keith Lee of Barnette & Benefield, Inc. withdrawing their original bid in the amount of \$55.00 per ton for the purchase of C-2 and C-3 crushed stone that was dully accepted by the CPPJ on December 7, 2022.

Upon motion by Kevin Gray, duly seconded by Paul Cook, the Jury unanimously approved the issuance and approval of the Parish's 2022 Assurance Letter to DOTD's Right of Way Section, as requested in a letter received on December 29, 2022.

Upon motion by Kevin Gray, duly seconded by Mark Furlow, the Jury unanimously voted, upon recommendation from the Garage Committee, to advertise for bid for the purchase of a 2023 T380 (or equivalent) Series 6/8 Yard Dump Truck for use by the CPPJ Hwy Dept.

President Scott Davidson read aloud a notice – The annual CPI & Landfill letter for Republic services received January 4, 2023, will be increased by \$0.40 per household for pick up in the parish. (Increase from \$15.86 to \$16.26 per household)

At this time, Personnel Chair, Mark Furlow gave the report from the Personnel Committee.

Upon motion by Mark Furlow, duly seconded by Paul Cook, the Jury unanimously voted, upon recommendation from the Personnel Committee, the promotion on an INTERIM basis Road Foremen of Mr. Brant Cupp and Mr. Chad Verdin to the position of Co-Road Superintendents for a 90-Day trial period with in-formal evaluations by the Personnel Committee and Jurors during that period, due to the resignation of Road Superintendent Tommy Durrett, which is effective January 11, 2023.

Upon motion by Mark Furlow, duly seconded by Tommy Sanders, the Jury unanimously voted, upon recommendation from the Personnel Committee, to compensate both Chad Verdin and Brant Cupp an additional \$3.00 per hour for the increase in job responsibility retroactive to Thursday, January 5, 2023.

No action was taken regarding the posting of a Road Foreman opening at this time. The Committee will address any openings, when the Personnel Committee can get the Road Superintendent vacancy is settled.

At this time, President Scott Davidson presented the Road Committee Report.

Upon motion by Gil Dowies, duly seconded by James Laird, the Jury unanimously voted, upon recommendation from the Road Committee to assist with the request from Mr. Kenneth Wood and Gary English, for the Jury's help in addressing the pay structure of the Claiborne Parish Justices of Peace and Constables with hopes of getting it changed at the State level by submitting a letter in favor/recommendation to the State from the Police Jury.

President Scott Davidson read a letter aloud from the Louisiana State Racing Commission dated December 21, 2022 on behalf of Louisiana Downs in reference to the Parish calling a Referendum Pursuant to R.S. 4:24 (A-2) Establishment of Off-Track Betting Facility.

Upon motion by James Laird, duly seconded by Mark Furlow, the Jury unanimously approved the recommendation from the Road Committee to instruct Secretary-Treasurer Woodard to start

the process of finding out the particulars in calling an election in the Parish to address the request concerning the election.

Upon motion by Paul Cook, duly seconded by Kevin Gray, the Jury unanimously voted, upon recommendation by the Road Committee, to purchase thru state contract a new Excavator 85G in the amount of \$131,532.

Upon motion by Paul Cook, duly seconded by Kevin Gray, the Jury unanimously voted, upon recommendation from the Road Committee, to advertise on GOVDEALS.com the (2) two pieces of surplus equipment and to set the minimum bid on the Grader at \$25,000 and the Dump Truck at \$10,000.

Upon motion by Tommy Sanders, duly seconded by Gil Dowies, the Jury unanimously voted, upon recommendation from the Road Committee, to install Christmas Lights along the roofline from the DA Office and the Police Jury buildings for the upcoming 2023 Christmas Season.

At this time, Claiborne Parish Coroner, Dr. Mark Haynes gave the January update for the Coroner's Office. There were 13 total deaths in the parish in December. (6) Hospice/ER related, (3) required autopsies, (0) were on scene no autopsy required, and there were (2) CECs in the parish.

Dr. Mark Haynes gave an update of the recent COVID cases and reported that they are on the upswing and the cases continue to grow number.

CMMC CEO Tina Haynes also updated the Jury on the new cases that the Clinics were seeing that were testing negative test for the Flu and Covid yet, it is mimicking every symptom of the virus. The hospital is staying busy with inpatient and ER due to the amount of flu and covid and that area big hospitals still full with patients having long waits for beds. Mrs. Haynes reported CFO Amy Legendre is retiring from CMMC and they will be looking to fill her position.

ITEM #35 – January 11, 2023 – AGENDA

SECRETARY-TREASURER – UPDATE ON GRANTS AND OTHER ITEMS

1. LGAP Projects –

No open grant contracts at this time.

2. CWEF Projects -

No open grant contracts at this time.

3. LCDBG Grant

Norton Shop Water System
FY2021 LCDBG
Amount - \$381,080
Project – New water well
Status – Under construction.

4. Sales Tax Collections for November 2022 – net of \$47,599 from gross collections of \$49,799

Net sales tax collections for October 2022 – \$74,643 – decrease \$-27,044 (-36.23%)

Net sales tax collections for November 2021 - \$59,193 – decrease \$-11,594 (-19.59%)

5. Cash position at December 31, 2022 - \$9,802,938

Cash position at November 30, 2022 - \$10,151,036 (decrease of -\$348,098)

Cash position at December 31, 2021 - \$8,792,045 (increase of \$1,010,893)

See Deposit Balances by Institution for breakdown at December 31, 2022 –

6. Total Receipts for the month of December 2022 – \$262,051

7. Upcoming important dates and meetings –

- 1/12 – CPWSD
- 1/17 – Office of Community Services
- 1/26 – CPHSD #3
- 1/30 – Library Board
- 1/30 – Committee Meetings (if needed)
- 2/8 - Regular Meeting of the Police Jury

Public Comments:

President Scott Davidson read aloud a thank you letter from the Claiborne Parish 4 H Jr. Livestock Club thanking the Jury for their support.

Effective February 1, 2023, Mrs. Teresa Raley will be retiring from the AgCenter. Mrs. Raley thanked the Jury for their support over the last 20 years. She plans to continue to volunteer in the Parish with 4-H and work with other volunteer organizations.

President Scott Davidson welcomed the New Mayor of Haynesville, Mr. Roderick Hampton.

Juror Mark Furlow welcomed Mayor Roderick Hampton and thanked Road Superintendent Tommy Durrett for his service and his hard work with the Parish Road Program over the past 25 plus years. Juror Furlow informed Mr. Verdin and Mr. Cupp that if they need anything from the Jury that the Jury would be glad to help them.

Mr. Tommy Durrett thanked the Jury for their support and help and informed them that he plans to run for the District One Police Jury seat this fall.

Upon motion by Mark Furlow, duly seconded by James Laird, the meeting was adjourned.

Dwayne R. Woodard
Secretary–Treasurer

Scott Davidson
President