

MINUTES
Of the Regular Meeting, of
The Claiborne Parish Police Jury
10:00 a.m.
January 12, 2022
Police Jury Chambers
507 West Main Street
Homer, LA 71040

The second public hearing on the Proposed 2022 Budget was held at 9:00 am. There were no comments either for or against received via phone call, mail, personal visit, via fax or email to the Claiborne Parish Police Jury.

The Claiborne Parish Police Jury met in regular session in the Jury Chambers of the Claiborne Parish Police Jury Complex, located at 507 West Main Street in Homer, LA at 10:00 a.m. on the 12th of January 2022. On being called to order by 2021 President Scott Davidson, the following Jurors were present:

James Laird, Mark Furlow, Kevin Gray, Mary McDaniel, Joseph Merritt, Tommy Sanders, Gill Dowies, and Rev. Willie Young, Sr.

District 6 Juror Paul Cook was absent.

There were 11 others in attendance which included Secretary-Treasurer Dwayne R. Woodard, Parish Road Superintendent Tommy Durrett, Claiborne Parish Sheriff Sam Dowies, CPSO Chief Deputy Brian Driscoll, Director of Libraries Mrs. Pam Suggs, Parish Library Historian Mr. Wesley Harris, OOCS Director Mrs. April Childress, Claiborne Parish Coroner Dr. Mark Haynes, Mr. John Monzingo of the Claiborne Parish 4-H, Mrs. Kathi Hightower and Jackie Tripp of the Guardian Journal.

The meeting was opened with a word of Prayer led Rev. Willie Young, followed by the Pledge of Allegiance led by Kevin Gray.

Upon motion by Gil Dowies, duly seconded by Joseph Merritt, the Jury unanimously voted to adopt the Regular Agenda as presented.

At this time sitting President Scott Davidson turned the meeting over to 2021 Vice-President Mark Furlow to start the process of electing the 2022 officers of the Claiborne Parish Police Jury.

Vice-President Mark Furlow opened the floor for nominations for the 2022 President of the Police Jury.

District 3 Kevin Gray Juror nominated District 6 Juror Scott Davidson for the position of President which was duly seconded by District 8 Juror Tommy Sanders.

Upton motion by District 7 Juror Joseph Merritt, duly seconded by District 4 Juror Mary McDaniel, the Jury unanimously approved that the floor be closed to nominations for 2022 President.

By acclamation, District 6 Juror Scott Davidson was elected as the 2022 President of the Claiborne Parish Police Jury.

At this time, Vice-President Mark Furlow turned the meeting back over to President Scott Davidson.

President Scott Davidson opened the floor for nominations for the 2022 Vice-President of the Police Jury.

District 1 Juror James Laird nominated District 2 Juror Mark Furlow for the position of Vice-President which was duly seconded by District 2 Juror Kevin Gray.

Upon motion by District 10 Juror Rev. Willie Young, Sr., duly seconded by District 7 Juror Joseph Merritt, the Jury unanimously approved the floor be closed to nominations for 2022 Vice-President.

By acclamation, District 2 Juror Mark Furlow was elected as the 2022 Vice-President of the Claiborne Parish Police Jury.

Upon motion by Gil Dowies, duly seconded by Rev. Willie Young, Sr., the Jury unanimously re-appointed Dwayne R. Woodard, Secretary-Treasurer for a two-year period ending December 31, 2023.

Upon motion by Mark Furlow, duly seconded by Tommy Sanders, the Jury unanimously approved the following amendments to the agenda:

1. Reminder – Registration is open for the 2022 PJAL Annual Convention to be held at the Golden Nugget Casino in Lake Charles, LA, on March 9-11, 2022.
2. Letter of resignation received on January 11, 2022, from Mr. James T. Taylor of Haynesville, formally resigning from the Claiborne Parish Economic Development Board effective immediately.
3. A redistricting workshop will be held on Thursday, January 20, 2022, here at the Police Jury to start the process of redistricting. This is a workshop, and no quorum will be present and no actions will be taken.

President Scott Davidson requested to handle the amendments, at this time.

President Scott Davidson reminded the Jurors that the registration for the 2022 PJAL Annual Convention is now open and will be held at the Golden Nugget Casino in Lake Charles, LA, on March 9-11, 2022. If you wish to attend, please see Leigh Ann or Dwayne for registration.

Upon motion by Gil Dowies, duly seconded by Mary McDaniel, the Jury unanimously approved a letter of resignation from Mr. J.T. Taylor, received on January 11, 2022, formally resigning from the Claiborne Parish Economic Development Board effective immediately.

President Scott Davidson announced that there would be a workshop held at 10:00 am on Thursday, January 20, 2022, here at the Police Jury to start the process of redistricting. This is a workshop, and even if a legal quorum is present, no actions will be taken.

Upon motion by Gil Dowies, duly seconded by James Laird, the Jury unanimously approved the following consent agenda:

Consent

1. Approval of the December 8, 2021, regular meeting minutes.
2. Payment of the December 2021 bills as approved by the Claims Committee.
3. Request from Claiborne Parish Fire Protection District No. 6, in a letter received December 14, 2021, requesting maintenance on the access road to a dry fire hydrant located on Eddie Sherman's Pond off-of Horseshoe Road in Summerfield. Work is to be done on a reimbursement basis.
4. Request from the Town of Haynesville, in a fax received on December 13, 2021, requesting their budgeted annual support of \$500 for their 2021 Christmas Lights and Parade and to be included in the Parish's 2022 budget in the same amount.
5. Request from the Village of Junction City, in an email received on December 20, 2021, requesting the Parish's assistance with road repairs on West Third Street due to a water line break. Work is to be done on a reimbursement basis through the Village's ad valorem tax credit.

Regular Agenda

President Scott Davidson read aloud a notice that all Parish Employees are required to complete one (1) hour of required ethics training by December 31, 2022.

President Scott Davidson reminded everyone that one (1) hour of Preventing Sexual Harassment Training is required to be completed by December 31, 2022, by all Parish Employees and that Parish Department Heads and Police Jury Officers have a two (2) hour training requirement.

Upon motion of Kevin Gray, duly seconded by James Laird, the Jury unanimously approved the following 2022 Committees of the Claiborne Parish Police Jury:

CLAIBORNE PARISH POLICE JURY – 2022 COMMITTEE ASSIGNMENTS

January 2022

Scott Davidson, President – ex-officio all

BUILDINGS & GROUNDS

Kevin Gray, Chair
Mary McDaniel
Paul Cook
Joe Merritt
James Laird

CLAIMS

Joe Merritt, Chair - Library
Kevin Gray – Buildings & Grounds
Mary McDaniel - General
Paul Cook – Road & Equipment
James Laird – alternate
Gil Dowies - alternate

FINANCE

Gil Dowies, Chair
Mark Furlow
Paul Cook
Rev. Willie Young
Kevin Gray

GARAGE

Paul Cook, Chair
James Laird
Mark Furlow
Tommy Sanders
Kevin Gray

GRANTS

Tommy Sanders, Chair
Rev. Willie Young
Joe Merritt
Gil Dowies
Mary McDaniel

HOUSING

Committee is comprised of the Jury as a whole.

PERSONNEL

Mark Furlow, Chair
Gil Dowies

James Laird
Rev. Willie Young
Tommy Sanders

ROAD

Committee is comprised of the Jury as a whole.

Upon motion by Mary McDaniel, duly seconded by Gil Dowies, the Jury unanimously approved the following Regular Meeting Dates for the 2022 Year:

- February 9, 2022 – agenda closed at noon on February 4, 2022
- March 9, 2022 – agenda closed at noon on March 4, 2022
- April 6, 2022 – agenda closed at noon on April 1, 2022
- May 4, 2022 – agenda closed at noon on April 29, 2022
- June 8, 2022 – agenda closed at noon on June 3, 2022
- ^July 6, 2022 – agenda closed at noon on July 1, 2022
- August 10, 2022 – agenda closed at noon on August 5, 2022
- *September 7, 2022 – agenda closed at noon on September 2, 2022
- October 5, 2022 – agenda closed at noon on September 30, 2022
- November 9, 2022 – agenda closed at noon on November 4, 2022
- December 7, 2022 – agenda closed at noon on December 2, 2022
- **January 4, 2023 – agenda closed at noon on December 30, 2022

- ^Subject to change based on the 4th of July Holiday – July 13, 2022
- *Subject to change based on the date needed for the Board of Review of the Tax Roll – September 14
- **Subject to change based on New Year’s Holiday – January 11, 2023

Upon motion by Gil Dowies, duly seconded by Kevin Gray, the Jury unanimously approved the following employee/office Holidays for the Claiborne Parish Police Jury for the 2022 year.

2022 Holiday Dates

- *Employee’s Birthday 2022
- New Year’s Day – observed Friday, December 31, 2021
- MLK Day – Monday, January 17, 2022
- Good Friday – Friday, April 15, 2022
- Memorial Day – Monday, May 30, 2022
- Independence Day – Monday, July 4, 2022
- Labor Day – Monday, September 5, 2022
- Thanksgiving Holiday -Wednesday, November 23rd – Friday, November 25th
- Christmas Holiday – Friday, December 23rd – Friday, December 30th 2023
- New Year’s Day – Monday, January 2, 2023

*Regular Full-time Employees Only

Upon motion by Gil Dowies, duly seconded by Rev. Willie Young, Sr., the Jury unanimously approved Ordinance No. 793 – Adoption of the 2022 Operating Budget for the Claiborne Parish Police Jury.

THUS INTRODUCED by Juror Gil Dowies and duly seconded by Juror Rev. Willie Young at a regular meeting of the Police Jury of the Parish of Claiborne, Louisiana on January 12, 2022.

For: (9) Laird, Furlow, Gray, McDaniel, Davidson, Merritt, Sanders, Dowies, Young

Against: (0) none
 Absent: (1) Cook
 Abstain: N/A

ORDINANCE NO. 793

AN ORDINANCE ADOPTING AN OPERATING BUDGET OF REVENUE AND EXPENDITURES FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2022, AND ENDING ON DECEMBER 31, 2022

BE IT ORDAINED by the Police Jury of Claiborne Parish, Louisiana, in a regular called session, the Ordinance adopting an Operating Budget for Revenues and Expenditures for the fiscal year beginning January 1, 2022 and ending December 31, 2022.

Section I. The following detailed estimate of Revenues and Expenditures for the Fiscal Year beginning January 1, 2022, and ending December 31, 2022, be and the same is hereby adopted and known as an operating budget for the Claiborne Parish Police Jury during the same period is as follows:

Revenues		
Taxes:		
Ad valorem	\$2,688,500	
Sales & use	671,000	
Other	4,200	
Licenses and permits	110,000	
Intergovernmental revenues	1,690,700	
State revenue sharing	94,600	
Fines and forfeitures	418,500	
Grants and awards	2,018,500	
Other revenues	158,600	
Use of property and money	103,300	
Total Revenues		\$7,957,900
Expenditures		
General government:		
Legislative	144,500	
Judicial	885,800	
Elections	81,600	
Finance and administrative	415,600	
Other general government	464,500	
Public safety	649,200	
Public works	2,425,400	
Sanitation	740,300	
Health and welfare	20,500	
Culture and recreation	1,902,600	
Economic development and assistance	94,000	
Grants and rewards	164,800	
Conservation	7,200	
Total Expenditures		<u>7,996,000</u>
Excess (Deficiency) of Revenues Over Expenditures		(38,100)
Other Financing Sources (Uses)		

Proceeds from borrowing	2,000,000
Operating transfers in	935,000
Operating transfers out	<u>(935,000)</u>
Total Other Financing	
Sources (Uses)	<u>2,000,000</u>
Excess (Deficiency) of Revenues and Other Sources Over Expenditures and Other Uses)	1,961,900
Contingency	-
Fund Balance at Beginning of Year	<u>10,972,218</u>
Fund Balance at End of Year	<u><u>\$12,934,118</u></u>

Section 2. The adoption of this operating budget of expenditures be and the same is hereby declared to operate as an appropriation of the amount therein set forth within the terms of the budget classification.

Section 3. Amounts are available for expenditures to the extent that is included within the 2022 budget.

Section 4. The Police Jury will exercise control over expenditures at the functional level.

THUS ADOPTED at a regular meeting of the Police Jury of the Parish of Claiborne, Louisiana on January 12, 2022.

/s/Dwayne R. Woodard
SECRETARY-TREASURER

/s/Scott Davidson
PRESIDENT

Upon motion by Rev. Willie Young, Sr., duly seconded by Kevin Gray, the Jury unanimously approved Resolution 2022-001 – A Resolution Authorizing Signature Authority on the Parish’s Demand Deposit Accounts Effective January 12, 2022.

RESOLUTION 2022-001

A RESOLUTION AUTHORIZING THE PRESIDENT AND VICE PRESIDENT OF THE CLAIBORNE PARISH POLICE JURY TO HAVE SIGNATURE AUTHORITY ON ALL OF THE PARISH’S BANK ACCOUNTS AND INVESTMENT ACCOUNTS EFFECTIVE JANUARY 12, 2022

WHEREAS, the Claiborne Parish Police Jury elected new officers as of January 12, 2022;

WHEREAS, the Claiborne Parish Police Jury requires two signatures on all of the Parish’s bank accounts;

WHEREAS, the signatures shall be one (1) of the Secretary-Treasurer or Assistant Secretary-Treasurer and either the Parish President or Vice-President or both executive officers;

BE IT HEREBY RESOLVED that the Claiborne Parish Police Jury AUTHORIZES the President Scott Davidson, Vice-President Mark Furlow, Secretary-Treasurer Dwayne R. Woodard and Assistant Secretary-Treasurer Shelia W. Washington to sign checks on the Parish's demand accounts on behalf of the Claiborne Parish Police Jury.

Upon a motion by Rev. Willie Young and duly seconded by Kevin Gray this motion was carried and officially adopted by the Claiborne Parish Police Jury meeting in regular session convened on Wednesday, January 12, 2022.

Yeas – (9) Laird, Furlow, Gray, McDaniel, Davidson, Merritt, Sanders, Dowies and Young

Nays – (0) None

Abstain – N/A

Absent – (1) Cook

/s/Dwayne R. Woodard
Secretary-Treasurer

/s/Scott Davidson
President

Upon motion by Rev. Willie Young, Sr., duly seconded by Gil Dowies, the Jury unanimously approved Resolution 2022 – 002 – A Resolution Authorizing the President, Vice-President, and Secretary-Treasurer of the Claiborne Parish Police Jury to Have Signature Authority on Any and All Resolutions and Documents Concerning the Operations of the Parish for the Calendar Year 2022.

RESOLUTION 2022-002

A RESOLUTION AUTHORIZING THE PRESIDENT, VICE PRESIDENT AND SECRETARY-TREASURER OF THE CLAIBORNE PARISH POLICE JURY TO HAVE SIGNATURE AUTHORITY ON ANY AND ALL RESOLUTIONS CONCERNING THE OPERATION OF THE PARISH FOR THE CALENDAR YEAR 2022

WHEREAS, the Claiborne Parish Police Jury elected new officers as of January 12, 2022;

WHEREAS, the Claiborne Parish Police Jury requires signatures on certain resolutions and formal documents during the year concerning the operation of the Parish and its activities;

WHEREAS, the signatures shall be one (1) of the Secretary-Treasurer, the Parish President or Vice-President or a combination of any two (2) executive officers;

BE IT HEREBY RESOLVED that the Claiborne Parish Police Jury AUTHORIZES the President Scott Davidson, Vice-President Mark Furlow and Secretary-Treasurer Dwayne R. Woodard to sign documents on behalf of the Claiborne Parish Police Jury.

Upon a motion by Gil Dowies and duly seconded by Paul Cook this motion was carried and officially adopted by the Claiborne Parish Police Jury meeting in regular session convened on Wednesday, January 12, 2022.

Yeas – (9) Laird, Furlow, Gray, McDaniel, Davidson, Merritt, Sanders, Dowies and Young

Nays – (0) None

Abstain – N/A

Absent – (1) Cook

/s/Dwayne R. Woodard
Secretary-Treasurer

/s/Scott Davidson
President

Upon motion by Mary McDaniel, duly seconded by Tommy Sanders, the Jury unanimously approved Resolution 2023 – 003 – A Resolution Authorizing the Executive Director of the Claiborne Parish Office of Community Services, Mrs. April Childress, to Sign and Execute Any Documents on Behalf of Claiborne Parish Concerning the Operation of Said Office for the Calendar Year 2022.

RESOLUTION 2022-003

A RESOLUTION AUTHORIZING APRIL CHILDRESS AS EXECUTIVE DIRECTOR OF THE CLAIBORNE PARISH OFFICE OF COMMUNITY SRVICES TO SIGN AND EXECUTE ANY DOCUMENTS ON BEHALF OF CLAIBORNE PARISH CONCERNING THE OPERATIONS OF SAID OFFICE FOR THE CALENDAR YEAR 2022

WHEREAS, the Claiborne Parish Police Jury has hired Mrs. April Childress effective August 18, 2021, to fill the title of OPCS Executive Director;

BE IT HEREBY RESOLVED that the Claiborne Parish Police Jury AUTHRORIZES the Executive Director, Mrs. April Childress to sign and execute documents on behalf of the Claiborne Parish Police Jury relating to the day-to-day operations of the Office of Community Services; including any grants or grants related documents for the Calendar Year of 2022.

Upon a motion by Mary McDaniel and duly seconded by Tommy Sanders this motion was carried and officially adopted by the Claiborne Parish Police Jury meeting in regular session convened on Wednesday, January 12, 2022.

Yeas – (9) Laird, Furlow, Gray, McDaniel, Davidson, Merritt, Sanders, Dowies, Young

Nays – (0) None

Absent – (1) Cook

Abstain – N/A

/s/Dwayne R. Woodard
Secretary-Treasurer

/s/Scott Davidson
President

Upon motion by Joseph Merritt, duly seconded by Mark Furlow, the Jury unanimously approved Resolution 2022 – 004 – A Resolution Authorizing the President and Secretary-Treasurer to Sign Documents on Behalf of Claiborne Parish Concerning the Sale of the Capital One Drive-Thru Property in Haynesville, LA.

RESOLUTION 2022-004

A RESOLUTION AUTHORIZING THE PRESIDENT AND SECRETARY-TREASURER TO SIGN DOCUMENTS ON BEHALF OF CLAIBORNE PARISH CONCERNING THE SALE OF THE CAPITAL ONE N.A. DRIVE-THRU PROPERTY IN HAYNESVILLE, LA TO GIBSLAND BANK AND TRUST

WHEREAS, the Claiborne Parish Police Jury on December 8, 2021, received and approved the sealed bid in the amount of \$47,800 (forty-seven thousand eight hundred dollars) from Gibsland Bank and Trust Company for the sale of the vacant bank "Drive Thru" located at 9999 Hwy 79, Haynesville, LA:

BE IT HEREBY RESOLVED that the Claiborne Parish Police Jury AUTHORIZES the President, Scott Davidson and/or Secretary-Treasurer, Dwayne R. Woodard, to sign and execute any and all documents on behalf of the Claiborne Parish Police Jury relating to the disposition/sale of the said property to Gibsland Bank and Trust Company;

Upon a motion by Joseph Merritt and duly seconded by Marrk Furlow this motion was carried and officially adopted by the Claiborne Parish Police Jury meeting in regular session convened on Wednesday, January 12, 2022.

Yeas – (9) Laird, Furlow, Gray, McDaniel, Davidson, Merritt, Sanders, Dowies, Young

Nays – (0)

Abstain – N/A

Absent – (1) Cook

/s/Dwayne R. Woodard
Secretary-Treasurer

/s/Scott Davidson
President

Upon motion by Mark Furlow duly seconded by James Laird, the Jury unanimously approved Resolution 2022 – 005 – A Resolution Approving the Holding of an Election in Claiborne Parish Fire Protection District No. 4 of the Parish of Claiborne, State of Louisiana, on Saturday, April 30, 2022. (This is a continuation/renewal) District 8 Juror, Tommy Sanders recused himself from voting.

The following resolution was offered by Mark Furlow and seconded by James Laird:

RESOLUTION 2022-005

A resolution approving the holding of an election in Claiborne Parish Fire Protection District No. 4 of the Parish of Claiborne, State of Louisiana, on Saturday, April 30, 2022, to authorize the levy of a special tax therein.

WHEREAS, the Board of Commissioners of Board of Commissioners of Claiborne Parish Fire Protection District No. 4 of the Parish of Claiborne, State of Louisiana (the "Governing Authority"), acting as the governing authority of Claiborne Parish Fire Protection District No. 4 of the Parish of Claiborne, State of Louisiana (the "District"), adopted a resolution on January 4, 2022, calling a special election in the District on Saturday, April 30, 2022, to authorize the levy of a special tax therein; and

WHEREAS, the governing authority of the District has requested that this Police Jury, acting as the governing authority of the Parish of Claiborne, State of Louisiana, give its consent and authority for the District to hold the aforesaid election, and in the event that the election carries to continue to levy and collect the special tax provided for therein; and

WHEREAS, as required by Article VI, Section 15 of the Constitution of the State of Louisiana of 1974, it is now the desire of this Police Jury to approve the holding of said election and in the event that the election carries, to continue to levy and collect the special tax provided for therein;

NOW, THEREFORE, BE IT RESOLVED by the Police Jury of the Parish of Claiborne, State of Louisiana, acting as the governing authority of said Parish, that:

SECTION 1. In compliance with the provisions of Article VI, Section 15 of the Constitution of the State of Louisiana of 1974, and in accordance with the request of the Board of Commissioners of Claiborne Parish Fire Protection District No. 4 of the Parish of Claiborne, State of Louisiana, this Police Jury hereby approves the holding of an election in the District, on Saturday, April 30, 2022, at which election there will be submitted the following proposition, to-wit:

**PROPOSITION
(MILLAGE CONTINUATION)**

Shall Claiborne Parish Fire Protection District No. 4 of the Parish of Claiborne, State of Louisiana (the "District"), be authorized to continue to levy a ten and nine hundredths (10.09) mills tax on all the property subject to taxation in the District (an estimated \$300,000 reasonably expected at this time to be collected from the levy of the tax for an entire year), for a period of ten (10) years, beginning with the year 2024 and ending with the year 2033, for the purpose of improving, maintaining and operating the District's fire protection facilities, for purchasing, maintaining and operating fire trucks and other firefighting equipment and paying the cost of obtaining water for fire protection purposes, including charges for fire hydrant rentals and service, said millage to represent a nine hundredths of a mill (.09) increase (due to reappraisal) over the 10 mills tax authorized to be levied through the year 2023 pursuant to an election held October 19, 2013?

SECTION 2. In the event the election carries, this Police Jury does hereby further consent to and authorize the District to continue to levy and collect the special tax provided for therein.

This resolution having been submitted to a vote, the vote thereon was as follows:

<u>MEMBERS</u>	<u>YEAS</u>	<u>NAYS</u>	<u>ABSENT</u>	<u>ABSTAINING</u>
James Laird	X			
Mark Furlow	X			
Kevin Gray	X			
Mary McDaniel	X			
Paul R. Cook			X	
Scott Davidson	X			
Joseph Merritt, Jr.	X			
Tommy Sanders				X
Gil Dowies	X			
Willie J. Young, Sr.	X			

And the resolution was declared adopted on this, the 12th day of January, 2022.

/s/ Dwayne R. Woodard
Secretary-Treasurer

/s/ Scott Davidson
President

STATE OF LOUISIANA

PARISH OF CLAIBORNE

I, the undersigned Secretary-Treasurer of the Police Jury of the Parish of Claiborne, State of Louisiana, do hereby certify that the foregoing pages constitute a true and correct copy of a resolution adopted by said Police Jury on January 12, 2022, approving the holding of an election

in Claiborne Parish Fire Protection District No. 4 of the Parish of Claiborne, State of Louisiana, on Saturday, April 30, 2022, to authorize the levy of a special tax therein.

IN FAITH WHEREOF, witness my official signature at Homer, Louisiana, on this, the 12th day of January 2022.

/s/Dwayne R. Woodard
Secretary-Treasurer

Upon motion by Rev. Willie Young, Sr., duly seconded by Kevin Gray, the Jury unanimously approved the request from the North La Criminalistics Lab Commission, per letter received December 10, 2021, requesting that the Police jury consider for approval their 2021 Budget Amendments and their 2022 proposed budget as required by R.S. 40:2261-22678.4.

Upon motion by Rev. Willie Young, Sr., duly seconded by Gil Dowies, the Jury unanimously approved the request from Claiborne Parish Fire District No. 3, in an email received January 3, 2022, requesting the Police Jury appoint Mrs. Angela Diane Neal Haynes to the board of directors to replace Mr. Justin Childress, who has resigned. District 2 Juror Mark Furlow recused himself from voting on this item.

Upon motion by Gil Dowies, duly seconded by Tommy Sanders, the Jury unanimously approved the lowest qualified bids for the purchase of pit run, sand, clay gravel, and maintenance rock (pick up only) necessary for the maintenance of the Claiborne Parish Roads for the year of 2022. (Extended from December 8, 2021 meeting). Bids approved were from Standard Gravel Company out of Bearden AR – Pit Run, Sand/Clay/Gravel was \$4.75 per tone and Maintenance Rock was \$9.75 per ton.

Upon motion by Kevin Gray, duly seconded by Mark Furlow, the Jury unanimously issued and approved the Parish’s Assurance Letter to DOTD’s Right of Way Section, as requested by letter received on January 4, 2022.

At this time, President Scott Davidson gave the recommendations from the Road Committee.

Upon motion by Mark Furlow, duly seconded by Kevin Gray, the Jury unanimously approved the purchase under state contract, a new Tractor with Sidecutter with an estimate of approximately \$200,000 and to declare existing 7210 Side-cutter Tractor to be surplus and it is to be advertised on the governmental auction site that CPSO uses to sell their surplus equipment.

Upon motion by Tommy Sanders, duly seconded by Kevin Gray, the Jury unanimously approved the purchase under state contract, a new bush hog tractor with front end loader for \$36,466 and to surplus the tractor that this one will replace by advertising it on the site that the CPSO uses to sell their surplus equipment.

Upon motion by Mary McDaniel, duly seconded by Gil Dowies, the Jury unanimously approved the in-house posting of the hiring of a new foreman for the replacement of Mr. Joseph Buggs who will be retiring in March. This will be posted in-house for 2 weeks. Rev. Willie Young, Sr. requested that if the Jury could not hire in-house, that it will remain open for the public to apply.

Upon motion by Mark Furlow, duly seconded by James Laird, the Jury unanimously approved to allow a letter to be drawn up by the Claiborne Parish Police Jury to LA DOTD for request of replacement of reflectors and striping on Hwy 79 from the round-a-bout to the Parish Line. This comes as a concern from the CPSO deputies who views it as a possible safety hazard, especially, at night.

At this time, Claiborne Parish Coroner, Dr. Mark Haynes gave the January update for the Coroner’s Office. There were 20 total deaths in the parish in December. (9) Hospice/ER related, (5) required autopsies, (4) were on scene no autopsy required, (1) hospital or ER and NO CEC’s in the parish.

ITEM #31 – January 12, 2022 – AGENDA

SECRETARY-TREASURER – UPDATE ON GRANTS AND OTHER ITEMS

1. LGAP Projects –

No open grant contracts at this time.

2. CWEF Projects -

Lisbon Water System
Contract #1516-CWEF-CLB-0001
PO #2000288442
Amount - \$31,000
Project – Replacement of water lines
Status – Contracts signed and approved

3. LCDBG Grant

Norton Shop Water System
FY2021 LCDBG
Amount - \$381,080
Project – New water well
Status – Awarded and contracts received. Preliminary work and scope started.

4. Sales Tax Collections for November 2021 – net of \$59,194 from gross collections of \$60,825
Net sales tax collections for October 2021 – \$54,965 – increase \$4,229 (7.69%)
Net sales tax collections for November 2020 - \$38,135 – increase \$21,059 (55.22%)

5. Cash position at December 31, 2021 - \$8,792,045
Cash position at November 30, 2021 - \$8,961,866 (decrease of \$-169,821)
Cash position at December 31, 2020 - \$8,873,952 (decrease of \$-81,907)

See Deposit Balances by Institution for breakdown at December 31, 2021 –

6. Total Receipts for the month of December 2021 – \$385,872

7. Upcoming important dates and meetings –

1/20 – Redistricting Workshop with Demographer
1/27 – CPHSD#3 Board Meeting
1/31 – Committee Meetings (tentative)
2/9 – Regular Meeting

Public Comments:

Dr. Mark Haynes gave a brief update on the hospital and the cases of COVID. Most people that we are seeing in the emergency room are non-vaccinated people. Mostly sinus-type symptoms with very little respiratory symptoms with this round. We currently have 2 COVID cases in ICU and 6 on the COVID ward. The hospital has been on diversion but not because they were full but because of a shortage of nursing staff and ancillary staff who have been out with COVID. Dr. Haynes strongly recommends to the public to get your vaccination and your booster. Don't go to the hospital unless it is a real emergency. He also stated that CMMC and the clinics are not a testing center for those needing a negative test to return to work. Dr. Mark Haynes also

stressed the importance of wearing your mask and social distancing due to the highly contagious strain of COVID that is going around.

There were no other additional public comments.

Upon motion by Rev. Willie Young, Sr., duly seconded by Gil Dowies, the meeting was adjourned.

Dwayne R. Woodard
Secretary–Treasurer

Scott Davidson
President