

MINUTES  
Of the Regular Meeting, of  
The Claiborne Parish Police Jury  
10:00 a.m.  
January 13, 2021  
Police Jury Chambers  
507 West Main Street  
Homer, LA 71040

The second public hearing on the Proposed 2021 Budget was held at 9:00 am. There were no opposition letters received in person, via fax or email to the Claiborne Parish Police Jury.

The Claiborne Parish Police Jury met in regular session in the Jury Chambers of the Claiborne Parish Police Jury Complex, located at 507 West Main Street in Homer, LA at 10:00 a.m. on the 13<sup>th</sup> of January 2021. On being called to order by President Scott Davidson, the following Jurors were present:

James Laird, Mark Furlow, Kevin Gray, Mary McDaniel, Paul Cook, Tommy Sanders, Gill Dowies, and Rev. Willie Young, Sr.

District #7 Juror Joseph Merritt, Jr. was absent to help insure adequate social distancing with COVID-19 restrictions.

There were 11 others in attendance which included Secretary-Treasurer Dwayne R. Woodard, Parish Road Superintendent Tommy Durrett, Claiborne Parish Sheriff Sam Dowies, Claiborne Parish Sheriff's Chief Deputy Brian Driskill, Claiborne Parish Coroner Dr. Mark Haynes, Mr. John Monzingo of the Claiborne Parish 4-H, CMMC CEO Tina Haynes, Parish Engineer Randal Smoak of CGS Engineers, District 36 Senator Robert Mills, Mrs. Cathy Hightower of the Guardian Journal, and Mr. Jerry Whitton of Homer.

The meeting was opened with a word of Prayer led Rev. Willie Young, followed by the Pledge of Allegiance led by Paul Cook.

Upon motion by Mark Furlow, duly seconded by Paul Cook, the Jury unanimously voted to adopt the Regular Agenda as presented.

At this time, 2020 President Scott Davidson turned the meeting over to 2020 Vice-President Mark Furlow to start the process of electing the officers of the Police Jury for the 2021 year.

Vice-President Mark Furlow opened the floor for nominations for the 2021 President of the Police Jury.

District 8 Juror Tommy Sanders nominated District 6 Juror Scott Davidson for the position of President which was duly seconded by District 5 Juror Paul Cook.

Upton motion by District 8 Juror Tommy Sanders, duly seconded by District 4 Juror Mary McDaniel, the Jury unanimously approved that the floor be closed to nominations for 2021 President.

By acclamation, District 6 Juror Scott Davidson was elected as the 2021 President of the Claiborne Parish Police Jury.

At this time, 2020 Vice-President Mark Furlow turned the meeting back over to President Scott Davidson.

President Scott Davidson opened the floor for nominations for the 2021 Vice-President of the Police Jury.

District 9 Juror Gil Dowies nominated District 2 Juror Mark Furlow for the position of Vice-President which was duly seconded by District 1 Juror James Laird.

Upon motion by District 5 Juror Paul Cook, duly seconded by District 8 Juror Tommy Sanders, the Jury unanimously approved the floor be closed to nominations for 2021 Vice-President.

By acclamation, District 2 Juror Mark Furlow was elected as the 2021 Vice-President of the Claiborne Parish Police Jury.

Upon motion by Gil Dowies, duly seconded by Mary McDaniel, the Jury unanimously approved the following consent agenda:

**Consent**

1. Approval of the December 9, 2020 regular meeting minutes.
2. Payment of the December 2020 bills as approved by the Claims Committee.

**Regular Agenda**

President Scott Davidson read aloud a notice that all Parish Employees are required to complete one hour of Ethics training by December 31, 2021.

President Scott Davidson reminded everyone that one (1) hour of Preventing Sexual Harassment Training is required to be completed by December 31, 2021 by all Parish Employees and that Parish Department Heads and Police Jury Officers have a two (2) hour training requirement.

President Scott Davidson read aloud a notice from the PJAL that the Police Jury Convention has been postponed until May 12-14 and will be held at the Crown Plaza in Baton Rouge.

At this time District 36 Senator Robert Mills gave the Police Jury an update of what his office has been involved in over the past months, as Senator. President Scott Davidson requested that Senator Mills look into finding an easier route for the rural parishes to sell adjudicated properties that the parishes inherit through non-payment of municipal taxes where they purchasers can be given clear title to these parcels and these properties can be placed back on the tax rolls. President Davidson reminded Senator Mills that the cost of all of legalese to obtain a clear title to the adjudicated property through a third party like Civic Source is extremely costly to the potential buyer compared to what the property is actually worth.

Upon motion by James Laird, duly seconded by Gil Dowies, the Jury unanimously approved the following 2021 Committees.

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**CLAIBORNE PARISH POLICE JURY – 2021 COMMITTEE ASSIGNMENTS**

**Revised – January 2021**

**Scott Davidson, President – ex-officio all**

**BUILDINGS & GROUNDS**

- Kevin Gray, Chair
- Mary McDaniel
- Paul Cook
- Joe Merritt
- James Laird

**CLAIMS**

- Joe Merritt, Chair - Library
- Kevin Gray – Buildings & Grounds
- Mary McDaniel - General
- Paul Cook – Road & Equipment
- James Laird – alternate
- Gil Dowies - alternate

**FINANCE**

- Gil Dowies, Chair
- Mark Furlow
- Paul Cook
- Rev. Willie Young
- Kevin Gray

**GARAGE**

- Paul Cook, Chair
- James Laird
- Mark Furlow
- Tommy Sanders
- Kevin Gray

**GRANTS**

- Tommy Sanders, Chair

Rev. Willie Young  
Joe Merritt  
Gil Dowies  
Mary McDaniel

**HOUSING**

Committee is comprised of the Jury as a whole.

**PERSONNEL**

Mark Furlow, Chair  
Gil Dowies  
James Laird  
Rev. Willie Young  
Tommy Sanders

**ROAD**

Committee is comprised of the Jury as a whole.

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Upon motion by Paul Cook duly seconded by James Laird, the Jury unanimously approved the following Regular Meeting Dates for the 2021 Year: Normally the Wednesday following the first Sunday of each month.

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**Proposed 2021 Meeting Dates**

- February 10, 2021 – agenda closed at noon on February 3, 2021
- March 10, 2021 – agenda closed at noon on March 3, 2021
- April 7, 2021 – agenda closed at noon on March 31, 2021
- May 5, 2021 – agenda closed at noon on April 28, 2021
- June 9, 2021 – agenda closed at noon on June 2, 2021
- July 7, 2021 – agenda closed at noon on June 30, 2021
- August 4, 2021 – agenda closed at noon on July 28, 2021
- \*September 8, 2021 – agenda closed at noon on September 1, 2021
- October 6, 2021 – agenda closed at noon on September 29, 2021
- November 10, 2021 – agenda closed at noon on October 27, 2021
- December 8, 2021 – agenda closed at noon on December 1, 2021
- \*\*January 5, 2022 – agenda closed at noon on December 29, 2022

- \*Subject to change based on the date needed for the Board of Review of the Tax Roll – September 15
- \*\*Subject to change based on New Year’s Holiday – January 12, 2022

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Upon motion by Mary McDaniel, duly seconded by Gil Dowies, the Jury unanimously approved the following Holidays for the 2021 Year:

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**Proposed 2021 Holiday Dates**

- \*Employee’s Birthday
- New Year’s Day – Friday January 1, 2021
- MLK Day – Monday January 18, 2021
- Good Friday – Friday April 2, 2021
- Memorial Day – Monday, May 31, 2021
- Independence Day – Monday, July 5, 2021
- Labor Day – Monday, September 6, 2021
- Thanksgiving Holiday -Wednesday, November 24<sup>th</sup> – Friday, November 26<sup>th</sup>
- Christmas Holiday – Friday, December 24<sup>th</sup> – Friday, December 31<sup>st</sup>
- New Year’s Day – Monday, January 3, 2022

\*Regular Full-time Employees Only

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Upon motion by Mark Furlow, duly seconded by Gil Dowies, the Jury unanimously approved Ordinance No. 790 – Adoption of the 2021 Operating Budget for the Claiborne Parish Police Jury.

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THUS INTRODUCED by Juror Mark Furlow and duly seconded by Juror Gil Dowies at a regular meeting of the Police Jury of the Parish of Claiborne, Louisiana on January 13, 2021.

For: (9) Laird, Furlow, Gray, McDaniel, Cook, Davidson, Sanders, Dowies and Young  
 Against: (0) None  
 Absent: (1) Merritt  
 Abstain: N/A

ORDINANCE NO. 790

AN ORDINANCE ADOPTING AN OPERATING BUDGET OF REVENUE AND EXPENDITURES FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2021 AND ENDING ON DECEMBER 31, 2021

BE IT ORDAINED by the Police Jury of Claiborne Parish, Louisiana, in a regular called session, the Ordinance adopting an Operating Budget for Revenues and Expenditures for the fiscal year beginning January 1, 2021 and ending December 31, 2021.

Section I. The following detailed estimate of Revenues and Expenditures for the Fiscal Year beginning January 1, 2021, and ending December 31, 2021, be and the same is hereby adopted and known as an operating budget for the Claiborne Parish Police Jury during the same period is as follows:

Revenues		
Taxes:		
Ad valorem	\$2,768,000	
Sales & use	579,200	
Other	6,700	
Licenses and permits	115,100	
Intergovernmental revenues	1,748,700	
State revenue sharing	94,600	
Fines and forfeitures	500,000	
Grants and awards	184,400	
Other revenues	62,400	
Use of property and money	103,300	
Total Revenues		\$6,162,400
Expenditures		
General government:		
Legislative	129,100	
Judicial	972,300	
Elections	41,800	
Finance and administrative	379,400	
Other general government	380,400	
Public safety	1,162,700	
Public works	2,047,500	
Sanitation	723,900	
Health and welfare	21,500	
Culture and recreation	1,068,700	
Economic development and assistance	79,900	
Grants and rewards	50,000	
Conservation	7,200	
Total Expenditures		<u>7,064,400</u>
Excess (Deficiency) of Revenues		
Over Expenditures		(902,000)
Other Financing Sources (Uses)		
Proceeds from borrowing	1,000,000	
Operating transfers in	500,000	
Operating transfers out	<u>(500,000)</u>	
Total Other Financing		
Sources (Uses)		<u>1,000,000</u>

Excess (Deficiency) of Revenues and Other Sources Over Expenditures and Other Uses)	98,000
Contingency	-
Fund Balance at Beginning of Year	<u>11,315,981</u>
 Fund Balance at End of Year	 <u><u>\$11,413,98</u></u>

Section 2. The adoption of this operating budget of expenditures be and the same is hereby declared to operate as an appropriation of the amount therein set forth within the terms of the budget classification.

Section 3. Amounts are available for expenditures to the extent that is included within the 2021 budget.

Section 4. The Police Jury will exercise control over expenditures at the functional level.

THUS ADOPTED at a regular meeting of the Police Jury of the Parish of Claiborne, Louisiana on January 13, 2021.

/s/Dwayne R. Woodard  
SECRETARY-TREASURER

/s/Scott Davidson  
PRESIDENT

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Upon motion by Tommy Sanders, duly seconded by Mark Furlow, the Jury unanimously approved Resolution 2021-001 – A Resolution Authorizing Signature Authority on the Parish’s Demand Deposit Accounts Effective January 15, 2021.

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RESOLUTION 2021-001

A RESOLUTION AUTHORIZING THE PRESIDENT AND VICE PRESIDENT OF THE CLAIBORNE PARISH POLICE JURY TO HAVE SIGNATURE AUTHORITY ON ALL OF THE PARISH’S BANK ACCOUNTS AND INVESTMENT ACCOUNTS EFFECTIVE JANUARY 13, 2021

WHEREAS, the Claiborne Parish Police Jury elected new officers as of January 13, 2021;

WHEREAS, the Claiborne Parish Police Jury requires two signatures on all of the Parish’s bank accounts;

WHEREAS, the signatures shall be one (1) of the Secretary-Treasurer or Assistant Secretary-Treasurer and either the Parish President or Vice-President or both executive officers;

BE IT HEREBY RESOLVED that the Claiborne Parish Police Jury AUTHORIZES the President Scott Davidson, Vice-President Mark Furlow, Secretary-Treasurer Dwayne R. Woodard and Assistant Secretary-Treasurer Shelia W. Washington to sign checks on the Parish’s demand accounts on behalf of the Claiborne Parish Police Jury.

Upon a motion by Tommy Sanders and duly seconded by Mark Furlow this motion was carried and officially adopted by the Claiborne Parish Police Jury meeting in regular session convened on Wednesday, January 13, 2021.

Yeas – (9) Laird, Furlow, Gray, McDaniel, Cook, Davidson, Sanders, Dowies and Young

Nays – (0) None

Abstain – N/A

Absent – (1) Merritt

/s/Dwayne R. Woodard  
Secretary-Treasurer

/s/Scott Davidson  
President

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Upon motion by Gil Dowies, duly seconded by Paul Cook, the Jury unanimously approved Resolution 2021 – 002 – A Resolution Authorizing the President, Vice-President and Seretary-Treasurer of the Claiborne Parish Police Jury to Have Signature Authority on Any and All Resolutions and Documents Concerning the Operations of the Parish for the Calendar Year 2021

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RESOLUTION 2021-002

A RESOLUTION AUTHORIZING THE PRESIDENT, VICE PRESIDENT AND SECRETARY-TREASURER OF THE CLAIBORNE PARISH POLICE JURY TO HAVE SIGNATURE AUTHORITY ON ANY AND ALL RESOULTIONS CONCERNING THE OPERATION OF THE PARISH FOR THE CALENDAR YEAR 2021

WHEREAS, the Claiborne Parish Police Jury elected new officers as of January 13, 2021;

WHEREAS, the Claiborne Parish Police Jury requires signatures on certain resolutions and formal documents during the year concerning the operation of the Parish and its activities;

WHEREAS, the signatures shall be one (1) of the Secretary-Treasurer, the Parish President or Vice-President or a combination of any two (2) executive officers;

BE IT HEREBY RESOLVED that the Claiborne Parish Police Jury AUTHRORIZES the President Scott Davidson, Vice-President Mark Furlow and Secretary-Treasurer Dwayne R. Woodard to sign documents on behalf of the Claiborne Parish Police Jury.

Upon a motion by Gil Dowies and duly seconded by Paul Cook this motion was carried and officially adopted by the Claiborne Parish Police Jury meeting in regular session convened on Wednesday, January 13, 2021.

Yeas – (9) Laird, Furlow, Gray, McDaniel, Cook, Davidson, Sanders, Dowies and Young

Nays – (0) None

Abstain – N/A

Absent – (1)

/s/Dwayne R. Woodard  
Secretary-Treasurer

/s/Scott Davidson  
President

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Upon motion by Paul Cook, duly seconded by Mary McDaniel, the Jury unanimously approved Resolution 2021 – 003 – A Resolution Authorizing the Executive Director of the Claiborne Parish Office of Community Services, Mr. Tim Cain, to Sign and Execute Any Documents on Behalf of Claiborne Parish Concerning the Operation of Said Office for the Calendar Year 2021.

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RESOLUTION 2021-003

A RESOLUTION AUTHORIZING TIM CAIN AS EXECUTIVE DIRECTOR OF THE CLAIBORNE PARISH OFFICE OF COMMUNITY SRVICES TO SIGN AND EXECUTE ANY DOCUMENTS ON BEHALF OF CLAIBORNE PARISH CONCERNING THE OPERATIONS OF SAID OFFICE FOR THE CALENDAR YEAR 2021

WHEREAS, the Claiborne Parish Police Jury has hired Mr. Tim Cain as her replacement effective August 24, 2015 to fill the title of Executive Director;

BE IT HEREBY RESOLVED that the Claiborne Parish Police Jury AUTHRORIZES the Executive Director, Mr. Tim Cain to sign and execute documents on behalf of the Claiborne Parish Police

Jury relating to the day-to-day operations of the Office of Community Services; including any grants or grants related documents for the Calendar Year of 2021.

Upon a motion by Paul Cook and duly seconded by Mary McDaniel this motion was carried and officially adopted by the Claiborne Parish Police Jury meeting in regular session convened on Wednesday, January 13, 2021.

Yeas – (9) Laird, Furlow, Gray, McDaniel, Cook, Davidson, Sanders, Dowies and Young

Nays – (0) None

Absent – (1) Merritt

Abstain – N/A

/s/Dwayne R. Woodard  
Secretary-Treasurer

/s/Scott Davidson  
President

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Upon motion by Tommy Sanders, duly seconded by Paul Cook, the Jury unanimously approved Resolution 2021 – 004 – A Resolution Authorizing Civic Source to Administer all Adjudicated Properties Sales Program.

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STATE OF LOUISIANA  
PARISH OF CLAIBORNE

RESOLUTION 2021-004

AUTHORIZING CIVICSOURCE® TO ADMINISTER  
AN ADJUDICATED PROPERTIES SALE PROGRAM

WHEREAS, each year immovable property is adjudicated for non-payment of taxes, and

WHEREAS, adjudicated properties remain on the tax roll until redeemed or are either sold or transferred, and

WHEREAS, the resources to satisfy the legal requirements for adjudicated property sales are substantial, and

WHEREAS, there are currently no assurances of title insurance for adjudicated properties available for purchase, and

WHEREAS, many adjudicated properties are blighted and abandoned, and

WHEREAS, a sale program encourages redemptions and returns adjudicated properties to commerce, and

WHEREAS, title insurance provides investors the protection needed to redevelop adjudicated properties.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. We hereby authorize the execution of a professional services agreement with CivicSource® to sell eligible adjudicated properties through online, market-driven public auctions and through an adjoining landowner program, and to perform all due diligence needed to both comply with applicable laws and to ensure purchasers the availability of title insurance.

Section 2. We hereby further authorize CivicSource® to execute any legally required documents necessary to transfer title and interest in and to adjudicated properties purchased at public auction or by adjoining landowners, as set forth above.

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Upon motion by Mary McDaniel, duly seconded by James Laird, the Jury unanimously approved Resolution 2021 – 005 – A Resolution of Support for the FY 2021 LGAP Grant Application Due February 1, 2021.

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RESOLUTION 2021-005

A RESOLUTION OF SUPPORT FOR THE FY 2020-2021 LGAP GRANT APPLICATION DUE FEBRUARY 1, 2021

WHEREAS, the FY 2020-2021 Local Government Assistance Program provides financial assistance to the local units of government in rural areas for the sole purpose of improving or rehabilitating certain qualified projects;

WHEREAS, the FY 2020-2021 LGAP Grant will be administered by the Office of Community Development (OCD); and

WHEREAS, the grant application and guidelines require a resolution of support from the local governing authority; and

WHEREAS, the Claiborne Parish Police Jury is applying for up to \$58,800 of FY 2020-2021 LGAP grant monies at the parish level; and

WHEREAS, the Claiborne Parish Police Jury intends to use these grant monies on the following project - \$58,800 for a new roof and the rehab & repair of the Harris Polling Place; and

WHEREAS, the Claiborne Parish Police Jury will be providing local funds up to \$10,000 to ensure completion of the awarded projects;

BE IT RESOLVED, that the Claiborne Parish Police Jury does hereby approve and support this grant application and its purpose.

Upon a motion by Mary McDaniel and duly seconded by James Laird this motion was carried and officially adopted by the Claiborne Parish Police Jury meeting in regular scheduled session on Wednesday, January 13, 2021.

Yeas – (9) Laird, Furlow, Gray, McDaniel, Cook, Davidson, Sanders, Dowies and Young

Nays – (0) None

Abstain – N/A

Absent – (1) Merritt

/s/Dwayne R. Woodard  
Secretary-Treasurer

/s/Scott Davidson  
President

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Upon motion by Mark Furlow, duly seconded by James Laird, the Jury unanimously approved Resolution 2021 – 006 – A Resolution of Support for the FY 2020-2021 CWF Grant Application Due February 1, 2021.

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RESOLUTION 2021-006

A RESOLUTION OF SUPPORT FOR THE FY 2020-2021 CWF GRANT APPLICATION DUE FEBRUARY 1, 2021

WHEREAS, the FY 2020-2021 Community Water Enrichment Program provides financial assistance to the local units of government in rural areas for the sole purpose of improving or rehabilitating certain qualified projects;

WHEREAS, the FY 2020-2021 CWF Grant will be administered by the Office of Community Development (OCD); and

WHEREAS, the grant application and guidelines require a resolution of support from the local governing authority; and



WHEREAS, the Claiborne Parish Police Jury is applying for up to \$64,500 of FY 2020-2021 CWEF grant monies at the parish level; and

WHEREAS, the Claiborne Parish Police Jury intends to use these grant monies on the following project - \$64,500 for the extension of Pine Hill Water System; and

WHEREAS, the Claiborne Parish Police Jury will be providing local funds up to \$10,000 to ensure completion of the awarded projects;

BE IT RESOLVED, that the Claiborne Parish Police Jury does hereby approve and support this grant application and its purpose.

Upon a motion by Mark Furlow and duly seconded by James Laird this motion was carried and officially adopted by the Claiborne Parish Police Jury meeting in regular scheduled session on Wednesday, January 13, 2021.

Yeas – (9) Laird, Furlow, Gray, McDaniel, Cook, Davidson, Sanders, Dowies and Young

Nays – (0) None

Abstain – N/A

Absent – (1) Merritt

/s/Dwayne R. Woodard  
Secretary-Treasurer

/s/Scott Davidson  
President

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Upon motion by Gil Dowies, duly seconded by Tommy Sanders, the Jury unanimously approved the request from the Claiborne Parish Library Board of Control, in a letter dated December 30, 2020, requesting that the Police Jury re-appoint Mrs. Diane Spigener and Mrs. Sandra Hines to the board of control for the period January 1, 2021 to December 31, 2025.

Upon motion by Mary McDaniel, duly seconded by James Laird, the Jury unanimously approved the request from Claiborne Parish Library Board of Control, in a letter dated December 30, 2020, requesting that the Police Jury appoint Mrs. Patricia Eddens Davis of 1950 Mt. Olive Rd, Bernice, LA to fill the vacancy created by the resignation of Mrs. Janis Daniels due to health reasons.

Upon motion by Gil Dowies, duly seconded by Paul Cook, the Jury unanimously approved the annual Parish’s Assurance Letter to DOTD’s right of Way Section, as request by DOTD, in a letter received on January 6, 2021.

Upon motion by Paul Cook, duly seconded by Gil Dowies, the Jury unanimously appointed Mrs. Alice Gandy of Athens, LA to serve the unexpired term of Mr. Al Faulk of the Claiborne Parish Hospital Service District No. 3, effective, immediately. Mr. Faulk’s resignation was submitted in November, but he agreed to stay on, until the vacancy was filled.

Upon motion by Mark Furlow, duly seconded by Tommy Sanders, the Jury unanimously approved the request from Secretary-Treasurer Dwayne Woodard to enter into an engagement agreement with Bosch & Statham CPA’s for the Audit of the Police Jury’s 2021 Financial Statements.

At this time, President Scott Davidson gave the Road Committee Report.

Upon motion by Tommy Sanders, duly seconded by Paul Cook, the Jury unanimously upon recommendation from the Road Committee, agreed to purchase 3 pieces of equipment via State Contract. The equipment to be purchased will be (2) JD 4x4 Tractors with a front-end loader for \$57,526, (1) 4x4 crew cab \$33,708 and (1) Dump Truck off of 2020 bid for \$80,535.

At this time, Claiborne Parish Coroner, Dr. Mark Haynes gave the January update for the Coroner’s Office. There were 19 total deaths in the parish in December. (5) Hospice/ER related, (5) required autopsies, (4) was an on scene, (4) hospital or ER and (1) CEC in the parish.

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**ITEM #31 – January 13, 2021 – AGENDA**

SECRETARY-TREASURER – UPDATE ON GRANTS AND OTHER ITEMS

1. LGAP Projects –

No open grant contracts at this time.

2. CWEF Projects

South Claiborne Water System  
Contract #1516-CWEF-CLB-0001  
PO #2000288442  
Amount - \$31,000  
Project – Replacement of water lines  
Status – Contracts signed and approved

Summerfield Water System  
Contract #1819-CWEF-CLB-0001  
PO #2000441879  
Amount - \$16,200  
Project – Repairs at central pump station and installation of master meter  
Status – Contracts signed and approved

3. Sales Tax Collections for November 2020 – net of \$38,135 from gross collections of \$39,206  
Net sales tax collections for October 2020 – \$43,880 – decrease \$-5,745 (-13.09%)  
Net sales tax collections for November 2019 - \$35,070 – increase \$3,065 (8.74%)

4. Cash position at December 31, 2020 - \$8,873,952  
Cash position at November 30, 2020 - \$8,858,391 (increase of \$15,561)  
Cash position at December 31, 2019 - \$7,554,431 (increase of \$1,319,521)

See Deposit Balances by Institution for breakdown at December 31, 2020 –

5. Total Receipts for the month of December 2020 – \$480,419

6. Upcoming important dates and meetings –

- 1/19 – Construction Progress Meeting @ CID
- 1/19 – Haynesville Branch CPL Construction/Planning Meeting w/Mr. Coco
- 1/26 – Construction Progress Meeting @ CID
- 1/28 - CPHSD#3 Board Meeting
- 2/1 – Committee Meetings (tentative)
- 2/2 - Construction Progress Meeting @ CID
- 2/9 – Construction Progress Meeting @ CID
- 2/10 – Regular Meeting

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**Public Comments:**

Parish Coroner Mark Haynes also gave an update on the COVID-19 cases in the Parish. He stated that the numbers seem to have plateaued, hopefully. The last 2 weeks of December was brutal for COVID-19 due to the number of new cases in Claiborne Parish that required hospitalization. Medical professionals anticipate another spike in cases towards the middle to end of January due to Christmas and New Year’s Holiday gatherings. Vaccines are starting to make their way into the Parish but right now they are in limited supply. Dr. Mark still stresses the importance for as many as possible to be vaccinated as soon as possible. He recommends to everyone that they call their local pharmacy and get on their list to have the vaccine shots as soon as they can.

CMMC CEO Tina Haynes gave her update for medical center. She stated that the last two weeks of December 2020 was terrible with the number of positive cases and sick people. There were no rooms available, so, they opened another wing to help house and treat the sicker COVID positive cases. Mrs. Haynes informed the Jury that she is always looking for help for our rural hospital, especially during these trying times. Our resources are limited, along with space to house the beds for patients. On the bright side Mrs. Haynes and her staff applied and received permission to implement the Hospital Without Walls Program for COVID patients that allows for those who qualify to be treated at home for COVID through home health. This is a huge asset for CMMC and our community allowing qualifying patients to be

treated at home, instead of at the hospital which frees up beds and space for the sicker patients, that may require more attention.

There were no other additional public comments.

Upon motion by James Laird, duly seconded by Mark Furlow, the meeting was adjourned.

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Dwayne R. Woodard  
Secretary-Treasurer

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Scott Davidson  
President