

MINUTES
Of the Regular Meeting, of
The Claiborne Parish Police Jury
10:00 a.m.
January 15, 2020
Police Jury Chambers
507 West Main Street
Homer, LA 71040

The Claiborne Parish Police Jury met in regular session in the Jury Chambers of the Claiborne Parish Police Jury Complex, located at 507 West Main Street in Homer, LA at 10:00 a.m. on the 15th of January 2020. On being called to order by 2019 President Scott Davidson, the following Jurors were present:

James Laird, Mark Furlow, Kevin Gray, Mary McDaniel, Paul Cook, Joseph Merritt, Jr., Tommy Sanders, Gill Dowies, and Rev. Willie Young, Sr.

There were 50 others in attendance which included, Secretary-Treasurer Dwayne R. Woodard, Parish Road Superintendent Tommy Durrett, Sheriff Ken Bailey, Executive Director of the CPPJ-OOCS Tim Cain, Claiborne Parish Director of Libraries Mrs. Pam Suggs, Claiborne Parish Coroner Dr. Mark Haynes, Claiborne Parish Homeland Security Director Dennis Butcher, Mrs. Teresa Raley and Mr. John Monzingo of the Claiborne Parish 4-H, Claiborne Parish Sheriff-Elect Sam Dowies, Mr. Bryan Driskill, Claiborne Parish Clerk of Court Mr. Brian Flynn, Claiborne Parish District Attorney Danny Newell, CPSO Deputy Jimmy Brown, CMMC CEO Tina Haynes, CMMC DON Kristi Copeland, Ms. Angela Costakis of CMMC, Mrs. Amy Legendre of CMMC, District #5 Public Service Commissioner Mr. Foster Campbell, Mr. Bill Robertson, Justice of the Peace Mae Williams, DART Advocate Mrs. Michelle Monzingo, Mr. David Green of Republic Waste, TOH Council Members Mr. Johnny West and Mrs. Linda Hardaway, Mr. Bill and Mrs. Cathy Hightower of the Guardian Journal, Mrs. Janis Hill with US Census, Mr. Jerry Whitton, Mr. Ronald McDaniel, Mrs. Dia Johnson, Mr. John Johnson, Mr. Ramon Milano, Mrs. Danielle Milano, Ms. Angela Gaston, Mrs. Cicely Waters, Mr. Louis Waters Jr., Mrs. Janice Jackson, Mr. Richard Jackson, Ms. Wanda Medlock Smith, Ms. Lou Hayes, Ms. Joyce George-Major, Ms. Geneva Sturges Dyer, Ms. Doris Kirk Lewis, Mrs. Carol White, Mr. Calvin White, Ms. Bettie Thompson, Ms. Linda Levingston, Mr. Elbot Thomas, and Mr. Todd Hollenshead, .

The meeting was opened with a word of Prayer led Rev. Willie Young, followed by the Pledge of Allegiance led by Paul Cook.

Upon motion by Paul Cook, duly seconded by Kevin Gray, the Jury unanimously voted to adopt the Regular Agenda as presented.

At this time, Clerk of Court Mr. Brian Flynn sworn in the Jury as a whole and then each Juror took their Oath of Office, individually.

Upon motion by Joseph Merritt, duly seconded by Gil Dowies, the Jury unanimously approved the Regular Agenda, as presented.

Upon motion by Tommy Sanders, duly seconded by Joseph Merritt, the Jury unanimously voted to amend the regular agenda and add the following item:

1. Request by the Claiborne Parish Ministerial Alliance to use the Courthouse Square on Thursday, May 7, 2020, from 9am until 1pm for the observance of National Day of Prayer.

At this time, 2019 President Scott Davidson turned the meeting over to 2019 Vice-President Mark Furlow to start the process of electing the officers of the Police Jury for the 2020 year.

2019 Vice-President Mark Furlow opened the floor for nominations for the 2020 President of the Police Jury.

District 10 Juror Rev. Willie Young nominated District 6 Juror Scott Davidson for the position of President which was duly seconded by District 3 Juror Kevin Gray.

Upon motion by District 8 Juror Tommy Sanders, duly seconded by District 1 Juror James Laird, the Jury unanimously approved that the floor be closed for nominations.

By acclamation, District 6 Juror Scott Davidson was appointed as President of the Police Jury FY 2020.

At this time, 2019 Vice-President Mark Furlow turned the meeting back over to 2020 President Scott Davidson.

President Scott Davidson opened the floor for nominations for the 2020 Vice-President of the Police Jury.

District 9 Juror Gil Dowies nominated District 2 Juror Mark Furlow for the position of Vice-President which was duly seconded by District Three Juror Kevin Gray.

Upon motion by District 10 Juror Rev. Willie Young, duly seconded by District 7 Juror Joe Merritt, Jr., the Jury unanimously approved the floor be closed to nominations.

By acclamation, District 2 Juror Mark Furlow was appointed as Vice-President of the Police Jury FY 2020.

Upon motion by Kevin Gray, duly seconded by Paul Cook, the Jury unanimously re-appointed Dwayne R. Woodard as Secretary-Treasurer of the CPPJ for a two-year (2) period ending December 31, 2021.

President Scott Davidson requested to address agenda item #23 concerning the \$62,380 LPSC Energy Efficiency 2019 Grant award at this time so that Public Service Commissioner Foster Campbell could leave early.

At this time, District #5 Public Service Commissioner Foster Campbell addressed the Jury about the recent grants that have been awarded to various governmental bodies in Claiborne Parish. Under the 2019 LPSC Public Entity Energy Efficiency Program, the Claiborne Parish Police Jury has been awarded \$62,380 in energy grant money to help seal ductwork and make buildings more efficient and help lower energy costs. Commissioner Campbell also noted that the Town of Homer (\$150,000) and the Claiborne Parish School Board (\$300,000) has also been awarded grant money.

Upon motion by Paul Cook, duly seconded by Gil Dowies, the Jury unanimously approved the following consent agenda:

Consent

1. Approval of the December 4, 2019 regular meeting minutes.
2. Payment of the December 2019 bills as approved by the Claims Committee.

Regular Agenda

President Scott Davidson read aloud a notice that all Parish Employees are required to complete 1 hour of Ethics training by December 31, 2020.

President Scott Davidson reminded everyone that one (1) hour of Preventing Sexual Harassment Training is required to be completed by December 31, 2020 by all Parish Employees – Department Heads and Jury Members have a two (2) hour training requirement.

Upon motion by Paul Cook, duly seconded by Gil Dowies, the Jury unanimously approved the following 2020 Committees.

CLAIBORNE PARISH POLICE JURY – 2020 COMMITTEE ASSIGNMENTS

Revised – January 2020

Scott Davidson, President – ex-officio all

BUILDINGS & GROUNDS

Kevin Gray, Chair
Mary McDaniel
Paul Cook
Joe Merritt
James Laird

CLAIMS

Joe Merritt, Chair - Library
Kevin Gray – Buildings & Grounds
Mary McDaniel - General
Paul Cook – Road & Equipment
James Laird – alternate
Gil Dowies - alternate

FINANCE

Gil Dowies, Chair
Mark Furlow
Paul Cook
Rev. Willie Young
Kevin Gray

GARAGE

Paul Cook, Chair
James Laird
Mark Furlow
Tommy Sanders
Kevin Gray

GRANTS

Tommy Sanders, Chair
Rev. Willie Young
Joe Merritt
Gil Dowies
Mary McDaniel

HOUSING

Committee is comprised of the Jury as a whole.

PERSONNEL

Mark Furlow, Chair
Gil Dowies
James Laird
Rev. Willie Young
Tommy Sanders

ROAD

Committee is comprised of the Jury as a whole.

Upon motion by Tommy Sanders, duly seconded by Paul Cook, the Jury unanimously approved the following Regular Meeting Dates for the 2020 Year: Normally, the Wednesday, after the first Sunday of the month)

Proposed 2020 Meeting Dates

February 5, 2020 – agenda closed at noon on January 29, 2020
March 4, 2020 – agenda closed at noon on February 26, 2020
April 8, 2020 – agenda closed at noon on April 1, 2020
May 6, 2020 – agenda closed at noon on April 29, 2020
June 10, 2020 – agenda closed at noon on Jun 3, 2020
July 8, 2020 – agenda closed at noon on July 1, 2020
August 5, 2020 – agenda closed at noon on July 29, 2020
*September 9, 2020 – agenda closed at noon on September 2, 2020
October 7, 2020 – agenda closed at noon on September 30, 2020
November 4, 2020 – agenda closed at noon on October 28, 2020
December 9, 2020 – agenda closed at noon on December 2, 2020
January 6, 2021 – agenda closed at noon on December 30, 2020

*Subject to change based on the date needed for the Board of Review of the Tax Roll –
September 16

Upon motion by Kevin Gray, duly seconded by Mark Furlow, the Jury unanimously approved the following Holidays for the 2020 Year:

Proposed 2020 Holiday Dates

*Employee’s Birthday
New Year’s Day – Wednesday January 1, 2020
MLK Day – Monday January 20, 2020
Good Friday – Friday April 10, 2020
Memorial Day – Monday, May 25, 2020
Independence Day – Friday July 3, 2020
Labor Day – Monday September 7, 2020
Thanksgiving Holiday -Wednesday November 25th – Friday November 27th
Christmas Holiday – Thursday December 24th – Thursday December 31st
New Year’s Day – Friday January 1, 2021

*Regular Full-time Employees Only

Upon motion by Gil Dowies, duly seconded by Paul Cook, the Jury unanimously approved Ordinance No. 786 – Adoption of the 2020 Operating Budget for the Claiborne Parish Police Jury.

THUS INTRODUCED by Juror Gil Dowies and duly seconded by Juror Paul Cook at a regular meeting of the Police Jury of the Parish of Claiborne, Louisiana on January 15, 2020.

For: Laird, Furlow, Gray, McDaniel, Cook, Davidson, Merritt, Sanders, Dowies, Young
Against: None
Absent: None
Abstain: N/A

ORDINANCE NO. 786

AN ORDINANCE ADOPTING AN OPERATING BUDGET OF REVENUE AND EXPENDITURES FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2020 AND ENDING ON DECEMBER 31, 2020

BE IT ORDAINED by the Police Jury of Claiborne Parish, Louisiana, in a regular called session, the Ordinance adopting an Operating Budget for Revenues and Expenditures for the fiscal year beginning January 1, 2020 and ending December 31, 2020.

Section I. The following detailed estimate of Revenues and Expenditures for the Fiscal Year beginning January 1, 2020, and ending December 31, 2020, be and the same is hereby adopted and known as an operating budget for the Claiborne Parish Police Jury during the same period is as follows:

Revenues		
Taxes:		
Ad valorem	\$2,868,000	
Sales & use	538,600	
Other	6,700	
Licenses and permits	107,000	
Intergovernmental revenues	1,997,800	
State revenue sharing	97,400	
Fines and forfeitures	550,000	
Grants and awards	275,800	
Other revenues	118,600	
Use of property and money	98,300	
Total Revenues		\$6,658,200
Expenditures		
General government:		
Legislative	129,900	
Judicial	929,800	
Elections	44,600	
Finance and administrative	366,600	
Other general government	376,600	
Public safety	380,300	
Public works	2,647,300	
Sanitation	705,100	
Health and welfare	23,000	
Culture and recreation	963,200	
Economic development and assistance	79,800	
Grants and rewards	50,000	
Conservation	7,700	
Total Expenditures		<u>6,703,900</u>
Excess (Deficiency) of Revenues Over Expenditures		(45,700)
Other Financing Sources (Uses)		
Sale of assets	-	
Operating transfers in	900,000	
Operating transfers out	<u>(900,000)</u>	
Total Other Financing		
Sources (Uses)		<u>-</u>
Excess (Deficiency) of Revenues		

and Other Sources Over Expenditures and Other Uses)	(45,700)
Contingency	-
Fund Balance at Beginning of Year	<u>9,728,778</u>
Fund Balance at End of Year	<u><u>\$9,683,078</u></u>

Section 2. The adoption of this operating budget of expenditures be and the same is hereby declared to operate as an appropriation of the amount therein set forth within the terms of the budget classification.

Section 3. Amounts are available for expenditures to the extent that is included within the 2020 budget.

Section 4. The Police Jury will exercise control over expenditures at the functional level.

THUS ADOPTED at a regular meeting of the Police Jury of the Parish of Claiborne, Louisiana on January 15, 2020.

/s/Dwayne R. Woodard
SECRETARY-TREASURER

/s/Scott Davidson
PRESIDENT

At this time, President Scott Davidson read aloud, the second reading of Proposed Ordinance No. 787 – An Ordinance Adopting and Enacting a New Code for Claiborne Parish, State of Louisiana

ORDINANCE NO. 787

AN ORDINANCE ADOPTING AND ENACTING A NEW CODE FOR CLAIBORNE PARISH, LOUISIANA; PROVIDING FOR THE REPEAL OF CERTAIN ORDINANCES NOT INCLUDED THEREIN; PROVIDING A PENALTY FOR THE VIOLATION THEREOF; PROVIDING FOR THE MANNER OF AMENDING SUCH CODE; AND PROVIDING WHEN SUCH CODE AND THIS ORDINANCE SHALL BECOME EFFECTIVE.

BE IT ORDAINED BY THE CLAIBORNE PARISH POLICE JURY:

Section 1. The Code entitled "Code of Ordinances, Claiborne Parish, Louisiana," published by Municipal Code Corporation, consisting of chapters 1 through 102, each inclusive, is adopted.

Section 2. All ordinances of a general and permanent nature enacted on or before January 11, 2017, and not included in the Code or recognized and continued in force by reference therein, are repealed.

Section 3. The repeal provided for in section 2 hereof shall not be construed to revive any ordinance or part thereof that has been repealed by a subsequent ordinance that is repealed by this ordinance.

Section 4. Unless another penalty is expressly provided, every person convicted of a violation of any provision of the Code or any ordinance, rule or regulation adopted or issued in pursuance thereof shall be punished by a term of imprisonment of up to thirty (30) days in the parish jail or a fine of not exceeding five hundred dollars (\$500.00) or both. Each act of violation and each day upon which any such violation shall continue or occur shall constitute a separate offense. The penalty provided by this section, unless another penalty is expressly provided, shall apply to the amendment of any Code section, whether or not such penalty is reenacted in the amendatory ordinance. In addition to the penalty prescribed above, the Parish may pursue other remedies such as abatement of nuisances, injunctive relief and revocation of licenses or permits.

Section 5. Additions or amendments to the Code when passed in such form as to indicate the intention of the parish to make the same a part of the Code shall be deemed to be incorporated in the Code, so that reference to the Code includes the additions and amendments.

Section 6. Ordinances adopted after January 11, 2017, that amend or refer to ordinances that have been codified in the Code shall be construed as if they amend or refer to like provisions of the Code.

Section 7. This ordinance shall become effective

Passed and adopted by the _____ this _____ day of _____, _____.

President

ATTEST:

Secretary-Treasurer

1st Reading: December 4, 2019
2nd Reading: January 15, 2020
Board Action: February 5, 2020

Upon motion by Tommy Sanders, duly seconded by Paul Cook, the Jury unanimously approved the setting of the date of the Public Hearing for Proposed Ordinance No. 787 for Wednesday, February 5, 2020 at 9:00 am.

Upon motion by Kevin Gray, duly seconded by Mark Furlow, the Jury unanimously approved Resolution 2020-001 – A Resolution Authorizing Signature Authority on the Parish’s Demand Deposit Accounts Effective January 15, 2020.

RESOLUTION 2020-001

A RESOLUTION AUTHORIZING THE PRESIDENT AND VICE PRESIDENT OF THE CLAIBORNE PARISH POLICE JURY TO HAVE SIGNATURE AUTHORITY ON ALL OF THE PARISH’S BANK ACCOUNTS AND INVESTMENT ACCOUNTS EFFECTIVE JANUARY 15, 2020

WHEREAS, the Claiborne Parish Police Jury elected new officers as of January 15, 2020;

WHEREAS, the Claiborne Parish Police Jury requires two signatures on all of the Parish’s bank accounts;

WHEREAS, the signatures shall be one (1) of the Secretary-Treasurer or Assistant Secretary-Treasurer and either the Parish President or Vice-President or both executive officers;

BE IT HEREBY RESOLVED that the Claiborne Parish Police Jury AUTHORIZES the President Scott Davidson, Vice-President Mark Furlow, Secretary-Treasurer Dwayne R. Woodard and Assistant Secretary-Treasurer Shelia W. Washington to sign checks on the Parish’s demand accounts on behalf of the Claiborne Parish Police Jury.

Upon a motion by Kevin Gray and duly seconded by Mark Furlow this motion was carried and officially adopted by the Claiborne Parish Police Jury meeting in regular session convened on Wednesday, January 15, 2020.

Yeas - (10) Laird, Furlow, Gray, McDaniel, Cook, Davidson, Merritt, Sanders, Dowies and Young

Nays - (0) None

Abstain - N/A

Absent - None

/s/Dwayne R. Woodard
Secretary-Treasurer

/s/Scott Davidson
President

Upon motion by Gil Dowies, duly seconded by James Laird, the Jury unanimously approved Resolution 2020 – 002 – A Resolution Authorizing the President, Vice-President and Seretary-Treasurer of the Claiborne Parish Police Jury to Have Signature Authority on Any and All Resolutions and Documents Concerning the Operations of the Parish for the Calendar Year 2020

RESOLUTION 2020-002

A RESOLUTION AUTHORIZING THE PRESIDENT, VICE PRESIDENT AND SECRETARY-TREASURER OF THE CLAIBORNE PARISH POLICE JURY TO HAVE SIGNATURE AUTHORITY ON ANY AND ALL RESOULTIONS CONCERNING THE OPERATION OF THE PARISH FOR THE CALENDAR YEAR 2020

WHEREAS, the Claiborne Parish Police Jury elected new officers as of January 15, 2020;

WHEREAS, the Claiborne Parish Police Jury requires signatures on certain resolutions and formal documents during the year concerning the operation of the Parish and its activities;

WHEREAS, the signatures shall be one (1) of the Secretary-Treasurer, the Parish President or Vice-President or a combination of any two (2) executive officers;

BE IT HEREBY RESOLVED that the Claiborne Parish Police Jury AUTHORIZES the President Scott Davidson, Vice-President Mark Furlow and Secretary-Treasurer Dwayne R. Woodard to sign documents on behalf of the Claiborne Parish Police Jury.

Upon a motion by Gil Dowies and duly seconded by James Laird this motion was carried and officially adopted by the Claiborne Parish Police Jury meeting in regular session convened on Wednesday, January 15, 2020.

Yeas – (10) Laird, Furlow, Gray, McDaniel, Cook, Davidson, Merritt, Sanders, Dowies, Young

Nays – (0) None

Abstain – N/A

Absent – None

/s/Dwayne R. Woodard
Secretary-Treasurer

/s/Scott Davidson
President

Upon motion by Kevin Gray, duly seconded by Joseph Merritt, the Jury unanimously approved Resolution 2020 – 003 – A Resolution Authorizing the Executive Director of the Claiborne Parish Office of Community Services to Sign and Execute Any Documents on Behalf of Claiborne Parish Concerning the Operation of Said Office for the Calendar Year 2020.

RESOLUTION 2020-003

A RESOLUTION AUTHORIZING TIM CAIN AS EXECUTIVE DIRECTOR OF THE CLAIBORNE PARISH OFFICE OF COMMUNITY SRVICES TO SIGN AND EXECUTE ANY DOCUMENTS ON BEHALF OF CLAIBORNE PARISH CONCERNING THE OPERATIONS OF SAID OFFICE FOR THE CALENDAR YEAR 2020

WHEREAS, the Claiborne Parish Police Jury has hired Mr. Tim Cain as her replacement effective August 24, 2015 to fill the title of Executive Director;

BE IT HEREBY RESOLVED that the Claiborne Parish Police Jury AUTHORIZES the Executive Director, Mr. Tim Cain to sign and execute documents on behalf of the Claiborne Parish Police Jury relating to the day to day operations of the Office of Community Services; including any grants or grants related documents for the Calendar Year of 2020.

Upon a motion by Kevin Gray and duly seconded by Joe Merritt this motion was carried and officially adopted by the Claiborne Parish Police Jury meeting in regular session convened on Wednesday, January 15, 2020.

Yeas – (10) Laird, Furlow, Gray, McDaniel, Cook, Davidson, Merritt, Sanders, Dowies, Young

Nays – (0) None

Absent – None

Abstain – N/A

/s/Dwayne R. Woodard
Secretary-Treasurer

/s/Scott Davidson
President

Upon motion by Gil Dowies, duly seconded by Rev. Willie Young, Sr., the Jury unanimously approved the request from the Claiborne Parish Watershed District, in a letter dated December 13, 2019, to appointment Mr. Keith Lee to serve the remaining term of Mr. Sam Dowies, who resigned on December 12, 2019, due to the fact he was elected Sheriff of Claiborne Parish.

Upon motion by Kevin Gray, duly seconded by Mrs. Mary McDaniel, the Jury unanimously approved the request from the North Louisiana Criminalistics Lab Commission, in a letter received December 6, 2019, requesting that the Police Jury approve the Commission's 2019 budget amendments and to adopt the Commission's 2020 proposed budget as required by LA R.S. 40:2261-22678.4

Upon motion by Paul Cook, duly seconded by Kevin Gray, the Jury unanimously approved the request from Road Superintendent Tommy Durrett to advertise for bid, the purchase of a new 6/8 yard dump truck for use by the Claiborne Parish Highway Department.

Upon motion by Joseph Merritt, duly seconded by Mark Furlow, the Jury unanimously approved the request from Mrs. Erin White of the Claiborne Parish Health Unit for certain repairs needed to the Health Unit and to purchase a scanner for their use.

Upon motion by Kevin Gray, duly seconded by Tommy Sanders, the Jury unanimously approved the request from DART to lease office space from the Police Jury in the CPPJ-OOCS building in the amount of \$350.00 per month. The Claiborne Parish DART office will be moving from their present location on Beardsley.

President Scott Davidson read aloud a notice that LRPIC is hosting a Police Juror Training Seminar on Friday, January 31, 2020, from 10:00 am till Noon at the Hilton Garden Inn in West Monroe, lunch is provided.

President Scott Davidson reminded Jurors of the PJAL Annual Convention February 12-14 at the Shreveport Convention Center in Shreveport, LA.

At this time, Claiborne Parish Coroner, Dr. Mark Haynes, gave an update of the Coroner's Office. There were 16 total deaths in the parish in December. (6 Hospice/ER related), (3) required autopsies, (1) was an on scene. There were only (2) CEC's in the parish.

President Scott Davidson read aloud, a letter from James Hatch, who lives at 125 WPA Road in Athens, LA. In his letter Mr. Hatch stated that his trash can had been hit by a car on 2 different occasions and voiced his concerns with the cost these cans to the tax payers of Claiborne Parish. Mr. Hatch asked the Police Jury to caution the trash pickup crews and to encourage them not to place cans right on the side of the road.

Mr. David Green of Republic Waste told the Jurors that he would see to it that this is addressed with his crews and that the operating procedure is to place the empty cans 2-3 ft off of the road.

Rev. Willie Young also voiced his concern to Mr. David Green of problems of trash not being picked up in certain areas of his district in a timely manner. Mr. David Green told Rev. Willie Young that he would investigate this further and find out exactly the details of why the trash wasn't picked up on these locations and make sure this is corrected.

In closing, President Scott Davidson, informed the audience that the Jury feels that the future of our present structure and cost of our weekly curb-side garbage pickup in the unincorporated areas of Claiborne Parish is a major concern. The cost of garbage pickup has continued to increase while the revenues generated by the 1% sales tax collected in the rural areas of the Parish (outside the incorporated areas of Homer and Haynesville) is not covering the yearly expenditures of the garbage pickup by nearly \$150,000 annually. President Davidson told those in attendance that the citizens of Claiborne Parish need to be considering whether or not they will want to continue curb service pickup of trash or not in the near future. If they do, there will be some type of cost involved with it.

ITEM #29 – January 15, 2020 – AGENDA

SECRETARY-TREASURER – UPDATE ON GRANTS AND OTHER ITEMS

1. LGAP Projects –

CPPJ – South Claiborne Water System
Contract #1516-CLB-0002
Amount - \$21,500
Project – install ATS on emergency generators at well sites
Status – Construction complete, applying for reimbursement

CPPJ – Middlefork Water System
Contract #1819-CLB-0001
Amount - \$17,000
Project – installation of automatic transfer switch and transfer controls
Status – construction complete, applying for reimbursement

2. CWEF Projects

South Claiborne Water System
Contract #1516-CWEF-CLB-0001
Amount - \$31,000
Project – Replacement of water lines
Status – Construction complete, applying for reimbursement

South Claiborne Water System
Contract #1516-CWEF-CLB-0002
Amount - \$32,174
Project – Improvements to Liles Booster Station
Status – Construction complete, applying for reimbursement

Summerfield Water System
Contract #1819-CWEF-CLB-0001
Amount - \$16,200
Project – Repairs at central pump station and installation of master meter
Status – Contracts signed and approved

3. Sales Tax Collections for November 2019 – net of \$35,070 from gross collections of \$36,101
Net sales tax collections for October 2019 – \$51,874 – decrease \$16,804 (-32.39%)
Net sales tax collections for November 2018 - \$47,728 – decrease \$-12,658 (-26.52%)

4. Cash position at December 31, 2019 - \$7,554,431
Cash position at December 31, 2018 - \$7,420,371 (increase of \$134,060)
Cash position at November 30, 2019 - \$7,628,101 (decrease of \$-73,670)

See Deposit Balances by Institution for breakdown at December 31, 2019 –

5. Total Receipts for the month of December 2019 – \$389,686

6. Upcoming important dates and meetings –

1/23 – CPHSD#3 Board Meeting
1/27 – Committee Meetings (tentative)
1/31 – LRPIC Training in Monroe
2/5 – Regular Meeting
2/12-14 – PJAL Convention in Shreveport

Public Comments:

Mrs. Tina Haynes, CEO of CMMC, announced that CMMC will be hosting an upcoming event that will be held at Homer High School on February 18, 2020 dealing with the Opiate Crisis that is affecting the nation and our parish. This will be an all-day event and everyone is invited.

DART Advocate Mrs. Michelle Monzingo introduced herself and thanked the Jury for allowing their office to reside in the CPPJ-OOCS building.

Mrs. Janis Hill of the US Census gave a brief update on how important filling out the upcoming US Census questionnaire is for each household and the parish. Mrs. Hill stated that this is the way Claiborne Parish receives their share of federal funding. She also encourages anyone who would like to work part-time for the Census to fill out an application on-line.

There were no other additional public comments.

Upon motion by Paul Cook, duly seconded by James Laird, the meeting was adjourned.

Dwayne R. Woodard
Secretary-Treasurer

Scott Davidson
President