

MINUTES
Of the Regular Meeting, of
The Claiborne Parish Police Jury
10:00 a.m.
March 12, 2025
Police Jury Chambers
507 West Main Street
Homer, LA 71040

The Road Committee met in the Conference Room of the CPPJ at 9:00 a.m.

The Claiborne Parish Police Jury met in regular session in the Jury Chambers of the Claiborne Parish Police Jury Complex, located at 507 West Main Street in Homer, LA at 10:00 a.m. on the morning of the 12th of March 2025, on being called to order by President Scott Davidson, the following Jurors were present:

Larry Ford, Mark Furlow, Kevin Gray, Mary McDaniel, Paul Cook, Joseph Merritt, Malcolm Cooper, Gil Dowies, and Rev. Willie Young, Sr.

There were twenty-one (21) others in attendance which included Secretary-Treasurer Dwayne R. Woodard, Parish Road Superintendents Mr. Chad Verdin and Mr. Brant Cupp, Claiborne Parish Sheriff Sam Dowies, Claiborne Registrar of Voters Tracy Lowrey, Claiborne Parish Assessor Katie B. Coburn, Claiborne Parish Coroner Dr. Mark Haynes, David Greene of Republic Services, Extension Agent John Monzingo, Debra Woodard PFPN/NLHSD Board Member, Parish Digital Liaison Jerry Hillidge, OPCS Executive Director April Childress, Cathy Babers of the Speaker of the House Mike Johnson's Office, Town of Haynesville Mayor Roderick Hampton, Jack Hightower of Claiborne Unite, Carl Wilburn of Kel's Kove/Homer Hardware, Mr. D.W. Starnes of Athens, Mr. Vince Ory of Homer, Mr. Jerry Whitton of Homer, Mr. Terry Willis of Homer and Dr. Steve Fowler of the Homer Cornerstone Church.

The meeting was opened with a word of Prayer led by Joseph Merritt, followed by the Pledge of Allegiance led by Paul Cook.

President Scott Davidson welcomed everyone.

Upon motion by Mark Furlow, duly seconded by Gil Dowies, the Jury unanimously voted to adopt the agenda as presented.

Upon motion by Kevin Gray, duly seconded by Paul Cook, the Jury unanimously voted to amend the regular agenda and add the following:

1. Request from the CPSB, in a letter received on March 6, 2025, requesting assistance from the Jury in resurfacing the Haynesville Elementary School parking lot. The estimated cost is \$4,710. The work will be done on a reimbursement basis.
2. Request from the CPSB, in a letter received on March 6, 2025, requesting assistance from the Jury to reconstruct and resurface a bus turnaround near the Kimble Town Fire Station in the Summerfield School District. The work will be done on a reimbursement basis.
3. Request from the Haynesville Golf Course, in a letter received on March 6, 2025, requesting a load of crush concrete to be delivered to the golf course to be used for repairs and maintenance on the course. The work will be done under the Town's ad valorem tax credit.
4. Request from the Town of Haynesville, in a letter received on March 10, 2025, requesting help with certain road maintenance issues within the Town. This includes clearing of rights-of-way, side cutting and drainage clearing. The work will be done under the Town's ad valorem tax credit.

Upon motion by Kevin Gray, duly seconded by Mary McDaniel, the Jury unanimously approved the following consent agenda:

Consent

1. Approval of February 5, 2025, regular meeting minutes as published in the Official Journal.
2. Payment of the February 2025 bills as approved by the Claims Committee.
3. Request from Town of Homer, in a letter received February 6, 2025, requesting assistance with the water line relocation and water valve replacement on Edgewood Drive in Homer as part of the DOTD bridge replacement project. The estimated cost of the project is \$8,000. The work will be done under the Town's ad valorem tax credit.
4. Request from the Town of Haynesville, in a letter received February 20, 2025, requesting their budgeted amount of \$250 for the sponsorship of the annual Potluck at the Fair on Saturday, March 22, 2025, and to be considered for the same amount in the Parish's 2026 budget. This dinner is used to raise funds for the repair and maintenance of the Fair Barn which is a parish polling place.

At this time President Scott Davidson requested that the Jury handle the amendments to the agenda.

Upon motion by Mark Furlow, duly seconded by Kevin Gray, the Jury unanimously approved the CPSB request to help repair and resurface the Haynesville Elementary parking lot with an estimated cost of \$4,710. This will be done on a reimbursement basis.

Upon motion by Gil Dowies, duly seconded by Kevin Gray, the Jury unanimously approved the request from the CPSB to help repair a school bus turnaround near Kimble Town Fire Station in the Summerfield School District. This will be on a reimbursement basis.

Upon motion by Gil Dowies, duly seconded by Paul Cook, the Jury unanimously voted to table the request from the Haynesville Golf Course for the request for a load of crushed concrete to be delivered to the Golf Course. This request must be approved by the Town of Haynesville before it is submitted to the Police Jury.

Upon motion by Mary McDaniel, duly seconded by Mark Furlow, the Jury unanimously approved the request from the Town of Haynesville for help with certain road maintenance issues. This work will be reimbursed through the Town of Haynesville Tax Credit.

Regular Agenda

President Scott Davidson read aloud a notice that all Jurors and Parish Employees are required to complete one (1) hour of required ethics training by December 31, 2025.

President Scott Davidson reminded everyone that one (1) hour of Preventing Sexual Harassment Training is required to be completed by December 31, 2025, by all Parish Employees and that Parish Department Heads and Police Jury Officers have a two (2) hour training requirement.

Reminder – Jurors' personal financial disclosure statements for 2024 are due by May 15, 2025.

Notice - The Chamber of Commerce's 59th Annual Banquet will be held on Monday, March 24, 2025, at 6:30 pm at the Fair Barn in Haynesville.

Notice- there will be a NO premium increase for the Police Jury's Dental Plan with DINA Dental for the 2025-2026 fiscal year effective June 1, 2025. The cost will be as follows per month- employee only \$33.06, plus spouse \$65.00, plus child(ren) \$71.54 and plus family \$107.20. This is elective coverage and the employee bears 100% of the cost.

Notice- there will be NO premium increases for the Police Jury's Vision Plan with CEC Vision for the 2025-2026 year. The cost will be as follows per month – employee only \$10/19, plus spouse \$20.37, plus child(ren) \$21.29 and plus family \$30.56. This is elective coverage and the employee bears 100% of the cost.

Notice - the Claiborne Parish Housing Program will be taking the names of people who are interested in placing an application on the waiting list for the Housing Choice Voucher Program (Section 8) on March 27th and March 28th from 9:00 pm till 2:00 pm at the CPPJ-OOCS Building located at 621 South Main Street.

Notice -our Auditors, Bosch & Statham CPA's will be here the week of April 14-18 to do fieldwork and testing for the preparation of our 2024 Financial Statements & AUP Report.

Upon motion by Mary McDaniel, duly seconded by Gil Dowies, the Jury unanimously approved the FY 2024 Louisiana Compliance Questionnaire for the Police Jury's 2024 Audited Financial Statements and AUP's.

Upon motion by Kevin Gray, duly seconded by Paul Cook, the Jury unanimously approved the renewal lease with DART for use of office space in the CPPJ-OOCS Building located at 621 South Main Street, Homer, LA in the amount of \$350 per month, which is the same as 2024.

Upon motion by Gil Dowies, duly seconded by Joseph Merritt, the Jury unanimously voted to amend Ordinance No. 807 – Renewal of 0.50% Sales Tax in Support of CMMC as Originally Adopted on January 8, 2025.

The following ordinance was offered by Gil Dowies and seconded

by Joseph Merritt, Jr.:

AMENDED AND RESTATED SALES TAX ORDINANCE No. 807

An ordinance amending and restating an ordinance adopted on January 8, 2025, providing for the levy within the Parish of Claiborne, State of Louisiana, effective May 1, 2025, of a 0.5% sales and use tax upon the sale at retail, the use, the lease or rental, the consumption, and the storage for use or consumption, of tangible personal property and upon the sale of services in said Parish, providing for the assessment, collection, payment thereof and the dedication of the proceeds of said tax and the purpose for which the proceeds of the tax may be expended, such tax having been authorized at a special election held in said Parish on December 7, 2024.

WHEREAS, pursuant to the provisions of Section 338.191 of Title 47 of the Louisiana Revised Statutes of 1974, as amended, and other constitutional and statutory authority supplemental thereto, and the authority granted at a special election held within the Parish of Claiborne, State of Louisiana (the "Parish") on December 7, 2024 (the "Election"), the Parish has the authority to levy and collect a 1% sales and use tax (the "Tax"), within the Parish, the proceeds of which are to be dedicated and used for the purposes set forth in the proposition (the "Proposition") submitted at said election, which Proposition is attached hereto as Exhibit "A" and made a part of this Ordinance as if fully set forth herein; and

WHEREAS, by ordinance adopted on January 8, 2025 (the "Prior Ordinance"), the Police Jury of the Parish of Claiborne, State of Louisiana ("Governing Authority"), acting as governing authority of the Parish, provided for the levy and collection of the Tax; and

WHEREAS, during the 2024 Third Extraordinary Session which adjourned on November 22, 2024, the Louisiana Legislature made changes to the state and local sales and use tax statutes, which have since been signed into law by the Governor and have an effective date of January 1, 2025; and

WHEREAS, this Governing Authority desires to amend and restate the Prior Ordinance to ensure the Prior Ordinance continues to conform in all respects as originally enacted and to be, "assessed, collected, paid and enforced in the same manner..." as originally intended to the extent allowed by law; and

NOW, THEREFORE, BE IT ORDAINED by this Police Jury of the Parish of Claiborne, State of Louisiana, acting as the governing authority of Parish of Claiborne, State of Louisiana, that:

SECTION 1. Imposition. Pursuant to the authority of the Election, the Tax is hereby levied and authorized to be collected, from and after the Effective Date (as hereinafter defined), upon the sale at retail, the use, the consumption, the distribution, the storage for use or consumption, and the lease or rental of tangible personal property, and the lease or rental of tangible personal property or digital products within the Parish, and upon sales of services in the Parish, as defined by law. The Uniform Local Sales Tax Code, as enacted by Act 73 of the 2003 Regular Session of the Louisiana Legislature and as it may be amended, shall apply in the assessment, collection, administration and enforcement of the Tax, the provisions of which are hereby incorporated by reference.

SECTION 2. Definitions. This Ordinance adopts by reference each and every one of the definitions set forth in Louisiana Revised Statute 47:301, as amended, and incorporates those definitions to be used herein for purposes of the interpretation, application and enforcement of the Tax.

SECTION 3. Rate of Tax. The Tax authorized herein and effective from and after the Effective Date shall be levied and imposed as follows:

(i) At the rate of 0.5% of the sales price of each item or article of tangible personal property, when sold at retail in the Parish; the Tax to be computed on the total sales price for the purpose of remitting the amount of Tax due to the Parish, and to include each and every retail sale.

(ii) At the rate of 0.5% of the cost price of each item or article of tangible personal property when the same is not sold, but is used, consumed, distributed, or stored for use or consumption in the Parish, provided there shall be no duplication of the Tax.

(iii) At the rate of 0.5% of the gross proceeds derived from the lease or rental of tangible personal property where the lease or rental of such property is an established business, or part of an established business, or the same is incidental or germane to the said business.

(iv) At the rate of 0.5% of the monthly lease or rental price paid by lessee or rentee, or contracted or agreed to be paid by lessee or rentee, to the owner of the tangible personal property.

(v) At the rate of 0.5% of the amounts paid or charged for all enumerated taxable sales of services, as defined by law, in the Parish.

(vi) At the rate of 0.5% of the sales price of each digital product, as that term is used and defined in Louisiana Revised Statute 47:301(32)(a), when sold at retail, leased or rented, or licensed in the Parish; the Tax to be computed in the same manner as authorized in the Louisiana Revised Statutes, as amended.

SECTION 4. Effective Date. The Tax shall be effective on May 1, 2025 (the "Effective Date").

SECTION 5. Term. The Tax shall remain in effect for ten (10) years (May 1, 2025 through April 30, 2035).

SECTION 6. Purposes. The proceeds of the Tax, after paying reasonable and necessary costs and expenses of collecting and administering the Tax, shall be used for the purposes set

forth in the Proposition approved by the voters in the Election authorizing the Tax, which Proposition is set forth in Exhibit "A" attached hereto.

SECTION 7. Vendor's Compensation. There shall be no vendor's compensation allocated to the dealer for accounting for and remitting the Tax.

SECTION 8. Exclusions and Exemptions. The Governing Authority adopts none of the optional exclusions or exemptions allowed by State sales and use tax law, nor does the Governing Authority adopt any exclusions or exemptions authorized by legislation enacted under Article VI, Section 29(D)(1) of the Constitution of the State of Louisiana of 1974. Included within the base of the Tax is every transaction, whether sales, use, lease or rental, consumption, storage or enumerated service, and digital products with no exclusions or exemptions except for those mandated upon every political subdivision by the Constitution or statutes of the State of Louisiana.

SECTION 9. Interest on Unpaid Amount of Tax Due. If the amount of Tax due by the dealer is not paid or remitted on or before the twentieth (20th) day of the month next following the month for which the Tax is due, there shall be collected with said Tax interest upon said unpaid or unremitted amount, at the maximum allowable rate permitted by La. R.S. 47:337.69 and any subsequent amendments that may be made thereto. Interest shall be computed from the first day of the month next following the month for which the Tax is due until it is paid. The interest obligation shall be an obligation to be collected and accounted for in the same manner as if it were a part of the Tax due and can be enforced in a separate action or in the same action for the collection of the Tax and shall not be waived or remitted.

SECTION 10. Delinquency Penalty. In addition to any interest that may be due for Taxes not paid or remitted on or before the twentieth (20th) day of the month next following the month for which the Tax is due, there shall also be collected a penalty equivalent to five percent (5%) for each thirty days, or fraction thereof, of delinquency, not to exceed twenty-five percent (25%) in the aggregate, of the Tax due as provided in La. R.S. 47:337.70 and any subsequent amendments that may be made thereto. The penalty, or any portion thereof, may be waived as set forth in La. R.S. 47:337.71 and any subsequent amendments that may be made thereto.

SECTION 11. Penalty for False, Fraudulent or Grossly Incorrect Return. In addition to any other penalties authorized herein, there is hereby imposed a penalty as authorized by La. R.S. 47:337.72, which shall be fifty percent (50%) of the amount of the Tax found to be due.

SECTION 12. Negligence Penalty. In addition to any other penalties authorized herein, there is hereby imposed a penalty as authorized by La. R.S. 47:337.7, which shall be five percent (5%) of the unpaid amount of the Tax found to be due, or ten dollars (\$10.00), whichever is greater.

SECTION 13. Penalty for Insufficient Funds Check. In addition to any other penalties authorized herein, there is hereby imposed a penalty as authorized by La. R.S. 47:337.74 which shall be an amount equal to the greater of one percent (1%) of the check or twenty-five dollars (\$25.00).

SECTION 14. Attorney Fees. The Collector (as hereinafter defined) is authorized to employ private counsel to assist in the collection of any taxes, penalties or interest due under this Ordinance, or to represent the Collector in any proceeding arising from the interpretation, application or enforcement of this Ordinance. If any taxes, penalties or interest due under this Ordinance are referred to an attorney for collection, an additional charge of attorney fees, in the amount of ten percent (10%) of the taxes, penalties and interest due, shall be paid by the dealer tax debtor, in accordance with La. R.S. 47:337.13.1 and any subsequent amendments that may be made thereto.

SECTION 15. Penalty for Costs Incurred. As provided by R.S. 47:337.75, and under the circumstances set forth therein, a penalty shall be added to the amount of Tax due in an amount as itemized by the Collector to compensate for all costs incurred in making an examination of books,

records or documents, or an audit thereof, or in the holding of hearings or the subpoenaing and compensating of witnesses.

SECTION 16. Distrain Penalty. The penalty as provided by R.S. 47:337.76 in cases where the distraint procedure is used in the collection of the Tax shall be ten dollars (\$10.00).

SECTION 17. Limits on Interest, Penalty and Attorney Fees. Should the interest, penalties or attorney fees herein, or the combined interest, penalties and attorney fees be declared to be in excess of limits provided the Louisiana Revised Statutes or by other law, including the relevant and controlling jurisprudence, then the maximum interest, penalties and attorney fees allowed by such other laws, Louisiana Revised Statutes, and/or relevant and controlling jurisprudence shall apply and be imposed herein.

SECTION 18. Collector. The Tax levied by this Ordinance is authorized to be collected by a "Collector" which term shall mean the Parish School Board of the Parish of Claiborne, State of Louisiana.

SECTION 19. Powers of Collector. The Collector is hereby authorized, empowered and directed to carry into effect the provisions of this Ordinance, to appoint and hire deputies, assistants or agents, or private contractors to assist it in the performance of its duties, and in pursuance thereof to make and enforce such rules as it may deem necessary. The Collector may, in its discretion waive all or any portion of any fees and penalties set forth herein, to the extent allowed by applicable law.

SECTION 20. Agreement to Collect Tax on Vehicles. With regard to the collection of the Tax on any motor vehicle, automobile, truck, truck-trailer, trailer, semi-trailer, motor bus, home trailer, or any other vehicle subject to the vehicle registration license tax, the Governing Authority, acting through the President of the Governing Authority, is authorized to enter into an agreement or agreements on behalf of the Parish with the Vehicle Commissioner, Department of Public Safety and Corrections, for the collection of the Tax on such vehicles, as provided by R.S.47:303(B).

SECTION 21. Revenues of Tax. All taxes, revenues, funds, assessments, moneys, penalties, fees or other income which may be collected or come into the possession of the Collector under any provision or provisions of this Ordinance relating to the Tax shall be promptly deposited by the Collector for the account of the Parish in the special fund established and maintained for the deposit of such proceeds, which fund may be a separate bank account to be established and maintained with the regularly designated fiscal agent of the Parish; provided, however, any amount which is paid under protest or which is subject to litigation may be transferred to a separate account established by the Collector with said fiscal agent pending the final determination of the protest or litigation.

In compliance with the Election authorizing the Tax, after all reasonable and necessary costs and expenses of collecting and administration of the Tax have been paid as provided for above, the remaining balance in said special fund shall be available for appropriation and expenditure by the Governing Authority solely for the purposes designated in the Proposition authorizing the levy of the Tax.

SECTION 22. Severability. If any one or more of the provisions of this Ordinance shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provision of this Ordinance, but this Ordinance shall be construed and enforced as if such illegal or invalid provisions had not been contained herein. Any constitutional or statutory provision enacted after the date of this Ordinance which validates or makes legal any provision of this Ordinance which would not otherwise be valid or legal, shall be deemed to apply to and be incorporated into this Ordinance.

SECTION 23. Uniform Sales Tax Controlling. If any provision of this Ordinance shall be in conflict with the provisions of the Uniform Local Sales Tax Code, the provisions of the Uniform Local Sales Tax Code shall be controlling.

SECTION 24. Effective Date of Ordinance. This Ordinance shall be in full force and effect as of January 1, 2025, being an ordinance affecting the public peace, health and safety.

SECTION 25. Publication and Recordation. This Ordinance shall be published in one issue of the official journal of the Parish as soon as is reasonably possible. A certified copy of this Ordinance shall be recorded in the mortgage records of the Parish of Claiborne, State of Louisiana. A certified

copy of this Ordinance shall also be provided to the Collector to be maintained as part of its official records in connection with its duties to collect, administer and enforce the Tax.

The final adoption of the foregoing ordinance having been duly moved and seconded, the roll was called and the following vote was taken and recorded:

YEAS: (9) Ford, Furlow, McDaniel, Cook, Davidson, Merritt, Cooper, Dowies, and Young

NAYS: (0) None

ABSENT: (0) None

ABSTAIN: (1) Gray

And the resolution was declared adopted on this, the 12th day of March, 2025.

/s/ Dwayne R. Woodard
Secretary-Treasurer

/s/ Scott Davidson
President

EXHIBIT "A"

PROPOSITION
(SALES TAX RENEWAL)

Shall the Parish of Claiborne, State of Louisiana (the "Parish"), be authorized to continue to levy and collect a sales and use tax of 0.5% (the "Tax") in accordance with Louisiana law, for a period of 10 years, commencing May 1, 2025 (an estimated \$880,000 reasonably expected at this time to be collected from the levy of the tax for an entire year), with the avails and proceeds of the Tax (after paying reasonable and necessary costs and expenses of collecting and administering the Tax), to be transferred to the Claiborne Parish Hospital Service District No. 3 (the "District") pursuant to an Intergovernmental Agreement with the Parish and dedicated for the purpose of the District's operation, maintenance and improvement of hospital facilities and equipment for the Claiborne Memorial Medical Center (formerly known as the Homer Memorial Hospital)?

STATE OF LOUISIANA

PARISH OF CLAIBORNE

I, the undersigned Secretary-Treasurer of the Police Jury of the Parish of Claiborne, State of Louisiana (the "Governing Authority"), the governing authority of the Parish of Claiborne, State of Louisiana (the "Parish"), do hereby certify that the foregoing pages constitute a true and correct copy of an ordinance adopted by the Governing Authority on March 12, 2025, amending and restating an ordinance adopted on January 8, 2025, providing for the levy within the Parish of Claiborne, State of Louisiana, effective May 1, 2025, of a 0.5% sales and use tax upon the sale at retail, the use, the lease or rental, the consumption, and the storage for use or consumption, of tangible personal property and upon the sale of services in said Parish, providing for the

assessment, collection, payment thereof and the dedication of the proceeds of said tax and the purpose for which the proceeds of the tax may be expended, such tax having been authorized at a special election held in said Parish on December 7, 2024.

IN FAITH WHEREOF, witness my official signature on this, the 12th day of March, 2025.

Secretary-Treasurer

/s/Dwayne R. Woodard

Upon motion by Paul Cook, duly seconded by Kevin Gray, the Jury unanimously approved the Parish’s 2025 Chip & Seal List for the Road Maintenance Program in the amount of \$510,000 with a total of 24.9 miles of road.

2025 Proposed Chip Seal List

	1-Shot	2- Shot	3- Shot
Virge White Rd		0.3 Tenths	
Bridges Rd	1.2 Miles		
Ware Chapel Rd	1.8 Miles		
Tom Sales Rd	1.2 Miles		
Singleton Rd			.1 Tenths
Youngblood Rd	2.2 Miles		
John Alma Rd		0.3 Tenths	
Old Arcadia Rd	1.2 Miles		
Bicycle Rd	2.5 Miles		
Tenneco Rd	1.7 Miles		
Harris Rd	1.4 Miles		
Hill Farm Rd	1.2 Miles		
Jones Loop Rd	1.0 Mile		
Magee Rd		0.3 Tenths	
Bluebird Ln		0.2 Tenths	
Hebron Rd	2.7 Miles		
Winn Rd	0.9 Tenths		
Simpson Loop Rd	1.4 Miles		
Cow Creek Rd		0.2 Tenths	
Bream Island Rd	0.9 Tenths		
Bishop Rd	0.1 Tenth		
Hardaway Rd	0.6 Tenths		

Total Miles	1-Shot	22 Miles	2-Shot	2.6 Miles	3-Shot	.3 Tenths
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Total Cost Estimate = \$ 510,000.00

Upon motion by Kevin Gray, duly seconded by Larry Ford, the Jury unanimously approved, upon recommendation from Road Superintends Chad Verdin and Brant Cupp, the increase of pay for Mechanic Helper Toby Page’s base pay by \$0.50 per hour to \$14.25 effective March 14, 2025. This will be Mr. Page’s One Year Anniversary.

Upon motion by Gil Dowies, duly seconded by Mark Furlow, the Jury unanimously voted to apply for Senator Cathy’s Office supplemental State Funding for a Skid Steer and attachments to be used by the Parish Road Department. The application is due by March 31, 2025.

At this time President Scott Davidson presented the recommendations from the meeting of the Road Committee -

Upon motion by Paul Cook, duly seconded by Malcolm Cooper, the Jury unanimously approved, upon recommendation by the Road Committee, the small claim of Ms. Dorothy Greer for a replacement of her windshield, damaged on 2/25/2025 on Hwy 9 from a rock that hit her 2016 Chevrolet Malibu windshield.

Upon motion by Joseph Merrit, duly seconded by Paul Cook, the Jury unanimously approved a “No Objections” letter for a 9-Spot RV Park going in at 2459 Harris Road off of Hwy 518.

Upon motion by Paul Cook, duly seconded by Mary McDaniel, the Jury unanimously approved the request for increase for Shelton’s Janitorial Services in the amount of \$1,500 from \$1,300 bi-weekly for the cleaning service of certain parish owned buildings.

Upon motion by Mark Furlow, duly seconded by Malcolm Cooper, the Jury unanimously approved the Road Department to begin permanent 4/10’s on a trial basis beginning on May 8, 2025. The Police Jury is doing this to hopefully help in the recruitment of new workers at the Hwy Department and to hopefully hold on to long-time employees.

At this time Claiborne Parish Coroner Dr. Mark Haynes gave the February 2025 report for the Coroner’s Office. There were Nine (9) total deaths: (5) hospice/ER related, (0) other facilities, (2) were on scene with autopsy required, (1) on scene no autopsy required, (1) at CMMC and there were (5) CECs in the parish for the month.

Dr. Mark Haynes reported that flu has been going around which has resulted in a few hospitalizations. They are also still seeing a few Covid cases. Dr. Mark Haynes informed the Jurors that on behalf of the Hospital Board, he expressed his heartfelt appreciation for everything that the Police Jury does in support of the hospital and clinics.

At this time, President Scott Davidson expressed his condolences to Franklin Family and the people of Claiborne Parish at the passing of Legendary Haynesville Golden Tornado Football Coach Alton “Red” Franklin. President Davidson praised Coach Franklin of all that he stood for – on and off the field. He stated that early in Coach Red Franklin’s career, he coached football in a time that was difficult in this Parish and was a unifying figure that brought a community together with one common goal. Coach Franklin will be truly missed, not only by his family, friends and former players, but also by our entire Parish. Rev. Willie Young also mentioned the passing of Coach Red Franklin. He stated that Red Franklin knew how to be stern, yet he knew how to get the most out of his players. There will never be a coach like Alton Red Franklin. He kept the community together. His presence will be greatly missed by Haynesville and all of Claiborne Parish.

ITEM #26 – March 12, 2025 – AGENDA

SECRETARY-TREASURER – UPDATE ON GRANTS AND OTHER ITEMS

1. LGAP Projects –

Claiborne Parish Police Jury

FY2022-2023 LGAP Grant

Amount \$100,000

Project – Roof rehab/repair CPPJ Admin Building

Status – Bids received and accepted – Brazos Industries was awarded the bid.

Construction is completed as of 11/4/2024. Certificate of completion filed and recorded.

Preparing reimbursement for submittal to the State and working on close-out documents.

Claiborne Parish Police Jury
FY2023-2024 LGAP Grant
Amount \$62,500
Project – Purchase of John Deere Tractor w/Loader
Status – awarded on September 18, 2024 – completed contract received from the State.
The tractor is ordered and awaiting delivery.

2. CWEF Projects -

Pinehill Water System
FY2020-2021 CWEF Grant
Amount - \$21,225
Project – Water line extension E D White Road area
Status – Contract signed and approved by the State. (Seeking additional funding)

South Claiborne Water System
FT2022-2023 CWEF Grant
Amount - \$100,000
Project – Owens Booster Station Project (Hwy 146)
Status – Contract received and approved by the State. Project construction is completed as of 10/31/2024. Certificate of completion filed and recorded. Preparing reimbursement for submittal to the State and working on close-out documents

3. Sales Tax Collections for January 2025 – net of \$54,262 from gross collections of \$55,654
Net sales tax collections for December 2024 – \$70,733 – decrease \$-16,471 (-23.29%)
Net sales tax collections for January 2024 - \$55,094 – decrease \$-832 (-1.51%)

4. Cash position on February 28, 2025 - \$11,647,347
Cash position on January 31, 2025 - \$11,652,519 (decrease of \$-5,172)
Cash position on February 29, 2024 - \$11,495,002 (increase of \$152,345)

See Deposit Balances by Institution for breakdown on February 28, 2025 –

5. Total Receipts for the month of February 2025 – \$492,568

6. Upcoming important dates and meetings –

3/19/2025 – GIS meeting w/Assessor & 911 Officer
3/27/2025 – CPHSD #3 Board Meeting
3/27/2025 – CPWSD Meeting
4/2/2025 - Agenda Items due for April Meeting
4/7/2025 – Audit workbooks due to Auditors
4/14-17 – Auditors here for fieldwork
4/18 – Good Friday Holiday
4/9/2025 – April Meeting
4/28/2025 – Library Board Meeting
4/30/2025 – Items due for May Agenda
5/7/2025 – May Meeting

Public Comments:

There were no additional public comments.

Upon motion by Paul Cook, duly seconded by Mark Furlow, the meeting was adjourned.

Dwayne R. Woodard
Secretary–Treasurer

Scott Davidson
President