

MINUTES  
Of the Regular Meeting, of  
The Claiborne Parish Police Jury  
10:00 a.m.  
4-7-2021  
Police Jury Chambers  
507 West Main Street  
Homer, LA 71040

The Claiborne Parish Police Jury met in regular session in the Jury Chambers of the Claiborne Parish Police Jury Complex, located at 507 West Main Street in Homer, LA at 10:00 a.m. on the 7<sup>th</sup> of April 2021. On being called to order by President, Scott Davidson, the following Jurors were present:

James Laird, Mark Furlow, Kevin Gray, Paul Cook, Tommy Sanders, and Gill Dowies.

The following Jurors were absent: District 4 Juror Mary McDaniel, District 7 Juror Joseph Merritt, and District 10 Juror Rev. Willie Young, Sr.

There were 10 others in attendance which included, Secretary-Treasurer Dwayne R. Woodard, Parish Road Superintendent Tommy Durrett, Director of Libraries Mrs. Pam Suggs, Parish Library Historian Mr. Wesley Harris, District Attorney Danny Newell, Parish Engineer Randal Smoak of CGS Engineering, Claiborne Memorial CEO Tina Haynes, Parish Coroner Dr. Mark Haynes, and Mrs. Kathy Hightower and Jackie Tripp with the Guardian Journal.

There was a Road Committee Meeting held at 8:30 am in the Police Jury Conference Room.

President Scott Davidson called the meeting to order.

The meeting was opened with a word of prayer led by President Davidson, followed by the Pledge of Allegiance led by Paul Cook.

Upon motion by Kevin Gray, duly seconded by Gil Dowies, the Jury unanimously voted to adopt the Regular Agenda as presented.

Upon motion by Gil Dowies, duly seconded by Tommy Sanders, the Jury unanimously approved the following consent agenda:

**Consent Agenda**

1. Approval of the March 10, 2021 regular meeting minutes.
2. Payment of the March 2021 bills as approved by the Claims Committee.
3. Request from Junction City, in a fax received March 11, 2021, requesting assistance on road repairs on State Line and Elm Street. Work is to be performed under the Village's ad valorem tax credit.

**Regular Agenda**

President Scott Davidson read aloud a notice that all Parish Employees are required to complete one (1) hour of Ethics training by December 31, 2021.

President Scott Davidson reminded everyone that one (1) hour of Preventing Sexual Harassment Training is required to be completed by December 31, 2021 by all Parish Employees – Department Heads and Jury Officers have a two (2) hour training requirement.

President Scott Davidson read aloud a notice that the 2021 PJAL Convention has been postponed until May 12-14 and will be held at the Crowne Plaza in Baton Rouge. If you are interested, please contact Leigh Ann or Shelia.

Reminder – Jurors personal financial disclosure statement for 2020 is due by May 15, 2021.

President Scott Davidson announced that there will be a ribbon cutting for the new Claiborne Addiction Recovery Center at CMMC, Wednesday, April 7, 2021 at 11:00 am. Refreshments will be served.

President Scott Davidson announced that the Claiborne Parish Police Jury and Claiborne Parish Sheriff Sam Dowies will be holding the formal groundbreaking for the Claiborne Parish Sheriff's Office Relocation Project on Wednesday, April 14, 2021 at 11:00 am.

President Scott Davidson read aloud a notice that the ROV Employees Retirement System employer rate for the fiscal year July 1, 2021-June 30, 2022 will remain at 18.00% and the employee rate will remain at 7.00%,

President Scott Davidson read aloud a notice that the Claiborne Parish population estimate for July 1, 2020 as estimated by the LSU AgCenter Department of Agricultural Economics and Agribusiness is 15,547 per letter received March 15, 2021.

President Scott Davidson read aloud a notice received by letter from the LADOTD concerning the Federal Off-System Highway Bridge Program 2021-2023 Priority – the Parish's balance is a negative (\$249,988).

Upon motion by Kevin Gray, duly seconded by Paul Cook, the Jury unanimously approved the 2021 Proposed Chip Seal List presented by Parish Road Superintendent Tommy Durrett. The roads slated to be sealed are as follows:

	<u>1-Shot</u>	<u>2- Shot</u>	<u>3-Shot</u>
Flatlick Rd.	1.1		0.3
Cortez Ln	0.4		0.3
J.O. Pruitt		0.2	
J. Pruitt		0.2	
Plywood Rd.	0.8		0.4
Frank Miller Rd.	0.9		0.8
Black Welder Rd.		0.3	
Doves Rest	0.4		
Mae Rd.			0.2
Maddox Rd.			0.6
Shady Grove Rd.		0.8	
Baily Town Rd.	6.2		
Helen Johnson			0.05
Ida Ln.			0.2
Hebron Rd.			0.05
Slaughter Rd.	1.8		
Kilpatrick Rd.		1.2	
Suggs Rd.			0.8
Garret Rd.		0.2	
Elgin Ln.	0.7		
Ivory Hall		0.6	
Ausbon Rd.		0.4	
St. John Rd.	1.8		
Raymond Smith Rd.		0.5	
Mulnix Switch Rd.	0.4		
Pistol Thomas Rd.	1.0		
Grigsby Rd.	0.9		0.4
Sexton Rd.	0.8		
Baton Rd.	1.0		
Homer Oilfield Rd.	0.9		
Buster Johnson Rd.	0.9		
Buck Green Rd.	1.9		
Maritzky Rd.	3.6		
Total Miles	1-Shot 25.5	2-Shot 4.4	3-Shot 4.1

Total 2021 estimated cost = \$450,000

Upon motion by James Laird, duly seconded by Paul Cook, the Jury unanimously approved the request from Claiborne Parish Road Superintendent Tommy Durrett for merit raises for the following Parish Road employees: Travis Kimp 0.50 per hour to \$14.25, Mike Ellis 0.50 per hour to \$13.75 per hour, Chauncy Williams 0.50 per hour to \$13.75 per hour and Eric Kennedy 0.50 per hour to \$18.50 per hour. The said employees have met all the requirements under our current merit raise plan. The increases will take effect with the payroll beginning on April 15, 2021.

Upon motion by Gil Dowies, duly seconded by Kevin Gray, the Jury unanimously approved the request from the Claiborne Parish Library Board of Control authorizing the Police Jury to begin negotiations with Capital One for the purchase of the vacant Haynesville Capital One branch and drive-thru for use as a potential branch site of the Joe Webb Memorial Library.

Upon motion by Kevin Gray, duly seconded by Paul Cook, the Jury unanimously voted to surplus one (1) old diesel generator located at the current CPSO Office and one (1) diesel generator located at the CID Building via sealed bids. Equipment will be placed for public viewing at the Old Road Barn located at 4070 Hwy 79 in Homer, LA. The bids will be opened at 2:00 pm on May 4, 2021 in the Conference Room.

At this time, Claiborne Parish Coroner Dr. Mark Haynes, gave his monthly Coroner's report. There were 10 deaths. (5) Hospice/ER, (2) on scene, (0) Autopsy and (2) Other, (4) CECs for the month of March.

Dr. Mark Haynes told the Jury that the COVID-19 cases have been steadily decreasing parish wide and in our region, however there have been a few new cases come into his office and the CMMC.

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### **ITEM #23 – APRIL 7, 2021 – AGENDA**

#### **SECRETARY-TREASURER – UPDATE ON GRANTS AND OTHER ITEMS**

1. LGAP Projects –

No open grant contracts at this time.

2. CWEF Projects

South Claiborne Water System  
Contract #1516-CWEF-CLB-0001  
PO #2000288442  
Amount - \$31,000  
Project – Replacement of water lines  
Status – Contracts signed and approved

Summerfield Water System  
Contract #1819-CWEF-CLB-0001  
PO #2000441879  
Amount - \$16,200  
Project – Repairs at central pump station and installation of master meter  
Status – Contracts signed and approved, work has started

3. Sales Tax Collections for February 2021 – net of \$39,875 from gross collections of \$40,977  
Net sales tax collections for January 2021 – \$44,937 – decrease \$-5,062 (-11.26%)  
Net sales tax collections for February 2020 - \$38,918 – increase \$957 (2.45%)

4. Cash position at March 31, 2021 - \$10,251,408  
Cash position at February 28, 2021 - \$10,606,495 (decrease of \$-355,087)  
Cash position at March 31, 2020 - \$9,228,759 (increase of \$1,022,649)

See Deposit Balances by Institution for breakdown at March 31, 2021 –

5. Total Receipts for the month of March 2021 – \$288,283

6. Upcoming important dates and meetings –

- 4/07 – Open House for Opioid Clinic @ CMMC – 11:00 am
- 4/14 – Official Groundbreaking for CPSO Relocation Project – 11:00 am
- 4/15 – Economic Development Board
- 4/20 – Construction Progress Meeting @ CID
- 4/22 - CPHSD#3 Board Meeting
- 4/26 – CPL Board of Control
- 4/26 – Committee Meetings (tentative)
- 4/27 - Construction Progress Meeting @ CID
- 5/03 – Construction Progress Meeting @ CID
- 5/05 – Regular Meeting

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**Additional Public Comments:**

There were no additional public comments, at this time.

Upon motion by Kevin Gray, duly seconded by Paul Cook the meeting was adjourned.

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Dwayne R. Woodard  
Secretary–Treasurer

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Scott Davidson  
President