

MINUTES
Of the Regular Meeting, of
The Claiborne Parish Police Jury
10:00 a.m.
June 8, 2022
Police Jury Chambers
507 West Main Street
Homer, LA 71040

The Claiborne Parish Police Jury met in regular session in the Jury Chambers of the Claiborne Parish Police Jury Complex, located at 507 West Main Street in Homer, LA at 10:00 a.m. on the 8th of June. On being called to order by President, Scott Davidson, the following Jurors were present:

James Laird, Mark Furlow, Kevin Gray, Mary McDaniel. Paul Cook, Joseph Merritt, Jr., Tommy Sanders, and Gill Dowies.

District Ten Juror Rev. Willie Young, Sr. was absent due to a conflict with the La Minerals Board meeting in Baton Rouge.

There were 11 others in attendance which included Secretary-Treasurer Dwayne R. Woodard, Sheriff Sam Dowies, Claiborne Memorial CEO Tina Haynes, Mr. Jimmy Hand of Main Street, OEP Director Dennis Butcher, District Attorney Danny Newell, Library Director Mrs. Pam Suggs, Library Historian Mr. Wesley Harris, CA Baseball Head Coach Mr. Rayne Lewis, along with the CA MAIS 2022 AAA Champion Baseball team members, Ms. Jackie Tripp of Guardian Journal and Mr. Mark Crenshaw of Homer.

There was a Road Committee Meeting held at 9:00am in the Police Jury Conference Room.

President Scott Davidson called the meeting to order.

The meeting was opened with a word of Prayer led Joe Merritt, followed by the Pledge of Allegiance led by Paul Cook.

Upon motion by Kevin Gray, duly seconded by Mary McDaniel, the Jury unanimously voted to adopt the Regular Agenda as presented.

Upon motion by Kevin Gray, duly seconded by Mark Furlow, the Jury unanimously voted to amend the agenda and add the following:

1. Appoint Mrs. Nicole Wate of 1142 Price Drive, Haynesville, LA to fill the vacant board seat of CPHDS #3 due to the resignation of Mrs. Angela Kennedy. This appointment is effective immediately. This seat represents Districts 1 & 2 in Claiborne Parish.

Upon motion by Joe Merritt, duly seconded by Paul Cook, the Jury unanimously approved the following consent agenda:

Consent Agenda

1. Approval of the May 4, 2022, regular meeting minutes.
2. Payment of the May 2022 bills as approved by the Claims Committee.
3. Request from the Claiborne Parish Fair Board, in a letter received May 11, 2022, requesting their budgeted amount of \$4,000 for the sponsorship of the annual Claiborne Parish Fair and Livestock Show which will be held in October of this year. The Fair Board also requests to be considered for the same amount in the Parish's 2023 budget. This is the same amount as the previous years.

4. Request from the Town of Homer, in a letter dated May 25, 2022, requesting the Parish's assistance with road materials - (1) one load of cold mix and (2) two loads of pit run. Work is to be performed under the Village's ad valorem tax credit.

Request from the Fireworks for Lake Claiborne, in a letter received May 31, 2022, requesting their budgeted amount of \$500 for the sponsorship of the annual Fireworks Show on Sunday, July 3, 2022, and to be considered for the same amount in the Parish's 2023 budget. This is the same amount as the previous years

Regular Agenda

Upon motion by Mark Furlow, duly seconded by Gil Dowies, the Jury unanimously approved a Special Resolution Honoring the Claiborne Academy 2022 MAIS AAA State Championship.

SPECIAL RESOLUTION

A Special Resolution in Honor and Recognition of the Claiborne Academy Rebels Winning the MAIS Class AAA State Baseball Championship on Thursday, May 19, 2022.

WHEREAS the Claiborne Parish Police Jury wishes to recognize the Claiborne Academy Rebels baseball team for winning the 2022 Class AAA MAIS Championship against Manchester Academy by a score of 9-3 which clinched the championship series two games to none and capped a 25-2 championship season; and

WHEREAS this was the Rebels Second State Baseball Championship Title in school history, and

WHEREAS, Rebel Head Coach Rayne Lewies was named MAIS Coach of the Year and Carter Gaston, a senior was named the MAIS Player of the Year; and

WHEREAS Claiborne Academy accomplished this feat by advancing through the MIAS playoffs by beating Franklin Academy a count of two games to none in the second round and then defeating Tallulah Academy to claim the South State Championship by the count of two games to none; and

WHEREAS, the CA Baseball Team was led by a core of seven senior players – #12 Peyton Wells (All-State), #13 Grady Brasher (All State), #16 Cannon Loe, #17 Cason Hollenshead, #22 Dennis McClung (All-State), #25 Rafe Robinette (All-State) and #27 Carter Gaston (All-State); and

WHEREAS, this achievement has brought great honor and recognition to Claiborne Academy, and to the citizens of Claiborne Parish; and

NOW, THEREFORE BE IT RESOLVED that the Claiborne Parish Police Jury does hereby officially recognize and congratulate the players of the Claiborne Academy Baseball Team, Head Coach Rayne Lewis and Asst. Coach Trey Thomas, the CA Administration and the CA School Faculty and Student Body.

BE IT FURTHER RESOLVED that a framed copy of this resolution be given to Claiborne Academy for future display.

Upon motion by Mark Furlow, duly seconded by Gil Dowies, the motion unanimously carried and was officially adopted by the Claiborne Parish Police Jury meeting in a regular scheduled session on Wednesday June 8, 2022.

/s/Dwayne R. Woodard
Secretary-Treasurer

At this time, President Scott Davidson requested that the Jury handle the one amended item.

Upon motion by Kevin Gray, duly seconded by Mark Furlow, the Jury unanimously appointed Mrs. Nicole Ware of 1142 Price Drive, Haynesville, LA to fill the vacant board seat of CPHSD #3 due to the resignation of Mrs. Angela Kennedy. This appointment is effective immediately. This seat represents Districts 1 & 2 in Claiborne Parish.

President Scott Davidson read aloud a notice that all Parish Employees are required to complete one (1) hour of ethics training by December 31, 2022.

President Scott Davidson reminded everyone that one (1) hour of Preventing Sexual Harassment Training is required to be completed by December 31, 2022, by all Parish Employees – Department Heads and Jury Officers have a two (2) hour training requirement.

President Scott Davidson reminded the Jurors that our July 2022 Meeting will be held on Wednesday, July 13, 2022, at 10:00 am, due to the 4th of July holiday.

President Scott Davidson read aloud a notice that the La DA Employees Retirement System employer rate for the fiscal year July 1, 2022, to June 30, 2023, will remain at 9.5% and the employee rate will remain at 8.00%.

Upon motion by Gil Dowies, duly seconded by Mary McDaniel, the Jury unanimously approved the request from Secretary-Treasurer, Dwayne Woodard to re-appoint The Guardian Journal as the Official Journal of the Claiborne Parish Police Jury for the period of July 1, 2022, through June 30, 2023, since it is the only publication that meets the requirements as defined by La R.S.43:150 and La R.S. 43:174.

Upon motion by Kevin Gray, duly seconded by Joe Merritt, the Jury unanimously voted to allow Secretary-Treasurer Dwayne Woodard, to work with the PJAL and set the date for the upcoming Police Jury Region 4 Meeting, which will be held in Claiborne Parish this fall.

Upon motion by Gil Dowies, duly seconded by Mary McDaniel, the Jury unanimously approved Resolution 2022-011 – A Resolution of Approval for RTA Project #201903118 for Renovations to the 511 South Main Enterprises Building located at 515 South Main Street in Homer.

RESOLUTION 2022-011

A RESOLUTION OF APPROVAL FOR RTA #2019-03188 FOR RENOVATIONS TO THE 511 SOUTH MAIN ENTERPRISES, LLC BUILDING LOCATED AT 515 SOUTH MAIN STREET IN HOMER, LA

WHEREAS Article VI, Section 21(H) of the State Constitution and Act 445 of 1983 provides for payment of ad valorem taxes on certain basis for property owners performing certain improvements in Historic, Economic Development and Downtown Development Districts; and

WHEREAS, in accordance with the procedures established by the State of Louisiana and the LED Restoration Tax Abatement Program and Main Street Homer, the following property has been submitted to the Police Jury for review, said property being described as municipal address **515 South Main Street, Homer LA** owned by **511 South Main Enterprises LLC**; and

WHEREAS Main Street Homer recommends approval with regard to participation in the aforementioned tax program; and

WHEREAS, the 511 South Main Enterprises, LLC has invested \$191,500 in the rehabilitation of the said property; and

BE IT RESOLVED, by the Claiborne Parish Police Jury, that the Jury after consideration of the recommendation of the Main Street Homer Program, hereby approves participation of municipal addresses **515 East Main Street, Homer LA** owned by **511 South Main Enterprises, LLC** and further identified by the State Board of Commerce and Industry as application number **RTA #2019-03188** the Property Tax Abatement Program authorized by Act 445 of 1983 and Article VII Section 2(H) of the Constitution, effective February 5, 2020; therefore

BE IT FURTHER RESOLVED, by the Claiborne Parish Police Jury, that a copy of this resolution be forwarded to the State Board of Commerce and Industry.

Upon a motion by Gil Dowies and duly seconded by Mary McDaniel this motion was carried and officially adopted by the Claiborne Parish Police Jury meeting in regular scheduled session on Wednesday, June 8, 2022.

Yeas – (9) Laird, Furlow, Gray, McDaniel, Cook, Davidson, Merritt, Sanders and Dowies

Nays – (0) None

Abstain – N/A

Absent – (1) Young

/s/Dwayne R. Woodard
Secretary-Treasurer

/s/Scott Davidson
President

Upon motion by Kevin Gray, duly seconded by Paul Cook, the Jury unanimously approved the request from the Town of Homer, in a letter dated May 13, 2022, requesting the Parish’s assistance with a public works project at the Homer Gold Course and wastewater pump station. The work is to be performed under the Town’s Ad Valorem Tax Credit.

Upon motion by Tommy Sanders, duly seconded by James Laird, the Jury unanimously approved the hardship request for driveway repair from Ms. Lisa Guidry at 3771 Hwy 9, Summerfield, LA. Ms. Guidry meets all the physical and income requirements.

Upon motion by James Laird, duly seconded by Kevin Gray, the Jury unanimously approved the hardship request for driveway repairs from Mrs. Mark Soister at 714 John Kelly Rd, Lillie, LA. Mr. Soister meets all the physical and income requirements.

Upon motion by Kevin Gray, duly seconded by Paul Cook, the Jury unanimously approved the request from Parish Road Superintendent Tommy Durrett, to advertise for bid for the purchase of a 2022 or newer Road Grader for use by the CPPJ Hwy Department.

At this time President Scott Davidson presented the Road Committee items.

Upon motion by Kevin Gray, duly seconded by Mark Furlow, the Jury upon recommendation from the Road Committee, unanimously denied the request from Silverside Timber for the Parish to dismiss the \$1,000 Fine for not obtaining an annual Heavy Hauler Permit in Claiborne Parish.

Upon motion by Tommy Sanders, duly seconded by Gil Dowies, the Jury, upon recommendation from the Road Committee, unanimously denied the request from Ewing Timber Co, for the Parish to dismiss the \$1,000 fine for not obtaining a site permit with Claiborne Parish.

Upon motion by Gil Dowies, duly seconded by Tommy Sanders, the Jury, upon recommendation from the Road Committee, unanimously adopted the Claiborne Parish Police Jury Employee Post Accident (non-Workers Comp related) Drug Testing Policy.

Upon motion by Mark Furlow, duly seconded by Kevin Gray, the Jury, upon recommendation from the Road Committee, adopted the Claiborne Parish Police Jury Accident Reporting Policy, which states that ANY employee involved in an accident involving any parish owned vehicle/equipment/property must notify the proper authorities (CPSO, LSP etc.) at the time of the accident.

Upon motion by Mary McDaniel, duly seconded by Kevin Gray, the Jury, upon recommendation from the Road Committee, adopted the new Change in Insurance Form for all Employees. All change request forms must go thru Secretary-Treasurer Dwayne Woodard and Asst. Secretary-Treasurer Mrs. Shelia Washington.

Parish Coroner Dr. Mark Haynes could not attend today’s meeting, due to his covering the CMMC Emergency Room today. He will present his report at the July Police Jury Meeting.

Claiborne Memorial Medical Center CEO Mrs. Tina Hayne gave an update on the hospital. She stated there were no COVID patients admitted, at this time. However, Mrs. Haynes told the Jury that the clinics were seeing patients with COVID and that had very mild symptoms. She stated that most of the cases, seen in Claiborne Parish were from those who have traveled and returned with it.

ITEM #25 – June 8, 2022 – AGENDA

SECRETARY-TREASURER – UPDATE ON GRANTS AND OTHER ITEMS

1. LGAP Projects –

No open grant contracts at this time.

2. CWEF Projects -

Lisbon Water System
Contract #1516-CWEF-CLB-0001
PO #2000288442
Amount - \$31,000
Project – Replacement of water lines
Status – Contracts signed and approved

3. LCDBG Grant

Norton Shop Water System
FY2021 LCDBG
Amount - \$381,080
Project – New water well
Status – Awarded and contracts received. Preliminary work and scope completed. Bid came in over budget on the project. LCDBG office has come up with 80% of the amount over budget. The Water System and PJ have agreed to fund the remaining balance.

4. Sales Tax Collections for April 2022 – net of \$60,797 from gross collections of \$62,356
Net sales tax collections for March 2022 – \$67,797 – decrease \$-7,000 (-10.32%)
Net sales tax collections for April 2021 - \$58,515 – increase \$2,282 (3.90%)

5. Cash position at May 31, 2022 - \$10,415,839
Cash position at April 30, 2022 - \$10,118,341 (increase of \$297,498)
Cash position at May 31, 2021 - \$9,935,553 (increase of \$480,286)

See Deposit Balances by Institution for breakdown at May 31, 2022 –

6. Total Receipts for the month of May 2022 – \$

7. Upcoming important dates and meetings –

6/13 – Health Insurance Luncheon - Library
6/23 – CPHSD#3 Board Meeting
6/30 – CPWSD Meeting
7/11 – Committee Meetings (tentative)
7/13 – Regular Monthly Meeting

Additional Public Comments:

Secretary-Treasurer and Fireworks Committee Member Dwayne Woodard reminded everyone that the Lake Claiborne Fireworks Show will be on Sunday, July 3rd. He invited everyone out to the show.

Sheriff Sam Dowies told the Jury that he had gotten with Assistant DA Daniel Bays about finalizing the permit application for the Special Events Ordinance enacted by the Police Jury. ADA Daniel Bays will be getting with the Jury, once the form is complete for everyone's approval. Sheriff Dowies told the Jury that it was very important that this form be completed, because he has several individuals had approached his office about hosting special events in the Parish.

District #2 Juror Mark Furlow commended Sheriff Sam Dowies and his crew of workers for the Litter Program that he has put in place in Claiborne Parish. He stated that if you are caught littering that you will be ticketed. The most recent ticket paid by someone who littered in Claiborne Parish was \$1,900.

Upon motion by Kevin Gray, duly seconded by Mark Furlow, the meeting was adjourned.

Dwayne R. Woodard
Secretary-Treasurer

Scott Davidson
President