

MINUTES
Of the Regular Meeting, of
The Claiborne Parish Police Jury
10:00 a.m.
August 5, 2026
Police Jury Chambers
507 West Main Street
Homer, LA 71040

The Road Committee met in the Conference Room of the CPPJ at 9:00 a.m.

The Claiborne Parish Police Jury met in regular session in the Jury Chambers of the Claiborne Parish Police Jury Complex, located at 507 West Main Street in Homer, LA at 10:00 a.m. on the morning of the 5th of August 2026, on being called to order by President Scott Davidson, the following Jurors were present:

Larry Ford, Mark Furlow, Kevin Gray, Paul Cook, Joseph Merritt, Malcolm Cooper, Gil Dowies and Willie Young, Sr.

There were twenty-nine (29) others in attendance which included Secretary-Treasurer Dwayne R. Woodard, Parish Road Superintendent Brant Cupp, Sheriff Sam Dowies, Claiborne Parish Coroner Dr. Wm. Mark Haynes, Claiborne District Attorney Danny Newell, Claiborne Parish Registrar of Voters Tracy Starkey, Claiborne Chamber of Commerce Director Pat Abshire, NWLA Human Services District Executive Director, along with Claiborne NWLA HSD Board Member Debra Baggett-Woodard FNP, CP DART Advocate Rosalind Penigar, CP Tourism/LLF Board Member Jack Hightower, LLF Volunteer Services Coordinator Beverlee Hightower, Parish Assessor Katie Coburn, CP Fire District Four Board member Ronald Day, CMMC CFO Angie Costakis, along with Ms. Alex Anders, Chad Puckett and Amy Legendre of CMMC, CP Fire District Five/Homer Chief Tommy Sanders, David Greene of Republic Services, Blake Taylor and Gavin Hall of Pafford, Zach Buckner, Linny Coburn, Keith Lee, John David Walker, Todd Hollenshead, Barabara Morris, and Jim Slaton.

The meeting opened with prayer led by Willie Young, followed by the Pledge of Allegiance led by Paul Cook.

Upon motion by Kevin Gray, duly seconded by Paul Cook, the Jury unanimously voted to adopt the agenda as presented.

Upon motion by Gil Dowies, duly seconded by Mary McDaniel, the Jury unanimously approved the following consent agenda:

Consent

1. Approval of July 8, 2026, regular meeting minutes as published in the Official Journal.
2. Payment of the July 2026 bills as approved by the Claims Committee.
3. Request from Dr. Bill Ownes of the Hill Farm Research Station, in a letter dated July 13, 2026, requesting help from the Hwy Dept replacing a culvert in the Hill Farm at one of the RR track crossings. The work will be done on a reimbursement basis with an approximate cost of \$1,000.

Regular Agenda

Reminder – one (1) hour of ethics training is required to be completed by December 31, 2026, for all Jurors and Parish Employees. - <https://laethics.net/EthicsTraining/login.aspx>

Reminder – one (1) hour of Sexual Harassment Training is required to be completed by December 31, 2026, by all Parish Employees – Department Heads and Jury Officers have a two

(2) hour training requirement. -
https://www.lma.org/LMA/LMA/Programs/Online_Training.aspx

Reminder – one (1) hour of Cybersecurity Training is required for all employees who have access to the Police Jury’s computer network system. -
https://www.lma.org/LMA/LMA/Programs/Online_Training.aspx

At this time, Director of the NWLA Human Services District gave the Jury a quick update on the district and the services it provides and its impact on the residents of Claiborne Parish. Mr. Efferson gave a brief overview of the services offered by this district which include, behavior services, mental health, addiction, and developmental services through their clinic.

At this time, President Scott Davidson read aloud a Notice of Special Election – The NOTICE IS HEREBY GIVEN that a special election will be held within the CP Sales Tax District on TUESDAY, NOVEMBER 3, 2026, and that at the said election there will be submitted to all registered voters in the District qualified and entitled to vote at the said election under the Constitution and Laws of the State of Louisiana and the Constitution of the United States, the following proposition, to-wit...

At this time, President Scott Davidson read aloud a Notice of Special Election-The NOTICE IS HEREBY GIVEN that a special election will be held within the CP Sales Tax District No. 2 on TUESDAY, NOVEMBER 3, 2026, and that the said election there will be submitted to all registered voters in the District qualified and entitled to vote at the said election under the Constitution and Laws of the State of Louisiana and the Constitution of the United States, the following proposition to-wit...

President Scott Davidson read aloud a Notice that the Claiborne Parish Police Jury will sit as a Board of Review for the 2026 tax roll for a 15-day period beginning September 1, 2026, through September 15, 2026. The hearing date for the Board of Review will be Wednesday, September 09, 2026, at 10:00 am in the Jury Chambers of the CPPJ Administration Building located at 507 West Main Street, Homer, LA 71040.

Upon motion by Mary McDaniel, duly seconded by Joseph Merritt, the Jury unanimously adopted Resolution 2026 – 014 – A Resolution Calling a Hearing to Request input from the Public about its Annual Plan that Discusses the Mission, Goal and Objectives of the Section 8 Housing Assistance Programs Administered by the CPPJ.

RESOLUTION 2026-015

A RESOLUTION CALLING A HEARING TO REQUEST INPUT FROM THE PUBLIC ABOUT ITS ANNUAL PLAN THAT DISCUSS THE MISSION, GOAL AND OBJECTIVES OF THE SECTION 8 HOUSING ASSISTANCE PROGRAMS ADMINISTERED BY THE CPPJ

WHEREAS, HUD, according to the Quality Housing and Work Responsibility Act of 1998 (QHWRA), all Public Housing Agencies (Claiborne Parish Police Jury) shall develop an Annual Plan with a statement of its Mission, Goals and Objectives. The PHA shall prepare a plan and call a hearing to request comments from the community and then submit to completed plan to HUD.

BE IT HEREBY RESOLVED that the Claiborne Parish Police Jury shall call a hearing forty-five days from publication in the official journal the Guardian Journal. The hearing shall be to ask for comments from the public about input into the annual plan to discuss the Mission, Goals and Objectives of the Section 8 Housing Assistance programs. And, in addition, the hearing shall attempt to address the housing needs of the lower-income population of the Parish. Copies of the proposed annual plan shall be displayed at the hearing to be held in the conference room at the Claiborne Parish Police Jury Admin Building located at 507 West Main Street, Homer, LA. The hearing should be open to the public.

IT IS HEREBY RESOLVES that the Public Hearing shall be held on Tuesday, September 15, 2026, at 1:00 pm in the conference room of the Police Jury Administration Building located at 507 West Main Street in Homer, LA.

Upon a motion by Mary McDaniel and duly seconded by Joe Merritt this motion was approved and officially adopted by the Claiborne Parish Police Jury meeting in regular session convened on Wednesday, August 5, 2026.

Yeas – (10) Ford, Furlow, Gray, McDaniel, Cook, Davidson, Merritt, Cooper, Dowies, and Young

Nays – (0) None

Abstain – N/A

Absent – (0) None

/s/Dwayne R. Woodard
Secretary-Treasurer

/s/Scott Davidson
President

President Scott Davidson read aloud a Notice that the CPPJ has called a hearing to request input from the public about its annual plan to discuss the Mission, Goal and Objectives of the Section 8 Housing Assistance Programs administered by the CPPJ. The hearing will be held on Tuesday, September 15, 2026, at 1:00 om in the conference room of the Claiborne Parish Police Jury Administrative Building located at 507 West Main Street, Homer, LA 71040.

Upon motion by Gil Dowies, duly seconded by Paul Cook, the Jury unanimously approved the Special Event Permit for the Claiborne Unite Foundation, Inc. (La Legends Fest) Downtown Homer on October 15-18, 2026. This permit includes all events hosted by the La Legends Fest Festival on these days.

Upon motion by Kevin Gray, duly seconded by Larry Ford, the Jury unanimously approved the request from Mr. Devin Martin with Bike Minden, in an email dated July 6, 2026, for the use of portions of Bois D Arc Rd and Flatlick Road on the morning of Saturday, September 12th and Sunday, September 13th for the 2nd Annual Kisatchie Crusher Gravel & Run and the Fondo Road Ride Events from 8:00 am till noon for use of these roads.

Upon motion by Mark Furlow, duly seconded by Mary McDaniel, the Jury unanimously approved the request from Secretary-Treasurer Dwayne R. Woodard, to advertise for bids for the Surplus Sale of Parcel No. 8320023 1914 Main Street, Haynesville, LA (Old Planter/Cap One Bank Building & Parking Lot) and Parcel No. 8320032200 1920 Main Street, Haynesville, LA (adjacent lot). A minimum bid of \$65,000.00 (sixty-five thousand and no hundred dollars was established for both parcels.

Upon motion by Gil Dowies, duly seconded by Paul Cook, the Jury unanimously approved the request from 2nd Judicial Division A Judge Walter May, in a letter dated July 21, 2026, requesting a distribution of \$40,000 from the Parish’s Opioid Suit Funds for start-up expenses of the Claiborne Parish Adult Drug Court.

Upon motion by Willie Young, Sr., duly seconded by Paul Cook, the Jury unanimously approved the request from the Claiborne Parish Airport District No. 31, in a letter received July 30, 2026, requesting that the CPPJ assume payment of the district’s electric bill with Claiborne Electric until it is on a more financially stable footing. This expenditure is to be evaluated on a quarterly basis.

At this time, Present Scott Davidson presented the Recommendations from the Road Committee.

Upon motion by Kevin Gray, duly seconded by Paul Cook, the Jury unanimously approved the purchase of a computer diagnostic system for the Parish Road Barn. This system include a

rugged laptop complete with software that diagnoses all brands of parish-owned equipment. The estimated cost is \$16,000. Our current diagnostic system is over 13 years old and is no longer compatible.

At this time Claiborne Parish Coroner Dr. Mark Haynes gave his monthly report for July 2026 for the Coroner's Office. There were twenty-two (22) total deaths in July – eight were (8) hospice/ER related, two were (2) at other facilities, four (4) were on scene with autopsies required, seven were (7) on scene no autopsies required, one (1) was at CMMC and there were three (3) CECs in the parish for the month.

Parish Coroner Dr. Mark Haynes told the Jury that the hospital has been very busy. CMMC CEO Tina Haynes also told the Jury that things have been busy at the clinics in addition to the hospital.

ITEM #25 – August 5, 2026 – AGENDA

SECRETARY-TREASURER – UPDATE ON GRANTS AND OTHER ITEMS

1. LGAP Projects –

Claiborne Parish Police Jury
FY2022-2023 LGAP Grant
Amount \$100,000
Project – Roof rehab/repair CPPJ Admin Building
Status – Bids received and accepted – Brazos Industries was awarded the bid.
Construction is completed as of 11/4/2024. Certificate of completion filed and recorded.
Preparing reimbursement for submittal to the State and working on close-out documents.

Claiborne Parish Police Jury
FY2023-2024 LGAP Grant
Amount \$62,500
Project – Purchase of John Deere Tractor w/Loader
Status – awarded on September 18, 2024.
The tractor has been delivered. In the process of filing the reimbursement.

2. CWEF Projects -

South Claiborne Water System
FT2022-2023 CWEF Grant
Amount - \$100,000
Project – Owens Booster Station Project (Hwy 146)
Status – Contract received and approved by the State. Project construction is completed as of 10/31/2024. Certificate of completion filed and recorded. Preparing reimbursement for submittal to the State and working on close-out documents

3. Sales Tax Collections for June 2026 – net of \$106,040 from gross collections of \$108,759 Net sales tax collections for May 2026 – \$57,489 – increase \$48,551 (84.45%) Net sales tax collections for June 2025 - \$93,000 – increase \$13,040 (14.02%)

4. Cash position on July 31, 2026 - \$11,442,460 Cash position on June 30, 2026 - \$11,714,199 (decrease of \$-271,739) Cash position on July 31, 2025 - \$11,109,076 (increase of \$333,384)

See Deposit Balances by Institution for breakdown on July 31, 2026 –

5. Total Receipts for the month of July 2026 – \$319,423

6. Upcoming important dates and meetings –

8/6 – Construction progress meeting – Haynesville Library

8/12 – Bid opening for GOSHEP generator project
8/13 – DATA Scout training
8/27 – CPHSD #3 board meeting
9/2 – Agenda items due for September 9 meeting
9/7 – Labor Day Holiday
9/9 – Board of Review – September Meeting

Public Comments:

There were no additional public comments.

Upon motion by Mark Furlow, duly seconded by Paul Cook, the meeting was adjourned.

Dwayne R. Woodard
Secretary–Treasurer

Scott Davidson
President