

MINUTES
Of the Regular Meeting, of
The Claiborne Parish Police Jury
10:00 a.m.
January 9, 2019
Police Jury Chambers
507 West Main Street
Homer, LA 71040

The Claiborne Parish Police Jury met in regular session in the Jury Chambers of the Claiborne Parish Police Jury Complex, located at 507 West Main Street in Homer, LA at 10:00 a.m. on the 9th of January 2019. On being called to order by President, Scott Davidson, the following Jurors were present:

James Laird, Mark Furlow, Kevin Gray, A.D. Williams, Paul Cook, Joseph Merritt, Jr., Tommy Sanders, Gill Dowies, and Rev. Willie Young, Sr.

There were 15 others in attendance which included, Secretary-Treasurer Dwayne R. Woodard, Parish Road Superintendent Tommy Durrett, Sheriff Ken Bailey, Executive Director of the CPPJ OOCs Tim Cain, Claiborne Parish Director of Libraries Mrs. Pam Suggs, Claiborne Parish Tax Assessor Mr. Bob Robinson, Claiborne Parish Coroner Dr. Mark Haynes, Claiborne Parish Homeland Security Director Dennis Butcher, Mrs. Teresa Raley of the Claiborne Parish 4-H, Mr. Jerry Whitton and Mr. Sam Dowies of the Claiborne Parish Watershed District, Town of Haynesville Mayor Beverlee Killgore, Mrs. Tina Haynes of CMMC, Mrs. Lynette Culpepper of Claiborne Career Center and Mr. Kevin Smith of WestRock.

The meeting was opened with a word of Prayer led Rev. Willie Young, followed by the Pledge of Allegiance led by Paul Cook.

Upon motion by Paul Cook, duly seconded by Kevin Gray, the Jury unanimously voted to adopt the Regular Agenda as presented.

Upon motion by Mark Furlow, duly seconded by James Laird, the Jury unanimously voted to amend the regular agenda and add the following item:

1. Reminder – The Police Jury is hosting the Sparta Groundwater Commission’s quarterly meeting today at 2:00 pm in the Jury Chambers
2. Reminder – Dorcheat Soil & Water Conservation District’s Annual Tree Sale is Saturday, January 26, 2019 at the District’s Office in Minden from 7:30 am till Noon
3. Request from the Town of Homer, in a letter dated January 3, 2019, requesting the following road materials – (4) four loads of clay dirt and (1) one load of crushed concrete - the materials will be paid for under the Town’s ad valorem tax credit for 2019.

At this time, 2018 President Scott Davidson turned the meeting over to 2018 Vice-President Mark Furlow to start the process of electing the officers of the Police Jury for the 2019 year.

2018 Vice-President Mark Furlow opened the floor for nominations for the 2019 President of the Police Jury. District 10 Juror Rev. Willie Young nominated District 6 Juror Scott Davidson for the position of President which was duly seconded by District 7 Juror Joe Merritt. Rev. Willie Young moved that the nominations for President be closed, which was duly seconded by District 1 Juror James Laird with all jurors in agreement. District 6 Juror Scott Davidson was elected President of the Police Jury by acclamation for the 2019 calendar year.

At this time, 2018 Vice-President Mark Furlow turned the meeting back over to President Scott Davidson.

President Scott Davidson opened the floor for nominations for the 2019 Vice-President of the Police Jury. District 9 Juror Gil Dowies nominated District 2 Juror Mark Furlow for the position of Vice-President which was duly seconded by District Three Juror Kevin Gray, President

Davidson called for other nominations, with no other nominations District 2 Juror Mark Furlow was elected by acclamation Vice-President of the Police Jury for the 2019 calendar year.

Upon motion by Paul Cook, duly seconded by Gil Dowies, the Jury unanimously approved the following consent agenda:

Consent

1. Approval of the December 5, 2018 regular meeting minutes.
2. Payment of the December 2018 bills as approved by the Claims Committee.
3. Permission to advertise for 2019 culvert bids (galvanized and plastic type).

Regular Agenda

A thank you note was received from the Claiborne Parish 4-H Livestock Club thanking the Jury for their support of the Claiborne Parish Livestock Show and Sale over the past years. A personal note was received from Ethan Coker, Eli Coker, and Luke Padgett thanking the Jury for their support over the past years.

President Scott Davidson requested that the Jury handle the 3 items added to the Regular Agenda at this time.

President Scott Davidson reminded everyone that there would be a Sparta Groundwater Commission quarterly meeting today at 2:00 pm in the Jury Chambers.

President Scott Davidson reminded everyone that the Dorcheat Soil & Water Conservation District's Annual Tree Sale is Saturday, January 26, 2019 at the District's Office in Minden from 7:30 am till Noon.

Upon motion by Joe Merritt, duly seconded by Paul Cook, the Jury unanimously approved the request from the Town of Homer, in a letter dated January 3, 2019, requesting the following road materials – (4) four loads of Clay Dirt and (1) one load of Crushed Concrete – the materials will be paid for under the Town's ad valorem tax credit for 2019.

Upon motion by Gil Dowies, duly seconded by Paul Cook, the Jury unanimously approved the following 2019 Committees.

CLAIBORNE PARISH POLICE JURY – 2019 COMMITTEE ASSIGNMENTS

Revised – January 2019

Scott Davidson, President – ex-officio all

BUILDINGS & GROUNDS

- Kevin Gray, Chair
- A.D. Williams
- Paul Cook
- Joe Merritt
- James Laird

CLAIMS

- Joe Merritt, Chair - Library
- Kevin Gray – Buildings & Grounds
- James Laird - General
- Paul Cook – Road & Equipment
- A.D. Williams – alternate
- Gil Dowies - alternate

FINANCE

Gil Dowies, Chair
Mark Furlow
Paul Cook
Rev. Willie Young
Kevin Gray

GARAGE

Paul Cook, Chair
James Laird
Mark Furlow
Tommy Sanders
Kevin Gray

GRANTS

Tommy Sanders, Chair
Rev. Willie Young
Joe Merritt
Gil Dowies
A.D. Williams

HOUSING

Committee is comprised of the Jury as a whole.

PERSONNEL

Mark Furlow, Chair
Gil Dowies
James Laird
Rev. Willie Young
Tommy Sanders

ROAD

Committee is comprised of the Jury as a whole.

Upon motion by Gil Dowies, duly seconded by Tommy Sanders, the Jury unanimously approved the following Regular Meeting Dates for the 2019 Year: Normally, the Wednesday, after the first Sunday of the month)

Proposed 2019 Meeting Dates

- February 6, 2019 – agenda closed at noon on January 30, 2019
- March 6, 2019 – agenda closed at noon on February 27, 2019
- April 10, 2019 – agenda closed at noon on April 3, 2019
- May 8, 2019 – agenda closed at noon on May 1, 2019
- June 5, 2019 – agenda closed at noon on May 29, 2019
- July 10, 2019 – agenda closed at noon on July 3, 2019
- August 7, 2019 – agenda closed at noon on July 31, 2019
- *September 4, 2019 – agenda closed at noon on August 28, 2019
- October 9, 2019 – agenda closed at noon on October 2, 2019
- November 6, 2019 – agenda closed at noon on October 30, 2019
- December 4, 2019 – agenda closed at noon on November 27, 2019
- January 8, 2020 – agenda closed at noon on January 2, 2020

*Subject to change based on the date needed for the Board of Review of the Tax Roll – September 11

Upon motion by Tommy Sanders, duly seconded by Kevin Gray, the Jury unanimously approved the following Holidays for the 2019 Year:

2019 Holiday Dates

*Employees Birthday

New Year’s Day – Tuesday, January 1, 2019

MLK Day – Monday, January 21, 2019

Good Friday – Friday, April 19, 2019

Memorial Day – Monday, May 27, 2019

Independence Day – Thursday, July 4, 2019

Labor Day – Monday, September 2, 2019

Thanksgiving Holiday – Wednesday November 27th - Friday November 29th

Christmas Holiday - Tuesday, December 24th – Tuesday, December 31st

New Year’s Day – Wednesday, January 1, 2020

Upon motion by Gil Dowies, duly seconded by Rev. Willie Young, Sr., the Jury unanimously approved Ordinance No. 785 – Adoption of the 2019 Operating Budget for the Claiborne Parish Police Jury.

THUS INTRODUCED by Juror Gil Dowies and duly seconded by Juror Rev. Willie Young at a regular meeting of the Police Jury of the Parish of Claiborne, Louisiana on January 9, 2019.

For: (10) – Laird, Furlow, Gray, Williams, Cook, Davidson, Merritt, Sanders, Dowies and Young

Against: (0) – None

Absent: (0) - None

Abstain: N/A

ORDINANCE NO. 785

AN ORDINANCE ADOPTING AN OPERATING BUDGET OF REVENUE AND EXPENDITURES FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2019 AND ENDING ON DECEMBER 31, 2019

BE IT ORDAINED by the Police Jury of Claiborne Parish, Louisiana, in a regular called session, the Ordinance adopting an Operating Budget for Revenues and Expenditures for the fiscal year beginning January 1, 2019 and ending December 31, 2019.

Section I. The following detailed estimate of Revenues and Expenditures for the Fiscal Year beginning January 1, 2019, and ending December 31, 2019, be and the same is hereby adopted and known as an operating budget for the Claiborne Parish Police Jury during the same period is as follows:

Revenues

Taxes:

Ad valorem	\$2,859,000	
Sales & use	556,600	
Other	7,200	
Licenses and permits	95,100	
Intergovernmental		
revenues	1,891,800	
State revenue sharing	97,400	
Fines and forfeitures	526,500	
Grants and awards	275,000	
Other revenues	112,700	
Use of property and		
money	80,200	
Total Revenues		\$6,501,500

Expenditures

General government:	
Legislative	131,700
Judicial	997,900
Elections	48,800
Finance and administrative	360,900
Other general government	359,700
Public safety	444,800
Public works	2,512,400
Sanitation	678,600
Health and welfare	25,100
Culture and recreation	941,300
Economic development and assistance	75,400
Grants and rewards	55,000
Conservation	7,700
 Total Expenditures	 <u>6,639,300</u>
 Excess (Deficiency) of Revenues Over Expenditures	 (137,800)
Other Financing Sources (Uses)	
Sale of assets	-
Operating transfers in	725,000
Operating transfers out	<u>(725,000)</u>
Total Other Financing	
 Sources (Uses)	 <u>-</u>
 Excess (Deficiency) of Revenues and Other Sources Over Expenditures and Other Uses)	 (137,000)
Contingency	-
Fund Balance at Beginning of Year	<u>9,868,205</u>
Fund Balance at End of Year	<u><u>\$9,921,547</u></u>

Section 2. The adoption of this operating budget of expenditures be and the same is hereby declared to operate as an appropriation of the amount therein set forth within the terms of the budget classification.

Section 3. Amounts are available for expenditures to the extent that is included within the 2019 budget.

Section 4. The Police Jury will exercise control over expenditures at the functional level.

THUS ADOPTED at a regular meeting of the Police Jury of the Parish of Claiborne, Louisiana on January 9, 2019.

/s/Dwayne R. Woodard
Secretary-Treasurer

/s/Scott Davidson
President

Upon motion by James Laird, duly seconded by Kevin Gray, the Jury unanimously approved Proposed Amended Ordinance No. 703 Sec. 82 – 41 Penalties – An Ordinance of the Parish of Claiborne, State of Louisiana, Concerning Damage to Roads and Bridges.

Sec. 82-41. Penalties.

Penalties for violation of this article shall be as follows:

- (1) Any owner or operator of any vehicle or equipment described in this article violating any provision of this article shall be guilty of a misdemeanor and shall be fined not more than \$1,000.00 on the first offense and not more than \$2,000.00 on the occasion of the second offense thereafter. On occasion of the third and all subsequent offenses of damaging parish roads, rights-of-way or bridges as described in this article, the violator shall be fined not more than \$3,000.00 or sentenced to the parish jail for a period not to exceed 30 days, or both.
- (2) In addition to the fine referred to in subsection (1) of this section, the owner and operator of such vehicle or equipment shall be obligated to pay to the Police Jury a minimum service charge of \$750.00 or the actual cost (if it is higher) involved in repairing parish roads or in the removal of mud, trash, debris or litter, which sum is greater, when the Police Jury removes mud, displaced or disturbed soil, or trash, litter or debris from any parish road or road right-of-way or repairs any parish road, as a result of a violation of this article.
- (3) No person shall be arrested, charged or prosecuted for violation of this article unless they are first warned by the parish road superintendent and given the opportunity to obtain compliance status. Failure to do so shall subject the violator to all penalties in this article. Failure to comply within three days shall create a presumption of intent to violate this article. This shall not act as a release for any damages caused. Any complaints by the general public must be directed to the parish road superintendent.

Sec. 82-42. Parish Road Fund.

All funds collected under this Ordinance are hereby appropriated to the Claiborne Parish Road Fund for use in repairing and maintaining Claiborne Parish roads and bridges.

Sec. 82-43 – 82-70. Reserved.

Sec. 82-44. Scheduled Cost of Access Permit:

COST \$100.00 annually per operating company – payable by check or money order to the Claiborne Parish Highway Department.

Operating Company is defined as – any timber, oil & gas, agriculture or other operator that access the Claiborne Parish Road System using over-weight vehicles and/or equipment during the calendar year for the purpose of harvesting and/or the transportation of goods and services including but not limited to timber, oil & gas products and by products, livestock, poultry, feed industrial equipment and such.

Over-weight Vehicle is defined as – any vehicle or piece of equipment (including trailer – loaded or unloaded) that exceeds a GVW of 45,000 lbs.

Sec. 82-45. Applications:

New applications – all applications for permits for new access permits (non-renewals) shall be filed with the Claiborne Parish Highway Department within 24 hours of accessing the Parish Road System and shall be accompanied by a personal/company check or money order in the proper amount payable (\$100.00) to the Claiborne Parish Highway Department. Applications are available on the Claiborne Parish Police Jury website located at www.claiborneparish.org or by contacting the Police Jury Office.

Renewals – all applications for renewal of access permit shall be filed with the Claiborne Parish Highway Department on or before December 1 of each year, and the remittance must accompany the renewal application.

Full-year partial-year permits – a whole year’s permit fee shall be paid and collected regardless of the date of issuance. All permits are valid from date of issue until December 31 of the year of issuance.

Penalty for failure to file for renewal – should any access permit holder fail to file his application for renewal of the access permit for any ensuing year on or before December 31 of each year, a penalty of shall be imposed of \$50.00 (fifty dollars) in addition to any additional assessed penalties or service charges.

Upon motion by Kevin Gray, duly seconded by Paul Cook, the Jury unanimously approved Resolution 2019 – 001 – A Resolution Authorizing Signature Authority on the Parish’s Demand Deposit Accounts Effective January 9, 2019.

RESOLUTION 2019-001

A RESOLUTION AUTHORIZING THE PRESIDENT AND VICE PRESIDENT OF THE CLAIBORNE PARISH POLICE JURY TO HAVE SIGNATURE AUTHORITY ON ALL OF THE PARISH’S BANK ACCOUNTS AND INVESTMENT ACCOUNTS EFFECTIVE JANUARY 9, 2019

WHEREAS, the Claiborne Parish Police Jury elected new officers as of January 9, 2019;

WHEREAS, the Claiborne Parish Police Jury requires two signatures on all of the Parish’s bank accounts;

WHEREAS, the signatures shall be one (1) of the Secretary-Treasurer or Assistant Secretary-Treasurer and either the Parish President or Vice-President or both executive officers;

BE IT HEREBY RESOLVED that the Claiborne Parish Police Jury AUTHORIZES the President Scott Davidson, Vice-President Mark Furlow, Secretary-Treasurer Dwayne R. Woodard and Assistant Secretary-Treasurer Shelia W. Washington to sign checks on the Parish’s demand accounts on behalf of the Claiborne Parish Police Jury.

Upon a motion by Kevin Gray and duly seconded by Paul Cook this motion was carried and officially adopted by the Claiborne Parish Police Jury meeting in regular session convened on Wednesday, January 9, 2019.

Yeas – (10) Laird, Furlow, Gray, Williams, Cook, Davidson, Merritt, Sanders, Dowies and Young

Nays – (0) None

Abstain – N/A

Absent – (0) None

/s/Dwayne R. Woodard
Secretary-Treasurer

/s/Scott Davidson
President

Upon motion by Gil Dowies, duly seconded by James Laird, the Jury unanimously approved Resolution 2019 – 002 – A Resolution Authorizing the President, Vice-President and Secretary-Treasurer of the Claiborne Parish Police Jury to have Signature Authority on Any and All Resolutions and Documents Concerning the Operations of the Parish for the Calendar Year 2019.

A RESOLUTION AUTHORIZING THE PRESIDENT, VICE PRESIDENT AND SECRETARY-TREASURER OF THE CLAIBORNE PARISH POLICE JURY TO HAVE SIGNATURE AUTHORITY ON ANY AND ALL RESOLUTIONS CONCERNING THE OPERATION OF THE PARISH FOR THE CALENDAR YEAR 2019

WHEREAS, the Claiborne Parish Police Jury elected new officers as of January 9, 2019;

WHEREAS, the Claiborne Parish Police Jury requires signatures on certain resolutions and formal documents during the year concerning the operation of the Parish and its activities;

WHEREAS, the signatures shall be one (1) of the Secretary-Treasurer, the Parish President or Vice-President or a combination of any two (2) executive officers;

BE IT HEREBY RESOLVED that the Claiborne Parish Police Jury AUTHORIZES the President Scott Davidson, Vice-President Mark Furlow and Secretary-Treasurer Dwayne R. Woodard to sign documents on behalf of the Claiborne Parish Police Jury.

Upon a motion by Gil Dowies and duly seconded by James Laird this motion was carried and officially adopted by the Claiborne Parish Police Jury meeting in regular session convened on Wednesday, January 9, 2019.

Yeas – (10) Laird, Furlow, Gray, Williams, Cook, Davidson, Merritt, Sanders, Dowies and Young

Nays – (0) None

Abstain – N/A

Absent – (0) None

/s/Dwayne R. Woodard
Secretary-Treasurer

/s/Scott Davidson
President

Upon motion by Kevin Gray, duly seconded by Paul Cook, the Jury unanimously approved Resolution 2019 – 003 – A Resolution Authorizing the Executive Director of the Claiborne Parish Office of Community Services to Sign and Execute Any Documents on Behalf of Claiborne Parish Concerning the Operation of Said Office for the Calendar Year 2019.

RESOLUTION 2019-003

A RESOLUTION AUTHORIZING TIM CAIN AS EXECUTIVE DIRECTOR OF THE CLAIBORNE PARISH OFFICE OF COMMUNITY SERVICES TO SIGN AND EXECUTE

ANY DOCUMENTS ON BEHALF OF CLAIBORNE PARISH CONCERNING THE OPERATIONS OF SAID OFFICE FOR THE CALENDAR YEAR 2019

WHEREAS, the Claiborne Parish Police Jury has hired Mr. Tim Cain as her replacement effective August 24, 2015 to fill the title of Executive Director;

BE IT HEREBY RESOLVED that the Claiborne Parish Police Jury AUTHORIZES the Executive Director, Mr. Tim Cain to sign and execute documents on behalf of the Claiborne Parish Police Jury relating to the day to day operations of the Office of Community Services; including any grants or grants related documents for the Calendar Year of 2019.

Upon a motion by Kevin Gray and duly seconded by Paul Cook this motion was carried and officially adopted by the Claiborne Parish Police Jury meeting in regular session convened on Wednesday, January 9, 2019.

Yeas – (10) – Laird, Furlow, Gray, Williams, Cook, Davidson, Merritt, Sanders, Dowies and Young

Nays – (0) - None

Absent – (0) - None

Abstain – N/A

/s/Dwayne R. Woodard
Secretary-Treasurer

/s/Scott Davidson
President

(Tabled from the December 5, 2018 Meeting) At this time – two names were placed in nomination for the open board position for Claiborne Parish Hospital Service District #3 to replace outgoing member Rand Kilgore. The two names were District 3 Juror Kevin Gray and Mr. Alan Fanning of Haynesville. President Davidson asked for a show of hands for the candidates the voting was as follows - 8 being for Mr. Gray (Laird, Williams, Cook, Merritt, Sanders, Dowies, Davidson and Young) and 1 being for Mr. Fanning (Furlow). Upon motion by Rev. Willie Young, duly seconded by Joe Merritt, the Jury appointed Kevin Gray to the Claiborne Parish Hospital Service District #3 Board to replace out-going member Rand Kilgore.

(Tabled from the December 5, 2018 meeting) Upon motion by Gil Dowies, seconded by Kevin Gray, the Jury unanimously re-appointed Dr. Mark Haynes and Dr. Samuel Abshire as the (2) two medical staff members to serve on the Claiborne Parish Hospital Service District #3 from January 1, 2018 thru December 31, 2020 as recommended by the med-staff of CMMC.

Upon motion by Joe Merritt, duly seconded by Tommy Sanders, the Jury unanimously approved the legally advertised bids for the purchase of size LA C-1 “modified”, LA C-2 and LA C-3 granite crushed stone for the 2019 to the following:

- Blann Tractor – Delivered – C-2 \$46.25 per ton
- Blann Tractor – Delivered – C-3 \$46.25 per ton

President Scott Davidson read aloud a notice from the Claiborne Parish Sheriff’s Office as of December 14, 2018, the CPSO will no longer house female inmates at their facility.

Upon motion by Paul Cook, duly seconded by Kevin Gray, the Jury unanimously approved the request from the North Louisiana Criminalistics Lab Commission, in a letter received December 14, 2018, requesting that the Police Jury approve the Commission’s 2018 budget amendments and the Commission’s 2019 proposed budget as required by La RS 40:2261-22678.4.

President Scott Davidson announced that the Claiborne Parish Police Jury has been awarded \$17,000 for improvements to the Middle Fork Water System ground storage tanks under the 2018-2019 LGAP Assistance Program.

At this time, Juror Gil Dowies gave the Road Committee Report.

Upon motion by Gil Dowies, duly seconded by Kevin Gray, the Jury unanimously voted to purchase (1) one Ford F250 Pickup truck on a piggy-back contract with the City of Alexandria in the amount of \$30,988 and (1) Dodge Ram 1500 under the LA State Contract in the amount of \$29,089.

Upon motion by Gil Dowies, duly seconded by Rev. Willie Young, the Jury unanimously voted to advertise for bid for the purchase of (1) one new tri-axle Dump Truck for the Hwy Dept.

Upon motion by Gil Dowies, duly seconded by Paul Cook, the Jury unanimously voted to spend up to \$35,000.00 for the painting/staining of the interior of the Claiborne Parish Courthouse.

President Scott Davidson reminded all Jurors of the PJAL Annual Convention – February 12-16 at the Gold Nugget in Lake Charles, LA.

At this time, Claiborne Parish Coroner, Dr. Mark Haynes, gave an update of the Coroner's Office. There were 17 deaths. (11 Hospice/ER) (4) Autopsy and (3) CEC.

ITEM #28 – January 9, 2019 – AGENDA

SECRETARY-TREASURER – UPDATE ON GRANTS AND OTHER ITEMS

1. LGAP Projects –

CPPJ – Pine Hill Water System

Contract #1516-CLB-0001 Amount \$21,500

Project – repaint exterior of elevated storage tank located on Hwy 70

Status – Repairs complete, applying for reimbursement.

CPPJ – South Claiborne Water System

Contract #1516-CLB-0002 Amount \$21,500

Project – install ATS on emergency generators at well sites

Status – Construction complete, applying for reimbursement

2. CWEF Projects

Leatherman Creek Water System

Contract #1415-CWEF-CLB-0001 Amount - \$25,000

Project – Repair and rehab of ground storage tank

Status – Construction complete, applying for reimbursement

3. Sales Tax Collections for November 2018 – net of \$47,728 from gross collections of \$50,717

Net sales tax collections for October 2018 – \$51,895 – decrease \$-4,167 (-8.03%)

Net sales tax collections for November 2017 - \$47,798 – decrease \$-70 (-0.01%)

4. Cash position at December 31, 2018 - \$7,420,371

Cash position at December 31, 2017 - \$7,674,454 (decrease of \$-254,024)

Cash position at November 30, 2018 - \$7,710,313 (decrease of \$-289,942)

See Deposit Balances by Institution for breakdown at December 31, 2018 –

5. Total Receipts for the month of December 2018 – \$372,324

6. Upcoming important dates and meetings –

1/9 – Sparta Groundwater Conservation District

1/10 – Economic Development Board Meeting

- 1/11 – Meeting with EDB & Truck owners on proposed Parish lot
- 1/24 – CPHSD #3 Meeting
- 1/28 – Committee Meeting (tentative)
- 2/6 – Regular Meeting

Public Comments:

Mrs. Lynette Culpepper of the Claiborne Career Center/Workforce Commission addressed the Jurors and gave them a brief update on services offered thru her office, which is located here in the Police Jury Building.

Upon motion by Tommy Sanders, duly seconded by Joe Merritt, the meeting was adjourned.

Dwayne R. Woodard
Secretary–Treasurer

Scott Davidson
President