

MINUTES
Of the Regular Meeting of
The Claiborne Parish Police Jury
10:00 a.m.
October 8, 2025
Police Jury Chambers
507 West Main Street
Homer, LA 71040

The Claiborne Parish Police Jury met in regular session in the Jury Chambers of the Claiborne Parish Police Jury Complex, located at 507 West Main Street in Homer, LA at 10:00 a.m. on the 8^h of October 2025. On being called to order by President Scott Davidson, the following Jurors were present:

Larry Ford, Kevin Gray, Mary McDaniel, Paul Cook, Joseph Merritt, Jr., Malcolm Cooper and Gil Dowies.

Vice-President/District Two Juror Mark Furlow was absent.

There were 25 others in attendance which included Secretary-Treasurer Dwayne R. Woodard, Road Superintendents Brant Cupp & Chad Verdin, District Attorney Danny Newell, Claiborne Parish Director of Libraries Mrs. Pam Suggs, Claiborne Parish Library Historian Wesley Harris, OOCs Director April Childress, Claiborne Parish NLHSD board member Debra Baggett-Woodard FNP-PNP, CPFPD Five Chief Tommy Sanders, Claiborne Parish Digital Liaison Jerry Hilledge, Claiborne Parish DART Representative Rosalind Penegar, Claiborne Parish 4H LSU AgCenter Chair Mr. Lee Faulk, John Monzingo, and Destiny Hightower, Claiborne Parish 4-H Jr. Livestock Club Members Luke Padgett and Anna Gail Dison, Ronald Day of CPFPD #4, Hardy Andrews with Foly & Judell, LLP., Louisiana Legends Festival Director Jack Hightower, Town of Haynesville Mayor Roderick Hampton, Town of Homer Mayor Xanthe Seals, TOH Council member Main Street Homer Jimmy Hand, Mrs. Katie Dison and Ms. Daphne Dison of Homer, and Mr. Dale Smith of Haynesville.

There was a Public Hearing held at 9:00 a.m. on Proposed Ordinances No. 808 in the Police Jury Conference Room located at 507 W. Main St, Homer, LA. There were no public comments.

There was a Road Committee Meeting held at 9:05 a.m., immediately following the Public Hearing on Proposed Ordinances No. 808 in the Police Jury Conference Room.

President Scott Davidson called the meeting to order.

The meeting was opened with a word of Prayer led Rev. Willie Young, followed by the Pledge of Allegiance led by 4-H Members Luke Padgett and Anna Gail Dison.

Upon motion by Malcolm Cooper, duly seconded by Mary McDaniel, the Jury unanimously voted to adopt the Regular Agenda as presented.

Upon motion by Joseph Merritt, duly seconded by Kevin Gray, the Jury unanimously approved the following consent agenda:

Consent Agenda

1. Approval of September 10, 2025, regular meeting minutes as published in the Official Journal.
2. Payment of the September 2025 bills as approved by the Claims Committee.
3. Request from the Claiborne Parish School Board, in a letter received on September 30, requesting assistance with a school bus turnaround at the end of Hammontree Road. The work will be done on a reimbursement basis.

4. Request from the First Baptist Church of Haynesville, in an email received on September 30, 2024, requesting to use Lowe Road at 5:00 pm on Sunday, October 26, 2025, for a “Glow Run” fundraiser for the youth department.

Regular Agenda

President Scott Davidson read aloud a notice that all Parish Employees are required to complete one (1) hour of ethics training by December 31, 2025.

President Scott Davidson reminded everyone that one (1) hour of Preventing Sexual Harassment Training is required to be completed by December 31, 2025, by all Parish Employees – Department Heads and Jury Officers have a two (2) hour training requirement.

President Scott Davidson read aloud the notice that the Bossier Parish Police Jury is hosting the Region IV PJAL Meeting that will be held on Tuesday, October 28, 2025, at 6:00 o, at the LIVE Casino & Hotel in Bossier City. Please see Leigh Ann to RSVP.

President Scott Davidson read aloud a reminder that the DART Annual Candlelight Vigil will be held on Tuesday, October 21st, 2025, at 6:00 pm in the Homer City Hall.

President Scott Davidson read aloud a notice per email dated September 22, 2025; the Claiborne Parish Police Jury was awarded \$200,000 under Act 461 of the 2025 RLS for the purchase of Hwy Dept. Equipment. The money will be used to purchase a new Skid Steer Apparatus with Attachments at an estimated cost of \$195,000.

President Scott Davidson read aloud a notice that LRPIC is hosting a “refresher” educational seminar for Police Jurors and supervisory personnel on October 30, 2025, lunch will be provided. Please RSVP with Dwayne if you plan to attend.

Upon motion by Kevin Gray, duly seconded by Gil Dowies, the Jury unanimously approved the proposed list of members who will fill the 7 seats on the Claiborne Parish Tourism Board. The members are the following: Jack Hightower (Homer), Amanda Sanders (Haynesville), Ashley Buckner (Athens), Morris Shelton (Homer), Mary McDaniel (Haynesville), Mary Hamil (Homer), and Sherry Aiello (Homer).

Upon motion by Gil Dowies, duly seconded by Kevin Gray, the Jury unanimously adopted Resolution 2025 – 014 – A Resolution requesting the LA State Bond Commission for approval to secure financing for the construction of the new Joe Webb Library at 1860 Main Street, Haynesville, LA in the amount of \$1,550,000.

The following resolution was offered by Kevin Gray and seconded by Gil Dowies:

RESOLUTION 2025-014

A resolution giving preliminary approval to the issuance of not to exceed One Million Five Hundred Fifty Thousand Dollars (\$1,550,000) of Limited Tax Bonds of the Parish of Claiborne, State of Louisiana; making application to the State Bond Commission for the approval of said Bonds; and providing for other matters in connection therewith.

WHEREAS, the Parish of Claiborne, State of Louisiana (the "Issuer"), is authorized to levy a tax of 6.19 mills (such rate being subject to adjustment from time to time due to reassessment) authorized at elections held in the Issuer on October 22, 2011 and April 29, 2023, which the Issuer is authorized to impose and collect each year through the year 2043 (collectively, the "Tax") within the corporate boundaries of the Issuer; and

WHEREAS, the provisions of Part II of Chapter 4 of Subtitle II of Title 39 of the Louisiana Revised Statutes of 1950, as amended, and other constitutional and statutory authority (the "Act"),

authorizes the Issuer to borrow money in anticipation of revenues to be realized from the Tax to be used only for the purposes for which the Tax was voted; and

WHEREAS, pursuant to and in accordance with the Act, the Issuer now desires to incur debt and issue not exceeding One Million Five Hundred Fifty Thousand Dollars (\$1,550,000) of Limited Tax Bonds (the "Bonds") in the manner authorized and provided by the Act to provide funds for the purposes hereinafter set forth; and

WHEREAS, the Issuer presently has no outstanding indebtedness of any kind payable from a pledge or dedication of the avails or proceeds of the Tax; and

WHEREAS, the annual debt service on the Bonds will not exceed seventy-five percent (75%) of the revenues estimated to be realized from the levy of the Tax in the calendar year in which the revenues are received; and

WHEREAS, The Issuer desires to make formal application to the State Bond Commission for approval of the issuance of the Bonds; and

NOW, THEREFORE, BE IT RESOLVED by the Police Jury of the Parish of Claiborne, State of Louisiana (the "Governing Authority"), acting as the governing authority of the Issuer, that:

SECTION 1. Preliminary Approval of the Bonds. Preliminary approval is hereby given for the issuance of not exceeding One Million Five Hundred Fifty Thousand Dollars (\$1,550,000) aggregate principal amount of Limited Tax Bonds of the Issuer (the "Bonds"), pursuant to the provisions of Part II of Chapter 4 of Subtitle II of Title 39 of the Louisiana Revised Statutes of 1950, as amended, and other constitutional and statutory authority (the "Act"), for the purposes of (i) constructing a public library in the Issuer, including equipment and furnishings therefor (the "Project") and (ii) paying costs of issuance of the Bonds, said Bonds to be payable from a pledge and dedication of the funds to be derived by the Issuer from the levy and collection of the Tax authorized to be levied each year through the year 2043 within the corporate boundaries of the Issuer. The Bonds shall bear interest at a rate or rates not exceeding 5.50% per annum, to be determined by subsequent proceedings of this Governing Authority at the time of the sale of the Bonds, and shall mature no later than March 1, 2035. The Bonds shall be issued in fully registered form, shall be sold to the purchasers thereof at a price of not less than par, plus accrued interest, and shall have such additional terms and provisions as may be determined by this Governing Authority.

SECTION 2. State Bond Commission. Application is hereby made to the State Bond Commission, Baton Rouge, Louisiana, for approval of the issuance and sale of the Bonds and for consent and authority to proceed with the issuance and sale of the Bonds as provided above, and Bond Counsel is directed to make application to the State Bond Commission in accordance with the foregoing on behalf of the Issuer.

By virtue of applicant/issuer's application for, acceptance and utilization of the benefits of the Louisiana State Bond Commission's approval(s) resolved and set forth herein, it resolves that it understands and agrees that such approval(s) are expressly conditioned upon, and it further resolves that it understands, agrees and binds itself, its successors and assigns to, full and continuing compliance with the "State Bond Commission Policy on Approval of Proposed Use of Swaps, or other forms of Derivative Products Hedges, Etc.," adopted by the Commission on July 20, 2006, as to the borrowing(s) and other matter(s) subject to the approval(s), including subsequent application and approval under said Policy of the implementation or use of any swap(s) or other product(s) or enhancement(s) covered thereby.

SECTION 3. Employment of Bond Counsel. This Governing Authority finds and determines that a real necessity exists for the employment of special counsel in connection with the issuance of the Bonds, and accordingly, Foley & Judell, L.L.P., of New Orleans, Louisiana, as Bond Counsel, is hereby employed to do and perform work of a traditional legal nature as bond counsel with respect to the issuance and sale of said Bonds. Said Bond Counsel shall prepare and submit to this Governing Authority for adoption all of the proceedings incidental to the authorization, issuance, sale and delivery of such Bonds, shall counsel and advise this Governing Authority as to the issuance and sale thereof and shall furnish its opinions covering the legality of the issuance of the Bonds. The fee of Bond Counsel for each series of bonds shall be fixed at a

sum not exceeding the fee allowed by the Attorney General's fee guidelines for such bond counsel work and based on the amount of said Bonds actually issued, sold, delivered and paid for, plus out-of-pocket expenses, said fees to be contingent upon the issuance, sale and delivery of said Bonds. The President is hereby authorized and directed to execute, and this Governing Authority hereby agrees to and accepts the terms of, the engagement letter of Bond Counsel appended hereto. A certified copy of this resolution shall be submitted to the Attorney General of the State of Louisiana for approval of said employment and of the fees herein designated, and payment for the work herein specified upon completion thereof and under the conditions herein enumerated is hereby approved without further action of this Governing Authority.

SECTION 4. Appointment of Municipal Advisor. The Issuer hereby retains Argent Advisors, Inc., to act as its Municipal Advisor ("MA") pursuant to the provisions of the Dodd-Frank Wall Street Reform and Consumer Protection Act and the rules promulgated thereunder by the Securities and Exchange Commission. The Issuer hereby acknowledges that it is represented by the MA and will rely upon the advice of the MA with respect to the Bonds. The fee to be paid the MA shall be payable solely from the proceeds of the Bonds when and if issued, and the amount thereof shall be subject to the approval of the State Bond Commission. The President and/or the Secretary-Superintendent is hereby authorized and directed, in his discretion, to execute any contract the MA may require with respect to the engagement.

SECTION 5. Sale of Bonds. The Bonds are hereby authorized to be sold to purchasers, and the President and/or Secretary-Treasurer are each hereby authorized to execute Commitment Letters in form and substance satisfactory to Bond Counsel and Municipal Advisor to the Issuer, provided the sale of the Bonds is within the parameters set forth in Section 1 hereof.

SECTION 6. Declaration of Official Intent. Prior to the delivery of the Bonds, the Issuer presently intends and reasonably expects that it may pay all or a portion of the costs of the Project from legally available funds in its General Fund. Upon the issuance of the Bonds, the Issuer presently intends and reasonably expects to reimburse any such expenditures for the Project from a portion of the proceeds of the Bonds, provided that such reimbursement shall be in an amount not currently reasonably expected to exceed the maximum principal amount of the Bonds set forth in Section 1 hereof. Any such allocation of proceeds of the Bonds for reimbursement will be with respect to capital expenditures (as defined in Reg. 1.150-1(b)) and will be made not later than three years after the later of (i) the date such expenditure was paid or (ii) the date on which the Project was placed in service or abandoned. This Section is intended to be a declaration of official intent within the meaning of Reg. 1.150-2, and certain terms used in this Section shall have the meaning given in such Regulation. For purposes of this Section, the Project includes constructing a public library in the Issuer. All of the expenditures covered by this Section were or will be made on and after the date which is 60 days prior to the effective date of this Resolution or as otherwise allowed by Reg. 1.150-2 which includes, among other things, an exception for "preliminary expenditures" as defined therein.

This resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: (9) Ford, Gray, McDaniel, Cook, Davidson, Merritt, Cooper, Dowies and Young

NAYS: (0) None

ABSENT: (1) Furlow

ABSTAINING: N/A

And the resolution was declared adopted on this, the 8th day of October, 2025.

/s/ Dwayne R. Woodard

/s/ Scott Davidson

Secretary-Treasurer

President

ENGAGEMENT LETTER

October 8, 2025

Hon. Scott Davidson, President
Police Jury of the Parish of Claiborne,
State of Louisiana
Homer, Louisiana

Re: Proposed Limited Tax Bonds of the Parish
of Claiborne, State of Louisiana

Dear Mr. Davidson:

The purpose of this engagement letter is to set forth certain matters concerning the role we will serve and the legal services we will provide as bond counsel to the Parish of Claiborne, State of Louisiana (the "Issuer") in connection with the issuance of the captioned bonds (the "Bonds"). We understand that the Bonds will be issued for the purpose (the "Project") described in the resolution adopted by the Police Jury of the Parish of Claiborne, State of Louisiana (the "Governing Authority"), acting as the governing authority of the Issuer, on October 8, 2025.

As bond counsel, we will prepare and submit to the Governing Authority for adoption all of the legal proceedings required for the authorization, issuance, sale and delivery of the Bonds and provide advice of a traditional legal nature as to the issuance and sale of the Bonds. Our job is principally to render certain opinions to the Issuer regarding (i) the validity of the Bonds under applicable Louisiana law, [(ii) the exemption of interest paid on the bonds from federal and/or state taxes], and (iii) other matters as may be applicable. The bond opinion will be based on facts and law existing as of its date. In rendering such opinion, we will rely upon the certified proceedings and other certifications of public officials and other persons furnished to our firm without undertaking to verify the same by independent investigation, and we will assume continuing compliance by the Issuer with applicable laws and other resolutions relating to the Bonds. During the course of this engagement, we will rely upon the staff of the Issuer and the members of the Governing Authority to provide us with complete and timely information on all developments pertaining to any aspect of the Bonds.

In our engagement as bond counsel, we will:

- Confer with members of the working group, including you and other officials of the Issuer, relating to the Project and review legal issues relating to the structure of the Bond issue;
- Prepare the Issuing Bond Resolution and all related financing documents (collectively, the "Bond Documents");
- Attend meetings of the Governing Authority at which the Bond Documents are adopted;
- Prepare the application for approval of the issuance of the Bonds by the State Bond Commission and attend the State Bond Commission meeting at which such approval will be considered;
- Prepare the closing index and various closing certificates, including the Tax Compliance Certificate, and supervise the execution of certain closing documents by the various parties thereto;
- Prepare and file Internal Revenue Service Form 8038-G, as required by Federal law;
- Prepare the Bonds and supervise their execution and authentication;
- Prepare complete transcripts of record covering the issuance of the Bonds and furnishing the transcripts to various parties in connection therewith; and

- Submit applicable post-closing reports to the State Bond Commission.

Our fee as bond counsel is based upon the terms, structure, size and schedule of the financing, the services provided, and the responsibilities assumed; however, our fee will not exceed that permitted by guidelines set forth by the Attorney General of the State of Louisiana and is subject to approval of the Attorney General. Our fee as bond counsel is a “contingent fee,” meaning you are required to pay for our legal services only in the event the Bonds are actually sold and delivered. Other vendors or members of the working group may charge additional fees or costs for their services, which may not be contingent upon a successful delivery.

We will continue to serve as bond counsel until the delivery of the Bonds; however, the Issuer and our firm each have the right to terminate this engagement at any time after providing reasonable advanced written notice, subject to the applicable rules of professional responsibility. Upon conclusion or termination of our representation of the Issuer, papers and property furnished by the Issuer will be returned promptly upon request.

Please note that we are not municipal advisors, and we do not render financial advice or other financial services to the Issuer; however, in the course of providing traditional legal services, we may provide factual information to the Issuer that is not specifically tailored to the Bonds or that does not rise to the level of a recommendation concerning a course of action. We will, however, analyze and advise the Issuer regarding the legal ramifications of the structure, timing, terms and other provisions of the Bonds, as these functions are essential to developing a plan of finance.

Applicable ethical rules in Louisiana prohibit us from undertaking this representation if we represent another party that is directly adverse to the Issuer or if there is a significant risk that other considerations will materially limit our representation of the Issuer. As you are aware, our firm represents the State of Louisiana and many other political subdivisions, including others in Claiborne Parish. At this time, we do not believe any other current or past engagement of our firm adversely affects our ability to represent the Issuer as provided in this letter; however, we invite you to discuss any concerns you have with us.

In the interest of facilitating our services to you, we may (i) send documents, information or data electronically or via the Internet or (ii) store electronic documents or data via computer software applications hosted remotely or utilize cloud-based storage. Confidential electronic documents or data of the Issuer may be transmitted or stored using these methods. We may use third party service providers to store or transmit these documents or data. In using these electronic communication and storage methods, we employ reasonable efforts to keep such communications, documents and data secure in accordance with our obligations under applicable laws, regulations, and professional standards; however, the Issuer recognizes and accepts that we have no control over the unauthorized interception or breach of any communications, documents or data once it has been transmitted or if it has been subject to unauthorized access while stored, notwithstanding all reasonable security measures employed by us or by our third party service providers. By acceptance of this letter, the Issuer consents to our use of these electronic devices and applications and submission of confidential client information to or through third party service providers during this engagement.

If this letter is acceptable to the Issuer, please so indicate by executing below and returning a copy to us, retaining an original for your files. We appreciate the opportunity to serve the Issuer and look forward to working with you.

FOLEY & JUDELL, L.L.P.

BY: _____
J. HARDY ANDREWS

Accepted and Approved:
Police Jury of the Parish
of Claiborne, State of Louisiana

By: _____
Name: Scott Davidson
Title: President

Dated: October 8, 2025

STATE OF LOUISIANA

PARISH OF CLAIBORNE

I, the undersigned Secretary-Treasurer of the Police Jury of the Parish of Claiborne, State of Louisiana, the governing authority, do hereby certify that the foregoing pages constitute a true and correct copy of a resolution adopted by the Police Jury of the Parish of Claiborne, State of Louisiana on October 8, 2025, giving preliminary approval to the issuance of not to exceed One Million Five Hundred Fifty Thousand Dollars (\$1,550,000) of Limited Tax Bonds of the Parish of Claiborne, State of Louisiana; and providing for other matters in connection therewith.

IN FAITH WHEREOF, witness my official signature at Homer, Louisiana, on this, the 8th day of October, 2025.

Secretary-Treasurer – Dwayne R Woodard

Upon motion by Kevin Gray, duly seconded by Joseph Merritt, the Jury unanimously adopted Proposed Ordinance 808 – An Ordinance to Authorize an Act of Sale by the Parish to Sell Certain Adjudicated Properties (Parcel #9500024311)

ORDINANCE NO. 808

AN ORDINANCE TO AUTHORIZE AN ACT OF SALE BY THE PARISH OF CLAIBORNE TO SELL CERTAIN ADJUDICATED PROPERTIES (PARCEL 9500024311) BY PUBLIC AUCTION; AND, FURTHER PROVIDING WITH RESPECT THERETO.

WHEREAS, the immovable properties described below were adjudicated to the Parish of Claiborne for nonpayment of taxes; and purchased at a public auction by high bidder:

- 1. PARCEL# 9500024311: THE FOLLOWING DESCRIBED PROPERTY SITUATED IN THE SOUTHEAST QUARTER OF SOUTHWEST (SE-1/4 OF SW-1/4) OF SECTION 16 AND IN THE NORTHEAST QUARTER OF NORTHWEST QUARTER***

(NE-1/4 OF NW-1/4) OF SECTION 21, ALL IN TOWNSHIP 20 NORTH, RANGE 6 WEST, CLAIBORNE PARISH, LOUISIANA, TO-WIT: COMMENCING AT ¾ INCH IRON PIPE LOCATED AT THE SOUTHWEST CORNER OF THE SE-1/4 OF SW-1/4 OF SAID SECTION 16, THENCE RUN NORTH 68 FEET TO ½ INCH REBAR, THENCE RUN EAST 208.71 FEET TO ½ INCH REBAR, THENCE RUN WEST 208.71 FEET TO ½ INCH REBAR, THENCE RUN NORTH 140.71 FEET TO THE POINT OF BEGINNING, CONTAINING 1.00 ACRE, MORE OR LESS, WITH ALL AND SINGULAR THE IMPROVEMENTS THEREON AND ALL RIGHTS THEREUNTO BELONGING AND PURSUANT TO THE PLAT OF SURVEY OF SAID PROPERTY ATTACHED HERETO AND MADE A PART HEREOF; NO MUNICIPAL ADDRESS: ADJUDICATED TO THE PARISH ON 5/16/2019

Purchaser: TIFFANY S. JONES Bid \$652.24 AUCTION DATE: SEPTEMBER 30, 2025

WHEREAS, the redemption period provided by Art. 7, §25 of the Louisiana Constitution has elapsed, established by Parish Ordinance and the owner of record has failed to redeem the adjudicated property; and

WHEREAS, LA R.S. 47: 2202 *et seq.* provides that the Parish may sell adjudicated property in accordance with law after the expiration of the period for redemption; and

WHEREAS, the Parish of Claiborne has declared the property described below surplus and not needed for a public purpose and to dispose of said property in accordance with LA R.S. 47:2202, *et seq.*; and

WHEREAS, in accordance with L.A. R.S. 47:2202 the Parish of Claiborne has set a minimum bid for public sale for each property and

WHEREAS, the Parish offered these properties to the highest bidder at the time of sale and
WHEREAS, the property described herein above was offered at public auction on listed dates.

NOW BE IT ORDAINED by the Claiborne Parish Police Jury, that any Act of Sale of the below described property shall contain the following conditions and requirements:

- 1) The properties shall be sold in accordance with LS-R.S. 47:2201 *et. seq.*, without any warranty, from either the Parish or Management Company, whatsoever, even as to the return of the purchase price.
- 2) The sale shall be on a form approved by the Parish Attorney and that the sales price is paid by certified funds at or near the time of the sale.
- 3) The sale shall include a reservation of all mineral rights to the Parish but shall convey all surface rights.
- 4) The following shall be completed prior to closing of sale:
 - a. E&P Consulting Services, LLC shall certify in writing to the Parish Attorney that they have examined the mortgage records, conveyance records, probate and civil suit records of the Parish of Claiborne and that attached to this certification will be a written list of names and last known addresses of all owners, mortgagees, and any other person who may have a vested or contingent interest in the property, or who has filed a request for notice as provided in the former provisions LS-R.S. 33:4720.17(B), as indicated in those records.
 - b. E&P Consulting Services, LLC has provided notice to those persons identified in accordance with LS-R.S. 47:2201 *et. seq.* Proof of said notice will be filed in the records of Claiborne Parish immediately after the Act of Sale.
 - c. At the time of closing, the E&P Consulting, LLC will certify in writing to Parish Attorney and Clerk of Court that the number of days mandated by LS-R.S. 47:2201 *et. seq.* has elapsed since

the above required notice was made or attempted and that the property has not been redeemed by the payment of the taxes owed.

BE IT FURTHER ORDAINED, by the Claiborne Parish Police Jury, that the President is hereby authorized to execute a Cash Sale of the above described adjudicated properties to the highest acceptable bidder as named. The Cash Sale shall contain all of the above conditions and requirements and shall be executed within the timelines specified. The above ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: (9) Ford, Gray, McDaniel, Cook, Davidson, Merritt, Cooper, Dowies and Young

NAYS: (0) None

ABSTAINED: N/A

ABSENT: (1) Furlow

Upon motion by Gil Dowies, duly seconded by Mary McDaniel, the Jury unanimously adopted Resolution 2025 – 015 – Resolution of Approval for the President to Execute a Non-Warranty Cash Sale Deed on behalf of the Parish for the Sale of Parcel #9500024311 to Tiffany Jones in the amount of \$652.24.

RESOLUTION 2025-015

A RESOLUTION AUTHORIZING THE PRESIDENT SIGN DOCUMENTS ON BEHALF OF CLAIBORNE PARISH CONCERNING THE SALE/DISPOSTION OF PARCEL No. 9500024311

WHEREAS, the Claiborne Parish Police Jury has declared Parcel No. 9500024311 to be surplus; and

WHEREAS, TIFFANY S. JONES of 1614 Hill Street, Homer LA was the high bidder in the amount of Six Hundred Fifty-two Dollars and Twenty-Four Cents (\$652.24) cash; and

WHEREAS, the Seller sells, without any warranty of title whatsoever, either expressed or implied, even as to the return or reduction of the purchase price, except for the warranty against eviction resulting from a prior alienation by the political subdivision, but with full substitution and subrogation in and to all the rights and actions of warranty which the Seller may have;

BE IT HEREBY RESOLVED that the Claiborne Parish Police Jury AUTHRORIZES the President, Scott Davidson, to sign and execute all documents on behalf of the Claiborne Parish Police Jury relating to the sale/disposition of the said property to Tiffany S. Jones.

Upon a motion by Gil Dowies and duly seconded by Mary McDaniel this motion was carried and officially adopted by the Claiborne Parish Police Jury meeting in regular session convened on Wednesday, October 8, 2025.

Yeas – (9) Ford, Gray, McDaniel, Cook, Davidson, Merritt, Cooper, Dowies and Young

Nays – (0) None

Abstain – N/A

Absent – (1) Furlow

/s/Dwayne R. Woodard
Secretary-Treasurer

/s/Scott Davidson
President

Upon motion by Kevin Gray, duly seconded by Paul Cook, the Jury unanimously adopted the 3-year Transportation Plan as required by the Parish Transportation Act.

2027 - Hebron Road - spreading hot mix in various locations from Friendship Rd to La-Alt 2 due to Hwy 9 bridges being shut down and the amount of traffic being diverted to Hebron Rd \$75,000

Chip Seal Program Roads to be named later \$450,000

2028 - OldTown Road zippering in various locations with soil stabilizer where the roadway is rutting and busting and chip seal cut-outs due to the amount of traffic from Hwy 534 bridges \$90,000

Chip Seal Program Roads to be named later \$400,000

2029- Flat Lick Road spreading of hot mix in various locations along Flat Lick Rd due to heavy traffic over the last few years \$65,000

Chip Seal Program Roads to be named later \$450,000

Note: All projects are subject to money availability and the change of current conditions

Upon motion by Paul Cook, duly seconded by Kevin Gray, the Jury unanimously adopted Resolution 2025-016 – A Resolution for the Off-System Bridges for the Fiscal Year 2024/2025.

RESOLUTION 2025-016

RESOLUTION FOR OFF-SYSTEM BRIDGES FOR FISCAL YEAR 2024/2025

ANNUAL CERTIFICATION OF COMPLIANCE WITH STATE OF LOUISIANA OFF-SYSTEM BRIDGE REPLACEMENT PROGRAM

WHEREAS, the Code of Federal Regulations as enacted by the United States Congress mandates that all structures defined as bridges located on all public roads shall be inspected, rated for safe load capacity and posted in accordance with the National Bridge Inspection Standards and that an inventory of these bridges be maintained by each State, and

WHEREAS, the responsibility to inspect, rate and load post these bridges under the authority of Claiborne Parish in accordance with those standards is delegated by the Louisiana Department of Transportation and Development to Claiborne Parish.

NOW, THEREFORE BE IT RESOLVED, by the governing authority of Claiborne Parish, Louisiana (herein referred to as the Parish) convened in Regular Session on the 8th day of October 2025, that it does hereby certify to the Louisiana Department of Transportation and Development (herein referred to as the DOTD) that for the period beginning January 1, 2026, and ending December 31, 2026.

1. The Parish has performed and will continue to perform all interim inspections on all Parish owned or maintained bridges in accordance with the National Bridge Inspection Standards and Specifications for the National Bridge Inventory.
2. All bridges owned or maintained by the Parish have been structurally analyzed and rated by the Parish as to the safe load capacity in accordance with American Association of State Highway and Transportation Officials (AASHTO) Manual for Bridge Evaluation. The load posting information that has been determined by the DOTD for all bridges where the maximum legal load under Louisiana State law exceeds the load permitted under the operating rating as determined above has been critically reviewed by the Parish.

Load posting information will be updated by the Parish to reflect all structural changes, and obsolete structural ratings, or any missing structural ratings;

3. All Parish owned or maintained bridges which require load posting or closings will be load posted or closed in accordance with the table in the DOTD Load Rating Directives. All DOTD supplied load posting information concerning a bridge has been critically reviewed by the Parish Engineer prior to load posting; and
4. All bridges owned or maintained by the Parish are shown on the attached list in the format specified by the DOTD. Corrections to data supplied to the Parish by the DOTD are noted.
5. All bridges owned and maintained by the Parish are accessible to DOTD for all routine bridge inspections. Parish will clear vegetation as required upon DOTD request.

These stipulations are prerequisites to participation by the Parish in the Off-System Bridge Replacement Program.

Upon a motion by Paul Cook and duly seconded by Kevin Gray this motion was amended and carried and officially adopted by the Claiborne Parish Police Jury meeting in regular session convened on Wednesday, October 8, 2024.

Yeas – (9) Ford, Gray, McDaniel, Cook, Davidson, Merritt, Cooper, Dowies and Young

Nays – (0) None

Absent – (1) Furlow

Abstain – N/A

/s/Dwayne R. Woodard
Secretary-Treasurer

/s/Scott Davidson
President

Upon motion Gil Dowies, duly second by Kevin Gray the Jury unanimously approved, upon recommendation of the Road Committee, the request from Mrs. Oddie L. Crane of 209 J. Simpson Road, Arcadia, LA for repairs to driveway due to medical reasons.

At this time, President Scott Davidson presented the items from the Road Committee Meeting. Upon motion by Mary McDaniel, duly seconded by Gil Dowies, the Jury unanimously voted to begin the process of advertising the updated Ordinance 703 Heavy Hauler Permit, beginning in January 2026.

Parish Coroner Dr. Mark Haynes was absent and will present the October report at the November 20205 meeting.

ITEM #26 – October 8, 2025 – AGENDA

SECRETARY-TREASURER – UPDATE ON GRANTS AND OTHER ITEMS

1. LGAP Projects –

Claiborne Parish Police Jury
FY2022-2023 LGAP Grant
Amount \$100,000
Project – Roof rehab/repair CPPJ Admin Building

Status – Bids received and accepted – Brazos Industries was awarded the bid.
Construction is completed as of 11/4/2024. Certificate of completion filed and recorded.
Preparing reimbursement for submittal to the State and working on close-out documents.

Claiborne Parish Police Jury
FY2023-2024 LGAP Grant

Amount \$62,500

Project – Purchase of John Deere Tractor w/Loader

Status – awarded on September 18, 2024 – completed contract received from the State.

The tractor has been delivered and bush-hog have been purchased.

2. CWEF Projects -

Pinehill Water System

FY2020-2021 CWEF Grant

Amount - \$21,225

Project – Water line extension E D White Road area

Status – Contract signed and approved by the State. (Seeking additional funding)

South Claiborne Water System

FT2022-2023 CWEF Grant

Amount - \$100,000

Project – Owens Booster Station Project (Hwy 146)

Status – Contract received and approved by the State. Project construction is completed as of 10/31/2024. Certificate of completion filed and recorded. Preparing reimbursement for submittal to the State and working on close-out documents

3. Sales Tax Collections for August 2025 – net of \$57,005 from gross collections of \$58,466

Net sales tax collections for July 2025 – \$53,616 – increase \$3,389 (6.32%)

Net sales tax collections for August 2024 - \$59,642 – decrease \$-2,637 (-4.42%)

4. Cash position on September 30, 2025 - \$9,786,456

Cash position on August 31, 2025 - \$10,646,340 (decrease of \$-859,884)

Cash position on September 30, 2024 - \$10,227,119 (decrease of \$-440,663)

See Deposit Balances by Institution for breakdown on September 30, 2025 –

5. Total Receipts for the month of September 2025 – \$132,605

6. Upcoming important dates and meetings –

10/8 – October meeting

10/14 – Computer training at the CPL

10/20 – OOCs Board Meeting

10/23 – CPHSD #3 Board Meeting

10/27 – reserved for Committee Meetings (if needed)

10/28 – Region 4 Meeting – LIVE Casino in Bossier City (RSVP)

10/29 – Agenda items due

10/30 – LRPIC educational seminar Monroe

11/5 – November regular meeting

Additional Public Comments:

Mr. Luke Padgett of the State Stock Master Board and a Claiborne Parish 4-H member invited everyone out to the Claiborne Parish Fair on October 14th for the Fall Festival and goat show. October 15 and 16th will be livestock shows with the buyer's dinner being held on the 16th at 6:00 pm.

Mrs. Anna Gail Dison, Ag Ambassador and Westland Ambassador on the State Level, along with being a member the Claiborne Parish 4-H, addressed the Jury and invited everyone out to the Louisiana Legendsfest on October 19th.

Upon motion by Mark Furlow, duly seconded by Paul Cook, the meeting was adjourned.

Dwayne R. Woodard
Secretary–Treasurer

Scott Davidson
President