

MINUTES
Of the Regular Meeting of
The Claiborne Parish Police Jury
October 5, 2016
Homer, LA 71040

The Claiborne Parish Police Jury met in regular session in the Jury Chambers of the Claiborne Parish Police Jury Complex, located at 507 West Main Street in Homer, LA at 10:00 a.m. on the 5th of October, 2016. On being called to order by President, Scott Davidson, the following jurors were present:

Patricia Stevens, Mark Furlow, Kevin Gray, Joe Sturges, Paul Cook, Joseph Merritt, Jr., Tommy Sanders, Gill Dowies, and Rev. Willie Young, Sr.

There were 11 others in attendance which included, Secretary-Treasurer Dwayne R. Woodard, Sheriff Ken Bailey, Mr. Tim Cain of OPCS, Mrs. Pam Suggs of the Claiborne Parish Library, Town of Homer Mayor Roy Lewis, Mr. Lee Faulk of the Claiborne Parish 4-H, Ms. Jackie Roberts of the Haynesville News, Claiborne Parish Coroner Dr. Mark Haynes, Mr. Jerry Whitton of the CPWSD, Mr. Ethan Coker - President of the Claiborne 4-H Livestock Club, and 4th Congressional District Candidate Dr. Trey Baucum.

At this time, President Scott Davidson requested a moment of silence in memory of Mr. Ed Bolling, former Police Juror for the Claiborne Parish Police Jury, who passed away on September 27, 2016.

The meeting was opened with a word of Prayer led by Rev. Willie Young, Sr., followed by the Pledge of Allegiance led by Claiborne Parish Livestock President Ethan Coker.

Upon motion by Joe Sturges, duly seconded by Kevin Gray, the Jury unanimously voted to adopt the Regular Agenda as presented.

Upon motion by Paul Cook, duly seconded by Joe Sturges, the Jury unanimously voted to amend the agenda and add the following:

1. 2017 Capital Outlay Budget Applications Deadline is November 1, 2016.
2. Hardship Application Request for Melver Lean Clark of 697 Hood Town Road, Arcadia
3. Candidates for Representative for the U.S. Congress
4. Resolution 2016-018 – Resolution Declaring Monday, October 24, 2016 as Tommy Bower Day for His Sixty-Three Years (63) Of Service to the Haynesville Fire Department/Claiborne Parish Fire Protection District #3
5. Letter from the Claiborne Parish Watershed District, dated September 30, 2016, requesting that the Police Jury appoint Mrs. Dottie Palmer to fulfill the unexpired term of Mr. Harry Dansby, who resigned in June due to health reasons.
6. Reminder Ethics Training is due by December 31, 2016.
7. Request to use the Courthouse Lawn for the Harmonica Festival's Pumpkin Shine on October 30, 2016

Upon motion by Gil Dowies, duly seconded by Pat Stevens, the Jury unanimously approved the consent agenda as follows:

1. Approval of the September 14, 2016 regular meeting minutes.
2. Payment of the September 2016 bills as approved by the Claims Committee.

3. Request from Claiborne Parish DART, in a letter received September 22, 2016, requesting permission to display silhouettes of victims of domestic abuse on the Court House lawn the week of October 17-22 in observance of Domestic Abuse Awareness Month.
4. Request from the Town of Haynesville, in a letter received September 27, 2016, requesting the CPPJ Hwy Department deliver one (1) load of cold mix and one (1) load of pit run to the city shop located on Spring Street. The work is to be performed on a reimbursement basis under the Town's ad valorem tax credit.

Regular Agenda

Considered out of order, President Scott Davidson handled the amendments to the agenda, at this time.

Upon motion by Joe Sturges, duly seconded by Tommy Sanders, the Jury unanimously approved the use of the Courthouse lawn, along with the Harmonica Festival, for a Pumpkin Shine which will end by 8:00 pm that evening.

President Scott Davidson announced the 2017 Capital Outlay Budget Applications Deadline is November 1, 2016.

Upon motion by Paul Cook, duly seconded by Gil Dowies, the Jury unanimously approved the hardship application request for Melver Lean Clark of 697 Hood Town Road, Arcadia. All paperwork meets the hardship requirements.

At this time, Dr. Trey Baucum, candidate for the 4th Congressional District gave a brief history of his political background and asked the Jury for their support in the upcoming election.

Upon motion by Mark Furlow, duly seconded by Joe Sturges, the Jury unanimously approved Resolution 2016-081 – Resolution Declaring Monday, October 24, 2016, as Tommy Bower Day for his Sixty-Three (63) Years of Service to the Haynesville Fire Department/Claiborne Parish Fire Protection District No. 3.

RESOLUTION 2016-018
 IN HONOR
 A RESOLUTION OF APPRECIATION & GRATITUDE
 PRESENTED TO
 TOMMY BOWER & FAMILY

WHEREAS, the Claiborne Parish Police Jury wishes to officially recognize TOMMY BOWER for his outstanding dedication to the citizens of Haynesville and Claiborne Parish during his sixty-three plus (63) years of public service through fire prevention; and

WHEREAS, Tommy Bower entered his volunteer service for the Haynesville Fire Department in November 1953, and

WHEREAS, Tommy Bower has served as Fire Chief on two separate occasions in 1977-1978 and then again from 1987-1995; and

WHEREAS, Tommy Bower has served as a board member of the Claiborne Parish 911 Communications District since its inception; and

WHEREAS, Tommy Bower served on numerous other Parish, Civic, and Church boards and committees during his sixty-three years; and

WHEREAS, Tommy Bower has served his community in various occupations and trades – carpenter, chemistry & physics lab aide with the FBI, and as an electrician for Marathon Oil Company from which he retired; and

WHEREAS, Tommy Bower provided an outstanding example of leadership, personal integrity and a devotion to personally serving the need of all the citizens of Claiborne Parish; and

WHEREAS, the members of the Claiborne Parish Police Jury, both collectively, individually and severally, wish to recognize the successful career of a public service professional in Tommy Bower for his many years of distinguished service in fire protection to the citizens of Haynesville and Claiborne Parish;

NOW, THEREFORE BE IT RESOLVED, by the members of the Claiborne Parish Police Jury meeting in regular session on this the 5th day of October, 2016, that it wishes to record for the posterity in the Minutes of the Claiborne Parish Police Jury, that it declares October 24th as “Tommy Bower Day” in Claiborne Parish Louisiana for what Mr. Bower is and did in life to help the citizens of Claiborne Parish; and

FURTHER BE IT RESOLVED, that each member of the Claiborne Parish Police Jury puts his hand to this Resolution and wishes to express in the form of its content this permanent record to be on file and made a permanent record of the proceedings of the Claiborne Parish Police Jury this day.

Upon a motion by Mark Furlow and duly seconded by Joe Sturges this motion was unanimously carried and officially adopted by the Claiborne Parish Police Jury meeting in regular session convened on Wednesday, October 5, 2016.

/s/Dwayne R. Woodard
Secretary-Treasurer

/s/Scott Davidson
President

Upon motion by Gil Dowies, duly seconded by Pat Stevens, the Jury unanimously approved the request from the Claiborne Parish Watershed District, dated September 30, 2016, requesting that the Police Jury appoint Mrs. Dottie Palmer to fulfill the unexpired term of Harry Dansby, who resigned in June, due to health reasons.

President Scott Davidson reminded all Jurors that the Ethics Training is due by December 31, 2016.

President Scott Davidson reminded everyone the December 2016 regular meeting of the Police Jury will be on Wednesday, December 14, 2016 for the purpose of canvassing the election returns of the December 10, 2016 elections.

President Scott Davidson reminded everyone the January 2017 regular meeting of the Police Jury will be on Wednesday, January 11, 2017, due to the New Year’s holiday.

President Scott Davidson read a Notice of Public Hearing – Joint DOTD Joint Highway Construction Committee – District 04- will meet Tuesday, October 11, 2016 at 8:30 am at the Bossier Civic Center, Bodcau Room, 620 Benton Road, Bossier City.

At this time, Mr. Ethan Coker, President of the Claiborne Parish Livestock Club invited all Jurors to the Claiborne Parish Livestock Show and Parish Fair. Mr. Lee Faulk of the Claiborne Parish 4-H, also, invited everyone out to help support the kids of Claiborne Parish.

Upon motion by Tommy Sanders, duly seconded by Paul Cook, the Jury unanimously approved the request from Road Superintendent, Tommy Durrett, for a merit increase for Truck Driver Terry Mitchell of \$0.75 per hour to \$14.00 per hour, effective October 6, 2016.

Upon motion by Kevin Gray, duly seconded by Gil Dowies, the Jury unanimously approved Resolution 2016-017 – Resolution for Off-Bridge System Bridges for Fiscal Year 2015-2016

RESOLUTION 2016-017

RESOLUTION FOR OFF-SYSTEM BRIDGES FOR FISCAL YEAR 2015/2016

WHEREAS, the Code of Federal Regulations as enacted by the United States Congress mandates that all structures defined as bridges located on all public roads shall be inspected, rated for safe load capacity and posted in accordance with the National Bridge Inspection Standards and that an inventory of these bridges be maintained by each State, and

WHEREAS, the responsibility to inspect, rate and load post these bridges under the authority of Claiborne Parish in accordance with those standards is delegated by the Louisiana Department of Transportation and Development to Claiborne Parish.

NOW, THEREFORE BE IT RESOLVED, by the governing authority of Claiborne Parish (herein referred to as the Parish) that the Parish in regular meeting assembled does hereby certify to the Louisiana Department of Transportation and Development (herein referred to as the DOTD) that for the period beginning October 1, 2015, and ending September 30, 2016.

1. The Parish has performed all interim inspections on all Parish owned or maintained bridges in accordance with the National Bridge Inspection Standards.
2. All bridges owned or maintained by the Parish have been structurally analyzed and rated by the Parish as to the safe load capacity in accordance with AASHTO Manual for Maintenance Inspection of Bridges. The load posting information that has been determined by the LA DOTD for all bridges where the maximum legal load under Louisiana State law exceeds the load permitted under the operating rating as determined above has been critically reviewed by the Parish. Load posting information has been updated by the Parish to reflect all structural changes, and obsolete structural ratings or any missing structural ratings.
3. All Parish owned or maintained bridges which require load posting or closings are load posted or closed in accordance with the table in the DOTD Engineering Directives and Standards Manual Directive No. 1118. All DOTD supplies load posting information concerning a bridge has been critically reviewed by the Parish Road Superintendent Prior to load posting.
4. All bridges owned or maintained by the Parish are shown on the attached list in the format specified by the DOTD. Corrections to data supplies to the Parish by the LA DOTD are noted.

These stipulations are prerequisites to participation by the Parish in the Off-System Bridge Replacement Program.

Upon a motion by Kevin Gray and duly seconded by Gil Dowies this motion was carried and officially adopted by the Claiborne Parish Police Jury meeting in regular session convened on Wednesday, October 4, 2016.

Yeas – (10) Stevens, Furlow, Gray, Sturges, Cook, Davidson, Merritt, Sanders, Dowies and Young
 Nays – (0) None
 Absent – (0) None
 Abstain – N/A

/s/Dwayne R. Woodard
Secretary-Treasurer

/s/Scott Davidson
President

At this time, Claiborne Parish Coroner, Dr. Mark Haynes, gave his monthly report from the Coroner’s Office. He stated there were 10 deaths – 5 Hospice/ER, 2 deaths on scene (requiring no autopsy), and 3 cases requiring autopsy. (No CDC deaths)

ITEM #19 – October 5, 2016 – AGENDA

SECRETARY-TREASURER – UPDATE ON GRANTS AND OTHER ITEMS

1. LGAP Projects –

CPPJ – Gas Line Extension on Hwy 2 to Parish Owned Property
Contract #1415-CLB-0001 Amount - \$25,000
Project – extension of natural gas line to the Police Jury owned property on Hwy 2
Status – construction should commence within 45 days by CenterPoint

CPPJ – Emergency Generator for CPPJ Public Works Building on Hwy 2
Contract #1415-CLB-0002 Amount - \$14,167
Project – standby emergency generator for the CPPJ Public Works Building on Hwy 2
Status – Bids are due Thursday, October 20

2. CWEF Projects

Leatherman Creek Water System
Contract #1415-CWEF-CLB-0001 Amount - \$25,000
Project – Repair and rehab of ground storage tank
Status – Construction should start within the next 30 days

South Claiborne Water System
Contract #1415-CWEF-CLB-0003 Amount - \$25,000
Project – Waterline extension between Barnes Road and Frazier Road
Status – Bid awarded to TGS Contractors for \$32,909

Gilgal Water System
Contract #1415-CWEF-CLB-0004 Amount - \$5,317
Project – Installation of automated water leveling equipment
Status – Construction is complete

3. Sales Tax Collections for August 2016 – net of \$42,934 from gross collections of \$44,035 on taxable sales of \$4,340,162.
Net sales tax collections for July 2016 – \$46,380 – decrease \$-3,446 (-7.43%)
Net sales tax collections for August 2015 - \$65,401 – decrease \$-22,467 (-34.35%)

4. Cash position at September 30, 2016 - \$7,614,783
Cash position at September 30, 2015 - \$7,273,521 (increase of \$341,262)
Cash position at August 31, 2016 - \$7,957,766 (decrease of \$-342,983)

See Deposit Balances by Institution for breakdown at September 30, 2016 –

5. Total Receipts for the month of September 2016 – \$276,714

6. Upcoming important dates and meetings I plan to attend –

- 10/5 – Hazard Mitigation Planning Meeting
- 10/11 – PMAC Meeting
- 10/13 – Economic Development Board
- 10/25 – CPHSD#3 Finance Meeting
- 10/27 – CPHSD#3 Board Meeting
- 10/31 – Committee Meetings
- 11/9 – Regular Meeting

Public Comments:

At this time, the Jury heard from Mrs. Adrienne Willis of Homer who voiced her concern and unfair treatment about what she felt was her unfair termination from her position at Claiborne Memorial Medical Center. Rev. Young stressed that he continues to have concerns about the

on-going management issues concerning CMMC including the recent issues involving the hiring of a new CEO and the process it chose for that search.

Reverend Willie Young, Sr. stated he had several people ask why the flag was no longer flying over the Police Jury Building. Secretary-Treasurer Woodard stated that the lanyard had to be totally replaced and it was too dangerous for someone to simply fix it via ladder. By request of Rev. Willie Young, Secretary-Treasurer Woodard stated he would work with the fire department and schedule to have flag pole fixed to be able to fly the flag.

Upon motion by Kevin Gray, duly seconded by Joe Sturges, the meeting was adjourned.

Dwayne R. Woodard
Secretary-Treasurer

Scott Davidson
President