

MINUTES
Of the Regular Meeting, of
The Claiborne Parish Police Jury
10:00 a.m.
October 9, 2019
Police Jury Chambers
507 West Main Street
Homer, LA 71040

The Claiborne Parish Police Jury met in regular session in the Jury Chambers of the Claiborne Parish Police Jury Complex, located at 507 West Main Street in Homer, LA at 10:00 a.m. on the 9th of October 2019. On being called to order by President Scott Davidson, the following Jurors were present:

James Laird, Mark Furlow, Kevin Gray, A.D. Williams, Paul Cook, Joseph Merritt, Jr., Tommy Sanders and Gil Dowies.

District Ten Juror Rev. Willie Young was absent due to the fact he had two church members having surgery that morning.

There were over 22 others in attendance which included, Secretary-Treasurer Dwayne R. Woodard, Parish Road Superintendent Tommy Durrett, Claiborne Parish Sheriff Ken Bailey, Claiborne Parish Director of Libraries Mrs. Pam Suggs, OPCS Executive Director Mr. Tim Cain, Parish Coroner Dr. Mark Haynes, Mrs. Teresa Raley and Mr. John Monzingo of the Claiborne Parish 4-H, Ms. Daisy Verdin of the Claiborne Parish 4-H Livestock Club, CMMC Interim CEO Tina Haynes, Angie Castikis and Christie Copeland of CMMC, Claiborne Parish Sheriff Candidates Mr. Sam Dowies and Mr. Michael Allen, Claiborne Parish District Four Candidate, Mrs. Mary McDaniel, District Nine Police Jury Candidate Mr. Doug Shurling, , Claiborne Parish Clerk of Court Mr. Brian Flynn, Mr. Jimmy Hand of Main Street Homer, Mr. Chad and Mrs. Mandy Verdin of Summerfield, Mr. Jerry Whitton of Homer, and Mr. Mark Crenshaw of Homer.

The meeting was opened with a word of Prayer led by Joe Merritt, followed by the Pledge of Allegiance led by Claiborne Parish Livestock President, Ms. Daisy Verdin.

Upon motion by Tommy Sanders, duly seconded by Mark Furlow, the Jury unanimously voted to adopt the Regular Agenda as presented.

Upon motion by Kevin Gray, duly seconded by A.D. Williams, the Jury unanimously approved to add the following to the agenda:

1. Resolution No. 2019-020 – A Resolution of Support for the Louisiana Watershed Initiative (Dorcheat – CDC)

Upon motion by Joe Merritt, duly seconded by Tommy Sanders, the Jury unanimously approved the consent agenda as follows:

Consent Agenda:

1. Approval of the September 11, 2019 regular meeting minutes.
2. Payment of the September 2019 bills as approved by the Claims Committee.
3. Request from DART, in a letter received September 25, 2019, requesting permission to place silhouettes on the Court House Lawn the week of October 21-28, 2019, in observance of Domestic Abuse Awareness Month.
4. Request from DART, in a letter received October 1, 2019, requesting use of the Police Jury Chambers on Thursday evening, October 24, 2019 at 6:00 pm for their vigil in observance of Domestic Abuse Awareness Month.

5. Request from Main Street Homer, in a letter received October 1, 2019, requesting use of the Court House lawn on Thursday, October 31, 2019 from 5:00 pm to 8:00 pm for hosting the Homer Harvest Festival.
6. Request from the Town of Haynesville, in a fax received October 4, 2019, requesting two (2) loads of Cold Mix to be delivered to the Town Shop on Mill Street. The supplies will be paid for using the Town's ad valorem tax credit.

Regular Agenda:

President Scott Davidson reminded all Jurors that they are required to complete one (1) hour of Ethics Training per year.

President Scott Davidson reminded all Jurors of the mandatory one (1) hour of Sexual Harassment Training required by December 31, 2019 for all Parish employees. Department Heads and Jury Officers are required to have two (2) hours of training.

President Scott Davidson read aloud a notice that the Claiborne Parish Police Jury has passed the Severity Round and has been selected to submit a full application for the FY2020 LCDBG for a new well for the Norton Shop Water System-application is due November 22, 2019.

President Scott Davidson read aloud a notice that CWEF and LGAP grant application deadlines are December 6, 2019.

Ms. Daisy Verdin, of the Claiborne Parish 4-H Livestock President addressed the Jury and invited them out to the Parish Fair Livestock Show and Buyers Supper on Thursday, October 17, 2019.

Upon motion by Kevin Gray, duly seconded by Paul Cook, the Jury unanimously approved the acceptance and awarding of the lowest qualified bid for the purchase of a used packer for use by the Claiborne Parish Highway Department in the amount of \$42,000.00 from JPS Equipment.

Upon motion by Gil Dowies, duly seconded by Paul Cook, the Jury unanimously adopted Resolution 2019-018 – A Resolution of Support for the Louisiana Watershed Initiative (D'arbonne - OPPJ)

2019-018 RESOLUTION OF SUPPORT FOR THE LOUISIANA WATERSHED INITIATIVE

On motion of Gil Dowies, seconded by Paul Cook, the following resolution was offered:

A resolution approving an agreement with Ouachita Parish Police Jury for the purpose of applying for grant funding and acting in support of watershed region management activities and in conjunction with the State of Louisiana Watershed Initiative.

WHEREAS, the Louisiana Watershed Initiative was formed in order to coordinate statewide floodplain management efforts through a watershed management approach in response to the 2016 Great Floods and in preparation for future storm and flood events. This coordination includes outreach with local communities to build support for watershed region management approaches that can more effectively address mounting water risks statewide; and

WHEREAS, coordination among the Claiborne Parish Police Jury and its regional partners is critical to reducing flood risk and preserving the health, safety, and welfare of the residents of Claiborne Parish; and

WHEREAS, the Louisiana Watershed Initiative has requested applications for participation in a Regional Capacity Building Grant Program, which may enable the provision of technical assistance to the Claiborne Parish Police Jury and its regional partners if awarded, thereby furthering immediate watershed management and flood risk reduction goals.

NOW THEREFORE, BE IT RESOLVED that the agreement between the Claiborne Parish Police Jury and the Ouachita Parish Police Jury for the purpose of applying for grant funding and acting in support of watershed region management activities and in conjunction with the State of Louisiana Watershed Initiative is hereby approved.

The foregoing resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: (9) – Laird, Furlow, Gray, Williams, Cook, Davidson, Merrit, Sanders and Dowies

NAYS: (0) - None

ABSENT: (1) - Young

The resolution was declared to be adopted on this Wednesday, the 9th day of October.

/s/Dwayne R. Woodard
Secretary-Treasurer

/s/Scott Davidson
President

Upon motion by Paul Cook, duly seconded by Gil Dowies, the Jury unanimously adopted Resolution 2019 –020 – A Resolution of Support for the Louisiana Watershed Initiative (Dorcheat - CDC)

Resolution No. 2019-020

At a meeting of the **Claiborne Parish Police Jury** held on October 9, 2019 with due notice and quorum present, on motion of Paul Cook and seconded by Gil Dowies the following resolution was offered:

A resolution approving an agreement with The Northwest Louisiana Council of Governments (NLCOG), the Coordination and Development Corporation (CDC), and the LSUS Red River Watershed Management Institute, for the purpose of applying for grant funding and acting in support of watershed region management activities and in conjunction with the State of Louisiana Watershed Initiative.

WHEREAS, the Louisiana Watershed Initiative was formed in order to coordinate statewide floodplain management efforts through a watershed management approach in response to the 2016 Great Floods and in preparation for future storm and flood events. This coordination includes outreach with local communities to build support for watershed region management approaches that can more effectively address mounting water risks statewide; and

WHEREAS, coordination among **Claiborne Parish Police Jury** and its regional partners is critical to reducing flood risk and preserving the health, safety, and welfare of the residents of **Claiborne Parish**; and

WHEREAS, the Louisiana Watershed Initiative has requested applications for participation in a Regional Capacity Building Grant Program, which may enable the provision of technical assistance to [subject parish or organization] and its regional partners if awarded, thereby furthering immediate watershed management and flood risk reduction goals.

NOW THEREFORE, BE IT RESOLVED that the agreement between **Claiborne Parish Police Jury** and The Northwest Louisiana Council of Governments (NLCOG), the Coordination and Development Corporation (CDC), and the LSUS Red River Watershed Management Institute, for the purpose of applying for grant funding and acting in support of watershed region management activities and in conjunction with the State of Louisiana Watershed Initiative is hereby approved.

The foregoing resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: (9) – Laid, Furlow, Gray, Williams, Cook, Davidson, Merrit, Sanders and Dowies
NAYS: (0) – None
ABSENT: (1) - Young

The resolution was declared to be adopted on this the 9th day of October, 2019.

/s/Dwayne R. Woodard
Secretary-Treasurer

/s/Scott Davidson
President

Upon motion by Kevin Gray, duly seconded by A.D. Williams, the Jury unanimously adopted Resolution 2019 019 – Authorizing Resolution for the 2020 Capital Outlay Request in the Amount of \$350,000 for Claiborne Parish Hospital Service District No. Three for a 400 kw Emergency Standby Generator.

CPPJ FY2020 CAPITAL OUTLAY AUTHORIZING RESOLUTION

Resolution No. 2019-019

Resolution authorizing the filing of an application with the State of Louisiana Capital Outlay Program for a grant under to benefit Claiborne Parish Hospital Service District No. 3 (dba Claiborne Memorial Hospital) for the installation of a 400KW standby emergency power generator.

WHEREAS, the contract for financial assistance will impose certain obligations upon the applicant, including the provisions by it of the local share of project costs (to be provided by Claiborne Parish Hospital Service District No. 3);

WHEREAS, it is required by the State of Louisiana in accord with the provisions of Title VI of the Civil Rights Act of 1964, that in connection with the filing of an application for assistance that it will comply with Title VI of the Civil Rights Act of 1964 requirements thereunder; and

WHEREAS, it is the goal of the Applicant that minority business enterprise be utilized to the fullest extent possible in connection with this project, and that definitive procedures shall be established and administered to ensure that minority businesses shall have the maximum feasible opportunity to compete for contracts when procuring construction contracts, supplies, equipment, or consultant and other services:

NOW, THEREFORE, BE IT RESOLVED by Claiborne Parish Police Jury

1. That the Parish President is authorized to execute and file an application on behalf of Claiborne Parish Police Jury with the State of Louisiana, to aid in the financing of capital assistance projects under the Capital Outlay program.
2. That the Parish President is authorized to execute and file with such applications an assurance or any other document required by the State of Louisiana effectuating the purposes of Title VI of the Civil Rights Act of 1964, as amended.
3. That the Parish President is authorized to furnish such additional information as the State of Louisiana may require in connection with the application or the project.
4. That the Parish President is authorized to set and execute affirmative minority business policies in connection with the project's procurement needs.
5. That the Parish President is authorized to execute grant contract agreements on behalf of Claiborne Parish Police Jury with the State of Louisiana for aid in the financing of the operating or capital assistance projects.

6. This resolution is applicable for a period of one year unless revoked by the governing body and copy of such revocation shall be furnished to the State of LA.

CERTIFICATE

The undersigned duly qualified and acting Secretary/Treasurer of the Claiborne Parish Police Jury, Dwayne R. Woodard certifies that the foregoing is a true and correct copy of a resolution, adopted at a legally convened meeting of the Claiborne Parish Police Jury held on October 9, 2019.

If applicant has an official seal, impress here.

(Signature of Recording Officer) /s/Dwayne R. Woodard

Secretary/Treasurer-CPPJ
(Title of Recording Officer)

October 9, 2019
(Date)

There were no recommendations from the Road Committee.

Claiborne Parish Coroner, Dr. Mark Haynes, presented the monthly report of the Coroner's Office: There were 15 deaths - (6) Hospice/ER, (1) On Scene, (5) Autopsy, (2) Other and (4) CEC's.

ITEM #23 – October 9, 2019 – AGENDA

SECRETARY-TREASURER – UPDATE ON GRANTS AND OTHER ITEMS

1. LGAP Projects –

CPPJ – South Claiborne Water System
Contract #1516-CLB-0002
Amount - \$21,500
Project – install ATS on emergency generators at well sites
Status – Construction complete, applying for reimbursement

CPPJ – Middlefork Water System
Contract #1819-CLB-0001
Amount - \$17,000
Project – installation of automatic transfer switch and transfer controls
Status – construction should be complete

2. CWEF Projects

South Claiborne Water System
Contract #1516-CWEF-CLB-0001
Amount - \$31,000
Project – Replacement of water lines
Status – Construction complete, applying for reimbursement

South Claiborne Water System
Contract #1516-CWEF-CLB-0002
Amount - \$32,174
Project – Improvements to Liles Booster Station
Status – Construction complete, applying for reimbursement

Summerfield Water System
Contract #1819-CWEF-CLB-0001
Amount - \$16,200
Project – Repairs at central pump station and installation of master meter
Status – Contracts signed and approved

3. Sales Tax Collections for August 2019 – net of \$44,431 from gross collections of \$45,605
Net sales tax collections for July 2019 – \$46,033 – decrease \$-1,602 (-3.48%)
Net sales tax collections for August 2018 - \$46,192 – decrease \$-1,761 (-3.81%)
4. Cash position at September 30, 2019 - \$8,007,633
Cash position at September 30, 2018 - \$7,775,086 (increase of \$232,547)
Cash position at August 31, 2019 - \$8,305,819 (decrease of \$-298,186)

See Deposit Balances by Institution for breakdown at September 30, 2019 –

5. Total Receipts for the month of September 2019 – \$208,018
6. Upcoming important dates and meetings –

10/15 – PEMAC Meeting
10/24 – Claiborne Parish Economic Development Board Meeting
10/24 – CPHSD#3 Board Meeting
10/28 – Committee Meetings (tentative)
11/05 – Regular Meeting

Additional Public Comments:

OOCS Director Tim Cain invited everyone out for the Senior Expo being held on October 10, 2019 at the City Hall from 9:00-12:00.

Upon motion by Keivn Gray, duly seconded by Mark Furlow, the meeting was adjourned.

Dwayne R. Woodard
Secretary–Treasurer

Scott Davidson
President