

MINUTES  
Of the Regular Meeting, of  
The Claiborne Parish Police Jury  
10:00 a.m.  
November 4, 2020  
Police Jury Chambers  
507 West Main Street  
Homer, LA 71040

The Claiborne Parish Police Jury met in regular session in the Jury Chambers of the Claiborne Parish Police Jury Complex, located at 507 West Main Street in Homer, LA at 10:00 a.m. on the 4th of November, 2020. On being called to order by President Scott Davidson, the following Jurors were present:

James Laird, Mark Furlow, Kevin Gray, Mary McDaniel, Joseph Merritt, Tommy Sanders, Gil Dowies, and Rev. Willie Young.

District #6 Juror Paul Cook was absent.

There were over 11 others in attendance which included, Secretary-Treasurer Dwayne R. Woodard, Parish Road Superintendent Tommy Durrett, Claiborne Parish Sheriff Sam Dowies, Claiborne Parish Coroner Dr. Mark Haynes, Claiborne Parish Director of Libraries Mrs. Pam Suggs, Claiborne Parish Library Historian Wesley Harris, OOCs Executive Director Tim Cain, CMMC CEO Tina Haynes, Parish Engineer Randal Smoak, Ms. Jackie Tripp of the Guardian Journal and Division A Judge Candidate Elect Walter May.

The meeting was opened with a word of Prayer led by Rev. Willie Young, followed by the Pledge of Allegiance led by Mark Furlow.

Upon motion by Tommy Sanders, duly seconded by Joseph Merritt, the Jury unanimously voted to adopt the Regular Agenda as presented.

Upon motion by Mary McDaniel, duly seconded by Mark Furlow, the Jury unanimously voted to amend the Regular Agenda and add the following:

1. A letter received November 2, 2020 by Town of Haynesville Mayor Beverlee Kilgore, requesting help to asphalt three (3) areas in the Town of Haynesville, along with one load of cold mix to be delivered to the Town Shop on Spring Street.

**Consent Agenda:**

Upon motion by Joseph Merritt, duly seconded by Gil Dowies, the Jury unanimously approved the consent agenda as follows:

8. Approval of the October 7, 2020 regular meeting minutes.

9. Approval of the October 2020 bills as approved by the Claims Committee.

10. Setting of the Thanksgiving 2020 Holiday – lunch Tuesday November 24 th at the Road Barn on Hwy 2, off Wednesday 25 th thru Friday 27 th – return to work on Monday, November the 30, 2020.

11. Setting of the Christmas 2020 Holiday – lunch Wednesday, December 23rd at the Road Barn on Hwy 2, off Thursday the 24th thru Friday, January 1st, return to work Monday January 4, 2020.

12. Setting of the 2020 buy-back date to December 4, 2020 – request form will go out with the 11/27/2020 payroll checks and are due back on Wednesday 12/2/2020.

13. Request to advertise for bid – sealed bids are hereby invited by the Claiborne Parish Police Jury for the purchase of MC-30 Prime Oil, CRS-2, SS-1 AEP and AC-10 asphalt cement necessary for the maintenance of the Claiborne Parish roads for the year of 2021.

14. Request to advertise for bid – sealed bids are hereby invited by the Claiborne Parish Police Jury for the purchase of Hot Mix and Colay (Cold Mix) necessary for the maintenance of the Claiborne Parish roads for the year of 2021.

15. Request to advertise for bid – sealed bids are hereby invited by the Claiborne Parish Police Jury for the purchase of pit run, sand clay gravel and maintenance rock necessary for the maintenance of the Claiborne Parish roads for the year of 2021.

16. Request to advertise for bid – sealed bids are hereby invited by the Claiborne Parish Police Jury for the purchase of sizes LA C-1 “modified”, LA C-2 and LA C-3 granite crushed stone necessary for the maintenance of the Claiborne Parish roads for the year of 2021.

17. Request to advertise for bid – sealed bids are hereby invited by the Claiborne Parish Police Jury for the purchase of 87 Octane Unleaded Gasoline and Diesel Fuel (off road & highway use) for use in Claiborne Parish Police Jury owned vehicles and equipment for the year of 2021.

At this time President Scott Davidson requested that the Jury handle the amendment to the Regular Agenda.

Upon motion by Mark Furlow, duly seconded by Gil Dowies, the Jury unanimously approved the request from Town of Haynesville for assistance on repairing 3 spots in the Town and delivering 1 load of cold mix to the Town of Haynesville. This will be done on a reimbursement thru the Town’s ad valorem tax credit.

**Regular Agenda:**

President Scott Davidson reminded all Jurors that they are required to complete one (1) hour of Ethics Training per year.

President Scott Davidson reminded all Jurors of the mandatory one (1) hour of Sexual Harassment Training required by December 31, 2019 for all Parish employees. Dept. Heads and Jury Officers are required to have two (2) hours of training.

Secretary-Treasurer Dwayne Woodard gave an update on the Police Jury Office of the day-to-day Parish Operations. The Police Jury and its offices are still working as close to normal operations as it can under Phase III of the Governor’s Executive Order.

President Scott Davidson read aloud a notice that the CWEF and LGAP grant application deadlines are February 1, 2021.

Upon motion by Paul Cook, duly seconded by James Laird, the Jury unanimously awarded the lowest qualified bid for the HVAC sealing of the following parish owned properties -CPPJ Admin. Building, Claiborne Parish Clerk of Court, Claiborne Parish Tax Assessor, Claiborne Parish Courthouse, Claiborne Parish Office of Community Services, Claiborne Parish District Attorney’s Office under the LPSC Energy Efficiency Grant to Southern Attic Solutions of Bossier in the amount of \$63,700 for all buildings. (The Public Safety Grant amount awarded to the Parish was \$62,380)

Upon motion by Mark Furlow, duly seconded by Kevin Gray, the Jury unanimously approved Resolution 2020 – 017- A Resolution for the Abandonment and Removing of a Portion of the Coon Hollow Road (Parish Road #164) from the Parish Road System.

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RESOLUTION 2020-017

A RESOLUTION TO ABANDON AND REMOVE A PORTION OF PARISH ROAD No. 164,  
COON HOLLOW ROAD, SITUATED IN SEC. 20, 21, 29 & 32 ALL IN T22N, R8W OF  
CLAIBORNE PARISH

WHEREAS, the Parish of Claiborne has deemed the entirety of Parish Road No. 164, Coon Hollow Road to be unmaintainable in its current condition and due to the increase of criminal activity and illegal dumping in the area, the Parish intends to abandon and remove a portion of Parish Road No. 164, Coon Hollow Road, from the Claiborne Parish Road System; and

WHEREAS, the Parish plans to abandon and remove the portion of the road beginning at a point approximately 0.4 miles north of the intersection of LA Hwy 534 to a point approximately 1.5 miles south of the intersection of PD Worley Road, a total of approximately 1.0 miles; and

WHEREAS, the section of road is not presently, nor will it be in the future, used for school bus pickup, trash pickup, and mail delivery; and

WHEREAS, the Claiborne Parish Police Jury will not continue to maintain the aforementioned Parish Road No. 164; and

WHEREAS, the Claiborne Parish Police Jury, duly advertised and held a public hearing concerning proposed abandonment of the aforementioned portion of Parish Road No. 164, the Coon Hollow Road; and

NOW, THERE FOR BE IT RESOLVED, by the Claiborne Parish Police Jury in due, legal and regular session convened, that the Parish of Claiborne does hereby abandon the aforementioned portion of Parish Road No. 164, the Coon Hollow Road, and will not maintain the said portion of the road in the future.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

Upon a motion by Mark Furlow and duly seconded by Kevin Gray this motion was carried and officially adopted by the Claiborne Parish Police Jury meeting in regular session convened on Wednesday, November 4, 2020.

Yeas – (9) Laird, Furlow, Gray, McDaniel, Davidson, Merritt, Sanders, Dowies and Young

Nays – (0) None

Abstain – N/A

Absent – (1) Cook

/s/Dwayne R. Woodard  
Secretary-Treasurer

/s/Scott Davidson  
President

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Upon motion by James Laird, duly seconded by Gil Dowies, the Jury unanimously approved Resolution 2020-022 – A Resolution for the Abandonment and Removing the Entirety of the English Road (Parish Road #231) from the Parish Road System.

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RESOLUTION 2020-022

A RESOLUTION TO ABANDON THE ENTIRETY OF PARISH ROAD No. 231, ENGLISH ROAD, SITUATED IN SEC. 28 & 29 ALL IN T21N, R4W OF CLAIBORNE PARISH

WHEREAS, the Parish of Claiborne has deemed the entirety of Parish Road No. 231, the English Road to be unmaintainable in its current condition and due to the increase of criminal

activity and illegal dumping in the area, the Parish intends to abandon and remove the entirety of Parish Road No. 231, the English Road, from the Claiborne Parish Road System; and

WHEREAS, the Parish plans to abandon and remove the entirety of the road beginning at the intersection of LA Hwy 152 until its dead end, a total of approximately 0.2 miles; and

WHEREAS, the section of road is not presently, nor will it be in the future, used for school bus pickup, trash pickup, and mail delivery; and

WHEREAS, the Claiborne Parish Police Jury will not continue to maintain the aforementioned Parish Road No. 231; and

WHEREAS, the Claiborne Parish Police Jury, duly advertised and held a public hearing concerning proposed abandonment of the entirety of Parish Road No. 231, the English Road; and

NOW, THERE FOR BE IT RESOLVED, by the Claiborne Parish Police Jury in due, legal and regular session convened, that the Parish of Claiborne does hereby abandon the aforementioned Parish Road No. 231, the English Road, and will not maintain the said road in the future.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

Upon a motion by Laird and duly seconded by Dowies this motion was carried and officially adopted by the Claiborne Parish Police Jury meeting in regular session convened on Wednesday, November 4, 2020.

Yeas – (9) Laird, Furlow, Gray, McDaniel, Davidson, Merritt, Sanders, Dowies and Young

Nays – (0) None

Abstain – N/A

Absent – (1) Cook

/s/Dwayne R. Woodard  
Secretary-Treasurer

/s/Scott Davidson  
President

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At this time President Scott Davidson presented the recommendations from the Road Committee:

Upon motion by James Laird, duly seconded by Mary McDaniel, the Jury unanimously approved the recommendation from the Road Committee, to allow St. Matthew Church to establish a cemetery at their location behind the church at 870 Hwy154 in Athens, LA.

Upon motion by Kevin Gray, duly seconded by Mary McDaniel, the Jury unanimously approved the recommendation from the Road Committee, the request from Parish Road Superintendent Tommy Durrett, to allow him to tear down and dispose of an abandoned house located on one of our adjudicated properties on Betters Way in Haynesville, due to it being a hazard to the surrounding community.

Upon motion by Tommy Sanders, duly seconded by Kevin Gray, the Jury unanimously approved the recommendation from the Road Committee, to upgrade the sound system at the Courthouse at an estimate amount of \$14,000.

Claiborne Parish Coroner Dr. Mark Haynes was not able to attend today’s meeting, but emailed his monthly update on the Coroner’s Office: There were 20 death, (11) Hospice/ER, (2) other, (2) on scene, (4) autopsy, (5) COVID, (3) ICU and (7) CEC’s

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**ITEM #27 – November 4, 2020 – AGENDA**

SECRETARY-TREASURER – UPDATE ON GRANTS AND OTHER ITEMS

1. LGAP Projects –

CPPJ – Middlefork Water System  
Contract #1819-CLB-0001  
PO #2000407099  
Amount - \$17,000  
Project – installation of automatic transfer switch and transfer controls  
Status – construction complete, applying for reimbursement

2. CWEF Projects

South Claiborne Water System  
Contract #1516-CWEF-CLB-0001  
PO #2000288442  
Amount - \$31,000  
Project – Replacement of water lines  
Status – Contracts signed and approved

Summerfield Water System  
Contract #1819-CWEF-CLB-0001  
PO #2000441879  
Amount - \$16,200  
Project – Repairs at central pump station and installation of master meter  
Status – Contracts signed and approved

3. Sales Tax Collections for September 2020 – net of \$56,529 from gross collections of \$58,084

Net sales tax collections for August 2020 – \$45,118 – increase \$11,411 (25.29%)  
Net sales tax collections for August 2019 - \$46,875 – increase \$9,654 (20.59%)

4. Cash position at October 31, 2020 - \$8,866,935

Cash position at September 30, 2020 - \$9,272,082 (decrease of \$-405,147)  
Cash position at October 31, 2019 - \$7,968,955 (increase of \$897,980)

See Deposit Balances by Institution for breakdown at October 31, 2020 –

5. Total Receipts for the month of October 2020 – \$154,251

6. Upcoming important dates and meetings –

11/12 - Economic Development Board Meeting  
11/19 - CPHSD#3 Board Meeting  
11/30 – Committee Meetings (tentative)  
12/9 – Regular Meeting

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**Additional Public Comments:**

CMMC CEO Mrs. Tina Haynes gave her monthly update on CMMC. She told the Jury that the new OPIOD unit is under construction and hope to be operating during the first part of January. The program will be a 60 to 90-day program and has already had several calls about the facility from patients who are in need of the program. CMMC has been at full capacity, along with the ICU wing being at capacity, and Med-Surge unit being busy. COVID is really bad as they have 5 really sick patients in our facility at the present time.

Upon motion by James Laird, duly seconded by Mark Furlow, the meeting was adjourned.

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Dwayne R. Woodard  
Secretary-Treasurer

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Scott Davidson  
President