

MINUTES
Of the Regular Meeting, of
The Claiborne Parish Police Jury
10:00 a.m.
November 7, 2018
Police Jury Chambers
507 West Main Street
Homer, LA 71040

The Claiborne Parish Police Jury met in regular session in the Jury Chambers of the Claiborne Parish Police Jury Complex, located at 507 West Main Street in Homer, LA at 10:00 a.m. on the morning of Wednesday, November 7, 2018. On being called to order by Vice-President Mark Furlow, the following Jurors were present:

James Laird, Mark Furlow, Kevin Gray, Paul Cook, Joseph Merritt, Jr., Tommy Sanders, Gil Dowies, and Rev. Willie Young.

President Scott Davidson and District Four Juror Joe Sturges were absent due to illness.

There were 13 others in attendance which included, Secretary-Treasurer Dwayne R. Woodard, Parish Road Superintendent Tommy Durrett, Claiborne Parish Sheriff Ken Bailey, Claiborne Parish Director of Libraries Mrs. Pam Suggs, OPCS Executive Director Mr. Tim Cain,, Claiborne Parish Coroner Dr. Mark Haynes, 4-H Chair Mrs. Teresa Raley, Claiborne Parish 4-H Horticulture Agent Mr. John Monzingo, CMMC CEO Mrs. Toni Goodin, CMMC Director of Nursing Mrs. kristi Copeland, CMMC Administrative Assistant Mrs. Lyndsie Hammontree, Mr. Jerry Whitton and Mr. Sam Dowies of the Claiborne Parish Watershed District.

The meeting was opened with a word of Prayer led by Rev. Willie Young, followed by the Pledge of Allegiance led by Paul Cook.

Upon motion by Paul Cook, duly seconded by Kevin Gray, the Jury unanimously voted to adopt the Regular Agenda as presented.

Upon motion by Kevin Gray, duly seconded by Joe Merritt, the Jury unanimously approved to add the following to the agenda:

1. Request from the Town of Homer for (1) Load of Coldmix, (1) Load of SB2 Gravel, and (10) Traffic Cones. (This will be reimbursed thru the Town's Ad Valorem)

Upon motion by Gil Dowies, duly seconded by Rev. Willie Young, the Jury unanimously approved the consent agenda as follows:

Consent Agenda:

1. Approval of the October 10, 2018 regular meeting minutes.
2. Payment of the October 2018 bills as approved by the Claims Committee.
3. Request from the Town of Haynesville, in a letter received on October 25, 2018, requesting delivery of two (2) loads of cold mix to the city shop located on Spring Street. The Town will be billed for the materials under their ad-valorem tax credit.
4. Setting of the Thanksgiving 2018 Holiday – lunch Tuesday November 20th at the New Road Barn on Hwy 2, off Wednesday 21st thru Friday 23rd – return to work Monday the 26th
5. Setting of the Christmas 2018 Holiday – lunch Thursday December 20th at the New Road Barn on Hwy2, off Friday 21st thru Monday January 1st, return to work Tuesday January 2, 2019
6. Setting of the 2018 buy-back date – December 7, 2018 – request form will go out with 11/30/2018 payroll checks and are due back on Wednesday 12/5/2018

7. Request to advertise for bid – sealed bids are hereby invited by the Claiborne Parish Police Jury for the purchase of MC-30 Prime Oil, CRS-2, SS-1 AEP and AC-10 asphalt cement necessary for the maintenance of the Claiborne Parish roads for the year of 2019.
8. Request to advertise for bid – sealed bids are hereby invited by the Claiborne Parish Police Jury for the purchase of Hot Mix and Colay (Cold Mix) necessary for the maintenance of the Claiborne Parish roads for the year of 2019.
9. Request to advertise for bid – sealed bids are hereby invited by the Claiborne Parish Police Jury for the purchase of pit run, sand clay gravel and maintenance rock necessary for the maintenance of the Claiborne Parish roads for the year of 2019.
10. Request to advertise for bid – sealed bids are hereby invited by the Claiborne Parish Police Jury for the purchase of sizes LA C-1 “modified”, LA C-2 and LA C-3 granite crushed stone necessary for the maintenance of the Claiborne Parish roads for the year of 2019.
11. Request to advertise for bid – sealed bids are hereby invited by the Claiborne Parish Police Jury for the purchase of 87 Octane Unleaded Gasoline and Diesel Fuel (off road & highway use) for use in Claiborne Parish Police Jury owned vehicles and equipment for the year of 2019.

President Scott Davidson, with the unanimous consent of the Jurors present, moved to handle the (1) item added to the agenda.

Upon motion by Kevin Gray, duly seconded by Joe Merritt, the Jury unanimously approved the request from Town of Homer for the purchase (1) Load of Cold Mix, (1) Load of SB2 Gravel and (10) Traffic Cones (28”).

Regular Agenda:

President Scott Davidson reminded all jurors that all Parish employees are required to complete (1) one hour of ethics training prior to December 31, 2018.

Claiborne Parish 4-H Chair, Mrs. Teresa Raley, introduced Mr. John Monzingo as the new Claiborne Parish 4-H Agent.

At this time, Kevin Gray presented the following items from the Roads Committee for approval.

Upon motion by Tommy Sanders, duly seconded by James Laird, the Jury unanimously approved the recommendation from the Road Committee, with a vote of (8) yeas and (0) opposed, to file application the LADOTD to rename the section of LA Hwy 9 from Junction City to the intersection of Hwy 2 and Hwy 9 in Homer to “Pat Garrett Trail” in honor of the historically famous Sheriff Pat Garrett who was raised here in Claiborne Parish and who was credited with killing the notorious outlaw “Billy the Kid”.

Upon motion by Paul Cook, duly seconded by Kevin Gray, the Jury unanimously approved, the recommendation by the Road Committee, of constructing a small parking location near the homeplace of Sheriff Pat Garrett for the placement of Sheriff Pat Garrett Historical Marker. This site will consist of a historical marker (which has been paid for by private funding raised through the Claiborne Parish Library) and a small pull off for visitors to safely visit the marker site.

Upon motion by Tommy Sanders, duly seconded by Kevin Gray, the Jury unanimously approved Resolution 2018 – 017 – Resolution for Signature Authority FEMA OCD-DRU Reimbursement.

RESOLUTION 2018-017

A RESOLUTION AUTHORIZING THE PRESIDENT AND SECRETARY-TREASURER TO SIGN DOCUMENTS ON BEHALF OF CLAIBORNE PARISH CONCERNING THE FEMA OCD-DRU REIMBURSEMENT

BE IT HEREBY RESOLVED that the Claiborne Parish Police Jury AUTHORIZES the President, Scott Davidson and Secretary-Treasurer, Dwayne R. Woodard, to sign and execute

documents on behalf of the Claiborne Parish Police Jury relating to the FEMA PA Match for the OCD-DRU Reimbursement as required by the DRU Match Program.

Upon a motion by Tommy Sanders and duly seconded by Kevin Gray this motion was carried and officially adopted by the Claiborne Parish Police Jury meeting in regular session convened on Wednesday, November 7, 2018.

Yeas – (8) Laird, Furlow, Gray, Cook, Merritt, Sanders, Dowies and Young

Nays – (0) None

Abstain – N/A

Absent – (2) Sturges and Davidson

/s/Dwayne R. Woodard
Secretary-Treasurer

/s/Scott Davidson
President

Upon motion by Kevin Gray, duly seconded by Joe Merritt, the Jury unanimously approved, upon recommendation by the Road Committee, replacing all flooring in the Courthouse, due to the age and condition of the current flooring with an estimate of \$55,700. Garcia Construction was the lowest quote.

Upon motion by Paul Cook, duly seconded by James Laird, the Jury unanimously approved, upon recommendation by the Road Committee, the purchase of a road grader on State Contract for approximately \$226,000 and to surplus and advertise for sale the 2002 Caterpillar Grader #6YN00321 and that bids we will be acted upon at the December 5, 2018 meeting.

Claiborne Parish Coroner Dr. Mark Haynes presented the Jury with the monthly Coroner’s Office Report: There were 26 deaths (10) Hospice/ER, (1) Autopsy, (4) On Scene, and (4) CEC’s.

ITEM #22 – November 7, 2018 – AGENDA

SECRETARY-TREASURER – UPDATE ON GRANTS AND OTHER ITEMS

1. LGAP Projects –

CPPJ – Pine Hill Water System
Contract #1516-CLB-0001 Amount \$21,500
Project – repaint exterior of elevated storage tank located on Hwy 70
Status – Repairs complete, applying for reimbursement.

CPPJ – South Claiborne Water System
Contract #1516-CLB-0002 Amount \$21,500
Project – install ATS on emergency generators at well sites
Status – Construction complete, applying for reimbursement

2. CWEF Projects

Leatherman Creek Water System
Contract #1415-CWEF-CLB-0001 Amount - \$25,000
Project – Repair and rehab of ground storage tank
Status – Construction complete, applying for reimbursement

3. Sales Tax Collections for September 2018 – net of \$48,979 from gross collections of \$50,358
Net sales tax collections for August 2018 – \$46,192 – increase \$2,787 (6.03%)

Net sales tax collections for August 2017 - \$59,928 – decrease \$-10,949 (-18.27%)

- 4. Cash position at October 31, 2018 - \$7,980,926
 Cash position at October 31, 2017 - \$7,509,865 (increase of \$471,061)
 Cash position at September 30, 2018 - \$7,775,086 (increase of \$205,839)
 See Deposit Balances by Institution for breakdown at October 31, 2018 –
- 5. Total Receipts for the month of October 2018 – \$567,078
- 6. Upcoming important dates and meetings –
 - 11/8 – Economic Development Board Meeting
 - 11/13 – OCCS Board Meeting
 - 11/14 – CPWSD Budget Meeting
 - 11/20 – CPHSD#3 Board Meeting
 - 11/26 – Committee Meeting (tentative)
 - 12/5 – Regular Meeting

Public Comments:

Vice-President Mark Furlow announced that the new Ordinance 703 Permitting System was now on our website. www.Claiborneparish.org

Secretary-Treasurer Dwayne Woodard told everyone that there would be an informational meeting held on December 11, 2018 at 2:00 pm, here at the Police Jury for those who need information on how to navigate our permitting system.

Upon motion by Tommy Sanders, duly seconded by James Laird, the meeting was adjourned.

Dwayne R. Woodard
Secretary–Treasurer

Scott Davidson
President