

MINUTES  
Of the Regular Meeting, of  
The Claiborne Parish Police Jury  
10:00 a.m.  
February 6, 2019  
Police Jury Chambers  
507 West Main Street  
Homer, LA 71040

The Claiborne Parish Police Jury met in regular session in the Jury Chambers of the Claiborne Parish Police Jury Complex, located at 507 West Main Street in Homer, LA at 10:00 a.m. on the 6<sup>th</sup> of February 2019. On being called to order by President, Scott Davidson, the following Jurors were present:

James Laird, Mark Furlow, Kevin Gray, A.D. Williams, Paul Cook, Joseph Merritt, Jr., Tommy Sanders, Gill Dowies, and Rev. Willie Young, Sr.

There were 14 others in attendance which included, Secretary-Treasurer Dwayne R. Woodard, Parish Road Superintendent Tommy Durrett, Sheriff Ken Bailey, Executive Director of the CPPJ OOCs Tim Cain, District Attorney Danny Newell, Claiborne Parish Coroner Dr. Mark Haynes,, Mrs. Teresa Raley of the Claiborne Parish 4-H, Mr. Jerry Whitton and Mr. Sam Dowies of the Claiborne Parish Watershed District, Mr. Joey White of CEDB and CEC, Mr. David Green of Republic Waste , Mrs. Lynette Culpepper of Claiborne Career Center, Mr. Mark Crenshaw of Homer and Mr. Michael Allen of Homer.

The meeting was opened with a word of Prayer led Rev. Willie Young, followed by the Pledge of Allegiance led by Paul Cook.

Upon motion by Joe Merritt, duly seconded by Paul Cook, the Jury unanimously voted to adopt the Regular Agenda as presented.

There were no additions to the agenda for the meeting.

Upon motion by Gil Dowies, duly seconded by James Laird, the Jury unanimously approved the following consent agenda:

**Consent**

1. Approval of the January 9, 2019 regular meeting minutes.
2. Payment of the January 2019 bills as approved by the Claims Committee.

**Regular Agenda**

President Scott Davidson reminded the Jury of the annual PJAL Convention February 12-16, 2019 at the Gold Nugget in Lake Charles, LA.

President Scott Davidson reminded everyone of the upcoming Fall 2019 Elections dates.

Primary Election is Saturday, October 12, 2019

Qualifying is August 6-8, 2019

Books Closed to Register to vote:

September 11, 2019 – in person or mail application for registering to vote

September 21, 2019 – Geaux Vote online registration

Early Voting – Saturday, September 28, 2019 – Saturday, October 5, 2019

Early Voting Closed on Sunday, September 29, 2019

General Election is Saturday, November 16, 2019

Runoff (if necessary)

Books closed to register to vote:

October 16, 2019 – in person or mail applications to register to vote

October 26, 2019 – Geaux Vote online only -deadline to register to vote

Early Voting – Saturday, November 2, 2019 – Saturday, November 9, 2019

Early Voting Closed Sunday, November 3, 2019

Upon motion by Kevin Gray, duly seconded by James Laird, the Jury unanimously accepted and awarded the following bids for the 2019 purchase of culverts.

FOR CULVERT BIDS AWARDED FOR 2019

N-12 – HDPE TYPE - CORRUGATED DUAL WALL CULVERTS

<u>DIAMETER</u>	<u>Southwest –AR</u>
12"	5.25
15"	7.13
18"	9.38
24"	15.95
36"	30.70
42"	43.25
48"	52.20
54"	N/A
60"	N/A

2½x1 or 3x1 or 5x1 – CORRUGATION – 10GA CORRUGATED METAL CULVERTS

<u>DIAMETER</u>	<u>Contech – MS</u>
18"	N/A
24"	N/A
30"	N/A
36"	52.70
48"	69.70
60"	100.30
72"	119.00

2½x1 or 3x1 or 5x1 – CORRUGATION – 12GA CORRUGATED METAL CULVERTS

<u>DIAMETER</u>	<u>Contech – MS</u>	<u>Wilson - TX</u>
12"	N/A	N/A
15"	N/A	N/A
18"	N/A	21.01
24"	N/A	27.03
30"	N/A	33.83
36"	N/A	41.17
48"	55.25	N/A
60"	78.20	N/A
72"	93.50	N/A

2½x1 or 3x1 or 5x1 – CORRUGATION – 14GA CORRUGATED METAL CULVERTS

<u>DIAMETER</u>	<u>Southwest – AR</u>	<u>Wilson - TX</u>
12"	N/A	10.20
15"	N/A	12.75
18"	N/A	15.27
24"	N/A	20.20
30"	N/A	25.36
36"	N/A	30.36
48"	N/A	48.35
60"	56.51	N/A
72"	67.40	N/A

Upon motion by Kevin Gray, duly seconded by Paul Cook, the Jury unanimously approved the Parish's Assurance Letter to DOTD's Right of Way Section, as requested in a letter received on January 10, 2019 from the LADOTD.

Upon motion by Gil Dowies, duly seconded by James Laird, the Jury unanimously approved the appointment of Mr. Jimmy Hand to the Sparta Water Commission as the representative for the Claiborne Parish Police Jury.

Upon motion by Paul Cook, duly seconded by Kevin Gray, the Jury unanimously approved the FY 2018 Louisiana Compliance Questionnaire for the 2018 Audit.

Upon motion by Rev. Willie Young, duly seconded by A.D. Williams, the Jury unanimously approved Resolution 2019 – 004 – A Resolution of Support for the FY 2019 LAPSC Energy Efficiency Grant Application, due March 1, 2019

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RESOLUTION 2019-004

A RESOLUTION OF SUPPORT FOR THE FY 2019 LAPSC ENERGY EFFICIENCY GRANT APPLICATION DUE MARCH 1, 2019

WHEREAS, the FY 2019 LAPSC Energy Efficiency Grant provides financial assistance to the local units of government for the sole purpose of improving energy efficiency in public buildings operated by schools and local governments;

WHEREAS, the FY 2019 Energy Efficiency Grant will be administered by the Louisiana Public Service Commission (LAPSC); and

WHEREAS, the grant application and guidelines require a resolution of support from the local governing authority; and

WHEREAS, the Claiborne Parish Police Jury is applying for the maximum amount available under the 2019 LAPSC Energy Efficiency Grant Program; and

WHEREAS, the Claiborne Parish Police Jury intends to use these grant monies on energy efficiency projects on Parish owned buildings that are serviced by Entergy - these projects range from LED lighting upgrades to HVAC upgrades; and

WHEREAS, the Claiborne Parish Police Jury will be providing local funds up to \$5,000 to ensure completion of the awarded projects;

BE IT RESOLVED, that the Claiborne Parish Police Jury does hereby approve and support this grant application and its purpose.

Upon a motion by Rev. Willie Young and duly seconded by A.D. Williams this motion was carried and officially adopted by the Claiborne Parish Police Jury meeting in regular scheduled session on Wednesday, February 6, 2019.

Yeas – (10) Laird, Furlow, Gray, Williams, Cook, Davidson, Merritt, Sanders, Dowies and Young

Nays – (0) none

Abstain – N/A

Absent – none

/s/ Dwayne R. Woodard  
Secretary-Treasurer

/s/ Scott Davidson  
President

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There were no Road Committee Recommendations at this time.

At this time, Claiborne Parish Coroner, Dr. Mark Haynes, gave an update of the Coroner’s Office. There were 15 deaths. (6) Hospice/ER related, (4) sent for autopsies and (3) CEC’s.

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**ITEM #18 – February 6, 2019 – AGENDA**

**SECRETARY-TREASURER – UPDATE ON GRANTS AND OTHER ITEMS**

1. LGAP Projects –

CPPJ – Pine Hill Water System  
Contract #1516-CLB-0001 Amount \$21,500  
Project – repaint exterior of elevated storage tank located on Hwy 70  
Status – Repairs complete, applying for reimbursement.

CPPJ – South Claiborne Water System  
Contract #1516-CLB-0002 Amount \$21,500  
Project – install ATS on emergency generators at well sites  
Status – Construction complete, applying for reimbursement

CPPJ – Middlefork Water System  
Contract #1819-CLB-0001 Amount \$17,000  
Project – installation of automatic transfer switch and transfer controls  
Status - Awarded

2. CWEF Projects

Leatherman Creek Water System  
Contract #1415-CWEF-CLB-0001 Amount - \$25,000  
Project – Repair and rehab of ground storage tank  
Status – Construction complete, applying for reimbursement

3. Sales Tax Collections for December 2018 – net of \$77,719 from gross collections of \$89,652  
Net sales tax collections for November 2018 – \$47,728 – increase \$29,991 (62.84%)  
Net sales tax collections for December 2017 - \$59,730 – increase \$17,989 (30.12%)

4. Cash position at January 31, 2019 - \$9,405,080  
Cash position at January 31, 2018 - \$9,078,714 (increase of \$326,366)  
Cash position at December 31, 2018 - \$7,420,371 (decrease of \$1,984,709)

See Deposit Balances by Institution for breakdown at January 31, 2019 –

5. Total Receipts for the month of January 2019 – \$2,449,841

6. Upcoming important dates and meetings –

- 2/12 – OOCs Board
- 2/14 – Economic Development Board Meeting
- 2/19 – Claiborne Electric Co-op Advisory Meeting
- 2/28 – CPHSD #3 Meeting
- 2/25 – Committee Meeting (tentative)
- 3/6 – Regular Meeting

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**Public Comments:**

Parish Road Superintendent, Tommy Durrett, announced that he is compiling his Chip Seal List and should be ready to present next month. Any Jurors who have a road that needs to be on this list, please contact him, as soon as possible.

Upon motion by Gil Dowies, duly seconded by Rev. Willie Young the meeting was adjourned.

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Dwayne R. Woodard  
Secretary-Treasurer

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Scott Davidson  
President