

MINUTES
Of the Regular Meeting of
The Claiborne Parish Police Jury
March 4, 2015
Homer, LA 71040

The Claiborne Parish Police Jury met in regular session in the Jury Chambers of the Police Jury Complex, located at 507 West Main Street in Homer, LA at 10:00 a.m. on the Fourth day of March 2015. On being called to order by President, Scott Davidson, the following jurors were present:

D'Arcy Stevens, Mark Furlow, Robert "Bob" McDaniel, Joe Sturges, Lavelle Penix, George Tigner III, Roy Mardis, Jerry Adkins and Rev. Willie Young, Sr.

No one was absent.

There were 12 others in attendance which included, Secretary-Treasurer Dwayne R. Woodard, Road Superintendent Tommy Durrett, Sheriff Ken Bailey, Claiborne Parish Librarian Pam Suggs, Mrs. Teresa Raley of the Claiborne 4-H, Mrs. Jackie Roberts of the Haynesville News, Mrs. Jenni Williams of the Guardian Journal, District Attorney Mr. Danny Newell, Mr. Joey White of Claiborne Electric and the Economic Development Board, Mr. John David Watson of the Chamber of Commerce, and Mr. Calvin Merritt of Homer.

The meeting was opened with a word of Prayer led Rev. Willie Young, Sr., followed by the Pledge of Allegiance led by Mr. George Tigner, III.

Upon motion by Lavelle Penix, duly seconded by Mark Furlow, the Jury unanimously voted to adopt the Regular agenda as presented.

Upon motion by Mark Furlow, duly seconded by Joe Sturges, the Jury unanimously voted to amend the regular agenda and add the following:

1. Request from Mrs. Francis Anglin of 2619 Hwy 2 Alt., Haynesville, for back door pick up of garbage service.

Upon motion by Roy Mardis, duly seconded by Joe Sturges., the Jury unanimously approved the consent agenda as follows:

1. Approval of the March 4, 2015 regular meeting minutes.
2. Payment of the March 2015 bills as approved by the Claims Committee.
3. Request from the Claiborne Parish School Board, in a letter dated February 5, 2015, requesting help from the Police Jury for repairs to a driveway that is being used as a bus turn around on Fred Foster Road. (under our standard reimbursement basis)

*** Upon motion by Willie Young, Sr., the request from Mr. Herman Stephens requesting to place a cart of literature on the Court House Lawn was removed from the consent agenda to get more information from Mr. Stephens.

Regular Agenda

Upon motion by Joe Sturges, duly seconded by Lavelle Penix, the Jury unanimously approved the request from Claiborne Parish Fire District #5, in a letter dated January 12, 2015, requesting help for clearing a ROW on Ford Road to a dry hydrant. (Tommy Durrett has obtained permission to go on private property to clear this right of way.)

Upon motion by George Tigner, III, duly seconded by Joe Sturges, the Jury unanimously denied the request for back door trash pick-up for Colonial and Johnnie Rabb of 567 Mulnix Switch

Road, Athens, LA, due to overhead power lines and difficulty for the trash truck to get onto property.

Upon motion by Mark Furlow, duly seconded by Joe Sturges, the Jury unanimously tabled the Presentation of a Conveyance Record Scanning and Indexing Solution Proposal prepared for the Claiborne Parish Clerk of Court to obtain more information.

At this time, Robert McDaniel gave an update on the multiple projects ongoing by the Police Jury. The CID Building is currently in the process of completing their upgrades and exterior sealing, and the contracts have been signed for the CPPJ Admin Building sealing and the Courthouse Roof.

Upon motion by Robert McDaniel, duly seconded by George Tigner, III, the Jury unanimously approved, upon recommendation from the Building and Grounds Committee, to have Delta Interiors install solar blinds at the Health Unit in the amount of \$3,993.50.

Upon motion by Robert McDaniel, duly seconded by Joe Sturges, the Jury unanimously approved, upon recommendation from the Building and Grounds Committee, the request from the CDC to use office space in the Police Jury Building for 1 day a week, pending the office space the Jury is offering is sufficient for their needs.

Upon motion by Robert McDaniel, duly seconded by Joe Sturges, the Jury unanimously voted, upon recommendation of the Building and Grounds Committee, to proceed with the sale of the 2 adjudicated properties owned by the Police Jury, located in Haynesville, LA.

There were no Grants recommendations at this time.

There were no Finance Committee recommendations at this time.

Upon motion by Lavelle Penix, duly seconded by Roy Mardis, the Jury unanimously voted, upon recommendation from the Garage Committee, to reject all bids on the Bush Hogs, Tractor, and Broom and send equipment to the Mt. Olive Christian School Auction to see if they bring more money.

Upon motion by Lavelle Penix, duly seconded by Mark Furlow, the Jury unanimously approved, upon recommendation from the Garage Committee, the highest bid on the surplus 12 x 28 portable building at the old road barn in the amount of \$1,110 to Barfield Farms of Dubach, LA. (building is to be removed within 45 days from March 5, 2015)

Upon motion by Lavelle Penix, duly seconded by Joe Sturges, the Jury unanimously approved, upon recommendation from the Garage Committee, the highest bid on the surplus 14 x 60 building at the old road barn in the amount of \$700 to Gregory Lewis of Homer. (building is to be removed within 45 days from March 5, 2015)

Upon motion by Lavelle Penix, duly seconded by George Tigner, III, the Jury unanimously approved, upon recommendation of the Garage Committee, the removal of surplus buildings located at the old road barn within 45 day of March 5, 2015.

Upon motion by Lavelle Penix, duly seconded by Robert McDaniel, the Jury unanimously approved Resolution 2015 – 002 – Approving the Louisiana Compliance Questionnaire for the 2014 Audited Financial Statements.

RESOLUTION 2015-002

A RESOLUTION APPROVING THE LOUISIANA COMPLIANCE QUESTIONNAIRE FOR THE 2014 AUDITED FINANCIAL STATEMENTS

WHEREAS, the Louisiana Compliance Questionnaire is to be completed and must be presented to and adopted by the governing body by means of a formal resolution; and

WHEREAS, the completed questionnaire and a copy of the adoption instrument, must be given to the auditor at the beginning of the audit; and

WHEREAS, the auditor will, during the course of the regular audit, test the accuracy of the responses in the questionnaire;

BE IT HEREBY RESOLVED that the Claiborne Parish Police Jury APPROVES the completed Louisiana Compliance Questionnaire relating to the Parish’s 2014 audited financial statements.

Upon a motion by Lavelle Penix and duly seconded by Robert “Bob” McDaniel this motion was carried and officially adopted by the Claiborne Parish Police Jury meeting in regular session convened on Wednesday, March 4, 2015.

Yeas – (10) Stevens, Furlow, McDaniel, Sturges, Davidson, Penix, Tigner, Mardis, Adkins and Young

Nays – (0)

Abstain – N/A

Absent - 0

/s/Dwayne R. Woodard
Secretary-Treasurer

/s/Scott Davidson
President

Upon motion by Roy Mardis, duly seconded by Joe Sturges, the Jury unanimously approved Resolution 2015-003 – Resolution of Support for the FY 2014-2015 Community Water Enrichment Fund Grant Due March 20, 2015.

RESOLUTION 2015-003

A RESOLUTION OF SUPPORT FOR THE FY 2014-2015 COMMUNITY WATER ENRICHMENT FUND GRANT DUE March 20, 2015

WHEREAS, the FY 2014-2015 Community Water Enrichment Fund provides financial assistance to the local units of government in rural areas for the sole purpose of improving or rehabilitating water systems;

WHEREAS, the FY 2014-2015 Community Water Enrichment Fund Grant will be administered by the Office of Community Development (OCD); and

WHEREAS, the grant application and guidelines require a resolution of support from the local governing authority; and

WHEREAS, the Claiborne Parish Police Jury is applying for up to \$100,000 of FY 2014-2015 Community Water Enrichment Fund grant monies at the parish level; and

WHEREAS, the Claiborne Parish Police Jury intends to use these grant monies on up to possibly (4) two projects (1) the Leatherman Creek Water System stand pipe rehab & repairs with an estimated cost of \$35,000; (2) the Gilgal Water System water well monitoring system with an estimated cost of \$8,500; (3) the South Claiborne Water System extension between Barnes Road and Frazier Road with an estimated cost of \$35,000 and (4) the Central Claiborne Water System extension on Bradford Road with an estimated cost of \$20,000; and

WHEREAS, the Claiborne Parish Police Jury will be providing local funds up to \$10,000 to ensure completion of the awarded projects;

BE IT RESOLVED, that the Claiborne Parish Police Jury does hereby approve and support this grant application and its purpose.

Upon a motion by Roy Mardis and duly seconded by Joe Sturges this motion was carried and officially adopted by the Claiborne Parish Police Jury meeting in regular scheduled session on Wednesday, March 4, 2015.

Yeas – (10) Stevens, Furlow, McDaniel, Sturges, Davidson, Penix, Tigner, Mardis, Adkins and Young

Nays – (0)

Abstain – N/A

Absent – (0)

/s/Dwayne R. Woodard
Secretary-Treasurer

/s/Scott Davidson
President

Upon motion by Joe Sturges, duly seconded by George Tigner, III, the Jury unanimously approved the appointment of Mrs. Christon Cupp, director of CMMC Senior Care Center, to replace Mr. Derrick Frazier as the representative on the Region 7 Health and Services Board.

Upon motion by Mark Furlow, duly seconded by Joe Sturges, the Jury unanimously approved the request for drive-way repair under the Parish’s Hardship Policy for Azzie L. Dodd of 7772 Hwy 79 Haynesville, LA.

Upon motion by Lavelle Penix, duly seconded by Roy Mardis, the Jury unanimously tabled the request for back door trash pick-up for Mrs. Dorothy Dance of 163 Dance Road, Athens, LA.

Road Superintendent, Tommy Durrett presented the Jurors with the proposed 2015 Chip Seal list. He asked them to review it and let him know of any changes needing to be made.

ITEM #22 –March 4, 2015 – AGENDA

SECRETARY-TREASURER – UPDATE ON GRANTS AND OTHER ITEMS

1. LGAP Projects –

North Claiborne Hospital Service District
Contract #1213-CLB-0001 Amount - \$45,000
Project – emergency power generator for clinic building
Status – contract awarded to TGS Contractors and construction is complete and we are in the process of seeking reimbursement and filing the close-out papers.

CPSO – Criminal Investigation Division Building
Contract #1213-CLB-0002 Amount - \$27,560
Project – removal of road top curb unit in training room and resealing of front outer brick
Status – Bid awarded to Pro-Build Construction of Homer for \$31,626.

CPPJ – Police Jury Administration Building
Contract #1314-CLB-0001 Amount - \$49,800

Project – repairs/renovations to the exterior of the PJ Administration Building
Status – Bid awarded to Garcia Construction, project should start within 30 days

2. CWEF Projects

Central Claiborne Water System
Contract #1112-CWEF-CLB-0002
Amount - \$40,000
Project – drill new well
Status – no activity since the Central Claiborne has been unable to acquire additional monies needed to drill well.

Middle Fork Water System
Contract #1213-CWEF-CLB-0001
Amount - \$45,000
Project – water system improvements
Status – should go to bid in the next 60 days

3. Sales Tax Collections for January 2015 – net of \$65,350 from gross collections of \$69,447 on taxable sales of \$6,065,039.
Net sales tax collections for December 2014 – \$74,185 – decrease \$-8,835 (-11.91%)
Net sales tax collections for January 2014 - \$73,997 – decrease \$-8,647 (-11.69%)
4. Cash position at February 28, 2015 - \$8,564,061
Cash position at February 28, 2014 - \$8,804,103 (decrease of \$-240,042)
Cash position at January 31, 2015 - \$8,612,015 (decrease of \$-47,954)

See Deposit Balances by Institution for breakdown at February 28, 2015 –

5. Total Receipts for the month of February 2015 – \$471,344
6. Upcoming important dates and meetings I plan to attend –
- 3/17 – Economic Development Board Meeting
 - 3/19 – CPHSD#3 Board Meeting – Athens Town Hall
 - 3/26 – Peggy Lantrip with DHHS – Conference Room
 - 3/30 – Committee Meetings
 - 4/8 – Regular Meeting

Public Comment:

John David Watson of the Claiborne Chamber of Commerce expressed his gratitude for the Police Jury and their foresight into water projects, roads, water systems, etc.

Joey White of Claiborne Electric and the Economic Development Board thanked the Jury for their work on the roads and the support of the Claiborne Memorial Medical Center.

Sheriff Ken Bailey told the Jury he appreciated the work Tommy Durrett and the road guys did keeping the roads in good shape during the icy weather.

Rev. Willie Young, Sr. closed the meeting with prayer.

Upon motion by George Tigner, III, duly seconded by Joe Sturges, the meeting was adjourned.

Dwayne R. Woodard
Secretary–Treasurer

Scott Davidson
President