

MINUTES
Of the Regular Meeting, of
The Claiborne Parish Police Jury
10:00 a.m.
May 8, 2019
Police Jury Chambers
507 West Main Street
Homer, LA 71040

The Claiborne Parish Police Jury met in regular session in the Jury Chambers of the Claiborne Parish Police Jury Complex, located at 507 West Main Street in Homer, LA at 10:00 a.m. on the 8th of May 2019. On being called to order by President, Scott Davidson, the following Jurors were present:

James Laird, Mark Furlow, Kevin Gray, A.D. Williams, Paul Cook, Tommy Sanders, Joseph Merritt, Jr, Gill Dowies, and Rev. Willie Young, Sr.

There were 13 others in attendance which included, Secretary-Treasurer Dwayne R. Woodard, Parish Road Superintendent Tommy Durrett, Sheriff Ken Bailey, Executive Director of the CPPJ OOCs Tim Cain, Claiborne Parish Library Director Pam Suggs, Claiborne Parish Coroner Dr. Mark Haynes, Claiborne Parish Tax Assessor Bob Robinson, Sam Dowies of the Claiborne Parish Watershed District, Jimmy Hand of Main Street Homer and Sparta Water Conservation District, Jackie Roberts of the Haynesville News, Michael Allen – Candidate for Claiborne Parish Sheriff, Mark Crenshaw of Homer, and Mary Levingston of Haynesville.

The meeting was opened with a word of Prayer led Rev. Willie Young, followed by the Pledge of Allegiance led by Paul Cook.

Upon motion by Tommy Sanders, duly seconded by Joseph Merritt, the Jury unanimously voted to adopt the Regular Agenda as presented.

Upon motion by Mark Furlow duly seconded Kevin Gray, the Jury unanimously voted to amend the regular agenda add the following items:

1. Request from the Living Word Haynesville, in a letter faxed May 2, 2019, requesting to use the vacant lot across from the LV Church on the night of May 31, 2019 for a free outdoor movie free of charge with concessions being sold.
2. Begin the process to close a portion of Clear Lake Road.

Upon motion by Gil Dowies, duly seconded by Paul Cook, the Jury unanimously approved the following consent agenda:

Consent

1. Approval of the April 10, 2019 regular meeting minutes.
2. Payment of the April 2019 bills as approved by the Claims Committee.
3. Request from DAR, for permission to place a wreath on the Courthouse lawn next to the War Monument for Memorial Day in honor and recognition of all Claiborne Parish Veterans.
4. Request from the Claiborne Parish Fair Board, in a letter received April 25, 2019, requesting their annual contribution for the Parish's sponsorship of the 2019 Claiborne Parish Fair and Livestock Show and to be included in the Parish's 2020 budget for the same amount.

At this time, President Scott Davidson asked that the Jury address the two items added to the agenda.

Upon motion by Mark Furlow, duly seconded by Kevin Gray, the Jury unanimously approved the request from the Living Word Church of Haynesville to use the adjudicated vacant lot across from their church on May 31st for a free community movie with concessions being sold.

Upon motion by Gil Dowies, duly seconded by Kevin Gray, the Jury unanimously approved the request, tabled from the April meeting, to begin the process of closing a portion of Clear Lake Road.

Regular Agenda

President Scott Davidson reminded all Jurors that their Personal Financial Disclosure forms for 2018 are due by May 15, 2019.

President Scott Davidson reminded all Jurors that they are required to complete one (1) hour of Ethics Training per year.

President Scott Davidson reminded all Jurors of the mandatory one (1) hour of Sexual Harassment Training required by December 31, 2019 for all Parish employees. Dept. Heads and Jurors are required to have two (2) hours of training.

President Scott Davidson read aloud a notice that effective July 1, 2019, the employer contribution of the Registrars of Voters Employees' Retirement System employer contribution rate will remain at 17.00% for the period July1, 2019 to June 30, 2020.

President Scott Davidson read aloud the notice that the Guardian Journal will be the Official Journal of the Claiborne Parish Police Jury beginning July 1, 2019. The period will be July 1, 2019 until June 30, 2020 as per the rotation schedule adopted by the Claiborne Parish Police Jury on June 4, 2014.

Upon motion by Paul Cook, duly seconded by Gil Dowies, the Jury unanimously approved the request from the Claiborne Parish Watershed District, in a letter dated April 15, 2019, requesting the Police Jury to start the process for renewing the Parish's 1/8 of a cent sales tax that expires on December 31, 2020.

Upon motion by Kevin Gray, duly seconded by James Laird, the Jury unanimously approved the request from the Road Superintendent Tommy Durrett, for the Highway Department to start their "4/10's" work schedule on or about May 16, 2019 – depending on the weather.

Upon motion by Gil Dowies, duly seconded by Paul Cook, the Jury unanimously approved Resolution 2019 – 005 – A resolution for the abandonment and removal of the entirety of Greenwood Place Road (Parish Road #474) from the Parish Road System.

RESOLUTION 2019-005

A RESOLUTION TO ABANDON PARISH ROAD No. 474, GREENWOOD PLACE, SITUATED IN THE SE/4 OF SEC. 27 ALL IN T23N, R4W OF CLAIBORNE PARISH

WHEREAS, the Parish of Claiborne has deemed the entirety of Parish Road No. 474, Greenwood Place to be unmaintainable in its current condition and due to the increase of criminal activity in the area, the Parish intends to abandon and remove Parish Road No. 474, Greenwood Place, from the Claiborne Parish Road System; and

WHEREAS, the section of road is not presently, nor will it be in the future, used for school bus pickup, trash pickup, and mail delivery; and

WHEREAS, the Claiborne Parish Police Jury will not continue to maintain the said Parish Road No. 447; and

WHEREAS, the Claiborne Parish Police Jury, duly advertised and held a public hearing concerning proposed abandonment of Parish Road No. 474, Greenwood Place; and

NOW, THERE FOR BE IT RESOLVED, by the Claiborne Parish Police Jury in due, legal and regular session convened, that the Parish of Claiborne does hereby abandon the aforementioned Parish Road No. 474, the Greenwood Place, and will not maintain the said road in the future.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

Upon a motion by Gil Dowies and duly seconded by Paul Cook this motion was carried and officially adopted by the Claiborne Parish Police Jury meeting in regular session convened on Wednesday, May 8, 2019.

Yeas – (10) Laird, Furlow, Gray, Williams, Cook, Davidson, Merritt, Sanders, Dowies and Young

Nays – (0) None

Abstain – N/A

Absent – (0) None

/s/Dwayne R. Woodard
Secretary-Treasurer

/s/Scott Davidson
President

Upon motion by Kevin Gray, duly seconded by A.D. Williams, the Jury unanimously approved Resolution 2019 – 006 – A resolution for the abandonment and removal of the entirety of Shaw Spur Road (Parish Road #92) from the Parish Road System.

RESOLUTION 2019-006

A RESOLUTION TO ABANDON PARISH ROAD No. 92, SHAW SPUR ROAD, SITUATED IN THE SW/4 OF SEC. 13 ALL IN T22N, R7W OF CLAIBORNE PARISH

WHEREAS, the Parish of Claiborne has deemed the entirety of Parish Road No. 92, Shaw Spur Road to be unmaintainable in its current condition and due to the increase of criminal activity in the area, the Parish intends to abandon and remove Parish Road No. 92, Shaw Spur Road, from the Claiborne Parish Road System; and

WHEREAS, the section of road is not presently, nor will it be in the future, used for school bus pickup, trash pickup, and mail delivery; and

WHEREAS, the Claiborne Parish Police Jury will not continue to maintain the said Parish Road No. 92; and

WHEREAS, the Claiborne Parish Police Jury, duly advertised and held a public hearing concerning proposed abandonment of Parish Road No. 92, Shaw Spur Road; and

NOW, THERE FOR BE IT RESOLVED, by the Claiborne Parish Police Jury in due, legal and regular session convened, that the Parish of Claiborne does hereby abandon the afore mentioned Parish Road No. 92, the Shaw Spur Road, and will not maintain the said road in the future.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

Upon a motion by Kevin Gray and duly seconded by A.D. Williams this motion was carried and officially adopted by the Claiborne Parish Police Jury meeting in regular session convened on Wednesday, May 8, 2019.

Yeas – (10) Laird, Furlow, Gray, Williams, Cook, Davidson, Merritt, Sanders, Dowies and Young

Nays – (0) None

Abstain –N/A

Absent – (0) None

/s/Dwayne R. Woodard
Secretary-Treasurer

/s/Scott Davidson
President

Upon motion by Paul Cook, duly seconded by Tommy Sanders, the request from Mr. Doug Efferson, in an email received April 23, 2019, requesting the Parish to name a replacement for Mrs. Jamie Crumpler on the Northwest LA Human Services District Board was tabled until the June Meeting to compile a list of candidates for this vacancy. Mrs. Crumpler resigned due to her inability to attend the board meetings because of scheduling conflicts.

Upon motion by Kevin Gray, duly seconded by AD Williams, the Jury unanimously approved the request from Mr. Jimmy Hand, Claiborne Parish’s Sparta Commission Member, to adopt Resolution 2019 – 012 – A Resolution of Support for the Sparta Groundwater Conservation District Commission’s Efforts to Apply for Grant Funding.

RESOLUTION 2019-012

A RESOLUTION OF SUPPORT FOR SPARTA GROUNDWATER CONSERVATION DISTRICT COMMISSION’S EFFORTS TO APPLY FOR GRANT FUNDING

WHEREAS, The Claiborne Parish Police Jury is the Governing Authority for the Parish of Claiborne, Louisiana; and

WHEREAS, The Claiborne Parish Police Jury understands the need for comprehensive, long-term initiative to support the need for a good, clean source of water for the Parish and North Louisiana; and

WHEREAS, The Claiborne Parish Police Jury supports the Sparta Groundwater Conservation District Commission’s effort to apply for grant funding opportunities to fund region wide research that will allow an answer for long-term planning.

THEREFORE, BE IT RESOLVED, The Claiborne Parish Police Jury supports the Sparta Groundwater Conservation District Commission to seek grants and other support funds to provide research and data capabilities in an effort to develop a database of information that will be available to decision makers in the Sparta’s sixteen Parish Region.

NOW, THERFORE, BE IT RESOLVED BY THE POLICE JURY OF CLAIBORNE PARISH, LOUISIANA, in Regular Session on this the 8th day of May, 2019 do hereby approve and support the efforts of the Sparta Groundwater Conservation District Commission to seek funding for this initiative

Upon a motion by Kevin Gray and duly seconded by A.D. Williams this motion was carried and officially adopted by the Claiborne Parish Police Jury meeting in regular scheduled session on Wednesday, May 8, 2019.

Yeas – (10) Laid, Furlow, Gray, Williams, Cook, Davidson, Merritt, Sanders, Dowies and Young

Nays – (0) None

Abstain – N/A

Absent – (0) None

/s/Dwayne R. Woodard
Secretary-Treasurer

/s/Scott Davidson
President

At this time, District Two Juror Mark Furlow presented the motions from the Roads Committee.

Upon motion by Mark Furlow, duly seconded by Rev. Willie Young, the Jury unanimously approved the recommendation from the Road Committee for the hiring of two (2) individuals for summer help thru Manpower for the bush hogging season.

Upon motion by Paul Cook, duly seconded by Kevin Gray, the Jury unanimously approved the recommendation from the Road Committee for the leasing a side-by-side ATV for spraying applications during bush hog season. (approximate cost \$2,000)

Upon motion by Rev. Willie Young, duly seconded by Mark Furlow, the Jury unanimously approved the recommendation from the Road Committee for advertising thru Manpower for the hiring of a full-time inmate worker position to replace Travis Kimp who is taking the open position of Truck Driver within the Hwy Department.

At this time, Parish Coroner, Dr. Mark Haynes gave his monthly report: There were 10 deaths – (2) ER, (1) Autopsy, (2) On Scene, (5) w/o autopsy, and (3) CEC's.

ITEM #24 – May 8, 2019 – AGENDA

SECRETARY-TREASURER – UPDATE ON GRANTS AND OTHER ITEMS

1. LGAP Projects –

CPPJ – Pine Hill Water System

Contract #1516-CLB-0001 Amount \$21,500

Project – repaint exterior of elevated storage tank located on Hwy 70

Status – Repairs complete, close-out documents submitted and reimbursement received.

Project closed out by the State.

CPPJ – South Claiborne Water System

Contract #1516-CLB-0002 Amount \$21,500

Project – install ATS on emergency generators at well sites

Status – Construction complete, applying for reimbursement

CPPJ – Middlefork Water System

Contract #1819-CLB-0001 Amount \$17,000

Project – installation of automatic transfer switch and transfer controls

Status – awarded, contracts signed and approved, construction should be complete in about 60 days.

2. CWEF Projects

Leatherman Creek Water System

Contract #1415-CWEF-CLB-0001 Amount - \$25,000

Project – Repair and rehab of ground storage tank

Status – Construction complete, close-out documents submitted and reimbursement received.

South Claiborne Water System

Contract #1516-CWEF-CLB-0001 Amount - \$31,000

Project – Replacement of water lines

Status – Construction complete, applying for reimbursement

South Claiborne Water System
Contract #1516-CWEF-CLB-0002 Amount - \$32,174
Project – Improvements to Liles Booster Station
Status – Construction complete, applying for reimbursement

3. Sales Tax Collections for March 2019 – net of \$50,364 from gross collections of \$51,887
Net sales tax collections for February 2019 – \$32,293 – increase \$18,071 (55.96%)
Net sales tax collections for March 2018 - \$47,266 – increase \$3,098 (6.55%)
4. Cash position at April 30, 2019 - \$8,849,878
Cash position at April 30, 2018 - \$8,791,882 (increase of \$57,996)
Cash position at March 31, 2019 - \$9,055,096 (decrease of \$-205,218)

See Deposit Balances by Institution for breakdown at April 30, 2019 –

5. Total Receipts for the month of April 2019 – \$274,214
6. Upcoming important dates and meetings –

- 5/15 – LDEQ Meeting
- 5/17 – LRPIC Meeting – West Monroe
- 5/23 – Economic Development Meeting
- 5/28 – Committee Meetings (tentative)
- 5/29 – Open enrollment for health insurance 9:30 am Conference Room
- 5/30 – CPHSD#3 Board Meeting
- 6/05 – Regular Meeting

Public Comments:

Sheriff Ken Bailey announced that the delinquent tax sale will be held in the lobby of the Sheriff's Department on May 15th.

Upon motion by James Laird, duly seconded by Kevin Gray the meeting was adjourned.

Dwayne R. Woodard
Secretary–Treasurer

Scott Davidson
President