

MINUTES
Of the Regular Meeting, of
The Claiborne Parish Police Jury
10:00 a.m.
June 5, 2019
Police Jury Chambers
507 West Main Street
Homer, LA 71040

A Public Hearing was held at 9:00 am for the FY2020-FY2021 Louisiana Community Development Block Grant (LCDBG) Program, followed by a Road Committee Meeting at 9:15 am in the Conference Room.

The Claiborne Parish Police Jury met in regular session in the Jury Chambers of the Claiborne Parish Police Jury Complex, located at 507 West Main Street in Homer, LA at 10:00 a.m. on the 5th of June 2019. On being called to order by President, Scott Davidson, the following Jurors were present:

Mark Furlow, Kevin Gray, A.D. Williams, Paul Cook, Tommy Sanders, Joseph Merritt, Jr, Gill Dowies, and Rev. Willie Young, Sr.

District 1 Juror James Laird was absent.

There were 31 others in attendance which included, Secretary-Treasurer Dwayne R. Woodard, Parish Road Superintendent Tommy Durrett, Sheriff Ken Bailey, Claiborne Parish Library Director Pam Suggs, Claiborne Parish Coroner Dr. Mark Haynes, District Attorney Danny Newell, OEP Director Dennis Butcher, Claiborne Parish Tax Assessor Bob Robinson, Chad Reeder and Sam Dowies of the Claiborne Parish Watershed District, Mark Brown of CMMC Board and CEC, Tina Haynes – Interim CEO of CMMC, Christi Copeland of CMMC, Angie Costaleis of CMMC, Jackie Roberts of the Haynesville News, Kathy Hightower of the Guardian Journal, Michael Allen – Candidate for Claiborne Parish Sheriff, Robert Mills – Candidate for Senate #36, Jacob Banaka of Athens, Jerry Whitton of Homer, Mary Levingston of Haynesville, Chris Robinette of Homer, Ken and Rene Heard of Homer, William McClung, and members of the Claiborne Academy 2019 Class A MAIS State Championship Baseball Team – Dennis McClung, Ayden Heard, Rafe Robinette, Lane Goodwin, Cameron Caraway, Daniel Smith, Kip Reeder, and Wyatt Fain.

The meeting was opened with a word of Prayer led Rev. Willie Young, followed by the Pledge of Allegiance led by Paul Cook.

Upon motion by Tommy Sanders, duly seconded by Kevin Gray, the Jury unanimously voted to adopt the Regular Agenda as presented.

Upon motion by Gil Dowies, duly seconded by Paul Cook, the Jury unanimously approved the consent agenda as follows:

Consent

1. Approval of the May 8, 2019 regular meeting minutes.
2. Payment of the May 2019 bills as approved by the Claims Committee.
3. Request from Fireworks for Lake Claiborne, in a letter received May 30, 2019, requesting their budgeted amount of \$500 for the sponsorship of the annual Boat Parade and Fireworks Show to be held on Thursday July 4, 2019 and to be considered for the same amount in the Parish's 2019 budget. This is the same amount as the previous years.

Regular Agenda

At this time, President Scott Davidson moved Item #18 to #1 on the Regular Agenda – Resolution 2019-013.

Upon motion by Mark Furlow, duly seconded by Kevin Gray, the Jury unanimously approved a Special Resolution – A Special Resolution in Honor and Recognition of Claiborne Academy Rebels’ Baseball.

SPECIAL RESOLUTION

A Special Resolution in Honor and Recognition of the Claiborne Academy Rebels Winning the MAIS Class A State Baseball Championship on Saturday, May 18, 2019.

WHEREAS, the Claiborne Parish Police Jury wishes to recognize the Claiborne Academy Rebels baseball team for winning the 2019 Class A State Championship against Tunica Academy by a score of 7-6 which clinched the championship series two games to one and capped a 28-2 championship season; and

WHEREAS, this was the Rebels FIRST State Baseball Championship Title in school history, and

WHEREAS, A. Y. Heard, a senior was named the series Most Valuable Player; and

WHEREAS, Claiborne Academy accomplished this feat by advancing through the MIAS playoffs by beating Wilkerson Academy of Woodville, MS by a count of two games to none in the second round and then defeating Tallulah Academy to claim the South State Championship by the count of two games to none; and

WHEREAS, the CA Baseball Team was led by a core of three senior All-State Players – A. Y. Heard, Wyatt Fain and Cameron Carraway to the school’s first ever State Baseball Championship; and

WHEREAS, this achievement has brought great honor and recognition to Claiborne Academy, and to the citizens of Claiborne Parish; and

NOW, THEREFORE BE IT RESOLVED that the Claiborne Parish Police Jury does hereby officially recognize and congratulate the players of the Claiborne Academy Baseball Team, Head Coach Bill Moseley and his Coaching Staff – Rayne Lewis and Sam Bolen, the CA Administration and the CA School Faculty and Student Body.

BE IT FURTHER RESOLVED, that a framed copy of this resolution be given to Claiborne Academy for future display.

Upon motion by Mark Furlow, duly seconded by Kevin Gray, the motion unanimously carried and was officially adopted by the Claiborne Parish Police Jury meeting in a regular scheduled session on Wednesday June 5, 2019.

/s/Dwayne R. Woodard
Secretary-Treasurer

/s/Scott Davidson
President

At this time, Mr. Robert Mills, Candidate for Senate District #36 addressed the Jury and asked their vote during the 2019 Fall Election for District #36 Senate.

President Scott Davidson reminded all Jurors that they are required to complete one (1) hour of Ethics Training per year.

President Scott Davidson reminded all Jurors of the mandatory one (1) hour of Sexual Harassment Training required by December 31, 2019 for all Parish employees. Dept. Heads and Jurors are required to have two (2) hours of training.

President Scott Davidson read aloud a notice, received May 15, 2019 of a correction from May 5, 2019, effective July 1, 2019, the employer contribution of the Registrars of Voters Employees’ Retirement System employer contribution rate will increase to 18.00% for the period July1, 2019 to June 30, 2020. (17.00% currently)

President Scott Davidson read aloud the notice that the Guardian Journal will be the Official Journal of the Claiborne Parish Police Jury beginning July 1, 2019. The period will be July 1, 2019 until June 30, 2020 as per the rotation schedule adopted by the Claiborne Parish Police Jury on June 4, 2014.

President Scott Davidson reminded Jurors of the employee health insurance meeting on June 12, 2019 at noon at the Claiborne Parish Library. (All full-time Police Jury employees must attend)

President Scott Davidson read aloud the following required notice concerning the renewal of the Watershed's Sales Tax: - Notice is hereby given that at its meeting to be held on Wednesday, July 10, 2019, at 10:00 a.m. in the Jury Chambers of the Claiborne Parish Police Jury Complex, located at 507 West Main Street, Homer, Louisiana, the Police Jury plans to consider adopting a resolution ordering and calling an election to be held in Claiborne Parish to authorize the renewal for the continuation of the Police Jury's 1/8% sales and use tax for the support of the Claiborne Parish Watershed District and placing the proposition on the November 16, 2019 ballot. The current 1/8 of a cent sales and use tax expires on December 31, 2020.

President Scott Davidson read aloud the notice per a letter received May 24, 2019, that the Police Jury has been awarded \$16,200 in FY 2018-2019 CWEF funds for the Summerfield Water System for repairs at the central pump station and for the installation of a main water control meter.

Upon motion by Kevin Gray, duly seconded by AD Williams, the Jury unanimously approved the letter of resignation for Justice of the Peace Ronnie McKenzie, dated May 7, 2019, effective June 1, 2019. Per Secretary State's Office, an election for the vacated seat will be held on October 12, 2019.

Upon motion by Paul Cook, duly seconded by AD Williams, the Jury unanimously approved Resolution 2019 – 013 – A Resolution Authorizing the President and Secretary-Treasurer to Sign Documents on Behalf of the Claiborne Parish Police Jury Concerning Transmittal of the 2018 Audited Financial Statements and the 2018 AUP's.

RESOLUTION 2019-013

A RESOLUTION AUTHORIZING THE PRESIDENT AND SECRETARY-TREASURER TO SIGN DOCUMENTS ON BEHALF OF CLAIBORNE PARISH CONCERNING THE TRANSMITTAL OF THE 2018 AUDITED FINANCIAL STATEMENTS

WHEREAS, the deadline for the transmittal of the audited financial statements of Claiborne Parish is June 30, 2019; and

WHEREAS, the next regularly scheduled meeting of the Claiborne Parish Police Jury is scheduled for July 10, 2019; and

WHEREAS, the auditors and Secretary-Treasurer have had discussions concerning the first draft of the 2018 report to the Secretary-Treasurer and no changes are expected;

BE IT HEREBY RESOLVED that the Claiborne Parish Police Jury AUTHORIZES the President, Scott Davidson and Secretary-Treasurer, Dwayne R. Woodard, to sign and execute documents on behalf of the Claiborne Parish Police Jury relating to the transmittal of the Parish's 2018 audited financial statements.

Upon a motion by Paul Cook and duly seconded by AD Williams this motion was carried and officially adopted by the Claiborne Parish Police Jury meeting in regular session convened on Wednesday, June 5, 2019.

Yeas – (9) Furlow, Gray, Williams, Cook, Davidson, Merritt, Sanders, Dowies and Young

Nays – (0)

Abstain – N/A

Absent – (1) Laird

/s/Dwayne R. Woodard
Secretary-Treasurer

/s/Scott Davidson
President

Upon motion by Gil Dowies, duly seconded by Kevin Gray, the Jury unanimously voted to allow CMMC Board to submit a name to the Police Jury, as requested by the Northwest LA Human Services District

Board, to replace Mrs. Jamie Crumpler who resigned due to her inability to finish term due to schedule conflicts. (the Police Jury will fill the seat on 7/10/2019)

At this time, Parish Coroner, Dr. Mark Haynes gave his monthly report: There were 6 deaths – (6) ER, (1) Autopsy, (3) On Scene, (2) ER Deaths, (3) w/o autopsy, and (4) CEC's.

Mark Furlow presented the Road Committee report –

Upon motion by Mark Furlow, duly seconded by Kevin Gray, the Jury unanimously approved the in-office hire of Travis Kimp for Truck Driver at \$13.75 per hour beginning 6/8/2019.

Upon motion by Mark Furlow, duly seconded by Gil Dowies, the Jury unanimously approved to enter into a Brownsfield Grant (total grant amount \$60,000) with LADEQ for the proposed new branch of the library in Haynesville. The Police Jury can exit out of this grant with no financial responsibility if the site is deemed unacceptable for construction of the new branch.

Upon motion by Mark Furlow, duly seconded by Kevin Gray, the Jury unanimously approved moving the LAMP Fund in the amount of \$5,616.22 and a CD in the amount of \$10,439.41 to the Sales Tax Fund.

As requested by District #10 Juror Rev. Willie Young, Sr., Mrs. Tina Haynes gave a brief update on the state of affairs at Claiborne Memorial Medical Center and its search for a new CFO and the CMMC Board's time-line for naming a permanent CEO.

ITEM #24 – June 5, 2019 – AGENDA

SECRETARY-TREASURER – UPDATE ON GRANTS AND OTHER ITEMS

1. LGAP Projects –

CPPJ – South Claiborne Water System
Contract #1516-CLB-0002 Amount \$21,500
Project – install ATS on emergency generators at well sites
Status – Construction complete, applying for reimbursement

CPPJ – Middlefork Water System
Contract #1819-CLB-0001 Amount \$17,000
Project – installation of automatic transfer switch and transfer controls
Status – awarded, contracts signed and approved, construction should be complete in about 60 days.

2. CWEF Projects

Leatherman Creek Water System
Contract #1415-CWEF-CLB-0001 Amount - \$25,000
Project – Repair and rehab of ground storage tank
Status – Construction complete, close-out documents submitted and reimbursement received, project closed out by the State.

South Claiborne Water System
Contract #1516-CWEF-CLB-0001 Amount - \$31,000
Project – Replacement of water lines
Status – Construction complete, applying for reimbursement

South Claiborne Water System
Contract #1516-CWEF-CLB-0002 Amount - \$32,174
Project – Improvements to Liles Booster Station
Status – Construction complete, applying for reimbursement

3. Sales Tax Collections for April 2019 – net of \$46,888 from gross collections of \$48,107
Net sales tax collections for March 2019 – \$50,364 – decrease \$-3,476 (-6.90%)
Net sales tax collections for April 2018 - \$44,726 – increase \$2,162 (4.83%)

4. Cash position at May 31, 2019 - \$8,995,024
Cash position at May 31, 2018 - \$9,046,109 (decrease of \$-51,085)
Cash position at April 30, 2019 - \$9,055,096 (decrease of \$-60,072)

See Deposit Balances by Institution for breakdown at May 31, 2019 –

5. Total Receipts for the month of May 2019 – \$691,756

6. Upcoming important dates and meetings –

- 6/6 – LDEQ Safe Drinking Water Meeting @ Co-op
- 6/12 – Employee Insurance Luncheon - Library
- 6/13 – LDEQ Meeting – Brownsfield Grant - Library
- 6/13 – Economic Devlp Board Meeting – Library
- 6/27 – CPHSD#3 Board Meeting
- 7/1 – Committee Meetings (tentative)
- 7/10 – Regular Meeting

Public Comments:

There were no additional public comments at this time.

Upon motion by Kevin Gray, duly seconded by James Laird the meeting was adjourned.

Dwayne R. Woodard
Secretary–Treasurer

Scott Davidson
President