

MINUTES
Of the Regular Meeting, of
The Claiborne Parish Police Jury
10:00 a.m.
June 7, 2017
Police Jury Chambers
507 West Main Street
Homer, LA 71040

The Claiborne Parish Police Jury met in regular session in the Jury Chambers of the Claiborne Parish Police Jury Complex, located at 507 West Main Street in Homer, LA at 10:00 a.m. on the 7th of June 2017. On being called to order by President Scott Davidson, the following Jurors were present:

James Laird, Mark Furlow, Kevin Gray, Joe Sturges, Paul Cook, Joseph Merritt, Jr., Tommy Sanders, Gill Dowies, and Rev. Willie Young.

There were 12 others in attendance which included, Secretary-Treasurer Dwayne R. Woodard, Parish Road Superintendent Tommy Durrett, Claiborne Parish Sheriff Ken Bailey, Mrs. Pam Suggs of the Claiborne Parish Library, Claiborne Parish Coroner Dr. Mark Haynes, Mr. Tim Cain of OOCS, Mr. Jerry Whitton of the CPWD, Mrs. Teresa Raley of the Claiborne 4-H, Mr. Joey White of the CEBD, Mr. Randall Smoak of Cothren, Graff, and Smoak Engineers, Mr. John Barr of John Kennedy's Office, and Ms. Jackie Roberts of the Haynesville News.

The meeting was opened with a word of Prayer led by Rev. Willie Young, followed by the Pledge of Allegiance led by Paul Cook.

Upon motion by Tommy Sanders, duly seconded by Joe Merritt, the Jury unanimously voted to adopt the Regular Agenda as presented.

Upon motion by Gil Dowies, duly seconded by James Laird, the Jury unanimously approved the consent agenda as follows:

Consent Agenda:

1. Approval of the May 10, 2017 regular meeting minutes.
2. Payment of the May 2017 bills as approved by the Claims Committee.
3. Request from P.A.V.E. (People Against Violence Everywhere), in a letter received May 17, 2017, requesting permission to use the Claiborne Parish Courthouse Lawn on Thursday May 18, 2017 for a candlelight vigil-balloon release to celebrate the life of Corodney Specks.

Regular Agenda:

Mrs. Teresa Raley of the Claiborne Parish 4-H, Parish Chair presented a plaque to the Claiborne Parish Watershed in honor of their support over the years of the Claiborne Parish 4-H Water-fest, which is a water conservation day that is put on for every 6th grade student in the parish.

Upon motion by Paul Cook, duly seconded by Joe Sturges, the Jury unanimously approved the request from Secretary-Treasurer Dwayne R. Woodard to move the July 5, 2017 regular meeting of the Police Jury to Wednesday, July 12, 2017 due to the 4th of July Holiday.

Upon motion by Kevin Gray, duly seconded by Gil Dowies, the Jury unanimously approved the request from the CPPJ Road Superintendent Tommy Durrett for a merit raise of \$1.00 per hour for Operator I Brant Cupp to \$16.50 per hour base rate, effective June 15, 2017.

Upon motion by Joe Sturges, duly seconded by Joe Merritt, the Jury unanimously approved the request from the Town of Homer, in a letter dated May 31, 2017, for assistance in filling an abandoned well located at 1203 Monroe Ave in Homer.

President Scott Davidson read aloud two notices that the employer contribution rate for the Registrar of Voters Employees' Retirement System will drop to 17.00% for the fiscal year beginning July 1, 2017. (contribution rate was 20.00% for the period July 1, 2016 to June 30, 2017) and the employer contribution rate for the District Attorney's Retirement System will remain at 0.00% for the fiscal year beginning July 1, 2017.

Upon motion by Kevin Gray, duly seconded by James Laird, the Jury unanimously approved, upon recommendation from the Road Committee, a bid for the CPSO Roof Repair to Brasos Co. of Baton Rouge, LA with an estimated cost of \$60,000.

Upon motion by Rev. Willie Young, Sr., duly seconded by Joe Sturges, the Jury unanimously approved Resolution 2017 – 010 – A Resolution Authorizing the President and Secretary-Treasurer to Sign Documents on Behalf of Claiborne Parish Concerning the Transmittal of the 2016 Audited Financial Statements.

RESOLUTION 2017-010

A RESOLUTION AUTHORIZING THE PRESIDENT AND SECRETARY-TREASURER TO SIGN DOCUMENTS ON BEHALF OF CLAIBORNE PARISH CONCERNING THE TRANSMITTAL OF THE 2016 AUDITED FINANCIAL STATEMENTS

WHEREAS, the deadline for the transmittal of the audited financial statements of Claiborne Parish is June 30, 2017; and

WHEREAS, the next regularly scheduled meeting of the Claiborne Parish Police Jury is scheduled for July 12, 2017; and

WHEREAS, the auditors and Secretary-Treasurer have had discussions concerning the first draft of the 2016 report to the Secretary-Treasurer and no changes are expected;

BE IT HEREBY RESOLVED that the Claiborne Parish Police Jury AUTHORIZES the President, Scott Davidson and Secretary-Treasurer, Dwayne R. Woodard, to sign and execute documents on behalf of the Claiborne Parish Police Jury relating to the transmittal of the Parish's 2016 audited financial statements.

Upon a motion by Rev. Willie Young, Sr. and duly seconded by Joe Sturges this motion was carried and officially adopted by the Claiborne Parish Police Jury meeting in regular session convened on Wednesday, June 7, 2017.

Yeas – (10) Laird, Furlow, Gray, Sturges, Cook, Davidson, Merritt, Sanders, Dowies and Young

Nays – (0) - None

Abstain – N/A

Absent – (0)

/s/Dwayne R. Woodard
Secretary-Treasurer

/s/Scott Davidson
President

Claiborne Parish Coroner Mark Haynes gave the monthly report of the coroner's office. There were 10 deaths, (6) Hospice/ER, (3) Autopsies, no CEC's.

ITEM #18– June 7, 2017 – AGENDA

SECRETARY-TREASURER – UPDATE ON GRANTS AND OTHER ITEMS

1. LGAP Projects –

CPPJ – Gas Line Extension on Hwy 2 to Parish Owned Property
Contract #1415-CLB-0001 Amount - \$25,000
Project – extension of natural gas line to the Police Jury owned property on Hwy 2
Status – Change of scope submitted to Office of Community Development

CPPJ – Emergency Generator for CPPJ Public Works Building on Hwy 2
Contract #1415-CLB-0002 Amount - \$14,167
Project – standby emergency generator for the CPPJ Public Works Building on Hwy 2
Status – Bid awarded to Industrial Generators of Athens, LA for \$24,349

CPPJ – Pine Hill Water System
Contract #1516-CLB-0001 Amount \$21,500
Project – repaint exterior of elevated storage tank located on Hwy 70
Status – contracts submitted to the State

CPPJ – South Claiborne Water System
Contract #1516-CLB-0002 Amount \$21,500
Project – install ATS on emergency generators at well sites
Status – contracts submitted to the State and approved

2. CWEF Projects

Leatherman Creek Water System
Contract #1415-CWEF-CLB-0001 Amount - \$25,000
Project – Repair and rehab of ground storage tank
Status – Construction on going should be complete within the next 30 days

South Claiborne Water System
Contract #1415-CWEF-CLB-0003 Amount - \$25,000
Project – Waterline extension between Barnes Road and Frazier Road
Status – Construction complete and reimbursement received

Gilgal Water System
Contract #1415-CWEF-CLB-0004 Amount - \$5,317
Project – Installation of automated water leveling equipment
Status – Construction is complete and reimbursement received

3. Sales Tax Collections for April 2017 – net of \$42,139 from gross collections of \$43,584 on taxable sales of \$4,008,138.

Net sales tax collections for March 2017 – \$47,288 – decrease \$-5,149 (-10.89%)

Net sales tax collections for April 2016 - \$40,335 – increase \$1,804 (4.47%)

4. Cash position at May 31, 2017 - \$9,166,009

Cash position at May 31, 2016 - \$8,773,599 (increase of \$392,410)

Cash position at April 30, 2017 - \$9,512,300 (decrease of \$-346,291)

See Deposit Balances by Institution for breakdown at May 31, 2017 –

5. Total Receipts for the month of May 2017 – \$724,695

6. Upcoming important dates and meetings I plan to attend –

6/08 – Economic Development Board Meeting

6/27 – CPHSD#3 Finance Committee Meeting

6/29 – CPHSD#3 Board Meeting

6/26 – Committee Meetings

7/12 – Regular Meeting

Public Comments:

Director of Libraries, Mrs. Pam Suggs gave an update on the plans concerning the Haynesville Library. She informed the Jury, the Town of Haynesville had agreed to have the old Fred's building torn down and the lot cleared for the new library branch. Mrs. Suggs also gave an update on the Summer Reading Program and told the Jury that, as of the first day, there were over 200 kids signed up.

Rev. Willie Young, Sr commended Mrs. Pam Suggs and stated that he had recently attended a meeting at the Library Events Room and expressed how much he enjoyed it and how everything was top notch.

Mr. Jerry Whitton of the Claiborne Parish Watershed gave an update on the channel markers project. He told the Jury that all poles and lighting should be installed by July 4th.

Upon motion by Tommy Sanders, duly seconded by Kevin Gray, the meeting was adjourned.

Dwayne R. Woodard
Secretary-Treasurer

Scott Davidson
President