

MINUTES  
Of the Regular Meeting, of  
The Claiborne Parish Police Jury  
10:00 a.m.  
July 10, 2019  
Police Jury Chambers  
507 West Main Street  
Homer, LA 71040

The Claiborne Parish Police Jury met in regular session in the Jury Chambers of the Claiborne Parish Police Jury Complex, located at 507 West Main Street in Homer, LA at 10:00 a.m. on the 10<sup>th</sup> of July. On being called to order by President, Scott Davidson, the following Jurors were present:

Mark Furlow, Kevin Gray, A.D. Williams, Paul Cook, Tommy Sanders, Gil Dowies, and Rev. Willie Young, Sr.

District 1 Juror James Laird and District 7 Juror Joseph Merritt were absent.

There were 16 others in attendance which included, Secretary-Treasurer Dwayne R. Woodard, Parish Road Superintendent Tommy Durrett, Sheriff Ken Bailey, Claiborne Parish Coroner Dr. Mark Haynes, OEP Director Dennis Butcher, OPCS Director Tim Cain, Sam Dowies of the Claiborne Parish Watershed District, CMMC Interim CEO Tina Haynes, Angie Costaleis of CMMC, John Monzingo of the Claiborne Parish 4-H, Michael Allen – Candidate for Claiborne Parish Sheriff, Jerry Whitton of Homer, Mr. and Mrs. Wade Bishop - Candidate for Senate District #33, Murphy Chestnut of Senator John Kennedy's Office, and Mark Crenshaw of Homer.

The meeting was opened with a word of Prayer led Rev. Willie Young, followed by the Pledge of Allegiance led by Paul Cook.

Upon motion by Mark Furlow, duly seconded by A.D. Williams, the Jury unanimously voted to adopt the Regular Agenda as presented.

Upon motion by Kevin Gray, duly seconded by Tommy Sanders, the Jury unanimously approved the consent agenda as follows:

**Consent**

1. Approval of the June 5, 2019 regular meeting minutes.
2. Payment of the June 2019 bills as approved by the Claims Committee.
3. Request from Secretary-Treasurer Dwayne R. Woodard to advertise for the purchase of iron ore material for use by the Claiborne Parish Highway Department for the one (1) year period August 7, 2019 to August 5, 2020.

At this time, President Scott Davidson allowed Mr. Wade Bishop, candidate for Senate District #33 seat, to address the Jury and public about his campaign and his platform for the Senate District #33 seat.

President Scott Davidson requested to handle the amendments to the agenda at this time.

President Scott Davidson read aloud a notice - the PERS employer rate for Plan A will increase to 12.25% (currently 11.50%), effective January 1, 2020. The employee rate will remain at 9.00%.

Upon motion by Paul Cook, duly seconded by Gil Dowies, the Jury unanimously approved, upon request by Road Superintendent, Tommy Durrett, the following merit raises - they will be effective for the pay period beginning July 11, 2019:

Operator II Jeff Brown - \$0.75 per hour to \$13.75 per hour base  
Truck Driver Chauncy Williams - \$0.75 per hour to \$12.75 per hour base  
Foreman Eric Kennedy - \$0.50 per hour to \$18.00 per hour base  
Inmate Supervisor Thomas Kauffman - \$0.50 per hour to \$12.50 per hour base

**Regular Agenda**

President Scott Davidson reminded all Jurors that they are required to complete one (1) hour of Ethics Training per year.

President Scott Davidson reminded all Jurors of the mandatory one (1) hour of Sexual Harassment Training required by December 31, 2019 for all Parish employees. Dept. Heads and Jurors are required to have two (2) hours of training.

President Scott Davidson read aloud the following notice – The annual Region 4 PJAL Meeting will be hosted by the Red River Police Jury will be held on Tuesday, August 20, 2019 at 5:00 pm at the Grand Bayou Resort, 5286 Hwy 784, Coushatta, LA. Registration deadline is August 5, 2019.

President Scott Davidson read aloud the following notice – The Claiborne Parish Police Jury will adopt the 2019 ad valorem tax millages for all funds on Wednesday, September 11, 2019, at 10:00 am at the Claiborne Parish Police Jury Administrative Building in the Jury Chambers, located at 507 West Main St, Homer, LA 71040.

President Scott Davidson read aloud the following notice – The Claiborne Parish Police Jury will sit as a Board of Review for the 2019 tax roll for a 15-day period beginning September 8, 2019 and ending September 22, 2019. The hearing date for the Board of Review will be on Wednesday, September 11, 2019 at 10:00 am in the Jury Chambers of the CPPJ Administration Building located at 507 West Main St, Homer, LA 71040.

Upon motion by Gil Dowies, duly seconded by Mark Furlow, the Jury unanimously approved the request from the SOS Office, received on June 21, 2019, to purchase three (3) computers and monitors for the ROV Office to machines that will be Windows 10 compatible – estimated cost of \$2,500.

Upon motion by Paul Cook, duly seconded by Kevin Gray, the Jury unanimously approved the acceptance of the Annual Precinct Survey, dated July 3, 2019, as required by LA R.S.18:532B concerning precincts that have less than 300 registered voters. (no changes from 2018 survey)

Upon motion by Gil Dowies, duly seconded by Tommy Sanders, the Jury unanimously approved Resolution 2019–014 – A Resolution Ordering and Calling A Special Election to be Held in the Parish of Claiborne, State of Louisiana, to Authorize the Levy of a Sales and Use Tax therein; Making Application to the State Bond Commission in Connection Therewith; and providing for Other Matters in Connection Therewith (renewal of the 1/8<sup>th</sup> cent sales tax for the CPWSD).

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The following resolution was offered by Gil Dowies and seconded by Tommy Sanders:

**RESOLUTION**

A resolution ordering and calling a special election to be held in the Parish of Claiborne, State of Louisiana, to authorize the levy of a sales and use tax therein; making application to the State Bond Commission in connection therewith; and providing for other matters in connection therewith.

BE IT RESOLVED by the Police Jury of the Parish of Claiborne, State of Louisiana (the "Governing Authority"), acting as the governing authority of the Parish of Claiborne, State of Louisiana (the "Parish"), that:

SECTION 1. Election Call. Subject to the approval of the State Bond Commission, and under the authority conferred by the Constitution of the State of Louisiana of 1974, the

applicable provisions of the Louisiana Election Code, and other constitutional and statutory authority, a special election is hereby called and ordered to be held in the Parish on **SATURDAY, NOVEMBER 16, 2019**, between the hours of seven o'clock (7:00) a.m. and eight o'clock (8:00) p.m., in accordance with the provisions of La. R.S. 18:541, and at the said election there shall be submitted to all registered voters qualified and entitled to vote at the said election under the Constitution and laws of this State and the Constitution of the United States, the following proposition, to-wit:

**PROPOSITION  
(SALES & USE TAX RENEWAL)**

Shall the Parish of Claiborne, State of Louisiana (the "Parish"), under the provisions of law, be authorized to levy and collect a tax of one-eighth of one percent (1/8%) (the "Tax") (an estimated \$156,000 reasonably expected to be collected annually from levy of the Tax) upon the sale at retail, the use, the lease or rental, the consumption, and the storage for use or consumption, of tangible personal property and on sales of services in the Parish for a period of seven (7) years, commencing January 1, 2021, with the avails or proceeds of the Tax (after paying reasonable and necessary costs of collecting and administering the Tax), to be dedicated to the conservation and development of natural resources for agricultural, commercial, residential or other purposes, including surface and ground water, promoting safety on lakes and waterways, both within and without the Parish, and including equipment and improvements necessary for the above purposes, to be administered by the Claiborne Parish Watershed District pursuant to an intergovernmental agreement with the Parish?

**SECTION 2. Publication of Notice of Election.** A Notice of Special Election shall be published in the *Guardian Journal*, a newspaper of general circulation within the Parish, published in Homer, Louisiana, and being the official journal of the Parish, once a week for four consecutive weeks, with the first publication to be made not less than forty-five (45) days nor more than ninety (90) days prior to the date of the election, which Notice shall be substantially in the form attached hereto as "Exhibit A" and incorporated herein by reference the same as if it were set forth herein in full.

Notwithstanding the foregoing, prior to the publication of the Notice of Election, the President is authorized and directed to make any amendments to the foregoing proposition that may be required to comply with any state or federal regulatory agencies.

**SECTION 3. Canvass.** This Governing Authority shall meet at its regular meeting place, the Jury Chambers of the Police Jury Complex, 507 West Main Street, Homer, Louisiana, on **WEDNESDAY, DECEMBER 4, 2019**, at **TEN O'CLOCK (10:00) A.M.**, and shall then and there in open and public session proceed to examine and canvass the returns and declare the result of the said special election.

**SECTION 4. Polling Places.** The polling places for the precincts in the Parish are hereby designated as the polling places at which to hold the said election, and the Commissioners-in-Charge and Commissioners, respectively, will be the same persons as those designated in accordance with law.

**SECTION 5. Election Commissioners; Voting Machines.** The officers designated to serve as Commissioners-in-Charge and Commissioners pursuant to Section 4 hereof, or such substitutes therefor as may be selected and designated in accordance with La. R.S. 18:1287, shall hold the said special election as herein provided, and shall make due returns of said election for the meeting of the Governing Authority to be held on Wednesday, December 4, 2019, as provided in Section 3 hereof. All registered voters in the Parish will be entitled to vote at the special election, and voting machines shall be used.

**SECTION 6. Authorization of Officers.** The Secretary-Treasurer of the Governing Authority is hereby empowered, authorized and directed to arrange for and to furnish to said election officers in ample time for the holding of said election, the necessary equipment, forms and other paraphernalia essential to the proper holding of said election and the President and/or

Secretary-Treasurer of the Governing Authority are further authorized, empowered and directed to take any and all further action required by State and/or Federal law to arrange for the election.

SECTION 7. Furnishing Election Call to Election Officials. Certified copies of this resolution shall be forwarded to the Secretary of State, the Clerk of Court and *Ex-Officio* Parish Custodian of Voting Machines of Claiborne Parish and the Registrar of Voters of Claiborne Parish, as notification of the special election, in order that each may prepare for said election and perform their respective functions as required by law.

SECTION 8. Application to State Bond Commission. Application is made to the State Bond Commission for consent and authority to hold the special election as herein provided, and in the event said election carries for further consent and authority to continue to levy and collect the sales and use tax provided for therein. A certified copy of this resolution shall be forwarded to the State Bond Commission on behalf of this Governing Authority, together with a letter requesting the prompt consideration and approval of this application.

This resolution having been submitted to a vote, the vote thereon was as follows:

<u>MEMBERS</u>	<u>YEAS</u>	<u>NAYS</u>	<u>ABSENT</u>	<u>ABSTAINING</u>
James Laird			X	
Mark Furlow	X			
Kevin Gray	X			
A. D. Williams	X			
Paul R. Cook	X			
Scott Davidson	X			
Joseph Merritt, Jr.			X	
Tommy Sanders	X			
Gil Dowies	X			
Willie J. Young, Sr.	X			

And the resolution was declared adopted on this, the 10<sup>th</sup> day of July, 2019.

/s/ Dwayne R. Woodard  
Secretary-Treasurer

/s/ Scott Davidson  
President

**EXHIBIT "A"**

NOTICE OF SPECIAL ELECTION

Pursuant to the provisions of a resolution adopted by the Police Jury of the Parish of Claiborne, State of Louisiana (the "Governing Authority"), acting as the governing authority of the Parish of Claiborne, State of Louisiana (the "Parish"), on July 10, 2019, NOTICE IS HEREBY GIVEN that a special election will be held within the Parish on **SATURDAY, NOVEMBER 16, 2019**, and that at the said election there will be submitted to all registered voters in the Parish qualified and entitled to vote at the said election under the Constitution and Laws of the State of Louisiana and the Constitution of the United States, the following proposition, to-wit:

PROPOSITION  
(SALES & USE TAX RENEWAL)

Shall the Parish of Claiborne, State of Louisiana (the "Parish"), under the provisions of law, be authorized to levy and collect a tax of one-eighth of one percent (1/8%) (the "Tax") (an estimated \$156,000 reasonably expected to be collected annually from levy of the Tax) upon the sale at retail, the use, the lease or rental, the consumption, and the storage for use or consumption, of tangible personal property and on sales of services in the Parish for a period of seven (7) years, commencing January 1, 2021, with the avails or proceeds of the Tax (after paying reasonable and necessary costs of collecting and administering the Tax), to be dedicated to the conservation and development of natural resources for



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Upon motion by Mark Furlow, duly seconded by Paul Cook, the Jury unanimously approved, Resolution 2019-015 – A Resolution Approving the Issuance, Sale and Delivery of Two Hundred Fifty Thousand Dollars (\$250,000) of Limited Tax Certificates of Indebtedness, Series 2019, of Claiborne Parish Fire Protection District No. 5, Louisiana. (District #8 Juror Tommy Sanders recused himself from voting)

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The following resolution was offered by Mark Furlow and seconded by Paul Cook:

**RESOLUTION 2019-015**

A resolution approving the issuance, sale and delivery of Two Hundred Fifty Thousand Dollars (\$250,000) of Limited Tax Certificates of Indebtedness, Series 2019, of Claiborne Parish Fire Protection District No. 5, Louisiana.

WHEREAS, the Board of Commissioners of Claiborne Parish Fire Protection District No. 5, Louisiana (the “District”), proposes to authorize the issuance, sale and delivery of \$250,000 of its Limited Tax Certificates of Indebtedness, Series 2019 (the “Certificates”), to pay costs of acquiring, constructing and improving fire protection facilities and equipment in and for the Issuer and costs of issuance of the Certificates, pursuant to a resolution adopted by said Board of Commissioners on June 6, 2019 (the “Resolution”); and

WHEREAS, it is now the desire of this Police Jury of the Parish of Claiborne, State of Louisiana, to approve the issuance, sale and delivery of the Certificates as required by Article IV, Section 15 of the Constitution of the State of Louisiana of 1974 and the authority supplemental thereto;

NOW, THEREFORE, BE IT RESOLVED by the Police Jury of the Parish of Claiborne, State of Louisiana, acting as the governing authority of said Parish, that:

SECTION 1. In compliance with the provisions of Article VI, Section 15 of the Constitution of the State of Louisiana of 1974 and other authority supplemental thereto, and in accordance with the request of the Board of Commissioners of Claiborne Parish Fire Protection District No. 5, Louisiana, this Police Jury hereby approves the issuance, sale and delivery of \$250,000 of Limited Tax Certificates of Indebtedness, Series 2019, of the District, maturing not later than March 1, 2029, and bearing interest at a rate or rates not exceeding 4.00% per annum, all in accordance with the parameters and provisions of the Resolution. The Bonds shall be secured by and payable solely from an irrevocable pledge and dedication of the avails and proceeds of the District’s ten and thirty-seven hundredths (10.37) mills tax authorized to be levied and collected in the years 2020 through 2030, pursuant to elections held in the District on May 2, 2009 and April 28, 2018, and neither the Parish of Claiborne nor this Police Jury shall in any way be liable for the payment of the principal of and/or interest on the Certificates.

This resolution having been submitted to a vote, the vote thereon was as follows:

<u>Members</u>	<u>Yea</u>	<u>Nay</u>	<u>Absnt</u>	<u>Abstaining</u>
James Laird			X	
Mark Furlow	X			
Kevin Gray	X			
A.D. Williams	X			
Paul R. Cook	X			
Scott Davidson	X			
Joseph Merritt, Jr.			X	
Tommy Sanders				X
Gil Dowies	X			
Willie J. Young, Sr.	X			

And the resolution was declared adopted on this, the 10th day of July, 2019.

/s/Dwayne R. Woodard  
Secretary-Treasurer

/s/Scott Davidson  
Police Jury President

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Tabled form the June 5, 2019 Agenda, upon motion by Tommy Sanders, duly seconded by Kevin Gray, the Jury unanimously approved the appointment of Mrs. Kristi Copeland to fill the vacancy, per the request from Mr. Doug Efferson, in an email received April 23, 2019 – requesting that the Parish name a replacement for Mrs. Jamie Crumpler on the Northwest LA Human Services District Board. Mrs. Crumpler resigned due to her inability to attend the board meetings because of schedule conflicts.

There were no recommendations from the Road Committee, at this time.

Claiborne Parish Coroner, Dr. Mark Haynes, presented the monthly report of the Coroner’s Office: There were 15 deaths - (2) Hospital, (8) Hospice/ER, (2) On Scene, (1) Autopsy and (3) CEC’s.

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**ITEM #21 – July 10, 2019 – AGENDA**

SECRETARY-TREASURER – UPDATE ON GRANTS AND OTHER ITEMS

1. LGAP Projects –

CPPJ – South Claiborne Water System  
Contract #1516-CLB-0002  
Amount - \$21,500  
Project – install ATS on emergency generators at well sites  
Status – Construction complete, applying for reimbursement

CPPJ – Middlefork Water System  
Contract #1819-CLB-0001  
Amount - \$17,000  
Project – installation of automatic transfer switch and transfer controls  
Status – awarded, contracts signed and approved, construction should be complete in about 60 days.

2. CWEF Projects

South Claiborne Water System  
Contract #1516-CWEF-CLB-0001  
Amount - \$31,000  
Project – Replacement of water lines  
Status – Construction complete, applying for reimbursement

South Claiborne Water System  
Contract #1516-CWEF-CLB-0002  
Amount - \$32,174  
Project – Improvements to Liles Booster Station  
Status – Construction complete, applying for reimbursement

Summerfield Water System  
Contract #1819-CWEF-CLB-0001  
Amount - \$16,200  
Project – Repairs at central pump station and installation of master meter  
Status – Contracts submitted to the State

3. Sales Tax Collections for May 2019 – net of \$39,933 from gross collections of \$40,965  
Net sales tax collections for April 2019 – \$46,888 – decrease \$-6,955 (-14.83%)  
Net sales tax collections for May 2018 - \$44,945 – decrease \$-5,012 (-11.15%)

4. Cash position at June 30, 2019 - \$8,691,709  
Cash position at June 30, 2018 - \$8,925,517 (decrease of \$-51,085)  
Cash position at May 31, 2019 - \$8,995,024 (decrease of \$-303,315)

See Deposit Balances by Institution for breakdown at June 30, 2019 –

5. Total Receipts for the month of June 2019 – \$277,508

6. Upcoming important dates and meetings –

7/11 – Economic Dev Board Meeting – Library  
7/17 – LRPIC Meeting - Monroe  
7/25 – CPHSD#3 Board Meeting  
7/29 – Committee Meetings (tentative)  
8/7 – Regular Meeting

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**Public Comments:**

John Monzigo of the Claiborne Parish 4-H, announced that the dates for the Fair Livestock Show will be held on October 13<sup>th</sup>-19<sup>th</sup>. He invited everyone to come out and support the kids who spend numerous hours of effort in preparing for this show.



OEP Director Dennis Butcher, gave an update on the tropical storm that will come ashore in the next few days. He stated that the Parish could possibly receive a significant amount of rainfall from this storm.

District Eight Juror Tommy Sanders announced there will be NIMS Classes held on August 20-21 & 27-28 at the Library. Please contact him if you are interest in or in need of these classes.

Upon motion by Paul Cook, duly seconded by Gil Dowies the meeting was adjourned.

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Dwayne R. Woodard  
Secretary-Treasurer

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Scott Davidson  
President