

MINUTES
Of the Regular Meeting of
The Claiborne Parish Police Jury
July 13, 2016
Homer, LA 71040

The Claiborne Parish Police Jury met in regular session in the Conference Room of the Police Jury Complex, located at 507 West Main Street in Homer, LA at 10:00 a.m. on the Thirteenth day of July 2016. On being called to order by President Scott Davidson, the following Jurors were present:

Pat Stevens, Joe Sturges, Paul Cook, Joseph Merritt, Jr., Gil Dowies, Tommy Sanders, and Rev. Willie Young, Sr.

District Three Juror Kevin Gray was absent.

There were 9 others in attendance which included, Secretary-Treasurer Dwayne R. Woodard, CPPJ Road Superintendent Tommy Durrett, Claiborne Parish Sheriff Ken Bailey, Mr. Tim Cain of the Claiborne Parish OPCS, Claiborne Parish Coroner Dr. Mark Haynes, Mrs. Pam Suggs of the Claiborne Parish Library, Town of Homer Mayor Roy Lewis, Parish Engineer Randal Smoak of Cothren, Graff & Smoak Engineering, and Mr. Mark Crenshaw of Homer.

The meeting was opened with a word of Prayer led Rev. Willie Young, Sr., followed by the Pledge of Allegiance led by Mr. Paul Cook.

President Scott Davidson welcomed new District One Juror for District, Mrs. Patricia Stevens.

Upon motion by Mark Furlow, duly seconded by Joe Sturges, the Jury unanimously approved the regular agenda as presented.

Upon motion by Gil Dowies, duly seconded by Pat Stevens, the Jury unanimously approved to amend the agenda to include the following items:

1. Request from Seeds of Light, in a letter received July 12, 2016, for the use of the Court House lawn on Saturday, September 17, 2016 from 9:00 am to 1:00 pm for a prayer vigil for our community, homes, churches, schools, and businesses.
2. Request from Trailblazer RCD, in a letter dated July 7, 2016, requesting its annual contribution of \$1,200 and to be included in the Parish's 2017 budget.

Upon motion by Gil Dowies, duly seconded by Tommy Sanders. the Jury unanimously approved the consent agenda as follows:

1. Approval of the June 6, 2016 regular meeting minutes.
2. Approval of the June 2016 bills as approved by the Claims Committee
3. Request form Secretary-Treasurer Dwayne R. Woodard to advertise for the purchase of iron ore for use by the Claiborne Parish Highway Department for the one (1) year period August 10, 2016 to August 8, 2017.
4. Request from Main Street Homer for use of the Court House lawn and square on Saturday October 29th and Sunday October 30th for the Third Annual Great Louisiana Harmonica Festival.

Regular Agenda:

President Scott Davidson informed the jurors that Mrs. Melissa Bosch and Mr. Michael Statham with Bosch and Statham CPA's will present the Parish's 2015 audited financial statements on Wednesday August 10, 2016.

President Scott Davidson read a notice aloud concerning the 2016 ad valorem tax millage for all funds. In compliance with Act 267 of the Louisiana Legislature, Notice is hereby given that the Claiborne Parish Police Jury will ADOPT the 2016 ad valorem tax millages for all funds Wednesday, September 14, 2016 at 10:00 am at the Claiborne Parish Police Jury Administration Building in the Jury Chambers, located at 507 W. Main Street, Homer, LA 71040.

President Scott Davidson read a notice aloud concerning the Board of Review for 2016 Tax Roll. The Claiborne Parish Police Jury will sit as a Board of Review for the 2016 Tax Roll for a 15 day period beginning on September 8, 2016 and ending on September 22, 2016. The hearing date for the Board of Review will be on Wednesday, September 14, 2016 at 10:00 am in the Jury Room of the CPPJ Administration Building located at 507 West Main Street in Homer, LA 71040.

President Scott Davidson read aloud, a thank you note from Mrs. Sadie Flucas to the Police Jury for use of the Conference Room for hosting an ACT Prep class for area students.

President Scott Davidson read aloud the public notice stating the Claiborne Parish Police Jury gives formal notice of its intent to call an election on Saturday, December 10, 2016 for the RENEWAL of the 1% Sales Tax in the Claiborne Parish Sales Tax District (excluding the incorporated municipalities of Homer and Haynesville) for paying the costs of solid waste collection and disposal and for maintaining and improving public roads within the district.

Upon motion by Mark Furlow, duly seconded by Paul Cook, the Jury unanimously approved the request from Secretary-Treasurer Woodard to have the carpets cleaned in the Police Jury Administrative Offices at no more than \$1,500.

Upon motion by Joe Merritt, duly seconded by Paul Cook, the Jury unanimously approved, upon recommendation from the Building Committee, to advertise for quotes on sealing exterior, from the Tax Assessor to the Newell Building which will be due August 5, 2016 and opened at 2:00 pm on August 5th. The Jury will act upon them on August 10th at our Regular Jury Meeting.

Parish Coroner, Dr. Mark Haynes, gave a brief update on the Coroner's Office for the month. He told the Jury he had 6 cases and 2 autopsies for the month.

Upon motion by Gil Dowies, duly seconded by Pat Stevens, the Jury unanimously approved the request from Seeds of Light, in a letter received July 12, 2016, for the use of the Court House lawn on Saturday, September 17, 2016 from 9:00 am to 1:00 pm for a prayer vigil for our community, home, churches, schools, and businesses.

Upon motion by Gil Dowies, duly seconded by Pat Stevens, the Jury unanimously approved the request from Trailblazer RCD, in a letter dated July 7, 2016, requesting its annual contribution of \$1,200 and to be included in the Parish's 2017 budget.

Upon motion by Gil Dowies, duly seconded by Pat Stevens, the Jury unanimously voted to add the Ad Valorem renewal on Roads and Bridges and Equipment which are due in 2017 to the December 2016 Election due to no elections being held in 2017 and the cost would save a substantial amount of money for costs of elections.

ITEM #18 – July 13, 2016 – AGENDA

SECRETARY-TREASURER – UPDATE ON GRANTS AND OTHER ITEMS

1. LGAP Projects –

CPPJ – Gas Line Extension on Hwy 2 to Parish Owned Property

Contract #1415-CLB-0001 Amount - \$25,000

Project – extension of natural gas line to the Police Jury owned property on Hwy 2

CPPJ – Emergency Generator for CPPJ Public Works Building on Hwy 2

Contract #1415-CLB-0002 Amount - \$14,167

Project – standby emergency generator for the CPPJ Public Works Building on Hwy 2

2. CWEF Projects

Leatherman Creek Water System

Contract #1415-CWEF-CLB-0001 Amount - \$25,000

Project – Repair and rehab of ground storage tank

South Claiborne Water System

Contract #1415-CWEF-CLB-0003 Amount - \$25,000

Project – Waterline extension between Barnes Road and Frazier Road

Gilgal Water System

Contract #1415-CWEF-CLB-0004 Amount - \$5,317

Project – Installation of automated water leveling equipment

3. Sales Tax Collections for May 2016 – net of \$38,273 from gross collections of \$39,255 on taxable sales of \$3,822,132.

Net sales tax collections for April 2016 – \$40,335 – decrease \$-2,062 (-5.11%)

Net sales tax collections for May 2015 - \$46,145 – decrease \$-7,872 (-17.06%)

4. Cash position at June 30, 2016 - \$8,554,867

Cash position at June 30, 2015 - \$8,274,896 (increase of \$279,971)

Cash position at May 31, 2016 - \$8,773,599 (decrease of \$-218,732)

See Deposit Balances by Institution for breakdown at June 30, 2016 –

5. Total Receipts for the month of June 2016 – \$220,778

6. Upcoming important dates and meetings I plan to attend –

7/25 – Library Board of Control Meeting

7/26 – CPHSD#3 Finance Meeting

7/28 – CPHSD#3 Board Meeting

8/1 – Committee Meetings

8/10 – Regular Meeting

Additional Public Comment:

Rev. Willie Young asked about the status of the CMMC CEO search. Dr. Mark Haynes gave a brief update on the interviews and informed him that the candidate who was offered the position declined after consulting with his spouse. At the present time, the plan was that were still looking at 3 qualified candidates and the Board was still in the process of meeting and interviewing the additional candidates. Rev. Young expressed his dissatisfaction with the Coors search firm and questioned whether there would not have been a better and more cost efficient way to fill the position.

District One Juror, Pat Stevens thanked the Jury for appointing her interim Juror for District One and stated that she looks forward to working with the Jurors and serving her District and the Parish in her short time here.

Upon motion by Rev. Willie Young, Sr., duly seconded by Tommy Sanders, the meeting was adjourned.

Dwayne R. Woodard
Secretary–Treasurer

Scott Davidson
President