

MINUTES
Of the Regular Meeting, of
The Claiborne Parish Police Jury
10:00 a.m.
July 8, 2020
Police Jury Chambers
507 West Main Street
Homer, LA 71040

*****NOTICE*** While this is a public meeting and open to the public – the Police Jury will be limiting admittance to the meeting based on 50% of the Fire Marshal’s stated capacity. The Police Jury will also strongly suggest all those in attendance to wear a mask or face covering and to practice social distancing. The Claiborne Parish Police Jury humbly requests that if you have a fever, shortness of breath or other cold or flu-like symptoms that you do not attend this public meeting. The meeting will be streamed live via our Facebook Page @ClaiborneParish; public questions and/or comments can be texted to (318)518-8490 during the meeting. Minutes of the meeting will be available and posted on line at www.claiborneparish.org**

The Claiborne Parish Police Jury met in regular session in the Jury Chambers of the Claiborne Parish Police Jury Complex, located at 507 West Main Street in Homer, LA at 10:00 a.m. on the 8th of July 2020. On being called to order by President Scott Davidson, the following Jurors were present:

James Laird, Kevin Gray, Mary McDaniel, Tommy Sanders, Gill Dowies, and Rev. Willie Young, Sr.

District #2 Juror Mark Furlow, District #6 Juror Paul Cook and District #7 Juror, Joe Merritt, Jr. were absent to ensure adequate social distancing during Phase II.

There were 15 others in attendance which included, Secretary-Treasurer Dwayne R. Woodard, Parish Road Superintendent Tommy Durrett, Sheriff Sam Dowies, Chief Deputy Brian Driskill, Claiborne Parish Coroner Dr. Mark Haynes, District Attorney Danny Newell, Director of Libraries Pam Suggs, Parish Historian Wesley Harris, David Greene of Republic Services, CMMC CEO Tina Haynes, CMMC Director of Nursing Kristi Copeland, CMMC COO Angie Costakis, Division B Judge Candidate Mrs. Yumeaka Washington, Division A Judge Candidate Darrell Avery and District A Judge Candidate Walter May.

The Meeting was not streamed on Facebook Live due to technical difficulties.

The meeting was opened with a word of Prayer led Rev. Willie Young, followed by the Pledge of Allegiance led by Tommy Sanders.

Upon motion by Gil Dowies, duly seconded by Kevin Gray, the Jury unanimously voted to adopt the Regular Agenda as presented.

Upon motion by Tommy Sanders, duly seconded by Mary McDaniel, the Jury unanimously voted to amend the Regular Agenda and add the following:

1. Notice – per letter received July 6, 2020, from the Louisiana Public Facilities Authority, the Police Jury has been qualified for participation in and earmarked for \$175,000 of certificates in the LPFA’s Bond Bank Program for the renovation and expansion of the CPSO CID Building Project.
2. Request from Claiborne Economic Development Board Chairman Joey White, in a letter dated July 6, 2020, requesting that Claiborne Parish Tax Assessor Bob Robinson be appointed to the Claiborne Parish Economic Development Board.

Upon motion by Gil Dowies, duly seconded by Kevin Gray, the Jury unanimously approved the consent agenda as follows:

CONSENT AGENDA

1. Approval of the June 10, 2020 regular meeting minutes.
2. Approval of the June 18, 2020 special called meeting minutes.
3. Approval of the June 2020 bills as approved by the Claims Committee.
4. Request from Secretary-Treasurer Dwayne R. Woodard to advertise for bid for the purchase of clay and iron ore material for use by the Claiborne Parish Highway Department for the one (1) year period August 6, 2020 to August 4, 2021.
5. Request from the Town of Haynesville, in a letter received July 1, 2020, requesting two (2) loads of cold mix. The materials will be paid for under the Town's ad-valorem tax credit.

At this time, President Scott Davidson allowed the Candidates for Divisions A and B Judicial Seats to address the Jury and public in attendance.

Division B Second Judicial District Candidate Mrs. Yumeaka Washington introduced herself and gave a brief background of why her experience makes her the best candidate for the Division B Judge's seat.

Division A Second Judicial District Candidate Mr. Darrell Avery introduced himself and gave a brief back ground of why his experience which makes him the best candidate for the Division A Judge's seat.

REGULAR AGENDA

President Scott Davidson reminded all Jurors that they are required to complete one (1) hour of Ethics Training per year.

President Scott Davidson reminded all Jurors of the mandatory one (1) hour of Sexual Harassment Training required by December 31, 2019 for all Parish employees. Dept. Heads and Jurors are required to have two (2) hours of training.

Secretary-Treasurer gave a brief update on the Administrative Office of the Police Jury during Phase II of the COVID-19. We are still operating under Phase II Governor Recommendations. All Parish buildings are operating normal business hours. President Scott Davidson stated that the Police Jury asks that you do call for an appointment, if you need to see someone with the Police Jury Office.

President Scott Davidson read aloud the Public Notice-Brownfield Cleanup – The Claiborne Parish Police Jury hereby notifies the public of its intent to contract the removal of asbestos containing building debris during the cleanup process for the Former Fred's Store located at 1863 Main Street in Haynesville, LA. In advance of finalizing the removal actions, the CPPJ is requesting public comments on the Analysis of Brownfields Cleanup Alternatives (ABCA) within the next thirty (30) days. The Public Comment period closes on July 24, 2020.

President Scott Davidson read aloud the Public Notice – the CPPJ is soliciting bids for asbestos abatement services for the former Fred's Building located at 1863 Main Street in Haynesville, LA. Separate and sealed bids shall be received by the CPPJ until 2:00 pm Tuesday, August 4, 2020.

Upon motion by Kevin Gray, duly seconded by James Laird, the Jury unanimously approved the motion to appoint Sheriff Sam Dowies to replace retired Sheriff Ken Bailey as the Claiborne Parish Police Jury's representative on the North LA Crime Laboratory Commission Board effective July 1, 2020.

Upon motion by James Laird, duly seconded by Gil Dowies, the Jury unanimously approved the request for back-door trash pickup for Mrs. Annie V. Taylor (84-year old) of 115 Taylor Way in Summerfield, LA, due to health and mobility issues. Mrs. Taylor meets all of the requirements for back door pickup.

Upon motion by Gil Dowies, duly seconded by Kevin Gray, the Jury voted unanimously to table the request from Trailblazer RC&D to appoint a replacement for Mr. Jim Marsalis on their board. This request was made due to the death of Mr. Marsalis. Secretary-Treasurer Woodard will check with his son, Mitch Marsalis, to see if he willing to fill the vacancy. This item will be placed on the August 5, 2020 agenda.

Upon motion by Kevin Gray, duly seconded by Mary McDaniel, the Jury unanimously adopted Resolution 2020 – 011 – A Resolution making application to the State Bond Commission for consent and authority to issue, sell, and deliver no exceeding Seven Hundred Thousand Dollard (\$700,000.00) of Limited Tax Bonds, Series 2020, of the Parish of Claiborne, Louisiana and providing for other matters in connection therewith. (Rehabilitation and Expansion of the current CID Building)

The following resolution was offered by: Kevin Gray and seconded by Mary McDaniel.

Resolution 2020 – 011

A Resolution making application to the State Bond Commission for consent and authority to issue, sell, and deliver not exceeding Seven Hundred Thousand Dollars (\$700,000) of Limited Tax Bonds, Series 2020, of the Parish of Claiborne, State of Louisiana, and providing for other matters in connection therewith.

WHEREAS, the Parish of Claiborne, State of Louisiana (the "issuer"), is authorized to levy a special tax of 3.83 mills (except for 1.89 mills levied in the municipalities of Homer and Haynesville) pursuant to Section 26(A) of Article VI of the Louisiana Constitution of 1974, as amended, in each year for general purposes (said rate being subject to adjustment from time due to reassessment)(the "Tax");and

WHEREAS, Section 522 of Title 39 and Subpart A of Part II of Chapter 4 of Subtitle II of Title 30 of the Louisiana Revised Statutes of 1950, as amended (the "Act"), authorizes the Issuer to borrow money in anticipation of revenues to realized from the Tax to be used on for the purposes which the Tax was voted; and

WHEREAS, pursuant to and in accordance with the foregoing, the Issuer now wishes to incur debt and issue not exceeding Seven Hundred Thousand Dollars (\$700,000)of its Limited Tax Bonds, Series 2020 (the "Bonds"), in the manner authorized and provided by the Act to provide funds for the purposes hereinafter set forth; and

WHEREAS, the Issuer presently has no outstanding indebtedness payable from a pledge of revenues of the Tax; and

WHEREAS, it is the wish of the Police jury, acting as the governing authority of the Issuer, to give preliminary approval to the issuance of the Bonds; and

WHEREAS, the annual combined debt service on the Bonds will not in any year exceed seventy-five (75%) of the estimated income to be realized from the levy of the Tax in the year 2020;

NOW, THEREFORE, BE IT RESOLVED by the Police Jury of the Parish of Claiborne,

State of Louisiana (the "Governing Authority"), acting as the governing authority of the Issuer, that:

SECTION 1. Preliminary approval and authority is hereby given for the Parish of Claiborne,

State of Louisiana, to issue, sell and deliver not exceeding Seven Hundred Thousand Dollars (\$700,000) of its Limited Tax Bonds, Series 2020 (the "Bonds"), all in the manner provided by the Act, to pay costs of reconstructing and rehabilitating a public building in the Issuer including equipment, fixtures, and appurtenances (the "project") and pay costs of issuance of the Bonds. The Bonds shall mature no later than March 1, 2030 and will bear interest at a rate or rates not exceeding five percent (5%) per annum and will be dated the date of delivery thereof. The

Bonds shall be secured by and payable from a pledge and dedication of the funds to be derived by the Issuer from the levy and collection of the Tax (the rate there of being subject to adjustment from time to time due to reassessment) authorized to be levied from year to year. The principal amount (not exceeding \$700,000), the rates of interest to be borne by the Bonds, the maturities thereof, the redemption provisions and other terms and provisions pertaining to the sale, issuance and delivery of the Bonds shall be set by subsequent resolution of the Governing Authority.

SECTION 2. Application is hereby made to the Louisiana State Bond Commission, Baton Rouge, Louisiana, for approval of the issuance and sale of the Bonds as provided above, and Bond Counsel is directed to make such application to the State Bond Commission on behalf of the Issuer.

SECTION 3. Prior to the delivery of the Bonds, the Issuer intends to expend moneys from other available funds for the Project and reasonable expects to reimburse said expenditures from the proceeds of the Bonds in an amount not exceeding \$700,000. Any such allocation of proceeds of the Bonds for reimbursement will be with respect to capital expenditures (as defined in Treasury Reg. 1.150-1[b]) and will be made upon the delivery of the Bonds and not later than eighteen (18) months after the later of (i) the date such expenditure was paid or (ii) the date on which the Project was placed in service. This section is intended to be a declaration of official intent within the meaning of Reg.

SECTION 4. By virtue of applicants/issuer's application for, acceptance and utilization of the benefits of the Louisiana State Bond Commission's approval(s) resolved and set forth herein, it resolves that it understands and agrees that such approval(s) are expressly conditioned upon, and it further resolves that it understands, agrees and binds itself, its successors and assigns to, full and continuing compliance with the "State Bond Commission Policy on Approval of Proposed Use of Swaps or other forms of Derivative Products Hedges, Etc.", adopted by the Commission on July 20, 2006, as to borrowing(s) and other matter(s) subject to the approval(s), including subsequent application and approval under said Policy of the implementation or use of any swap(s) or other product(s) or enhancement(s) covered thereby.

SECTION 5. This Governing Authority finds and determines that a real necessity exists for the employment of special bond counsel in connection with the issuance of the Bonds, and, accordingly, the law firm of Foley & Judell, L.L.P., Bond Counsel, in employed as Bond Counsel to the Issuer to handle all matters of a traditional legal nature in connection with the sale, issuance and delivery of the Bonds. The fee of Foley & Judell, L.L.P., in connection with the program of finance is established and fixed at a sum not to exceed that permitted under the Attorney General's approved schedule for comprehensive bond counsel service for revenue bonds based upon the principal amount of Bonds actually issued, sold and delivered, plus "out-of-pocket" expenses. A certified copy of this resolution shall be forwarded to the Attorney General of the State of Louisiana for approval of the employment herein provided.

The Issuer hereby acknowledges that it has named Foley & Judell, L.L.P., as bond counsel for the Bonds, and in connection therewith, the Chairman of the Governing Authority is hereby authorized and directed to execute, and the issuer hereby agrees to and accepts the terms of the engagement letter of Bond Counsel, a copy of which is on file with the Secretary of the Governing Authority.

Yeas – (7) Laird, Gray, McDaniel, Davidson, Sanders, Dowies and Young

Nays – (0) None

Absent – (3) Furlow, Cook and Merritt

Abstain - N/A

/s/Dwayne R. Woodard
Secretary-Treasurer

/s/Scott Davidson
President

Upon motion by Kevin Gray, duly seconded by Mary McDaniel, the Jury unanimously adopted Resolution 2020 – 012 – Resolution to Temporarily Suspend the Issuance of Permits for the Publics Private Use of the Claiborne Parish Courthouse and Lawn

RESOLUTION 2020-012

A RESOLUTION TO TEMPORARILY SUSPEND THE ISSUANCE OF PERMITS FOR ANY PERSON OR GROUP TO USE, ATTEMPT TO USE, PLACE, OR ATTEMPT TO PLACE, ANY MOVEABLE PROPERTY ON OR ABOUT, OR TO HOLD OR CONVENE, OR TO ATTEMPT TO HOLD OR CONVENE, ANY TYPE OF MEETING, REGARDLESS OF ITS NATURE OR PURPOSE, IN THE COURTHOUSE OR ON THE LAWN OF GROUNDS ADJACENT THERETO EFFECTIVE THURSDAY, JULY 9 ,2020

WHEREAS currently under Claiborne Parish Ordinance No. 686 dated July 11, 1996, the Claiborne Parish Police Jury, in conjunction with the 2nd JDC District Attorney and the 2nd JDC Judges Office, issued permits for the public’s private use of the Claiborne Parish Courthouse and/or Lawn if certain guidelines and notices were followed and met; and

WHEREAS the Claiborne Parish Police Jury plans to amend its Ordinance No. 686 regarding the use of said property and the issuance of permits related to said use; and

WHEREAS with the ongoing COVID-19 pandemic which has continued to increase in the number of cases locally, state wide and nationally

NOW, THEREFORE BE IT RESOLVED by the Claiborne Parish Police Jury, that effective Thursday, July 9, 2020, that the Police Jury does hereby temporarily suspend the issuance of permits allowing for any person or group to use, attempt to use, place, or attempt to place, any movable property on or about, or to hold or convene, or attempt to hold or convene, any type of meeting, regardless of its nature or purpose, in the Courthouse or on the lawn of grounds adjacent thereto.

Upon a motion by Kevin Gray and duly seconded by Mary McDaniel this motion was carried and officially adopted by the Claiborne Parish Police Jury meeting in a legally convened special called session on Wednesday, July 8, 2020.

Yeas – (7) Laird, Gray, McDaniel, Davidson, Sanders, Dowies and Young

Nays – (0) None

Absent – (3) Furlow, Cook, Merritt

Abstain – N/A

/s/Dwayne R. Woodard
Secretary-Treasurer

/s/Scott Davidson
President

Recommendations from the Road Committee -

Upon motion by Gil Dowies, duly seconded by Kevin Gray, the Jury unanimously approved, upon recommendation from the Road Committee, the request by Road Superintendent Tommy Durrett to hire, thru Manpower, a total of up to 10 (ten) seasonal employees to provide labor for bush hogging season and trash pickup during the COVID-19 or until the DOC inmates are available for these services.

Upon motion by Kevin Gray, duly seconded by Gil Dowies, the Jury unanimously voted, upon recommendation from the Road Committee, to forward the claim of damage of property of Mr. Calvin Manning of Springlake Road, Homer, LA to the Parish’s insurance company.

Upon motion by Gil Dowies, duly seconded by Tommy Sanders, the Jury unanimously voted, upon recommendation from the Road Committee, to begin the process of abandonment of the following 3 Parish roads: Young Rd., New Homer Rd., and Coon Hollow Rd.

Claiborne Parish Coroner gave his monthly report of the Coroner's Office. He stated there were a total of 13 deaths: (6) ER/Hospice, (3) Autopsy, (2) Other Facility, (2) On Scene, and (1) CEC. Dr. Mark Haynes told the jury that we will know more about COVID-19 in 2024. We are seeing a significant rise in positive cases. One reason for this is because they are testing more people, finding more that are asymptomatic. Another reason we are seeing a rise in cases is that, since Memorial Day, our residents are washing hands less frequently and have stopped wearing masks. We are seeing younger patients getting sick. They have less symptoms and seem to be getting over it quicker. Dr. Haynes mentioned that they have (1) patient hospitalized who was hospitalized during the Phase 1 of Covid-19 and has contracted it, again. He stressed the fact that if you have had the virus, you CAN get it again.

MMC CEO Mrs. Tina Haynes stressed the importance of mask wearing and following the recommendations of Phase II. She stated that area hospitals are beginning to see medical staff with the virus. This is causing hospitals to have staff shortages during a crucial time.

Claiborne Parish Sheriff Sam Dowies gave an update on his first couple of weeks in office as incoming Sheriff of Claiborne Parish. He stated the 4th of July on the lake went well. No complaints or issues. From the Sheriff's Department and Fireworks Committee there will no longer be a boat parade in the future as part of the 4th of July Fireworks Show. The Sheriff's Dept. will no longer be sponsoring the parade due to liability issues.

CPSO Chief Deputy Brian Driskill gave an update on the 4th of July Fireworks Show on the lake. He stated there were no issues on the lake. It was a great weekend and everyone seemed to have a good time. Sheriff Dowies had enlisted help from the State Police, WLF, and CPSO to insure everyone had a safe 4th of July. He asked the citizens of Claiborne Parish to keep an eye out on your neighbors. If you see anything odd or someone who you have never seen in your area, get their license plate number or description of the vehicle. There is a lot of theft going on all over our Parish and it takes people observing things, to help catch them.

ITEM #23 – July 8, 2020 – AGENDA

SECRETARY-TREASURER – UPDATE ON GRANTS AND OTHER ITEMS

1. LGAP Projects –

CPPJ – Middlefork Water System
Contract #1819-CLB-0001
PO #2000407099
Amount - \$17,000
Project – installation of automatic transfer switch and transfer controls
Status – construction complete, applying for reimbursement

2. CWEF Projects

South Claiborne Water System
Contract #1516-CWEF-CLB-0001
PO #2000288442
Amount - \$31,000
Project – Replacement of water lines
Status – Contracts signed and approved

Summerfield Water System
Contract #1819-CWEF-CLB-0001
PO #2000441879

Amount - \$16,200

Project – Repairs at central pump station and installation of master meter

Status – Contracts signed and approved

- 3. Sales Tax Collections for May 2020 – net of \$40,129 from gross collections of \$41,627
 Net sales tax collections for April 2020 – \$61,785 – decrease \$-21,656 (-35.05%)
 Net sales tax collections for May 2019 - \$39,933 – increase \$196 (00.49%)

- 4. Cash position at June 30, 2020 - \$9,243,041
 Cash position at May 31, 2020 - \$9,240,667 (increase of \$2,374)
 Cash position at June 30, 2019 - \$8,691,709 (increase of \$551,332)

See Deposit Balances by Institution for breakdown at June 30, 2020 –

- 5. Total Receipts for the month of June 2020 – \$286,428

- 6. Upcoming important dates and meetings –

- 7/09 – Economic Development Board Meeting
- 7/10 – PEMAC Meeting
- 7/14 – CPPJ OOCS Meeting
- 7/23 - CPHSD#3 Board Meeting
- 7/27 – Committee Meetings (tentative)
- 8/5 – Regular Meeting

Public Comments:

There were no public comments.

Upon motion by James Laird, duly seconded by Kevin Gray, the meeting was adjourned.

Dwayne R. Woodard
 Secretary–Treasurer

Scott Davidson
 President