

MINUTES
Of the Regular Meeting, of
The Claiborne Parish Police Jury
10:00 a.m.
August 5, 2020
Police Jury Chambers
507 West Main Street
Homer, LA 71040

*****NOTICE*** While this is a public meeting and open to the public – the Police Jury will be limiting admittance to the meeting based on 50% of the Fire Marshal’s stated capacity. The Police Jury will also strongly suggest all those in attendance to wear a mask or face covering and to practice social distancing. The Claiborne Parish Police Jury humbly requests that if you have a fever, shortness of breath or other cold or flu-like symptoms that you do not attend this public meeting. The meeting will be streamed live via our Facebook Page @ClaiborneParish; public questions and/or comments can be texted to (318)518-8490 during the meeting. Minutes of the meeting will be available and posted on line at www.claiborneparish.org**

The Claiborne Parish Police Jury met in regular session in the Jury Chambers of the Claiborne Parish Police Jury Complex, located at 507 West Main Street in Homer, LA at 10:00 a.m. on the 5th of August. On being called to order by President Scott Davidson, the following Jurors were present:

James Laird, Mark Furlow, Kevin Gray, Mary McDaniel, Paul Cook, Joseph Merritt, Tommy Sanders, Gill Dowies, and Rev. Willie Young, Sr.

District #10 Juror Rev. Willie Young volunteered to be absent to help with social distancing during Phase II.

Due to technical difficulties the meeting was not live-streamed over the Police Jury’s Facebook page.

There were 15 others in attendance which included Secretary-Treasurer Dwayne R. Woodard, Parish Road Superintendent Tommy Durrett, Sheriff Sam Dowies, Claiborne Parish Coroner Dr. Mark Haynes, Director of Libraries Pam Suggs, Parish Historian Wesley Harris, OPCS Director Tim Cain, David Greene of Republic Services, CMMC CEO Tina Haynes, CMMC Director of Nursing Kristi Copeland, Ms. Jacelyn Tripp of the Guardian Journal, Main Street Homer Director Jimmy Hand, Claiborne Economic Development Board member Joey White, Steve Koskie of Koskie CPA Firm and Robert Sanders of Homer.

The meeting was opened with a word of Prayer led by Joseph Merritt, followed by the Pledge of Allegiance led by Paul Cook.

Upon motion by Tommy Sanders, duly seconded by Paul Cook, the Jury unanimously voted to adopt the Regular Agenda as presented.

Upon motion by Joseph Merritt, duly seconded by Mary McDaniel, the Jury unanimously voted to amend the Regular Agenda and add the following:

1. Notice – per letter dated July 31, 2020, from the State of Louisiana, Office of Community Development, informing the Police Jury that they have been authorized to submit the Full Application for the FY 2021 LCDBG Louisiana Public Facilities program which is due on October 23, 2020.
2. Acceptance and awarding of the lowest qualified bid for the purchase of \$525,000 in Series 2020 Limited Tax Bonds (10 year).
3. Resolution 2020-013 – A Resolution Authorizing the Incurring of Debt and Issuance of Seven Hundred Thousand Dollars (\$700,000) of Limited Tax Bonds, of the Parish of Claiborne, State of Louisiana – for the renovation and expansion of the CPSO CID Building Project.
4. Request and Approval for the Secretary-Treasurer, Dwayne R. Woodard, to sign and execute the “Offer to Purchase” dated August 3, 2020 on behalf of the Police Jury relating to the

\$175,000 in Series 2020 10 year Limited Tax Bonds bearing 0.985% per annum from the Louisiana Public Facilities Authority for the renovation and expansion of the CPSO CID Building Project.

At this time President Scott Davidson requested that the Jury handle the amendments to the agenda at this time.

President Scott Davidson read aloud a notice that per a letter dated July 31, 2020, from the State of Louisiana, Office of Community Development, informing the Police Jury that they have been authorized to submit the Full Application for the FY 2021 LCDBG Louisiana Public Facilities program which is due on October 23, 2020.

Upon motion by Kevin Gray, duly seconded by Paul Cook, the Jury unanimously accepted and awarded the lowest qualified bid for the purchase of \$525,000.00 in Series 2020 Limited Tax Bonds (10 Year) to Citizen's Bank at 1.97%. (Expansion/Remodel of the CID Building for the relocation of the CPSO)

Upon motion by Gil Dowies, duly seconded by Mark Furlow, the Jury unanimously adopted Resolution 2020-013 – A Resolution Authorizing the Incurring of Debt and Issuance of Seven Hundred Thousand Dollars (\$700,000) of Limited Tax Bonds, of the Parish of Claiborne, State of Louisiana – for the renovation and expansion of the CPSO CID Building Project.

The following resolution was offered by Gil Dowies and seconded by Mark Furlow:

RESOLUTION 2020-013

A resolution authorizing the incurring of debt and issuance of Seven Hundred Thousand Dollars (\$700,000) of Limited Tax Bonds, Series 2020, of the Parish of Claiborne, State of Louisiana; prescribing the form, terms and conditions of said Bonds; designating the date, denominations and places of payment of said Bonds; providing for the payment thereof in principal and interest; providing for the acceptance of offers for the purchase of said Bonds; and providing for other matters in connection therewith

WHEREAS, the Parish of Claiborne, State of Louisiana (the "Issuer"), is authorized to levy a special tax of 3.83 mills (except for 1.91 mills levied in the municipalities of Homer and Haynesville) pursuant to Section 26(A) of Article VI of the Louisiana Constitution of 1974, as amended, in each year for general purposes (said rate being subject to adjustment from time due to reassessment) (the "Tax"); and

WHEREAS, Section 522 of Title 39 and Subpart A of Part II of Chapter 4 of Subtitle II of Title 39 of the Louisiana Revised Statutes of 1950, as amended (the "Act"), authorizes the Issuer to borrow money in anticipation of revenues to be realized from the Tax to be used only for the purposes for which the Tax was voted; and

WHEREAS, pursuant to and in accordance with the foregoing, the Issuer now wishes to incur debt and issue not exceeding Seven Hundred Thousand Dollars (\$700,000) of its Limited Tax Bonds, Series 2020 (the "Bonds"), in the manner authorized and provided by the Act to provide funds for the purposes hereinafter set forth; and

WHEREAS, the Issuer presently has no outstanding indebtedness payable from a pledge of the revenues of the Tax; and

WHEREAS, the annual combined debt service on the Bonds will not in any year exceed seventy-five percent (75%) of the estimated income to be realized from the levy of the Tax in the year 2020;

WHEREAS, the Police Jury wishes to provide for the sale, issuance and delivery of the Bonds;

NOW, THEREFORE, BE IT RESOLVED by the Police Jury of the Parish of Claiborne, State of Louisiana, acting as the governing authority of the Parish of Claiborne, State of Louisiana;

SECTION 1. Definitions. As used herein, the following terms shall have the following meanings, unless the context otherwise requires:

“**Act**” means Section 522 of Title 39 and Subpart A of Part II of Title 39 of the Louisiana Revised Statutes of 1950, as amended.

“**Bond**” or “**Bonds**” means the Issuer’s Limited Tax Bonds, Series 2020, authorized to be issued by this Resolution in the total aggregate principal amount of Seven Hundred Thousand Dollars (\$700,000).

“**Code**” means the Internal Revenue Code of 1986, as amended.

“**Executive Officers**” means, collectively, the President and the Secretary-Treasurer of the Governing Authority.

“**Governing Authority**” means the Police Jury of the Parish of Claiborne, State of Louisiana.

“**Issuer**” means the Parish of Claiborne, State of Louisiana.

“**Resolution**” means this resolution authorizing the issuance of the Bonds, as it may hereafter be supplemented and amended.

“**Owner**” or “**Owners**” when used with respect to the Bonds means the Persons in whose name such Bonds are registered in the Bond Register (as defined in Section 4 hereof).

“**Paying Agent**” means Citizens National Bank, National Association, in the City of Bossier City, Louisiana, for the initial odd numbered Bonds, and any replacements therefor, and the Secretary-Treasurer of the Governing Authority for the initial even numbered Bonds and any replacements therefor, or such successors thereto as Paying Agent as may be named by the Issuer.

“**Person**” means any individual, corporation, partnership, joint venture, association, joint-stock company, trust, unincorporated organization or government or any agency or political subdivision thereof.

“**Purchaser**” or “**Purchasers**” means said Citizens National Bank, National Association, for the Bonds numbered R-1, R-3, R-5, R-7, R-9, R-11, R-13, R-15, R-17 and R-19 and the Louisiana Public Facilities Authority, of Baton Rouge, Louisiana, for the Bonds numbered R-2, R-4, R-6, R-8, R-10, R-12, R-14, R-16, R-18 and R-20.

“**Tax**” means the special tax of 3.83 mills (except for 1.91 mills levied in the municipalities of Home and Haynesville) pursuant to Section 26(A) of Article VI of the Louisiana Constitution of 1974, as amended, in each year for general purposes (said tax being subject to adjustment from time to time due to reassessment), more fully described in the preamble hereto.

SECTION 2. Authorization of Bonds; Maturities. In compliance with the terms and provisions of the Act and other constitutional and statutory authority, and subject to the approval of the Louisiana State Bond Commission, there is hereby authorized the incurring of an indebtedness of Seven Hundred Thousand Dollars (\$700,000) for, on behalf of, and in the name of the Issuer, to pay costs of reconstructing and rehabilitating a public building in the Issuer including equipment, fixtures and appurtenances and pay costs of issuance of the Bonds, and to represent said indebtedness, this Governing Authority does hereby authorize the issuance of Seven Hundred Thousand Dollars (\$700,000) of Limited Tax Bonds, Series 2020, of the Issuer. The Bonds shall be in fully registered form, shall be dated the date of delivery thereof and shall be in the denominations hereinafter set forth and shall be numbered R-1 upward. The Bonds shall bear interest from the date thereof or from the most recent interest payment date to which interest has been paid or duly provided for, payable March 1 and September 1 of each year, commencing March 1, 2021, at the following rates of interest per annum and shall mature serially on March 1 of each of the years as follows:

<u>Bond NUMBER</u>	<u>YEAR (MARCH 1)</u>	<u>PRINCIPAL MATURING DENOMINATIONS</u>	<u>INTEREST RATE</u>
R-1	2021	\$43,000	1.970%
R-2	2021	17,000	0.985
R-3	2022	44,000	1.970
R-4	2022	17,000	0.985
R-5	2023	47,000	1.970
R-6	2023	17,000	0.985
R-7	2024	49,000	1.970
R-8	2024	17,000	0.985
R-9	2025	51,000	1.970
R-10	2025	17,000	0.985
R-11	2026	53,000	1.970
R-12	2026	18,000	0.985
R-13	2027	55,000	1.970
R-14	2027	18,000	0.985
R-15	2028	58,000	1.970
R-16	2028	18,000	0.985
R-17	2029	61,000	1.970
R-18	2029	18,000	0.985
R-19	2030	64,000	1.970
R-20	2030	18,000	0.985

The principal of the Bonds, upon maturity or redemption, shall be payable at the principal office of the appropriate Paying Agent, upon presentation and surrender thereof, and interest on the Bonds shall be payable by check mailed by the appropriate Paying Agent to the Owner (determined as of the close of business on the Record Date) at the address shown on the respective Bond Registers. Each Bond delivered under this Resolution upon transfer of, in exchange for or in lieu of any other Bond shall carry all the rights to interest accrued and unpaid, and to accrue, which were carried by such other Bond, and each such Bond shall bear interest (as herein set forth) so neither gain nor loss in interest shall result from such transfer, exchange or substitution.

No Bond shall be entitled to any right or benefit under this Resolution or be valid or obligatory for any purpose, unless there appears on the Bond a certificate of registration executed by the appropriate Paying Agent by manual signature.

SECTION 3. Redemption Provisions. The Bonds are callable for redemption at the option of the Issuer in full at any time, or in part, and, if in part, in inverse order of maturity, at the principal amount thereof, plus accrued interest to the date of redemption. Official notice of such call of any of the Bonds for redemption shall be given by means of first class mail, postage prepaid, by notice deposited in the United States mail not less than fifteen (15) days prior to the redemption date addressed to the Owner of each Bond to be redeemed at his address as shown on the registration books of the Paying Agent.

SECTION 4. Registration. The Issuer shall cause to be kept at the principal office of each Paying Agent a register (the "Bond Register") in which registration of the appropriate Bonds and transfers thereof shall be made as provided herein. The Bonds may be transferred, registered and assigned only on the appropriate Bond Register, and such registration shall be at the expense of the Issuer. A Bond may be assigned by the execution of the assignment form on the Bond or by other instruments of transfer and assignment acceptable to the appropriate Paying Agent. A new Bond will be delivered by such Paying Agent to the last assignee (the new Owner) in exchange for such transferred and assigned Bond after receipt of the Bond to be transferred in proper form. Such new Bond shall be in authorized denomination and like principal amount and maturity.

SECTION 5. Form of Bonds. The Bonds and the endorsements to appear thereon shall be in form acceptable to the Issuer, upon advice of Bond Counsel, and the Purchasers.

SECTION 6. Execution of Bonds. The Bonds shall be signed by the Executive Officers for, on behalf of, in the name of and under the corporate seal of the Issuer, which signatures and corporate seal may be either manual or facsimile.

SECTION 7. Pledge and Dedication of Revenues. In accordance with the provisions of the Act, the Bonds are secured by and payable from an irrevocable pledge and dedication of the avails and proceeds of the Tax and as long as the Bonds are not paid in full, this Governing Authority does hereby obligate itself and its successors in office to impose and collect the Tax in each year in which the Tax is authorized to be levied and collected. This Governing Authority does hereby irrevocably and irrepealably dedicate, appropriate and pledge the annual income to be derived from the assessment, levy and collection of the Tax to pay the annual debt service falling due on the Bonds. The Issuer shall issue no other bonds, certificates of indebtedness or obligations of any kind or nature payable from or enjoying a lien on the revenues of the Tax having priority over or parity with the Bonds, except for *pari passu* Bonds as provided in Section 9 hereof.

SECTION 8. Sinking Fund. For the payment of the principal of and the interest on the Bonds payable from the proceeds of the Tax, there is hereby created a special fund known as the "Claiborne Parish Limited Tax Bonds (2020) Sinking Fund", said Sinking Fund to be maintained with the regularly designated fiscal agent bank of the Issuer. The Issuer shall deposit in the Sinking Fund from the first revenues of the Tax received in any calendar year, a sum equal to the principal and/or interest falling due on the Bonds in that calendar year, together with such additional proportionate sum as may be required to pay said principal and interest as the same become due and any amount required to pay the charges of the Paying Agent. The depository for the Sinking Fund shall transfer from the Sinking Fund to the Paying Agent at least one (1) day in advance of each Interest Payment Date, funds fully sufficient to pay promptly the principal and interest falling due on such date.

It shall be specifically understood and agreed, however, and this provision shall be a part of this contract, that after funds have actually been set aside out of the revenues of the Tax for any fiscal year sufficient to pay the principal and interest on the Bonds for that fiscal year, and all required amounts have been deposited in said Sinking Fund, then any excess of annual revenues of the Tax remaining in that fiscal year shall be free for expenditure by the Issuer for any other lawful corporate purpose for which the Tax were voted.

All moneys deposited with the regularly designated fiscal agent bank of the Issuer or the Paying Agent or any other bank under the terms of this Resolution shall constitute sacred funds for the benefit of the Owners and shall be secured by said fiduciaries at all times to the full extent thereof in the manner required by law for the securing of deposits of public funds.

All or any part of the moneys in the Sinking Fund shall, at the written request of the Issuer, be invested in accordance with the provisions of the laws of the State of Louisiana, in which event all income derived from such investments shall be added to the appropriate fund of the Issuer.

SECTION 9. Parity. The Issuer shall issue no other debt obligations of any kind or nature payable from a pledge or dedication of the funds to be derived by the Issuer from the levy and collection of the Tax having priority over or parity with the Bonds, except that additional debt obligations may hereafter be issued on a parity with the Bonds under the following conditions:

(1) The Bonds, or any part thereof, including the interest thereon, may be refunded, and the refunding Bonds so issued shall enjoy complete equality of lien with the portion of the Bonds which is not refunded, if there be any, and the refunding indebtedness shall continue to enjoy whatever priority of lien over subsequent issues may have been enjoyed by the Bonds refunded; provided, however, that if only a portion of the Bonds outstanding is so refunded and the refunding Bonds require total principal and interest payments during any year in excess of the principal and interest which would have been required in such year to pay the Bonds refunded thereby, then such Bonds may be not refunded without the consent of the Owners of the unrefunded portion of the Bonds issued hereunder (provided such consent shall not be required if such refunding indebtedness meet the requirements set forth in clause 2 of this Section).

(2) Additional debt obligations may be issued on and enjoy a full and complete parity with the Bonds with respect to the funds to be derived by the Issuer from the levy and collection of the Tax provided that the anticipated Tax revenues in the year in which the additional debt obligations are to be issued must be at least 1.35 times the combined principal and interest requirements for any

calendar year on the Bonds, any outstanding additional debt obligations issued pursuant to the provisions hereof and the proposed additional indebtedness.

(3) Junior and subordinate debt obligations may be issued without restriction.

(4) The Issuer must be in full compliance with all covenants and undertakings in connection with the Bonds and there must be no delinquencies in payments required to be made in connection therewith.

The above parity requirements will be certified by the Secretary-Treasurer of the Governing Authority.

SECTION 10. Budget; Audit. As long as any of the Bonds are outstanding and unpaid in principal or interest, the Issuer shall prepare and adopt a budget prior to the beginning of each fiscal year and shall furnish a copy of such budget within thirty (30) days after its adoption to any Owner upon request therefor. The Issuer shall also cause an audit of its books and accounts to be made as may be required by State law, and a copy of such audit shall be furnished to any Owner upon request therefor.

SECTION 11. Application of Proceeds. The Executive Officers are hereby empowered, authorized and directed to do any and all things necessary and incidental to carry out the provisions of this Resolution; to cause the necessary Bonds to be printed; to issue, execute and seal the Bonds; and to effect delivery thereof as herein provided. The proceeds derived from the sale of the Bonds shall be deposited by the Issuer with its fiscal agent or other financial institution authorized for such deposit under State law to be used only for the purposes for which the Bonds are issued.

SECTION 12. Legal Obligations. The Bonds shall constitute legal, binding and valid obligations of the Issuer and shall be the only representations of the indebtedness as herein authorized and created.

SECTION 13. Contract. The provisions of this Resolution shall constitute a contract between the Issuer, or its successor, and any Owners from time to time of the Bonds, and any Owners may at law or in equity, by suit, action, mandamus or other proceedings, enforce and compel the performance of all duties required to be performed by this Governing Authority or the Issuer as a result of issuing the Bonds.

No material modification or amendment of this Resolution, or of any resolution amendatory hereof or supplemental hereto, may be made without the consent in writing of the Owners of the Bonds.

SECTION 14. Severability; Application of Subsequently Enacted Laws. In case any one or more of the provisions of this Resolution or of the Bonds shall be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions of this Resolution or of the Bonds, but this Resolution and the Bonds shall be construed and enforced as if such illegal or invalid provisions had not been contained therein. Any constitutional or statutory provisions enacted after the date of this Resolution which validate or make legal any provision of the Resolution and/or the Bonds which would not otherwise be valid or legal, shall be deemed to apply to this Resolution and to the Bonds.

SECTION 15. Recital of Regularity. This Governing Authority having investigated the regularity of the proceedings had in connection with the Bonds and having determined the same to be regular, the Bonds shall contain the following recital, to-wit:

“It is certified that this Bond is authorized by and is issued in conformity with the requirements of the Constitution and statutes of this State.”

SECTION 16. Effect of Registration. The Issuer, the Paying Agents, and any agent of either, may treat the Owners in whose name the Bonds are registered as the Owners thereof for the purpose of receiving payment of the principal of and interest on the Bond and for all other purposes whatsoever, and to the extent permitted by law, neither the Issuer, the Paying Agent, nor any agent of either shall be affected by notice to the contrary.

SECTION 17. Cancellation of Bonds. The Bonds, when surrendered for payment or prepayment, shall be promptly canceled by the Paying Agent or the Issuer. The canceled Bonds held by the Paying Agent shall be disposed of as directed in writing by the Issuer.

SECTION 18. Paying Agents. The Issuer will at all times maintain Paying Agents for the performance of the duties hereunder as paying agent and registrar for the Bonds. The designation of the initial Paying Agents in this Resolution is hereby confirmed and approved. The Issuer reserves the right to appoint successor Paying Agents.

SECTION 19. Arbitrage and Bank Qualification. The Issuer covenants and agrees that, to the extent permitted by the laws of the State of Louisiana, it will comply with the requirements of the Code in order to establish, maintain and preserve the exclusion from “gross income” of interest on the Bonds under the Code. The Issuer further covenants and agrees that it will not take any action, fail to take any action, or permit any action within its control to be taken, or permit at any time or times any of the proceeds of the Bonds or any other funds of the Issuer to be used directly or indirectly in any manner, the effect of which would be to cause the Bonds to be “arbitrage bonds” or would result in the inclusion of the interest on the Bonds in gross income under the Code, including, without limitation, (i) the failure to comply with the limitation on investment of Bond proceeds, (ii) the failure to pay any required rebate of arbitrage earnings to the United States of America or (iii) the use of the proceeds of the Bonds in a manner which would cause the Bonds to be a “private activity bond”.

The Bonds are designated as “qualified tax-exempt obligations” within the meaning of Section 265(b)(3) of the Code. In making this designation, the Issuer finds and determines that:

- (a) the Bonds are not “private activity bonds” within the meaning of the Code; and
- (b) the reasonably anticipated amount of qualified tax-exempt obligations which will be issued by the Issuer and all subordinate entities in calendar year 2020 will not exceed \$10,000,000.

The Executive Officers are hereby empowered, authorized and directed to take any and all action and to execute and deliver any instrument, document or certificate necessary to effectuate the purposes of this Section.

SECTION 20. Publication. A copy of this Resolution shall be published after its adoption in one (1) issue of the official journal of the Governing Authority.

SECTION 21. Award of Bonds. The Issuer hereby accepts the respective offers of the Purchasers to purchase the Bonds, the originals of which are on file with the Secretary of the Governing Authority. The Bonds shall be delivered to the Purchasers upon payment of the respective principal amounts of Bonds.

SECTION 22. Disclosure Under SEC Rule 15c2-12. It is recognized that the Issuer will not be required to comply with the continuing disclosure requirements described in the Rule 15c2-12(b) of the Securities and Exchange Commission [17 CFR §240.15c2-12(b)].

SECTION 23. Effective Date. This Resolution shall become effective immediately upon its adoption.

This resolution having been submitted to a vote, the vote thereon was as follows:

<u>Member</u>	<u>Yea</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
James Laird	X	_____	_____	_____
Mark Furlow	X	_____	_____	_____
Kevin Gray	X	_____	_____	_____
Mary McDaniel	X	_____	_____	_____

Paul R.Cook	X	_____	_____	_____
Scott Davidson	X	_____	_____	_____
Joseph Merritt, Jr.	X	_____	_____	_____
Tommy Sanders	X	_____	_____	_____
Gil Dowies	X	_____	_____	_____
Willie J. Young, Sr.		_____	X	_____

And the resolution was declared adopted on this, the 5th day of August, 2020.

/s/ Dwayne R. Woodard	/s/ Scott Davidson
_____	_____
Secretary	President

STATE OF LOUISIANA

PARISH OF CLAIBORNE

I, the undersigned Secretary-Treasurer of the Police Jury of the Parish of Claiborne, State of Louisiana, do hereby certify that the foregoing pages constitute a true and correct copy of the resolution adopted by said Police Jury on August 5, 2020, authorizing the incurring of debt and issuance of Seven Hundred Thousand Dollars (\$700,000) of Limited Tax Bonds, Series 2020, of the Parish of Claiborne, State of Louisiana; prescribing the form, terms and conditions of said Bonds; designating the date, denominations and places of payment of said Bonds; providing for the payment thereof in principal and interest; providing for the acceptance of offers for the purchase of said Bonds; and providing for other matters in connection therewith.

IN FAITH WHEREOF, witness my official signature and the impress of the official seal of said Parish at Homer, Louisiana, on this, the 5th day of August, 2020.

Secretary-Treasurer

Upon motion by Kevin Gray, duly seconded by James Laid, the Jury unanimously approved the request and approval for Secretary-Treasurer, Dwayne R. Woodard, to sign and execute the "Offer to Purchase" dated August 3, 2020 on behalf of the Police Jury relating to the \$175,000 in Series 2020 10 year Limited Tax Bonds bearing 0.985% per annum from the Louisiana Public Facilities Authority for the renovation, expansion and relocation of the CPSO CID building project.

Upon motion by Paul Cook, duly seconded by Joseph Merritt, the Jury unanimously approved the consent agenda as follows:

CONSENT AGENDA

1. Approval of the July 8, 2020 regular meeting minutes.
2. Approval of the July 2020 bills as approved by the Claims Committee.

REGULAR AGENDA

President Scott Davidson reminded all Jurors that they are required to complete one (1) hour of Ethics Training per year.

President Scott Davidson reminded all Jurors of the mandatory one (1) hour of Sexual Harassment Training required by December 31, 2019 for all Parish employees. Dept. Heads and Jurors are required to have two (2) hours of training.

Secretary-Treasurer gave a brief update on the Administrative Office of the Police Jury during Phase II of the Governor's Execution Order and the President's Nationwide Emergency Declaration in response to COVID-19. Secretary-Treasurer Dwayne R. Woodard gave an update on the Police Jury Office and its response to the executive order. Secretary-Treasurer Woodard stated that the mask mandate has been extended another 3 weeks and the Police Jury is doing everything it can within reason to follow the guidelines of the mandate.

President Scott Davidson read aloud that the Claiborne Parish Police Jury is soliciting bids for asbestos abatement services for the former Fred's Building located at 1863 Main Street in Haynesville, LA. Separate and sealed bids shall be received by the CPPJ until 2:00 pm Tuesday, August 18, 2020.

President Scott Davidson read aloud a notice that that Claiborne Parish Police Jury will ADOPT the 2020 ad valorem tax millage for ALL FUNDS on Wednesday, September 9, 2020, at 10:00 am in the Jury Chambers of the CPPJ Administration Building located at 507 W. Main St. in Homer, LA, 71040.

President Scott Davidson read aloud a notice that the Claiborne Parish Police Jury will sit as a Board of Review for the 2002 tax roll for a 15-day period beginning September 8, 2020 and ending September 22, 2020. The hearing date for the Board of Review will be on Wednesday, September 9, 2020 at 10:00 am in the Jury Chambers of the CPPJ Administration Building located at 507 West Main Street in Homer, LA 71040.

President Scott Davidson read aloud a notice that the contribution rates have been set for 2021 for the Parochial Retirement System-the employer (Matching) rate will remain at 12.25% and the employee (w/h) rate will remain at 9.5% for Plan A.

Upon motion by Tommy Sanders, duly seconded by Joseph Merritt, the Jury unanimously tabled from the July 8, 2020 meeting, the request form Trailblazer RC&D Executive Director Ellzey Simmons, in an email received July 1, 2020, for the Jury to appoint someone to replace Mr. Jimmy Marsalis, who has passed away. (tabled to give time to speak with possible candidates)

Upon motion by Paul Cook, duly seconded by Kevin Gray, the Jury unanimously approved the acceptance and awarding of the lowest qualified bid for the purchase of Clay Dirt/Iron Ore Material for use by the Claiborne Parish Highway Department for the one (1) year period August 6, 2020 to August 4, 2021 to the following:

- Area #2 - Hays Sisters in the amount of \$1.00 per yard
- Area #3 – Buzzy Buckner in the amount of \$1.25 per yard

Area #6 – Russell Langley in the amount of \$1.00 per yard

Upon motion by Gil Dowies, duly seconded by Kevin Gray, the Jury unanimously approved the setting of the public hearing to have the following roads removed from the Parish Road System for Wednesday, September 9, 2020 at 9:00 am located at 507 West Main Street, Homer, LA 71040:

- Young Road (Parish Road #220)
- Coon Hollow Road (Parish Road #164)
- *Portion of New Home Road (Parish Road #431)

President Scott Davidson read aloud a notice there will be a Public Hearing for the change in the CPPJ Highway Department Culvert Installation Policy on Wednesday, September 9, 2020 at 9:15 am at the Police Jury located at 507 W. Main Street, Homer, LA 71040. New Policy will take effect on January 1, 2021.

Upon motion by Mark Furlow, duly seconded by Gil Dowies, the request form the Town of Haynesville, in a letter dated July 27, 2020- request concerning an appointment to the Wards 2 & 3 Recreation District Board was tabled until the next meeting.

Upon motion by Kevin Gray, duly seconded by James Laird, the Jury unanimously approved, upon recommendation from the Road Committee, the purchase of tablets or mobile devices for the ten Jurors, Secretary-Treasurer and Road Superintendent thru CARES ACT to facilitate meetings in certain situations where a meeting is required via the internet. (Note: these tablets will be property of the CPPJ)

Upon motion by Kevin Gray, duly seconded by Mark Furlow, the Jury unanimously approved \$2,000 in repairs to the flooring at the Harris Polling Place.

Upon motion by Mary McDaniel, duly seconded by Paul Cook, the Jury unanimously approved to budget \$150,000.00 for the 2020 Chip Seal Program which will cover approximately 19.1 miles of Parish Roads. (Due to COVID-19 and unknown financial effects the 2020 Chip Seal Program was postponed.)

Claiborne Parish Coroner gave his monthly report of the Coroner’s Office. He stated there were a total of 12 deaths: (6) ER/Hospice, (2) autopsy, (2) other facilities, (1) on scene, and (2) CECs.

Dr. Mark Haynes gave an update on the COVID-19 Pandemic. He stated that his office is still seeing active cases, so he encourages everyone to wear masks when appropriate. There are still a few inpatient admissions at the hospital from COVID-19. Dr. Haynes voiced concern over the apparent shift in age groups from the 60+ age group to the 20-40 age group.

MMC CEO Mrs. Tina Haynes stressed the importance of wearing masks in public situations and following the recommendations of Phase II. Mrs. Haynes stated the cases have increased. Also, they are having positive cases in some of the area nursing homes. Tina Haynes stressed that COVID-19 is real and the it is frustrating seeing the large gatherings of people in our area. The hospital will begin to open its doors to allow minimal visitors with certain restrictions and strict rules for visitors.

ITEM #24 – August 5, 2020 – AGENDA

SECRETARY-TREASURER – UPDATE ON GRANTS AND OTHER ITEMS

1. LGAP Projects –

CPPJ – Middlefork Water System
Contract #1819-CLB-0001

PO #2000407099
Amount - \$17,000
Project – installation of automatic transfer switch and transfer controls
Status – construction complete, applying for reimbursement

2. CWEF Projects

South Claiborne Water System
Contract #1516-CWEF-CLB-0001
PO #2000288442
Amount - \$31,000
Project – Replacement of water lines
Status – Contracts signed and approved

Summerfield Water System
Contract #1819-CWEF-CLB-0001
PO #2000441879
Amount - \$16,200
Project – Repairs at central pump station and installation of master meter
Status – Contracts signed and approved

3. Sales Tax Collections for June 2020 – net of \$56,159 from gross collections of \$57,599
Net sales tax collections for May 2020 – \$40,129 – increase \$16,030 (39.95%)
Net sales tax collections for June 2019 - \$52,672 – increase \$3,487 (6.62%)
4. Cash position at July 31, 2020 - \$9,276,297
Cash position at June 30, 2020 - \$9,243,041 (increase of \$33,256)
Cash position at July 31, 2019 - \$8,779,194 (increase of \$497,103)

See Deposit Balances by Institution for breakdown at July 31, 2020 –

5. Total Receipts for the month of July 2020 – \$572,690
6. Upcoming important dates and meetings –

8/06 – CPPJ OOCS Meeting
8/13 - Economic Development Board Meeting
8/27 - CPHSD#3 Board Meeting
8/31 – Committee Meetings (tentative)
9/9 – Regular Meeting

Public Comments:

President Scott Davidson voiced his concern with the Parish waste pick-up and the sales tax collections that help pay for garbage pick-up outside the municipalities of Homer and Haynesville. President Davidson reiterated to those in attendance that the sales tax received by the Jury for the Sales Tax Fund are mainly generated from timber and oil/gas businesses. The sales tax which has been renewed for years has not increased but our costs associated with the waste program has increased steadily over the years. The income generated from this sales tax is no longer covering the cost of the monthly trash pick-up in the Parish. Due to reserves built up over the years, we are able to continue to pay the monthly charges for residential garbage pick-up, but in the future a decision will have to be made by the citizens, as to how continue to fund this valuable service. President Scott Davidson stated that he was just putting this out there, because in the future, the Parish will have to act on this issue.

Upon motion by Kevin Gray, duly seconded by Mark Furlow, the meeting was adjourned.

Dwayne R. Woodard
Secretary-Treasurer

Scott Davidson
President