

MINUTES
Of the Regular Meeting, of
The Claiborne Parish Police Jury
10:00 a.m.
August 7, 2019
Police Jury Chambers
507 West Main Street
Homer, LA 71040

The Claiborne Parish Police Jury met in regular session in the Jury Chambers of the Claiborne Parish Police Jury Complex, located at 507 West Main Street in Homer, LA at 10:00 a.m. on the 7th of August. On being called to order by President, Scott Davidson, the following Jurors were present:

Mark Furlow, Kevin Gray, A.D. Williams, Paul Cook, Joseph Merritt, Tommy Sanders, Gil Dowies, and Rev. Willie Young, Sr.

District 1 Juror James Laird and District 4 Juror A.D. Williams were absent.

There were 19 others in attendance which included, Secretary-Treasurer Dwayne R. Woodard, Parish Road Superintendent Tommy Durrett, Sheriff Ken Bailey, Claiborne Parish District Attorney Danny Newell, Claiborne Parish Director of Libraries Pam Suggs, Claiborne Parish Coroner Dr. Mark Haynes, OOCS Director Tim Cain, Sam Dowies of the Claiborne Parish Watershed District, CMMC Interim CEO Tina Haynes, Angie Costakis of CMMC, John Monzingo of the Claiborne Parish 4-H, Jimmy Hand of Main Street, Mark Brown of CEC and CMMC Board President, Joey White of CEC and Claiborne Economic Development Board, Melissa Bosch and Michael Statham with Bosch & Statham CPA's, Michael Allen – Candidate for Claiborne Parish Sheriff, Mary McDaniel – Candidate for Claiborne Parish Police Jury District #4, Jerry Whitton of Homer and Mark Crenshaw of Homer, LA.

The meeting was opened with a word of Prayer led Rev. Willie Young, followed by the Pledge of Allegiance led by Paul Cook.

Upon motion by Tommy Sanders, duly seconded by Paul Cook, the Jury unanimously voted to adopt the Regular Agenda as presented.

Upon motion by Gil Dowies, duly seconded by Mark Furlow the Jury unanimously approved the following amendments to the Regular Agenda and added the following:

1. Notice – the Claiborne Parish Police Jury will serve as the host parish for the 2021 Region 4 Annual Meeting.
2. Notice – per July 31, 2019 letter received from the LA DOTD – Claiborne Parish has a deficit balance of (\$435,323) with the Federal Off-System Highway Bridge Program.
3. Hardship Request from Mrs. Aridean Ridley of 2686 Old Athens Road, Homer LA for back-door trash pick-up due to her physical health.
4. Hardship Request from Mrs. Margeart Gilmore of 134 Monk Road, Haynesville LA for back-door trash pick-up due to her physical health.

Upon motion by Joe Merritt, duly seconded by Paul Cook, the Jury unanimously approved the consent agenda as follows:

Consent

1. Approval of the July 10, 2019 regular meeting minutes.
2. Payment of the July 2019 bills as approved by the Claims Committee.

Regular Agenda

President Scott Davidson reminded all Jurors that they are required to complete one (1) hour of Ethics Training per year.

President Scott Davidson reminded all Jurors of the mandatory one (1) hour of Sexual Harassment Training required by December 31, 2019 for all Parish employees. Dept. Heads and Jury Officers are required to have two (2) hours of training.

President Scott Davidson announced to the Jury, that Phil Hinton with Arthur J. Gallagher (LRPIC) will hold a (1) one-hour Sexual Harassment Training session here at the Police Jury on Friday, August 16th at 9:00 a.m.

President Scott Davidson read aloud the notice that the annual Region 4 PJAL Meeting will be hosted by the Red River Police Jury will be held on Tuesday, August 20, 2019, at 5:00 pm at the Grand Bayou Resort, 5286 Hwy 784, Coushatta, LA. Registration deadline is August 5, 2019.

President Scott Davidson read aloud the following notice – The Claiborne Parish Police Jury will adopt the 2019 ad valorem tax millages for all funds on Wednesday, September 11, 2019, at 10:00 am at the Claiborne Parish Police Jury Administrative Building in the Jury Chambers, located at 507 West Main St, Homer, LA 71040.

President Scott Davidson read aloud the following notice – The Claiborne Parish Police Jury will sit as a Board of Review for the 2019 tax roll for a 15-day period beginning September 8, 2019 and ending September 22, 2019. The hearing date for the Board of Review will be on Wednesday, September 11, 2019 at 10:00 am in the Jury Chambers of the CPPJ Administration Building located at 507 West Main St, Homer, LA 71040.

President Scott Davidson has called a hearing to request input from the public about its annual plan that discusses the Mission, Goals, and Objectives of the Section 8 Housing Assistance Programs administered by the Claiborne Parish Police Jury. Copies of the proposed annual plan shall be displayed at the Public Hearing and at the Section 8 Office located at 621 South Main Street, Homer, LA and at the Police Jury Office Complex located at 507 West Main St., Homer, LA 71040.

Upon motion by Keven Gray, duly seconded by Paul Cook, the Jury unanimously approved the lowest qualified, legally advertised bids for the purchase of Iron Ore Dirt in the following areas:

- Area #1 – No Bid
- Area #2 – Francis Bays and Sisters - \$1.00/yard
- Area #3 – Buzzy Buckner - \$1.25/yard
- Area #4 – No Bid
- Area #5 – No Bid
- Area #6 – Russell Langley - \$1.00/yard

Upon motion by Gil Dowies, duly seconded by Tommy Sanders, the Jury unanimously approved the Recodification of the Claiborne Parish Code of Ordinances for Municode Update and web-based link to our code of ordinances.

Upon motion by Paul Cook, duly seconded by Gil Dowies, the Jury unanimously approved the presentation and acceptance of the 2018 Financial Statements Audit Report and AUP's presented by Melissa Bosch and Michael Statham of Bosch & Statham, CPA's.

There were no Road Committee Recommendations at the is time.

Claiborne Parish Coroner, Dr. Mark Haynes, presented the monthly report of the Coroner's Office: There were 20 deaths - (3) Hospice/ER, (4) On Scene, (6) Autopsy, (4) other and (2) CEC's.

President Scott Davidson read aloud the notice that the Claiborne Parish Police Jury will serve as the host parish for the 2021 Region 4 Annual Meeting.

President Scott Davidson read aloud the notice that per July 31, 2019, a letter was received from the LA DOTD that Claiborne Parish has a deficit balance of (\$435,323) with the Federal Off-Road Highway Bridge Program.

Upon motion by Kevin Gray, duly seconded by Mark Furlow, the Jury unanimously approved the hardship requests for back-door trash pick-ups from Mrs. Aridean Ridley of 2686 Old Athens Road in Homer and Mrs. Margeart Gilmore of 134 Monk Road in Haynesville, due to physical health issues.

ITEM #20 – August 7, 2019 – AGENDA

SECRETARY-TREASURER – UPDATE ON GRANTS AND OTHER ITEMS

1. LGAP Projects –

CPPJ – South Claiborne Water System
Contract #1516-CLB-0002
Amount - \$21,500
Project – install ATS on emergency generators at well sites
Status – Construction complete, applying for reimbursement

CPPJ – Middlefork Water System
Contract #1819-CLB-0001
Amount - \$17,000
Project – installation of automatic transfer switch and transfer controls
Status – awarded, contracts signed and approved, construction should be complete in about 60 days.

2. CWEF Projects

South Claiborne Water System
Contract #1516-CWEF-CLB-0001
Amount - \$31,000
Project – Replacement of water lines
Status – Construction complete, applying for reimbursement

South Claiborne Water System
Contract #1516-CWEF-CLB-0002
Amount - \$32,174
Project – Improvements to Liles Booster Station
Status – Construction complete, applying for reimbursement

Summerfield Water System
Contract #1819-CWEF-CLB-0001
Amount - \$16,200
Project – Repairs at central pump station and installation of master meter
Status – Contracts submitted to the State

3. Sales Tax Collections for June 2019 – net of \$52,672 from gross collections of \$54,075
Net sales tax collections for May 2019 – \$39,933 – increase \$12,742 (31.91%)
Net sales tax collections for June 2018 - \$54,298 – decrease \$-1,626 (-2.99%)

4. Cash position at July 31, 2019 - \$8,779,194
Cash position at July 31, 2018 - \$8,829,869 (decrease of \$-50,675)
Cash position at June 30, 2019 - \$8,691,709 (increase of \$87,485)

See Deposit Balances by Institution for breakdown at July 31, 2019 –

5. Total Receipts for the month of July 2019 – \$642,632

6. Upcoming important dates and meetings –

- 8/8 – Economic Dev Board Meeting – Library
- 8/16 – LRPIC Sexual Harassment Training – Jury Room
- 8/20 – PJAL Region 4 Meeting - Coushatta
- 8/22 – CPHSD#3 Board Meeting
- 8/26 – Committee Meetings (tentative)
- 9/2 – Labor Day
- 9/11 – Regular Meeting & Board of Review

Public Comments:

Upon motion by Mark Furlow, duly seconded by Tommy Sanders the meeting was adjourned.

Dwayne R. Woodard
Secretary–Treasurer

Scott Davidson
President