

MINUTES
Of the Regular Meeting, of
The Claiborne Parish Police Jury
10:00 a.m.
August 9, 2017
Police Jury Chambers
507 West Main Street
Homer, LA 71040

The Claiborne Parish Police Jury met in regular session in the Jury Chambers of the Claiborne Parish Police Jury Complex, located at 507 West Main Street in Homer, LA at 10:00 a.m. on the 9th day of August 2017. On being called to order by President Scott Davidson, the following Jurors were present:

Kevin Gray, Joe Sturges, Paul Cook, Joseph Merritt, Jr., Tommy Sanders, and Gill Dowies.

District One Juror James Laird and District Ten Juror Rev. Willie J. Young were absent.

There were 15 others in attendance which included, Secretary-Treasurer Dwayne R. Woodard, Parish Road Superintendent Tommy Durrett, Claiborne Parish Sheriff Ken Bailey, Mrs. Pam Suggs of the Claiborne Parish Library, Claiborne Parish Coroner Dr. Mark Haynes, Mr. Tim Cain of OPCS, Mr. Bob Robinson of Claiborne Parish Tax Assessor, Mr. Brian Flynn of the Claiborne Parish Clerk of Court, Mr. Dennis Butch of Claiborne Parish OEP, Mr. Jerry Whitton and Mr. Sam Dowies of the CPWD, Mrs. Teresa Raley of the Claiborne 4-H, Mr. Joey White of the CEBD, Mr. Mark Brown of the CPHSD#1, Mrs. Melisa Bosch and Mr. Michael Statham of Bosch and Statham CPA's, Mr. James Garcia and Mr. Kerry Allen of Garcia Construction, and Mr. Randal Smoak of Cothren, Graff, Smoak Engineers.

The meeting was opened with a word of Prayer led by Joe Sturges, followed by the Pledge of Allegiance led by Paul Cook.

Upon motion by Tommy Sanders, duly seconded by Gil Dowies, the Jury unanimously voted to adopt the Regular Agenda as presented.

Upon motion by Mark Furlow, duly seconded by Joe Sturges, the Jury unanimously approved to add the following to the agenda:

1. Request from the Claiborne Parish Fair Board, in a letter dated August 3, 2017, requesting their 2017 budgeted amount in the amount of \$4,000 and to be included in the Parish's 2018 budget for the same amount.
2. Request from Floyd and Teri Ware of 147 Ware Lane, Homer, LA in a letter dated July 19, 2017 – requesting that the Police Jury consider abandoning Ware Lane and to turn it back into a private drive.
3. Notice – the 2017 Region 4 PJAL Meeting will be held in Arcadia on Thursday, September 14, 2017 – it is tentatively scheduled to be held at the new Bienville Parish Court House. Please let Leigh Ann know if you plan to attend.
4. Notice – 94th Annual PJAL Convention will be held in New Orleans on January 17-19, 2017 at the Sheraton on Canal Street. Registration is now open.

Upon motion by Joe Merritt, duly seconded by Paul Cook, the Jury unanimously approved the consent agenda as follows:

Consent Agenda:

1. Approval of the July 12, 2017 regular meeting minutes.
2. Payment of the July 2017 bills as approved by the Claims Committee.

Regular Agenda:

President Scott Davidson read aloud the following notices:

In Compliance with ACT 267 of the Louisiana Legislature – Notice is here-by given that the Claiborne Parish Police Jury will ADOPT the 2017 ad valorem tax millages for all funds Wednesday, September 13, 2017 at 10:00 am at the Claiborne Parish Police Jury Administrative Building in the Jury Chambers, located at 507 West Main Street, Homer, LA 71040.

The Claiborne Parish Police Jury will sit as a Board of Review for the 2017 Tax Roll for a 15-day period beginning on September 7, 2017 and ending on September 21, 2017. The hearing date for the Board of Review will be on Wednesday, September 13, 2017 at 10:00 am in the Jury Chambers of the CPPJ Administration Building located at 507 West Main Street in Homer, LA.

The Evergreen Volunteer Fire Department will be levying their 2017 millage rate on September 18, 2017 at 6:00 pm at the Evergreen Volunteer Fire Department Station located at 1859 Evergreen Road, Minden, LA 71055 - as per notice received August 2, 2017.

The Claiborne Parish Police Jury has called a hearing on Friday, September 8, 2017 at 10:00 am at the Section 8 Office located at 621 South Main Street, Homer, Louisiana to request input from the public about its annual plan that discusses the Mission, Goal, and Objectives of the Section 8 Housing Assistance Programs administered by the Claiborne Parish Police Jury.

Notice of Award, in a letter received July 19, 2017, for the FY2015-2016 CWEF Grant Program in the amount of \$32,174 for the South Claiborne Water System for the rehabilitation of the Liles Booster Station.

Notice of Award, in a letter received July 19, 2017, for the FY2015-2016 CWEF Grant Program in the amount of \$31,000 for the Lisbon Water System for the upgrade and replacement of water lines along Hwy 2.

Upon motion by Kevin Gray, duly seconded by Paul Cook, the Jury unanimously approved the purchase of iron ore and road material for use by the Claiborne Parish Highway Department for the one (1) year period of August 9, 2017 to August 7, 2018 from the following pits:

Area 2 – Hayes Sister - \$1.00 per cubic yard for Iron Ore Dirt

Area 1 – J.W. Mennefee Pit - \$0.45 cents per cubic yard for Silty Clay Dirt
\$0.90 cents per cubic yard for Sandy Clay Dirt

Area 3 – Buzzy Buckner Pit - \$1.00 per cubic yard for Iron Ore Dirt

Area 6 – Russell Langley Pit - \$1.00 per cubic yard for Iron Ore Dirt

No bids received for areas 4, 5, 7 and 8.

Upon motion by Gil Dowies, duly seconded by Kevin Gray, the Jury unanimously approved the request from Road Superintendent Tommy Durrett, to declare the following equipment surplus and to advertise for sealed bids with stated minimum amounts due Monday, September 11, at 2:00 pm – 2010 AZ500B Asphalt Zipper S/N ending in AU021691 with a minimum bid of \$20,780.

Upon motion by Paul Cook, duly seconded by Gil Dowies, the Jury unanimously approved, upon recommendation from the Garage Committee, the purchase of a 72 Inch Asphalt Zipper thru piggy back purchase with Union Parish.

There were no recommendations from the Road Committee at this time.

Upon motion by Gil Dowies, duly seconded by Joe Sturges, the Jury unanimously approved and accepted the Audit Report of the 2016 Financial Statements, presented by Parish Auditors Melissa Bosch and Michael Statham.

Upon motion by Mark Furlow, duly seconded by Joe Sturges, the Jury unanimously approved the request from the Claiborne Parish Fair Board, in a letter dated August 3, 2017, requesting their 2017 budgeted amount in the amount of \$4,000 and to be included in the Parish's 2018 budget for the same amount.

Upon motion by Mark Furlow, duly seconded by Kevin Gray, the Jury unanimously approved the request from Floyd and Teri Ware of 147 Ware Lane, Homer, LA in a letter dated July 19, 2017 – requesting that the Police Jury consider abandoning Ware Lane and to turn it back into a private drive.

At this time, President Scott Davidson read aloud the following notices:

The 2017 Region 4 PJAL Meeting. The meeting will be held in Arcadia on Thursday, September 14, 2017 at the Bienville Parish Courthouse.

The 94th Annual PJAL Convention will be held in New Orleans on January 17-19, 2017 at the Sheraton on Canal Street. Registration is now open.

At this time, Parish Coroner, Dr. Mark Haynes, gave his update on the month's Coroner Report: He stated there were 9 deaths, 5 Hospice/ER, 1 Death on Scene, and 2 CEC's.

ITEM #20– August 9, 2017 – AGENDA

SECRETARY-TREASURER – UPDATE ON GRANTS AND OTHER ITEMS

1. LGAP Projects –

CPPJ – Gas Line Extension on Hwy 2 to Parish Owned Property

Contract #1415-CLB-0001 Amount - \$25,000

Project – extension of natural gas line to the Police Jury owned property on Hwy 2

Status – Change of scope submitted to Office of Community Development

CPPJ – Emergency Generator for CPPJ Public Works Building on Hwy 2

Contract #1415-CLB-0002 Amount - \$14,167

Project – standby emergency generator for the CPPJ Public Works Building on Hwy 2

Status – Bid awarded to Industrial Generators of Athens, LA for \$24,349

CPPJ – Pine Hill Water System

Contract #1516-CLB-0001 Amount \$21,500

Project – repaint exterior of elevated storage tank located on Hwy 70

Status – contracts submitted to the State

CPPJ – South Claiborne Water System

Contract #1516-CLB-0002 Amount \$21,500

Project – install ATS on emergency generators at well sites

Status – contracts submitted to the State and approved

2. CWEF Projects

Leatherman Creek Water System

Contract #1415-CWEF-CLB-0001 Amount - \$25,000

Project – Repair and rehab of ground storage tank

Status – Construction complete

South Claiborne Water System

Contract #1415-CWEF-CLB-0003 Amount - \$25,000

Project – Waterline extension between Barnes Road and Frazier Road

Status – Construction complete and reimbursement received

Gilgal Water System

Contract #1415-CWEF-CLB-0004 Amount - \$5,317

Project – Installation of automated water leveling equipment

Status – Construction is complete and reimbursement received

- 3. Sales Tax Collections for June 2017 – net of \$75,503 from gross collections of \$78,081 on taxable sales of \$7,546,812.
 Net sales tax collections for May 2017 – \$56,397 – increase \$19,105 (33.88%)
 Net sales tax collections for June 2016 - \$45,071 – increase \$30,432 (67.52%)

- 4. Cash position at July 31, 2017 - \$9,075,847
 Cash position at July 31, 2016 - \$8,449,355 (increase of \$626,492)
 Cash position at June 30, 2017 - \$8,944,828 (increase of \$131,019)

See Deposit Balances by Institution for breakdown at July 31, 2017 –

- 5. Total Receipts for the month of July 2017 – \$652,011

- 6. Upcoming important dates and meetings I plan to attend –

- 8/10 – Economic Development Board Meeting
- 8/17 – Haynesville Council Meeting
- 8/24 – CPHSD#3 Finance Committee & Board Meeting
- 8/28 – Committee Meetings
- 9/4 – Labor Day
- 9/13 – Board of Review & Regular Meeting

Public Comments:

Mr. Jerry Whitton of the Claiborne Parish Watershed updated the Jury on the CPWSD and the draw-down of Lake Claiborne. He stated the CPWSD now has a contractor for the spraying of salvinia on a monthly basis. The bid will be opened for dredging Lisbon Landing on Tuesday, August 13 and there will be a handicapped fishing pier built at the public boat launch on Hwy 146.

Sheriff Ken Bailey expressed his gratitude for the Police Jury fixing the leaks in the roof at the women’s jail and installing the new gutters.

Upon motion by Mark Furlow, duly seconded by Kevin Gray, the meeting was adjourned.

Dwayne R. Woodard
Secretary–Treasurer

Scott Davidson
President