

MINUTES  
Of the Regular Meeting, of  
The Claiborne Parish Police Jury  
10:00 a.m.  
September 15, 2021  
Police Jury Chambers  
507 West Main Street  
Homer, LA 71040

The Claiborne Parish Police Jury met in regular session in the Jury Chambers of the Claiborne Parish Police Jury Complex, located at 507 West Main Street in Homer, LA at 10:00 a.m. on the 15th of September 2021. On being called to order by President Scott Davidson, the following Jurors were present:

Mark Furlow, Kevin Gray, Mary McDaniel, Paul Cook, Joseph Merritt, Tommy Sanders, Gil Dowies, and Rev. Willie Young were present.

The following Juror was absent: District One James Laird.

There were 20 others in attendance which included Secretary-Treasurer Dwayne R. Woodard, Parish Road Superintendent Tommy Durrett, Claiborne Parish Sheriff Sam Dowies, Director of Libraries Mrs. Pam Suggs, Parish Library Historian Mr. Wesley Harris, Parish Attorney D.A. Danny Newell, Parish Tax Assessor Bob Robinson, Parish Coroner Dr. Mark Haynes, CMMC CEO Mrs. Tina Haynes and CMMC CNO Mrs. Wendy Burnham, OOCS Director Mrs. April Childress, Mr. John Monzingo of LSU AG/4-H, D.A.R.T. Director Mrs. Michelle Monzingo, Mr. Randal Smoak of CGS Engineering, Mr. David Greene of Republic Waste, Ms. Jackie Tripp with the Guardian Journal, Mr. Ronald Day of CFPD 4, Mr. Cedric Floyd President of Data Center, and his wife Mrs. Rose Floyd of Kenner, LA.

There was a Road Committee Meeting held at 9:00 am in the Police Jury Conference Room.

President Scott Davidson called the meeting to order.

The meeting was opened with a word of prayer led by Rev. Willie Young, followed by the Pledge of Allegiance led by Paul Cook.

Upon motion by Gil Dowies, duly seconded by Kevin Gray, the Jury unanimously voted to adopt the Regular Agenda as presented.

Upon motion by Mark Furlow, duly seconded by Paul Cook, the Jury unanimously voted to adopt and approve the following Consent Agenda:

**Consent Agenda**

1. Approval of the August 4, 2021, Regular Meeting minutes.
2. Approval of the August 18, 2021, Special Called Meeting minutes.
3. Payment of the August 2021 bills as approved by the Claims Committee.

**Regular Agenda**

President Scott Davidson read aloud a notice that all Parish Employees are required to complete one (1) hour of ethics training by December 31, 2021.

President Scott Davidson reminded everyone that one (1) hour of Preventing Sexual Harassment Training is required to be completed by December 31, 2021, by all Parish Employees – Department Heads and Jury Officers have a two (2) hour training requirement.

President Scott Davidson read aloud a notice the Region IV PJAL Meeting will be held on Tuesday evening, September 28, 2021, at the Lincoln Parish Library Events Center. Please see me or Leigh Ann to RSVP or you can RSVP via the following link – [www.lpgov.org/event/2021region4](http://www.lpgov.org/event/2021region4).

Mrs. Michelle Monzingo, DART Rural Advocate for Claiborne Parish gave a brief overview of the events that will be happening next month. She reminded everyone that October is Domestic Violence Awareness Month and that DART is conducting its 8<sup>th</sup> Annual Men Standing Strong Campaign and encouraged all men in attendance to take part.

Upon motion by Kevin Gray, duly seconded by Mary McDaniel, the Jury unanimously accepted the formal resignation, in a letter received August 26, 2021, from Mrs. Alice Gandy from the Claiborne Parish Hospital Service District No. 3 Board, effective immediately.

Upon motion by Gil Dowies, duly seconded by Kevin Gray, the Jury unanimously approved Resolution 2021 -018 – A Resolution of Authorization for the CPPJ-OOCS FY 2022 LA DOTD 5311 Grant.

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### AUTHORIZING RESOLUTION

Resolution No. 2021-018

Resolution authorizing the filing of an application with the Louisiana Department of Transportation and Development for a grant under any of the following FTA programs managed through Louisiana Department of Transportation and Development.

- 49 CFR 5311, Formula Grant for Rural Areas
- 49 CFR 5339, Grants for Bus and Bus Facility Program

WHEREAS, the Secretary of Transportation and Development is authorized to make grants for mass transportation projects;

WHEREAS, the contract for financial assistance will impose certain obligations upon the applicant, including the provisions by it of the local share of project costs;

WHEREAS, it is required by the Louisiana Department of Transportation and Development in accord with the provisions of Title VI of the Civil Rights Act of 1964, that in connection with the filing of an application for assistance that it will comply with Title VI of the Civil Rights Act of 1964 and the U.S. Department of Transportation requirements thereunder; and

WHEREAS, it is the goal of the Applicant that minority business enterprise be utilized to the fullest extent possible in connection with this project, and that definitive procedures shall be established and administered to ensure that minority businesses shall have the maximum feasible opportunity to compete for contracts when procuring construction contracts, supplies, equipment, or consultant and other services:

NOW, THEREFORE, BE IT RESOLVED by Claiborne Parish Police Jury

1. That the Parish President is authorized to execute and file an application on behalf of Claiborne Parish Police Jury with the Louisiana Department of Transportation and Development, to aid in the financing of operating and/or capital assistance projects pursuant to FTA transit programs.
2. That the Parish President is authorized to execute and file with such applications an assurance or any other document required by the Louisiana Department of Transportation and Development effectuating the purposes of Title VI of the Civil Rights Act of 1964, as amended.
3. That the Parish President is authorized to furnish such additional information as the Louisiana Department of Transportation and Development may require in connection with the application or financial reimbursement of the project.

4. That the Parish President is authorized to set and execute affirmative minority business policies in connection with the project's procurement needs.

5. That the Parish President is authorized to execute grant contract agreements on behalf of Claiborne Parish Police Jury with the Louisiana Department of Transportation and Development for aid in the financing of the operating or capital assistance projects.

6. This resolution is applicable for a period of one year unless revoked by the governing body and copy of such revocation shall be furnished to the DOTD.

CERTIFICATE

The undersigned duly qualified and acting Secretary/Treasurer of the Claiborne Parish Police Jury, Dwayne R. Woodard, certifies that the foregoing is a true and correct copy of a resolution, adopted at a legally convened meeting of the Claiborne Parish Police Jury held on September 15, 2021.

If applicant has an official seal, impress here.

(Signature of Recording Officer) /s/Dwayne R. Woodard

Secretary/Treasurer CPPJ  
(Title of Recording Officer)

September 15, 2021  
(Date)

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Upon motion by Kevin Gray, duly seconded by Paul Cook, the Jury unanimously approved the motion to leave the regular meeting session and enter the Public Hearing for the 2021 Board of Review.

At this time, the Public Hearing began, and Tax Assessor Bob Robinson presented the 2021 property tax rolls. The total Assessed Value of all property in Claiborne Parish for the tax year 2021 is \$142,238,494 of which \$19,777,673 is Homestead Exemption Property. Assessor Robinson stated there have been no questions or complaints received by his office by phone, email, or mail, regarding the tax rolls.

Secretary-Treasurer Woodard stated that the Police Jury has not received any requested via certified mail, hand delivered or otherwise to challenge any assessed values in the Parish.

President Scott Davidson asked for Public Comments, there were none.

Upon motion by Tommy Sanders, duly seconded by Joseph Merritt, the Jury unanimously voted to leave the Public Hearing for the Board of Review and return to the regular meeting of the Claiborne Parish Police Jury.

Upon motion by Gil Dowies, duly seconded by Kevin Gray, the Jury unanimously approved and accepted the assessment of the property values for the 2021 property rolls.

Upon motion by Mary McDaniel, duly seconded by Kevin Gray, the Jury unanimously adopted Resolution 2021 – 019 – A Resolution Levying Millage for the 2021 Tax Roll for the Claiborne Parish Police Jury.

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RESOLUTION 2021-019

A RESOLUTION LEVYING MILLAGE FOR 2021 TAX ROLL FOR THE CLAIBORNE  
PARISH POLICE JURY

BE IT RESOLVED, that the following millages are levied on the 2021 tax roll on all property subject to taxation by the Claiborne Parish Police Jury:

GENERAL FUND	PARISH WIDE	MILLAGE LEVIED
1. Parish Tax	Outside Municipalities	<u>3.830</u> Mills
2. Parish Tax	Inside Municipalities	<u>1.940</u> Mills
MAINTENANCE FUND	PARISH WIDE	
1. Claiborne Parish Library		<u>6.190</u> Mills
2. Building Maintenance		<u>2.770</u> Mills
PARISH ROAD FUND	PARISH WIDE	
1. Parish Road Fund		<u>7.330</u> Mills
EQUIPMENT FUND	PARISH WIDE	
1. Equipment Fund		<u>2.090</u> Mills

BE IT RESOLVED that the proper administrative officials of the Parish of Claiborne, State of Louisiana, be and they are hereby empowered, authorized and directed to spread said taxes, as hereinabove set forth, upon the assessment roll of said Parish for the year 2021, and to make the collection of the taxes imposed for and on behalf of the taxing authority according to law, and that the taxes herein levied shall become a permanent lien and privilege on all the property subject to taxation as herein set forth, and collection thereof shall be enforceable in the manner provided by law.

BE IT FURTHER RESOLVED that the foregoing resolution was read in full and the roll was called on the adoption thereof, and the resolution was adopted.

Upon a motion by Mary McDaniel and duly seconded by Kevin Gray this motion was carried and officially adopted by the Claiborne Parish Police Jury meeting in regular session convened on Wednesday, September 15, 2021.

Yeas – (9) Furlow, Gray, McDaniel, Cook, Davidson, Merritt, Sanders, Dowies and Young

Nays – (0) None

Abstain – N/A

Absent – (1) Laird

/s/Dwayne R. Woodard  
Secretary-Treasurer

/s/Scott Davidson  
President

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Upon motion by Mark Furlow, duly seconded by Tommy Sanders, the Jury unanimously voted to only read the synopsis and forgo the entire reading of this Proposed Ordinance No. 791, due to the length of the Ordinance. This Ordinance has been presented and legally advertised in two prior meetings, along with advertised in the legal section of the official journal and posted on the Parish’s website.

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Upon motion by Paul Cook, duly seconded by Mary McDaniel, the Jury unanimously adopted Ordinance No. 791 – An Ordinance Amending Chapter 10 of the Claiborne Parish Code of Ordinances to Add a Section Titled “Amusements and Entertainments”. (Special Events Permit)

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ORDINANCE NO. 791

AN ORDINANCE AMENDING CHAPTER 10 OF THE CLAIBORNE PARISH CODE OF ORDINANCES TO ADD A SECTION TITLED “AMUSEMENTS AND ENTERTAINMENTS” AS FOLLOWS:

BE IT ORDAINED by the Claiborne Parish Police Jury in regular and legal session on this 15th day of September 2021, that Chapter 10 of the Claiborne Parish Code of Ordinances be and is hereby amended to add the following:

***Section 10-2, be and is hereby adopted to read as follows:***

Sec. 10-2. - Definitions.

(a) For the purposes of this section, the term "public interest and special events" includes outdoor music events, carnivals, circuses, trail rides and similar activities, held in all areas of Claiborne Parish that are intended to appeal to the public at-large rather than any specific, targeted group. This ordinance shall only apply to gatherings of 100 people or more. Further, this ordinance is intended to apply to commercial activities generating revenue and/or held in exchange for goods and services. This ordinance is not intended to apply to non-commercial, family, church, political, or other non-commercial assemblies of people. Permitting decisions shall be made without regard to the content of protected speech.

***Section 10-3, be and is hereby amended to read as follows:***

Sec. 10-3. - Regulations established.

(a) Police jury; sheriff’s department; parish fire districts; emergency medical services operating within the parish; a health unit operating within the parish; and coordination between the agencies.

- (1) The police jury is responsible for general administration of this article, including receiving applications for permits, for assuring that they are reviewed in accordance with this article, for approving or disapproving all applications, for informing applicants of permit approval or disapproval, for revoking permits if required, and for assuring that the sheriff’s department enforces all ordinances and regulations necessary to assure the safety of persons and property within the parish, including regulating the public rights of way; traffic; sanitary conditions on the premises; the sale of alcohol; littering, and public nuisances.
- (2) The sheriff’s department will advise the police jury on all security considerations associated with all proposed activities, and for enforcement of all ordinances and regulations necessary to ensure the safety of persons and property within the parish. The sheriff’s department will further advise and evaluate all permit applications and proposed plans to determine their impact on and sufficiency of the maintenance of security, safety, and emergency services, and for recommending that the police jury approve or disapprove each application and proposed plans based on this review.
- (3) The parish fire districts will also evaluate all permit applications in their respective districts and proposed plans to determine their impact on the maintenance of fire and/or emergency medical services and advise the police jury regarding their recommendation that the police jury approve or disapprove each application and proposed plans based on this review.
- (4) The Claiborne Parish Health Unit will advise the police jury and evaluate all permit applications and proposed plans to determine health requirements, including but not limited to, the ratio of the number of attendees and portable restrooms, sewerage disposal, and water availability.

- (b) Required; standards for issuance.
- (1) No public interest nor special event of any kind or for whatever purpose shall proceed without first applying to the police jury for a permit, as required by this article.
  - (2) No permit shall be issued by the police jury unless the police jury is satisfied that the proposed public interest or special event to be permitted will not disrupt or harm any person residing near the proposed site, any scheduled parish activity, restrict the traffic flow or passage on any unpermitted parish streets or roads, disrupt the normal activity and operation of businesses, or encroach on any private property.
  - (3) No permit shall be issued by the police jury unless the proposed clean-up, emergency, health, sanitation, and security plans in place during public interest or special event and estimated budgets for implementation and enforcement of these plans, as provided with the permit application, are approved by the sheriff's department, relevant fire district, emergency medical service, and health unit. Such approval or disapproval of the proposed plans shall be communicated via a written recommendation from the offices of the sheriff's department, relevant fire district, emergency medical service, and health unit. In the event the police jury desires to exercise its override power, the override shall be determined by a vote of all police jury members. No override shall occur unless supported by more than a simple majority of the police jury, as determined by the results of the vote.
  - (4) Applicant shall provide the number of attendees in its application which has to be a formal representation for the basis of the permit. This number provided by the applicant is the operative representation that all coordinating agencies shall base their determinations upon. Should the applicant underestimate the number of attendees, the Sheriff's office shall have the authority to terminate the event, should in its sole discretion, the crowd size exceed the requirements of this ordinance. The event shall be permitted only during hours when the on-site parking would not be used for the primary occupancy's high traffic generation activities. Applicant shall be required to seek approval of its traffic and security plan with the Claiborne Parish Sheriff's Office. Further, the Claiborne Parish Sheriff's Office is the only agency or entity authorized to provide security and it shall be at a ratio of one (1) officer per fifty (50) attendees if alcohol is not present at the event and one (1) officer per twenty-five (25) attendees if alcohol is present at the event.
  - (5) Such permits may be granted by the police jury; provided, however that proof of ownership of lease of proposed property has first been filed with the police jury and attached to the application.
  - (6) When the public interest or special event has been concluded, the site shall be left clean and restored to its previous condition or improved condition, as appropriate.
  - (7) The application for and issuance of said license shall be done in accordance with and subject to Claiborne Parish permitting procedure requirements.
  - (8) All parking by attendees at any event permitted pursuant hereto shall occur on the site of the applicant. Parking shall specifically be prohibited on the public rights of way. Attendees that park in the public rights of way will be cause to terminate the event, and shall be subject to immediate towing and other criminal sanctions as provided by law.

- (c) Applications; contents; permitting fees.
- (1) No permit shall be issued by the police jury, unless an application for such permit has been filed in accordance with the provisions of this article.
  - (2) Any person or persons desiring to conduct or manage a public interest or special event shall make written application on forms provided, to the police jury at least 45 days before the date on which the public interest or special event is to be conducted. Each application shall set forth the following information:
    - (i) The name of the individual(s) or group, association, or organization wishing to conduct such public interest or special event. If the public interest or special event is to be conducted for, on behalf of, or by a group, association, or organization, the name, address, and telephone number of the headquarters of the group, association, or organization and the authorized and responsible head of such group, association, or organization.
    - (ii) The name, address and telephone number of the person designated as the organizer of the public interest or special event and responsible for its conduct.
    - (iii) The name, address and telephone number of the individual(s) or group, association, or organization to whom the permit is to be issued.
    - (iv) The date when such public interest or special event is to be conducted.
    - (v) The location of the public interest or special event.
    - (vi) The hour when the public interest or special event will start and terminate. Start and termination times will be considered in the approval process and be adhered to for all purposes. Events may start no earlier than 8:00 a.m. and must conclude no later than 10:00 p.m.
    - (vii) The time at which attendees will begin to assemble for public interest or special event, along with a time the event will conclude. Start and stop times will be adhered to by organizers and will be a basis for approval and revocation of any approved permits should activities extend beyond approved start and stop times contained in the permit and approval process.
    - (viii) The approximate number of persons who, and animals and vehicles which will constitute the public interest or special event, the type of animals, and a description of the vehicles in the public interest or special event.
    - (ix) All proposed clean-up, emergency, health, sanitation, and security plans in place during the public interest or special event and estimated budgets for implementation and enforcement of these plans.
  - (3) There shall be paid, at the time of filing the application for a permit, a nonrefundable fee of \$500.00. This fee may be waived in whole or in part by the police jury. Applicants must provide an advance deposit to cover all costs associated with the implementation and enforcement of all clean-up, emergency, health, sanitation, and security plans, including security personnel, law enforcement and emergency vehicles, during the public interest or special event. The amount of this advance deposit will be

determined by the Claiborne Sheriff's Office before a permit shall issue, and it shall be based on the proposed budget submitted with the permit application, the number of attendees, and the security plan presented with the application. Failure to pay the advance deposit within 5 days of the notice of advance deposit from the Claiborne Sheriff's Office shall terminate the process, unless extended in writing by the Police Jury or Claiborne Sheriff's Office.

- (d) All applications which do not contain the information required by this article shall not be accepted by the police jury, but rather shall be returned to the applicant.
- (e) Denial or revocation.

Upon written notice to the permittee, the police jury may deny or revoke a permit when:

- (1) The information contained in the permit application is found to be false in any material detail.
  - (2) The applicant has failed to comply with any requirements of this article.
  - (3) The applicant has previously had a special event permit denied or revoked for failure to comply with this ordinance, or at a special event held by the applicant, significant criminal activity was discovered and prosecuted.
- (f) Procedures for appeal.
    - (1) An applicant who is denied a permit, or a permittee whose permit has been revoked may make a written appeal (the "appeal") from such denial or revocation with the police jury.
    - (2) The appeal must be filed within 48 hours of the permit denial or revocation and must state the grounds upon which it is asserted that the permit denial or revocation should be modified or reversed. The appeal must be accompanied by copies of the permit application, the written permit denial or revocation, and any other papers or documentation material to the determination.
  - (g) Conditions and restrictions.
    - (1) The police jury may condition the issuance of any permit by imposing reasonable requirements concerning the time, place and manner of the proposed activity, and such requirements as are necessary to protect the safety of persons and property, and the control of traffic; provided such conditions shall not unreasonably restrict the right of free speech. Such restrictions may include, but are not limited to:
      - (i) Restrictions on the purpose of the proposed activity, which shall in all instances be limited to only those purposes which are lawful.
      - (ii) Restrictions on the location, date(s), time(s), and frequency of the proposed activity.
      - (iii) Alteration of the date, time, route, or location of the proposed activity on the permit application.
      - (iv) Conditions concerning the area of assembly and disbanding of a proposed activity or other events occurring along a route, as well as the conditions concerning the grounds for dispersion or elimination of the activity when such activity cannot be mitigated to a point as to ensure public safety and welfare, or which causes undue liability to the parish.



- (v) Requirements for the adequacy of health and sanitation concerns, including the presence of garbage disposal containers and cleanup, and portable toilets, as well as the requirements for restoring the premises of the proposed activity.
  - (vi) Conditions concerning the accommodation of pedestrian or vehicular traffic, including restricting the proposed activity to only a portion of a street or area traversed and implementation of a traffic control plan to regulate traffic and pedestrian safety on the premises of the proposed activity, to be approved by the Claiborne Parish Sheriff's Office.
  - (vii) Requirements for the use of traffic cones or barricades.
  - (viii) Requirements for the use of parish personnel and parish equipment.
  - (ix) Conditions concerning crowd control, including implementation of a security plan based upon the represented attendance of the proposed activity.
  - (x) Compliance with noise ordinances, regulations, and laws and restrictions on the use of amplified sound.
  - (xi) Requirements to provide notice to surrounding property owners by sending a mailing by us mail to all contiguous property owners within 300 feet of the subject property location.
  - (xii) Compliance with ordinances, regulations, and laws governing alcoholic beverages and restrictions on the sale or consumption of alcohol on the premises of the proposed activity.
  - (xiii) Compliance with ordinances, regulations, and laws governing sales tax of the proposed activity. If the activity is subject to sales and use tax, any necessary permit from the appropriate taxing authority shall accompany the application.
  - (xiv) Restrictions on the number and type of vehicles, animals, or structures at the proposed activity, and inspection and approval of animals or structures during the proposed activity.
  - (xv) Compliance with animal protection ordinances, regulations, and laws, including all vaccination requirements imposed by the State of Louisiana.
  - (xvi) Requirements for providing notice to all attendees and participants of the proposed activity of the conditions and restrictions imposed upon the activity and activity premises.
  - (xvii) Compliance with any relevant ordinance or law and obtaining any legally required permit or license.
  - (xviii) Any restriction or condition deemed necessary to ensure public safety and well-being.
- (h) Qualifications for Applicants for Permits – use the applicable requirements outlined in LRS 26:80 and 26:280. (Qualifications of applicants for permits when alcohol will be sold or allowed on premises at the event subject to this ordinance).
- (1) Applicants for state and local permits of all kinds shall demonstrate that they meet all of the following qualifications and conditions if any alcohol

will be sold, exchanged, or allowed to be present during any portion of the special event seeking a permit herein:

- (i) Be a person of good character and reputation and over eighteen (18) years of age. In considering a person's good character or reputation, the police jury may consider a person's arrests in determining suitability.
  - (ii) Be a citizen of the United States and the state of Louisiana and a resident of the state of Louisiana continuously for a period of not less than two (2) years next preceding the date of the filing of the application.
  - (iii) Be the owner of the premises, have a bona fide written lease therefor.
  - (iv) Must have no pending felony charges or have not been convicted of distributing or possessing with the intent to distribute any controlled dangerous substance classified in Schedule I of R.S. 40:964.
  - (v) Have not been convicted of a felony under the laws of the United States, the state of Louisiana, or any other state or country.
  - (vi) Have not been convicted in this or in any other state or by the United States or any other country of soliciting for prostitution, pandering, letting premises for prostitution, contributing to the delinquency of juveniles, keeping a disorderly place, or illegally dealing in controlled dangerous substances.
  - (vii) Have not been adjudged or convicted by a court of violating any of the provisions of this Chapter.
  - (viii) Not owe the state or the local governmental subdivisions in which the application is made any delinquent sales taxes, income taxes, penalties, or interest, excluding items under formal appeal pursuant to applicable statutes.
- (2) If the applicant is an entity recognized by Louisiana law, or anyone in such entity with or financed by another, all members of such entity, or all the persons furnishing the money shall also possess the qualifications required of an applicant. The application shall name all members of the entity or financial backers and furnish their social security numbers and proper addresses. If a member of a partnership or other entity applying for retail or manufacturer's permits is a corporation or limited liability company, the requirements as to citizenship and residence shall not apply to officers, directors, and stockholders of the corporation or members of the limited liability company. The corporation or limited liability company shall either be organized under the laws of the state of Louisiana or qualified to do business within the state of Louisiana.
  - (3) If the applicant is a corporation or a limited liability company, all officers and directors and all stockholders or members owning in the aggregate more than five (5%) percent of the stock or of the membership interest in a limited liability company and the person or persons who shall conduct or manage the business shall possess the qualifications required of an applicant and shall furnish their federal identification number, their Louisiana Department of Revenue business account number, their social security number, and their correct home address. The requirements as to citizenship and residence do not apply to either the officers, directors, or stockholders of corporations, or the officers, managers, or members of limited liability companies. The corporation or limited liability company shall be either organized under the

laws of the state of Louisiana or qualified to do business within the state of Louisiana.

- (4) If the applicant, or any other person required to have the same qualifications, does not possess the required qualifications, the permit may be denied; however, if a sales tax clearance is not issued, the permit shall be denied.
- (5) Notwithstanding the provisions of Subsections (1) and (2), a permit may be granted by the police jury if the applicant has been pardoned, has had any misdemeanor conviction discharged or dismissed, or the applicant's civil rights have been restored, or, if the applicant is a firm, association, partnership, trust, domestic or foreign corporation, or other legal entity, the applicant.
- (6) In order to determine suitability, the applicant, members of a partnership recognized by Louisiana law, the officers and directors of a corporation, the stockholders of a corporation, and members of a limited liability company owning more than five (5%) percent of such a corporation or company shall be fingerprinted. If no disqualifying record is identified at the state level, the fingerprints shall be forwarded by the Department of Public Safety and Corrections, public safety services Claiborne Sheriff's Office to the Federal Bureau of Investigation (F.B.I.) for a national criminal history record check.
- (7) In order to determine the suitability of an applicant, the Parish Administrator shall require members of a partnership recognized by Louisiana law, the officers and directors of a corporation, the stockholders of a corporation, and members of a limited liability company owning more than five (5%) percent of such a corporation or company, to furnish to the office of alcohol and tobacco control a full set of fingerprints to enable a criminal background investigation to be conducted. The office of alcohol and tobacco control shall submit the completed fingerprint card to the Claiborne Sheriff's Office. The Claiborne Sheriff's Office is authorized to submit the fingerprints to the F.B.I. for a national criminal history background check.
- (8) The Claiborne Sheriff's Office shall require a background investigation by means of fingerprint checks by the office of state police and the F.B.I. of each applicant, members of a partnership recognized by Louisiana law, the officers and directors of a corporation, the stockholders of a corporation, and members of a limited liability company owning more than five (5%) percent of such a corporation or company applying for an alcoholic beverage permit.
- (9) In addition to the other requirements established by law, the submittal of fingerprints shall be a prerequisite to the issuance of a permanent alcoholic beverage permit by means of fingerprint checks by the Claiborne Sheriff's Office.

***Section 10-4, be and is hereby amended to read as follows:***

**Sec. 10-4. - Violations; penalties.**

- (a) Any person violating any provisions of this article shall be guilty of a misdemeanor and upon the conviction thereof shall forfeit any deposit made, be ordered to reimburse the sheriff and police jury for the cost incurred in responding to the unauthorized event and pay such penalties as the court may decide as prescribed by Louisiana law, not to exceed \$500.00 or 30 days imprisonment or both for each violation. Each day's continued violation shall constitute a separate offense.
- (b) In the event any development activity is undertaken prior to approval and issuance of a permit or after denial of a permit and if the developer is declared guilty by a court of competent jurisdiction in accordance with the provisions of this article, in

addition to other prescribed remedies in this article, the parish shall not consider the developer's application for site plan approval and subsequent issuance of a permit for that project for a period not to exceed 90 days from the date of determination of violation.

- (c) The sheriff's department has the power and authority to shut down any public interest or special event, if, at any time during the public interest or special event, it determines that the public interest or special event is in violation of any permit conditions or the safety and security plans submitted and approved for permit issuance. If a person refuses to comply with a vacate order from the sheriff's department, then such refusal may be deemed a disturbance of the peace and a violation of this provision and thus said violator(s) may be subject to issuance of citation, arrest and criminal charges.
- (d) Nothing herein shall prevent the parish from taking such other action as is necessary to prevent or remedy any violation, including injunctive relief.

BE IT FURTHER ORDAINED that this ordinance shall become effective immediately upon adoption.

BE IT FURTHER ORDAINED that any ordinance or parts of any ordinance in conflict herewith are hereby repealed.

BE IT FURTHER ORDAINED that the provisions of this ordinance shall be included and incorporated in the Claiborne Parish Code of Ordinances as an addition or amendment thereto, and shall be appropriately renumbered to conform to the uniform numbering system of the Code.

The ordinance was presented by Gil Dowies, seconded by Paul Cook for its 30-day review period and advertisement in the official journal of the Police Jury on August 13, 2021, with a Public Hearing scheduled for Monday, September 13<sup>th</sup> at 3:00 pm in the Jury Chambers of the Police Jury Administrative Building located at 507 West Main St, Homer, LA.

The ordinance was offered by Paul Cook, seconded by Mary McDaniel. Upon a unanimous vote, it was duly adopted on this 15th day of September 2021 and shall become effective as of October 1, 2021.

/s/Dwayne R. Woodard  
Secretary-Treasurer

/s/Scott Davidson  
President

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Upon motion by Tommy Sanders, duly seconded by Kevin Gray, the Jury unanimously approved the request from the Estate of Marilyn Copeland of 170 Duke Drive, Haynesville, LA to begin the process, for the Police Jury to consider abandoning the entirety of Duke Drive (Parish Road No. 421) and removing it from the Parish Road System.

Upon motion by Joseph Merritt, duly seconded by Mary McDaniel, the Jury voted (6-0-3) to enter into a contract with Mr. Cedric Floyd of Data Center of Kenner, LA for services for the 2020 re-districting of the Claiborne Parish Police Jury district lines. Those FOR Gray, McDaniel, Merritt, Sanders, Dowies and Young. Those ABSTAIN – Furlow, Cook and Davidson

At this time, President Scott Davidson presented the Road Committee items.

Upon motion by Kevin Gray, duly seconded by Paul Cook, the Jury unanimously approved, upon recommendation by the Road Committee, the acceptance of the two-year extension of the contract for garbage pickup for the Parish residents (excluding the Towns of Homer and Haynesville) with Republic Waste Services.

Upon motion by Gil Dowies, duly seconded by Kevin Gray, the Jury unanimously approved, upon recommendation by the Road Committee, the transfer of the calculated and submitted 2020 Revenue Loss funds from the American Rescue Funding for the Claiborne Parish Police Jury.

Claiborne Parish Coroner Dr. Mark Haynes gave his monthly report for the Coroner's Office: 13 Deaths - (4) ER, (2) requiring autopsy, (1) on scene no autopsy, (1) other, (5) hospital/other facility and there were (4) CECs in the parish for the month.

Parish Coroner Dr. Mark Haynes gave an update on the current situation with the COVID 19 pandemic and the hospital. He stated the severe Covid cases that they are seeing are overwhelmingly in most non-vaccinated adults 59 years old and younger. Most of the positives are school age children aged 12 and under. The critically ill cases have slowed down, but he reiterated that the sickest have been the non-vaccinated patients. Dr. Mark Haynes also told the Jury that the doctors and hospitals are concerned with a spike in cases during the Fall sports season.

CMMC CEO Mrs. Tina Haynes gave an update on the cases at the hospital. She stated that August COVID spike was the worst month of the pandemic, due to so many younger age adults and children being so sick. CEO Haynes told the Jury that before those individuals in the hospital were only COVID cases, whereas this time the hospital beds were at full capacity in the entire region with both COVID patients and other serious illnesses. For 7 days during August, CMMC was on diversion, along with every hospital in the region, due to the high volume of ill patients needing beds. The numbers have gone down and the situation on beds is better. Mrs. Haynes praised her staff after receiving 6 personal letters, emails, etc. from patients who have been recently hospitalized in CMMC and how great their care was during their stay. One of the letters came from a Judge from Caddo Parish that stated she had sent someone to our Care Unit and that all of the rehabs this person had been in, that CMMC Care Unit seems to be doing the best in helping them. In closing remarks, Mrs. Tina Haynes introduced and welcomed back the CMMC new CNO Mrs. Wendy Burnham. Mrs. Haynes stated that whoever thought of the idea of expanding the CMMC ICU wing, which happened before her time, made a great move for CMMC. This ICU has been an asset for Claiborne Parish in that not only our citizens are able to stay here, but we have flown in 3 neighboring parish patients needing beds in ICU over the past weeks.

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## **ITEM #26 – September 15, 2021 – AGENDA**

### **SECRETARY-TREASURER – UPDATE ON GRANTS AND OTHER ITEMS**

#### 1. LGAP Projects –

No open grant contracts at this time.

#### 2. CWEF Projects -

Lisbon Water System  
Contract #1516-CWEF-CLB-0001  
PO #2000288442  
Amount - \$31,000  
Project – Replacement of water lines  
Status – Contracts signed and approved

#### 3. LCDBG Grant

Norton Shop Water System  
FY2021 LCDBG  
Amount - \$381,080  
Project – New water well  
Status – Awarded and contracts received. Preliminary work and scope started.

4. Sales Tax Collections for July 2021 – net of \$56,031 from gross collections of \$57,467  
Net sales tax collections for June 2021 – \$63,149 – decrease \$-7,118 (-11.27%)  
Net sales tax collections for July 2020 - \$51,587 – increase \$4,444 (8.62%)

5. Cash position at August 31, 2021 - \$10,543,880  
Cash position at July 31, 2021 - \$11,276,559 (decrease of \$-732,679)  
Cash position at August 31, 2020 - \$8,997,443 (increase of \$1,546,437)

See Deposit Balances by Institution for breakdown at August 31, 2021 –

6. Total Receipts for the month of August 2021 – \$167,947

7. Upcoming important dates and meetings –

- 9/14 – Construction Progress Meeting @ CID
- 9/20 – Library Board Meeting Meeting – 3:30 pm
- 9/21 – Construction Progress Meeting @ CID
- 9/23 – CPWSD Meeting
- 9/27 – Committee Meetings (if necessary)
- 9/28 – PJAL Region 4 Meeting - Ruston
- 9/28 – Construction Progress Meeting @ CID
- 9/30 – CPHSD #3 Meeting
- 10/5 – Construction Progress Meeting @ CID
- 10/6 – Regular Meeting

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**Additional Public Comments:**

LSU Ag Livestock Agent Mr. John Monzingo told the Jury that they were currently short a staff member. Mrs. Teresa Raley has been out with complications from Covid and will be back in the office the first week in December. Mr. Monzingo also announced the upcoming Claiborne Parish 4-H Jr. Livestock Show being held October 12-15 and invited each Juror to come out to support our Parish kids.

Upon motion by Kevin Gray, duly seconded by Tommy Sanders, the meeting was adjourned.

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Dwayne R. Woodard  
Secretary–Treasurer

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Scott Davidson  
President