

AGENDA  
CLAIBORNE PARISH POLICE JURY  
REGULAR MEETING  
10:00 a.m.  
January 8, 2025  
Jury Chambers  
CPPJ Administration Building  
507 West Main St.  
Homer, LA 71040

\*\*\*NOTICE\*\*\* The CPPJ requests that if you have a fever, shortness of breath, cold, sniffles or flu-like symptoms that you DO NOT attend this public meeting. All agendas, notices, and minutes of the meetings of the CPPJ can be found on our website at [www.claiborneparish.org](http://www.claiborneparish.org)

1. Public Hearing - 2025 Proposed Budget 9:00 a.m.
2. Road Committee Meeting 9:10 a.m.
3. Call to order.
4. Prayer.
5. Pledge.
6. Adoption of Agenda as presented.
7. Election of Officers for the 2025 year.

**CONSENT AGENDA:**

8. Approval of the December 4, 2024, regular meeting minutes as published in the Official Journal.
9. Payment of the December 2024 bills as approved by the Claims Committee.
10. Request from DWCC Warden Michele Dauzat received on December 10, 2024, requesting two to three loads of ground asphalt to repair the driveway to the shooting range and Amanda Carney Training Center.

**REGULAR AGENDA:**

11. Reminder – one (1) hour of ethics training is required to be completed by December 31, 2025, for all Jurors and Parish Employees.
12. Reminder – one (1) hour of Sexual Harassment Training is required to be completed by December 31, 2025, by all Parish Employees – Department Heads and Jury Officers have a two (2) hour training requirement.
13. Setting of Committees for 2025.
14. Setting of Regular Meeting Dates for 2025 year – normally the Wednesday following the first Sunday of every month unless otherwise noted.
15. Setting of Police Jury Holidays for 2025 year.
16. Ordinance No. 806 – Adoption of 2025 Operating Budget – ALL FUNDS for the Claiborne Parish Police Jury.
17. Resolution 2025-001 – A Resolution Authorizing Signature Authority on the Parish's Demand Deposit Accounts Effective January 8, 2025.
18. Resolution 2025-002 – A Resolution Authorizing the President, Vice President, and Secretary-Treasurer of the Claiborne Parish Police Jury to Have Signature Authority on Any and All Resolutions and Documents Concerning the Operations of the Parish for the Calendar Year 2025.

19. Resolution 2025-003 – A Resolution Authorizing the Executive Director of the Claiborne Parish Office of Community Services to Sign and Execute Any Documents on Behalf of Claiborne Parish Concerning the Operation of Said Office for the Calendar Year 2025.
20. Resolution 2025-005 – A Resolution to Grant Express Authority to Legal Representative to Sign Uninsured/Underinsured Motorist Bodily Injury Coverage Form for the CPPJ
21. Request from the North La Criminalistics Lab Commission – per letter received December 19, 2024, requesting that the Police Jury consider for approval their 2024 Budget Amendments and their 2025 Proposed Budget as required by R.S. 40:2261-22678.4
22. Resolution 2025-006 – Resolution Canvassing the Returns of the December 7, 2024, Special Election (1/2 Sales Tax renewal in support of the CMMC)
23. Ordinance No. 807 – Ordinance Levying the Renewal of the ½ Parish Wide Sales Tax in Support of the CMMC
24. Request for Road Superintendents Brant Cupp and Chad Verdin, to advertise and post the open position of Truck Driver within the CPPJ Hwy Dept
25. Issuance and approval of the Parish’s Assurance Letter to DOTD’s Right of Way Section, as requested in a letter received on December 30, 2024.
26. New request in a letter received on December 19, 2024, - Request from Doug Efferson, Executive Director of the NWLHSD, reminding the Police Jury that they needed to appoint a representative to replace Don Pledger on the Service District Board.
27. Recommendations from the Road Committee
28. Claiborne Parish Coroner’s Report –
29. Secretary-Treasurer’s Update -
30. Additional Public Comment –
31. Adjourn –

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Secretary-Treasurer, Dwayne R Woodard at (318)927-2222 describing the assistance that is necessary.