

AGENDA  
CLAIBORNE PARISH POLICE JURY  
REGULAR MEETING  
10:00 a.m.  
January 10, 2024  
Jury Chambers  
CPPJ Administration Building  
507 West Main St.  
Homer, LA 71040

\*\*\*NOTICE\*\*\* The CPPJ requests that if you have a fever, shortness of breath, cold, sniffles or flu-like symptoms that you DO NOT attend this public meeting. All agendas, notices, and minutes of the meetings of the CPPJ can be found on our website at [www.claiborneparish.org](http://www.claiborneparish.org)

1. Public Hearing #2 – 2024 Proposed Budget 9:00 a.m.
2. Road Committee Meeting 9:10 a.m.
3. Call to order.
4. Prayer.
5. Pledge.
6. Ceremonial Swearing In of the 2024-2027 Members of the Claiborne Parish Police Jury – Claiborne Parish Clerk of Court Brian Flynn.
7. Adoption of Agenda as presented.
8. Election of Officers for the 2024 year.
9. Appointment of the Secretary-Treasurer for a two-year (2) period ending December 31, 2025.

**CONSENT AGENDA:**

10. Approval of the December 6, 2023, regular meeting minutes.
11. Payment of the December 2023 bills as approved by the Claims Committee.

**REGULAR AGENDA:**

12. Reminder – one (1) hour of ethics training is required to be completed by December 31, 2024, for all Jurors and Parish Employees.
13. Reminder – one (1) hour of Sexual Harassment Training is required to be completed by December 31, 2024, by all Parish Employees – Department Heads and Jury Officers have a two (2) hour training requirement.
14. Recognition of Retired Claiborne Parish Registrar of Voters Mrs. Patricia Brunson Sanders, who retired from the Claiborne Parish ROV Office on January 1, 2024, after thirty-nine plus (39+) years of service to the Parish. Mrs. Brunson
15. Setting of Committees for 2024.
16. Setting of Regular Meeting Dates for 2024 year – normally the Wednesday following the first Sunday of every month unless otherwise noted.
17. Setting of Police Jury Holidays for 2024 year.
18. Ordinance No. 802 – Adoption of 2024 Operating Budget – ALL FUNDS for the Claiborne Parish Police Jury.
19. Resolution 2024-001 – A Resolution Authorizing Signature Authority on the Parish's Demand Deposit Accounts Effective January 10, 2024.

20. Resolution 2024-002 – A Resolution Authorizing the President, Vice President, and Secretary-Treasurer of the Claiborne Parish Police Jury to Have Signature Authority on Any and All Resolutions and Documents Concerning the Operations of the Parish for the Calendar Year 2024.
21. Resolution 2024-003 – A Resolution Authorizing the Executive Director of the Claiborne Parish Office of Community Services to Sign and Execute Any Documents on Behalf of Claiborne Parish Concerning the Operation of Said Office for the Calendar Year 2024.
22. Resolution 2024-004 – A Resolution to Grant Express Authority to Legal Representative to Sign Uninsured/Underinsured Motorist Bodily Injury Coverage Form for the CPPJ
23. Request from Secretary-Treasurer Dwayne R. Woodard to enter into an engagement agreement with Bosch & Statham CPAs for the Audit of the Police Jury's 2023 Financial Statements and Agreed upon Procedures Report. (same cost as prior year)
24. Request from the North La Criminalistics Lab Commission – per letter received December 19, 2023, requesting that the Police Jury consider for approval their 2023 Budget Amendments and their 2024 Proposed Budget as required by R.S. 40:2261-22678.4
25. Request from the Town of Haynesville, in a letter received January 2, 2024, requesting that the Jury re-appoint Mr. Scott Pratt to the Wards 2 & 3 Recreation District for a four (4) year term expiring on December 31, 2027.
26. Setting of a date for a meeting of the Personnel Committee for the review of the applications for the open position of Registrar of Voters and the scheduling of interviews for the qualified candidates.
27. Notice – Annual CPI & Landfill Letter for Republic Services received December 27, 2024.
28. Recommendations from the Road Committee
29. Claiborne Parish Coroner's Report –
30. Secretary-Treasurer's Update -
31. Additional Public Comment –
32. Adjourn –

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Secretary-Treasurer, Dwayne R Woodard at (318)927-2222 describing the assistance that is necessary.