

AGENDA
CLAIBORNE PARISH POLICE JURY
REGULAR MEETING
10:00 a.m.
January 12, 2022
Jury Chambers
CPPJ Administration Building
507 West Main St.
Homer, LA 71040

NOTICE The CPPJ requests that if you have a fever, shortness of breath, cold, sniffles or flu-like symptoms that you DO NOT attend this public meeting. All agendas, notices, and minutes of the meetings of the CPPJ can be found on our website at www.claiborneparish.org

1. Public Hearing #2 – 2022 Proposed Budget 9:00 a.m.
2. Road Committee Meeting 9:10 a.m.
3. Call to order.
4. Prayer.
5. Pledge.
6. Adoption of Agenda as presented.
7. Election of Officers for the 2022 year.
8. Appointment of the Secretary-Treasurer for a two-year (2) period ending December 31, 2023.

CONSENT AGENDA:

9. Approval of the December 8, 2021, regular meeting minutes.
10. Payment of the December 2021 bills as approved by the Claims Committee.
11. Request from Claiborne Parish Fire Protection District No. 6, in a letter received December 14, 2021, requesting maintenance on the access road to a dry fire hydrant located on Eddie Sherman's Pond off-of Horseshoe Road in Summerfield. Work is to be done on a reimbursement basis.
12. Request from the Town of Haynesville, in a fax received on December 13, 2021, requesting their budgeted annual support of \$500 for their 2021 Christmas Lights and Parade and to be included in the Parish's 2022 budget in the same amount.
13. Request from the Village of Junction City, in an email received on December 20, 2021, requesting the Parish's assistance with road repairs on West Third Street due to a water line break. Work is to be done on a reimbursement basis through the Village's ad valorem tax credit.

REGULAR AGENDA:

14. Reminder – one (1) hour of Ethics training is required to be completed by December 31, 2022, for all Jurors and Parish Employees.
15. Reminder – one (1) hour of Sexual Harassment Training is required to be completed by December 31, 2022, by all Parish Employees – Department Heads and Jury Officers have a two (2) hour training requirement.
16. Setting of Committees for 2022.
17. Setting of Regular Meeting Dates for 2022 year – normally the Wednesday following the first Sunday of every month unless otherwise noted.

18. Setting of Police Jury Holidays for 2022 year
19. Ordinance No. 793 – Adoption of 2022 Operating Budget – ALL FUNDS for the Claiborne Parish Police Jury.
20. Resolution 2022-001 – A Resolution Authorizing Signature Authority on the Parish’s Demand Deposit Accounts Effective January 12, 2022.
21. Resolution 2022-002 – A Resolution Authorizing the President, Vice President and Secretary-Treasurer of the Claiborne Parish Police Jury to Have Signature Authority on Any and All Resolutions and Documents Concerning the Operations of the Parish for the Calendar Year 2022.
22. Resolution 2022-003 – A Resolution Authorizing the Executive Director of the Claiborne Parish Office of Community Services to Sign and Execute Any Documents on Behalf of Claiborne Parish Concerning the Operation of Said Office for the Calendar Year 2022.
23. Resolution 2022-004 – A Resolution Authorizing the President and Secretary-Treasurer to Sign Documents on Behalf of Claiborne Parish Concerning the Sale of the Capital One Drive-Thru Property in Haynesville, LA
24. Resolution 2022-005 – A Resolution Approving the Holding of an Election in Claiborne Parish Fire Protection District No. 4 of the Parish of Claiborne, State of Louisiana, on Saturday, April 30, 2022 (continuation/renewal)
25. Request from the North La Criminalistics Lab Commission – per letter received December 10, 2021, requesting that the Police Jury consider for approval their 2021 Budget Amendments and their 2022 Proposed Budget as required by R.S. 40:2261-22678.4
26. Request from the Claiborne Parish Fire Protection District No. 3, in an email received January 3, 2022, requesting that the Police Jury appoint Mrs. Angela Diane Neal Haynes to the board of directors to replace Mr. Justin Childress who has resigned.
27. Acceptance and approval for the lowest qualified sealed bids for the purchase of pit run, sand clay gravel and maintenance rock (pick-up) necessary for the maintenance of the Claiborne Parish roads for the year of 2022. (Extended from December 8, 2021 meeting)
28. Issuance and approval of the Parish’s Assurance Letter to DOTD’s Right of Way Section, as requested in a letter received on January 4, 2022.
29. Recommendation from the Roads Committee
30. Claiborne Parish Coroner’s Report –
31. Secretary-Treasurer’s Update -
32. Additional Public Comment –
33. Adjourn –

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Secretary-Treasurer, Dwayne R Woodard at (318)927-2222 describing the assistance that is necessary.