

AGENDA  
CLAIBORNE PARISH POLICE JURY  
REGULAR MEETING  
10:00 a.m.  
March 6, 2024  
Jury Chambers  
CPPJ Administration Building  
507 West Main St.  
Homer, LA 71040

\*\*\*NOTICE\*\*\* The CPPJ requests that if you have a fever, shortness of breath, cold, sniffles or flu-like symptoms that you DO NOT attend this public meeting. All agendas, notices, and minutes of the meetings of the CPPJ can be found on our website at [www.claiborneparish.org](http://www.claiborneparish.org)

1. Road Committee Meeting 9:00 a.m.
2. Call to order.
3. Prayer.
4. Pledge.
5. Adoption of Agenda as presented.

**CONSENT AGENDA:**

6. Approval of the February 7, 2024, regular meeting minutes as published in the Official Journal.
7. Payment of the February 2024 bills as approved by the Claims Committee.
8. Request from Town of Haynesville, in a letter received February 22, 2024, requesting (1) one load of SB2, (1) one load of cold mix, and (1) load of red clay mix to be delivered to the Town's city shop located on Spring Street. The work will be done under the Town's ad valorem tax credit.
9. Request from the Village of Athens, in a letter received February 26, 2024, requesting assistance from the CPPJ Hwy Dept. in cutting a dead tree located on Liles Road. The work will be done under the Village's ad valorem tax credit.
10. Request from the Homer Golf Club, in a letter received February 28, 2024, requesting assistance from the CPPJ Hwy Dept. with certain maintenance issues on their road. The work will be done on a reimbursement basis.

**REGULAR AGENDA:**

11. Reminder – one (1) hour of ethics training is required to be completed by December 31, 2024, for all Jurors and Parish Employees.
12. Reminder – one (1) hour of Sexual Harassment Training is required to be completed by December 31, 2024, by all Parish Employees – Department Heads and Jury Officers have a two (2) hour training requirement.
13. Reminder – Jurors' personal financial disclosure statements for 2023 are due by May 15, 2024.
14. Notice – there will be a small premium increase for the Police Jury's Dental Plan with DINA Dental for the 2024-2025 fiscal year effective June 1, 2024. The cost will be as follows per month – employee only \$33.06, plus spouse \$65.00, plus child(ren) 71.54 and plus family \$107.20. This is elective coverage and the employee bears 100% of the cost.
15. Notice – there will be NO premium increases for the Police Jury's Vision Plan with CEC Vision for the 2024-2025 year. The cost will be as follows per month – employee only \$10.19, plus spouse \$20.37, plus child(ren) 21.39 and plus family \$30.56. This is elective coverage and the employee bears 100% of the cost.

16. Notice – 2024-2025 Claiborne Parish Population Estimate as submitted by the LSU AgCenter Department of Agricultural Economics and Agribusiness and Dr. Troy C. Blanchard from the LSU Department of Sociology is 13,526. (Prior year 13,681 a decrease of 155 or -1.13%)
17. Recognition of Truck Driver Mike Ellis who retired from the CPPJ Hwy Dept on January 19, 2024. Mr. Ellis worked for the Hwy Department on two separate occasions 2006-2008 and 2015 through 2024.
18. Resolution 2024-009 – A Resolution Authorizing the President and Secretary-Treasurer to Sign Documents on Behalf of the CPPJ Concerning the Donation of Parcel No. 8730000655 Located on East Second Street to the Town of Homer.
19. Request from co-Road Superintendents Brant Cupp and Chad Verdin to advertise for bids for the purchase of large new dump truck (14-16 yd dump bed) for use by the CPPJ Hwy Dept.
20. Presentation of the list of proposed roads for the Parish’s 2024 Chip & Seal Road Program.
21. Renewal of the lease with DART for use of office space in the CPPJ-OOCS Building located at 621 South Main St, Homer LA – remains the same \$350 per month.
22. Request from Secretary-Treasurer Dwayne R. Woodard, for the Jury to enter into a Memorandum of Agreement with the Louisiana Military Department, Office of Cyber Security which will enable GOHSEP to perform a Cyber Readiness Assessment of the CPPJ Systems. This is a free service offered to the Parish through GOHSEP.
23. Recommendations from the Road Committee
24. Claiborne Parish Coroner’s Report –
25. Secretary-Treasurer’s Update -
26. Additional Public Comment –
27. Adjourn –

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Secretary-Treasurer, Dwayne R Woodard at (318)927-2222 describing the assistance that is necessary.