

AGENDA  
CLAIBORNE PARISH POLICE JURY  
REGULAR MEETING  
10:00 a.m.  
March 12, 2025  
Jury Chambers  
CPPJ Administration Building  
507 West Main St.  
Homer, LA 71040

\*\*\*NOTICE\*\*\* The CPPJ requests that if you have a fever, shortness of breath, cold, sniffles or flu-like symptoms that you DO NOT attend this public meeting. All agendas, notices, and minutes of the meetings of the CPPJ can be found on our website at [www.claiborneparish.org](http://www.claiborneparish.org)

1. Road Committee Meeting 9:00 a.m.
2. Call to order.
3. Prayer.
4. Pledge.
5. Adoption of Agenda as presented.

**CONSENT AGENDA:**

6. Approval of February 5, 2025, regular meeting minutes as published in the Official Journal.
7. Payment of the February 2025 bills as approved by the Claims Committee.
8. Request from Town of Homer, in a letter received February 6, 2025, requesting assistance with the water line relocation and water valve replacement on Edgewood Drive in Homer as part of the DOTD bridge replacement project. The estimated cost of the project is \$8,000. The work will be done under the Town's ad valorem tax credit.
9. Request from the Town of Haynesville, in a letter received February 20, 2025, requesting their budgeted amount of \$250 for the sponsorship of the annual Potluck at the Fair on Saturday, March 22, 2025, and to be considered for the same amount in the Parish's 2026 budget. This dinner is used to raise funds for the repair and maintenance of the Fair Barn which is a parish polling place.

**REGULAR AGENDA:**

10. Reminder – one (1) hour of ethics training is required to be completed by December 31, 2025, for all Jurors and Parish Employees.
11. Reminder – one (1) hour of Sexual Harassment Training is required to be completed by December 31, 2025, by all Parish Employees – Department Heads and Jury Officers have a two (2) hour training requirement.
12. Reminder – Jurors' personal financial disclosure statements for 2024 are due by May 15, 2025.
13. Notice – The Chamber of Commerce's 59<sup>th</sup> Annual Banquet will be held on Monday, March 24, 2025, at 6:30 pm at the Fair Barn in Haynesville.
14. Notice – there will be a small premium increase for the Police Jury's Dental Plan with DINA Dental for the 2025-2026 fiscal year effective June 1, 2024. The cost will be as follows per month – employee only \$33.06, plus spouse \$65.00, plus child(ren) 71.54 and plus family \$107.20. This is elective coverage and the employee bears 100% of the cost.
15. Notice – there will be NO premium increases for the Police Jury's Vision Plan with CEC Vision for the 2025-2026 year. The cost will be as follows per month – employee only

\$10.19, plus spouse \$20.37, plus child(ren) 21.39 and plus family \$30.56. This is elective coverage and the employee bears 100% of the cost.

16. Notice – the Claiborne Parish Housing Program will be taking names of persons who are interested in placing an application on the waiting list for the Housing Choice Voucher Program (Section 8) on March 27<sup>th</sup> & March 28<sup>th</sup> from 9:00 am till 2:00 pm at the CPPJ-OOCS Building located at 621 South Main Street in Homer.
17. Notice – our auditors, Bosch & Statham CPAs, will be here the week of April 14-18 to do fieldwork and testing for the preparation of our 2024 Financial Statements & AUP Report.
18. Resolution 2025-008 – A Resolution Approving the 2024 Louisiana Compliance Questionnaire for the Police Jury’s 2024 Audited Financial Statements
19. Renewal of the lease with DART for use of office space in the CPPJ-OOCS Building located at 621 South Main Street, Homer LA – the amount remains the same at \$350 per month.
20. Amended and Restated Ordinance No. 807 – Renewal of 0.50% Sales Tax in Support of CMMC as Originally Adopted on January 8, 2025.
21. Presentation of the list of Proposed Roads for the Parish’s 2025 Chip & Seal Road Maintenance Program – total of 24.9 miles with an estimated cost of \$510,000.
22. Request from Road Superintendents Brant Cupp & Chad Verdin to increase Mechanic Helper Toby Page’s base pay by \$0.50 per hour to \$14.25 effective March 14, 2025. This will be Mr. Page’s one year anniversary.
23. Recommendations for supplemental State Funding for the Parish which are due to Senator Cathey’s Office by March 31, 2025.
24. Recommendations from the Road Committee
25. Claiborne Parish Coroner’s Report –
26. Secretary-Treasurer’s Update -
27. Additional Public Comment –
28. Adjourn –

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Secretary-Treasurer, Dwayne R Woodard at (318)927-2222 describing the assistance that is necessary.