

AGENDA
CLAIBORNE PARISH POLICE JURY
REGULAR MEETING
10:00 a.m.
November 5, 2025
Jury Chambers
CPPJ Administration Building
507 West Main St.
Homer, LA 71040

NOTICE The CPPJ requests that if you have a fever, shortness of breath, cold, sniffles or flu-like symptoms that you DO NOT attend this public meeting. All agendas, notices, and minutes of the meetings of the CPPJ can be found on our website at www.claiborneparish.org

1. Road Committee Meeting - 9:00 a.m. in the Conference Room
2. Call to order.
3. Prayer.
4. Pledge.
5. Adoption of Agenda as presented.

CONSENT AGENDA:

6. Approval of October 8, 2025, regular meeting minutes as published in the Official Journal.
7. Payment of the October 2025 bills as approved by the Claims Committee.
8. Request to advertise for bid – sealed bids are hereby invited by the Claiborne Parish Police Jury for the purchase of CRS-2, CRS-P2, and CSS-1H asphalt cement necessary for the maintenance of the Claiborne Parish roads for the year 2026.
9. Request to advertise for bid – sealed bids are hereby invited by the Claiborne Parish Police Jury for the purchase of Hot Mix and Colay (Cold Mix) necessary for the maintenance of the Claiborne Parish roads for the year 2026.
10. Request to advertise for bid – sealed bids are hereby invited by the Claiborne Parish Police Jury for the purchase of pit run, sand clay gravel and maintenance rock necessary for the maintenance of the Claiborne Parish roads for the year 2026.
11. Request to advertise for bid – sealed bids are hereby invited by the Claiborne Parish Police Jury for the purchase of sizes LA C-1 “modified”, LA C-2, LA C-3 granite or equivalent crushed stone necessary for the maintenance of the Claiborne Parish roads for the year 2026.
12. Request to advertise for bid – sealed bids are hereby invited by the Claiborne Parish Police Jury for the purchase of 87 Octane Unleaded Gasoline and Diesel Fuel (off road & highway use) for use in Claiborne Parish Police Jury owned vehicles and equipment for the year 2026.
13. Request to advertise for bid – sealed bids are hereby invited by the Claiborne Parish Police Jury for the purchase of various culvert types and sizes (Galvanized and HDPE type) for the maintenance of the Claiborne Parish roads for the year 2026.
14. Request to advertise for bid – sealed bids are hereby invited by the Claiborne Parish Police Jury for the purchase of iron ore (road materials) for the maintenance of the Claiborne Parish roads for the year 2026.
15. Request from the Claiborne Parish CASA Community Coordinator Denna Curtis, in a letter received October 24, 2025, requesting their budgeted amount of \$1,000 for support of the Claiborne CASA Office and to be included in the Parish’s 2026 budget for the same amount. (Same as prior years)

16. Setting of the 2025 buy-back date – December 12, 2025 – request form will go out with the 12/5/2025 payroll checks and are due back on Wednesday 12/10/2025.

REGULAR AGENDA:

17. Reminder – one (1) hour of ethics training is required to be completed by December 31, 2025, for all Jurors and Parish Employees.
18. Reminder – one (1) hour of Sexual Harassment Training is required to be completed by December 31, 2025, by all Parish Employees – Department Heads and Jury Officers have a two (2) hour training requirement.
19. Reminder - 2025 Thanksgiving Holiday – lunch Tuesday, November 25th at the Road Barn on Hwy 2, off Wednesday November 26th through Friday the 28th – return to work on Monday, December 1st, 2025.
20. Reminder - 2025 Christmas Holiday – lunch Monday, December 23rd at the Road Barn on Hwy 2, off Tuesday the 24th through Wednesday, January 1st, return to work on Thursday, January 2nd, 2025.
21. THANK YOU - from Erin White, RN with the Donald K Haynes Health Unit, dated October 29, 2025 – Thanking the Jury for the new parking lot and for refurbishing the Flagpole at the old CPSO location.
22. Notification – In a letter received on October 14, 2025, from the office of the LA State Treasurer John Fleming, MD, the Jury has been awarded \$200,000 under Act 461 of the 2025 RLS for the purchase of equipment for the CPPJ Hwy Dept. The Jury plans to purchase a skid steer with attachments with the proceeds.
23. Notification – In a email received on October 8, 2025, The Police Jury has been approved for the funding of Phase 1 of the Early Warning System for Lake Claiborne in the amount of \$53,670.
24. Request from Road Superintendents Brant Cupp and Chad Verdin, per letter received October 29, 2025, to hire Mr. Steve Scruggs and Mr. Steve Farris as Truck Drivers for the CPPJ Hwy Dept effective as of November 6, 2024, for \$16.00 per hour. Both Mr. Scruggs & Mr. Farris have been working for the Parish through Manpower. Both employees will be subject to the standard six-month probationary period.
25. Resolution 2025-017 – A resolution authorizing the incurring of debt and issuance of One Million Five Hundred Fifty Thousand Dollars (\$1,550,000) of Limited Series Tax Bonds, Series 2025, of the Parish of Claiborne, State of Louisiana; and providing for other matters in connection therewith.
26. Request from the Claiborne Parish Communications District (E-911) dated October 29, 2025, for the Police Jury to adopt a resolution to set the rate (cost) of \$15.00 (fifteen) per address for providing 911 addresses. Effective date will be December 1, 2025.
27. Resolution 2025-018 – A Resolution Setting the Rate of the Issuance of a E-911 Address by the Claiborne Parish Communications District to \$15.00 (fifteen) effective December 1, 2025.
28. Request from the Claiborne Parish Communications District (E-911) dated October 29, 2025, for the Police Jury to adopt a resolution to raise the following the rates (costs) of E-911 Line Fees to the following – Residential Land Line for \$0.69 to \$1.55 per line, All Personal Wireless Device Lines (including VOIP) from \$0.85 to \$1.25 per line, all Business Lines (Land & VOIP) for \$1.50 to 7.00 per line. Effective date will be December 1, 2025, and all carries must be in compliance by March 1, 2026.
29. Resolution 2025-019 – A Resolution Adjusting the E-911 Rates for all Communication Lines and Devices Who Have Access to the Claiborne Parish E-911 System. The new rates will be effective December 1, 2025.
30. Introduction of the proposed amended Ordinance No. 703 (Heavy Haulers Ordinance)

31. Setting of the date for the Public Hearing for the Proposed Amendments to Ordinance No. 703 (heavy Haulers Ordinance) – 9:00 am on December 10, 2025, in the Conference Room of the CPPJ Admin Building
32. Recommendations from the Road Committee
33. Claiborne Parish Coroner's Report –
34. Secretary-Treasurer's Update -
35. Additional Public Comment –
36. Adjourn –

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Secretary-Treasurer, Dwayne R Woodard at (318)927-2222 describing the assistance that is necessary.