

AGENDA
CLAIBORNE PARISH POLICE JURY
REGULAR MEETING
10:00 a.m.
November 15, 2023
Jury Chambers
CPPJ Administration Building
507 West Main St.
Homer, LA 71040

NOTICE The CPPJ requests that if you have a fever, shortness of breath, cold, sniffles or flu-like symptoms that you DO NOT attend this public meeting. All agendas, notices, and minutes of the meetings of the CPPJ can be found on our website at www.claiborneparish.org.

1. Public Hearing for Proposed Ordinance No. 801 at 9:00 a.m. in the Conference Room
2. Road Committee Meeting 9:10 a.m. or immediately following the Public Hearing in the Conference Room
3. Call to order.
4. Prayer.
5. Pledge.
6. Adoption of Agenda as presented.

CONSENT AGENDA:

7. Approval of the October 4, 2023, regular meeting minutes.
8. Payment of the October 2023 bills as approved by the Claims Committee.
9. Setting of the 2023 buy-back date – December 15, 2023 – request form will go out with the 12/8/2023 payroll checks and are due back on Wednesday 12/12/2023.
10. Request to advertise for bid – sealed bids are hereby invited by the Claiborne Parish Police Jury for the purchase of CRS-2, CRS-P2, and CSS-1H asphalt cement necessary for the maintenance of the Claiborne Parish roads for the year 2024.
11. Request to advertise for bid – sealed bids are hereby invited by the Claiborne Parish Police Jury for the purchase of Hot Mix and Colay (Cold Mix) necessary for the maintenance of the Claiborne Parish roads for the year 2024.
12. Request to advertise for bid – sealed bids are hereby invited by the Claiborne Parish Police Jury for the purchase of pit run, sand clay gravel and maintenance rock necessary for the maintenance of the Claiborne Parish roads for the year 2024.
13. Request to advertise for bid – sealed bids are hereby invited by the Claiborne Parish Police Jury for the purchase of sizes LA C-1 “modified”, LA C-2 and LA C-3 granite crushed stone necessary for the maintenance of the Claiborne Parish roads for the year 2024.
14. Request to advertise for bid – sealed bids are hereby invited by the Claiborne Parish Police Jury for the purchase of 87 Octane Unleaded Gasoline and Diesel Fuel (off road & highway use) for use in Claiborne Parish Police Jury owned vehicles and equipment for the year 2024.
15. Request to advertise for bid – sealed bids are hereby invited by the Claiborne Parish Police Jury for the purchase of various culvert types and sizes (Galvanized and HDPE type) for the maintenance of the Claiborne Parish roads for the year 2024.
16. Request to advertise for bid – sealed bids are hereby invited by the Claiborne Parish Police Jury for the purchase of iron ore (road materials) for the maintenance of the Claiborne Parish roads for the year 2024.

17. Request from the Coordinating & Development President & CEP Jack “Bump” Skaggs, in a letter received October 23, 2023, requesting that CDC be included in the Parish’s 2023 budget for membership contribution in the amount of \$8,725. (Same as prior year)
18. Request from the Claiborne Parish CASA Community Coordinator Denna Curtis, in a letter received October 24, 2023, requesting their budgeted amount of \$1,000 for support of the Claiborne CASA Office and to be included in the Parish’s 2024 budget for the same amount. (Same as prior years)
19. Request from the Claiborne Parish School Board, in a letter received October 24, 2023, requesting assistance for repairs with the parking lot located behind the Homer High School Cafeteria. The work will be done on a reimbursement basis.
20. Request from the Village of Junction City, in a letter received November 1, 2023, requesting the delivery of four (4) loads of pit run to be delivered to their City Hall. Work will be done under their ad valorem tax credit.
21. Request from the Homer Golf Course, in a letter dated October 27, 2023, requesting assistance with the replacement of a culvert at the golf course. The work will be done on a reimbursement basis.
22. Request from the Town of Haynesville, in a letter received November 2, 2023, requesting their 2023 budgeted amount of \$500 for the Christmas Festival/Lights and to be included in 2024 budget for the same amount.

REGULAR AGENDA:

23. Reminder – one (1) hour of ethics training is required to be completed by December 31, 2023, for all Jurors and Parish Employees.
24. Reminder – one (1) hour of Prevention of Sexual Harassment Training is required to be completed by December 31, 2023, by all Parish Employees – Department Heads and Jury Officers have a two (2) hour training requirement.
25. Reminder - 2023 Thanksgiving Holiday – lunch Tuesday, November 21st at the Road Barn on Hwy 2, off Wednesday November 22nd through Friday the 24th – return to work on Monday, November 27th, 2023.
26. Reminder - 2023 Christmas Holiday – lunch Thursday, December 21st at the Road Barn on Hwy 2, off Friday the 22nd through Monday, January 1st, return to work on Tuesday January 2nd, 2024.
27. Notice – per a letter received from the Governor’s Office on October 26, 2023, the Police Jury has been awarded a 2022-2023 CWEF Grant in the amount of \$100,000 for the South Claiborne Water System Ownes Booster Station Project.
28. Resolution 2023-022 – A Resolution Providing for the Canvassing the Returns and Declaring the Results of the Special Election held in Parish of Claiborne on Saturday, October 14, 2023 (Building Maintenance Renewal)
29. Proposed Ordinance No. 801 – An Ordinance Declaring the Enumerated Adjudicated Properties as Surplus and Not Needed for Public Use and Authorizing the Parish President to Do All Things Necessary to Sell Said Properties in Conformity with Ordinance No. 796
30. Consideration of the possibility of adding Lee Circle located in Sec 1 & Sec 12 of T23N R6W totaling approximately 0.26 miles an unimproved dirt road off of Bailey Town Road to the Parish Road System.
31. Request from the Claiborne Men in Action, in an email received November 1, 2023, represented by Roy Mardis to briefly address the Jury.
32. Recommendations from the Road Committee -
33. Claiborne Parish Coroner’s Report –

34. Secretary-Treasurer's Update -

35. Additional Public Comment –

36. Adjourn –

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Secretary-Treasurer, Dwayne R Woodard at (318)927-2222 describing the assistance that is necessary.