

AGENDA
CLAIBORNE PARISH POLICE JURY
REGULAR MEETING
10:00 a.m.
December 4, 2024
Jury Chambers
CPPJ Administration Building
507 West Main St.
Homer, LA 71040

NOTICE The CPPJ requests that if you have a fever, shortness of breath, cold, sniffles or flu-like symptoms that you DO NOT attend this public meeting. All agendas, notices, and minutes of the meetings of the CPPJ can be found on our website at www.claiborneparish.org

1. Road Committee Meeting - 9:00 a.m. in the Conference Room
2. Call to order.
3. Prayer.
4. Pledge.
5. Adoption of Agenda as presented.

CONSENT AGENDA:

6. Approval of the November 4, 2024, regular meeting minutes as published in the Official Journal.
7. Payment of the November 2024 bills as approved by the Claims Committee.

REGULAR AGENDA:

8. Reminder – one (1) hour of ethics training is required to be completed by December 31, 2024, for all Jurors and Parish Employees.
9. Reminder – one (1) hour of Sexual Harassment Training is required to be completed by December 31, 2024, by all Parish Employees – Department Heads and Jury Officers have a two (2) hour training requirement.
10. NOTICE OF SPECIAL ELECTION – NOTICE IS HEREBY GIVEN that a Special Election will be held within the Parish on SATURDAY, DECEMBER 7, 2024, to authorize to continue the levy and collect a sales and use tax of 0.5% for a period of 10 years. (Renewal of the ½ sales tax in support of CMMC)
11. Reminder - 2024 Christmas Holiday – lunch Monday, December 23rd at the Road Barn on Hwy 2, off Tuesday the 24th through Wednesday, January 1st, return to work on Thursday January 2nd, 2025.
12. Notice – the 2025 LGAP and CWEF Application Portal will open on November 1, 2024, and close on February 28, 2025, at 4:00 p.m. per letter from the State Office of Community Development received on October 22, 2024. The maximum per Parish is now \$300,00 for LGAP and \$350,000 per CWEF.
13. Mrs. Kathy Baber, Community Liaison for Congressman Mike Johnson’s Office honoring Dr. Wm. Mark Haynes for receiving the Customer Focused Physician Summit Award.
14. Request from the Claiborne Parish Library Board of Control, in a letter dated November 11, 2024, requesting the re-appointment of the following Board Members to another five-year term. – Mrs. Dianne Spigner of Athens, Mrs. Trudy Walker Clark of Homer and Mrs. Patricia Eddens Davis of Bernice. Their terms currently expire on December 31, 2024.

15. Acceptance and awarding of the lowest qualified bids for the purchase of CRS-2, CRS-P2, and CSS-1H asphalt cement necessary for the maintenance of the Claiborne Parish roads for the year 2025.
16. Acceptance and awarding of the lowest qualified bids for the purchase of Hot Mix and Colay (Cold Mix) necessary for the maintenance of the Claiborne Parish roads for the year 2025.
17. Acceptance and awarding of the lowest qualified bids for the purchase of pit run, sand clay gravel and maintenance rock necessary for the maintenance of the Claiborne Parish roads for the year 2025.
18. Acceptance and awarding of the lowest qualified bids for the purchase of sizes LA C-1 “modified”, LA C-2, LA C-3 granite or equivalent crushed stone necessary for the maintenance of the Claiborne Parish roads for the year 2025.
19. Acceptance and awarding of the lowest qualified bids for the purchase of 87 Octane Unleaded Gasoline and Diesel Fuel (off road & highway use) for use in Claiborne Parish Police Jury owned vehicles and equipment for the year 2025.
20. Acceptance and awarding of the lowest qualified bids for the purchase of various culvert types and sizes (Galvanized and HDPE type) for the maintenance of the Claiborne Parish roads for the year 2025.
21. Acceptance and awarding of the lowest qualified bids for the purchase of iron ore (road materials) for the maintenance of the Claiborne Parish roads for the year 2025.
22. Acceptance and approval of the 2025 Workers' Compensation insurance renewal rates for the CPPJ employees.
23. Acceptance and approval of the 2025 health insurance renewal rates from BCBS of LA for the CPPJ employees (FTE).
24. Proposed 2025 Budget for the Claiborne Parish Office of Emergency Preparedness – No Change from 2024
25. Proposed 2024 Budget Amendments – All Funds
26. Presentation of Proposed Ordinance No. 806 – 2025 Operating Budget All Funds
27. Notice of Public Hearing on the Proposed 2025 Operating Budget – All Funds - Minday, January 6, 2025, at 2:00 p.m. in the Conference Room of the CPPJ Administration Bldg
28. Request from Secretary-Treasurer Dwayne R. Woodard to enter into an engagement agreement with Bosch & Statham CPAs for the audit of the Police Jury’s 2024 Financial Statements and Agreed Upon Procedures Report
29. Recommendations from the Road Committee
30. Claiborne Parish Coroner’s Report –
31. Secretary-Treasurer’s Update -
32. Additional Public Comment –
33. Adjourn –

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Secretary-Treasurer, Dwayne R Woodard at (318)927-2222 describing the assistance that is necessary.