

AGENDA
CLAIBORNE PARISH POLICE JURY
REGULAR MEETING
10:00 a.m.
December 10, 2025
Jury Chambers
CPPJ Administration Building
507 West Main St.
Homer, LA 71040

NOTICE The CPPJ requests that if you have a fever, shortness of breath, cold, sniffles or flu-like symptoms that you DO NOT attend this public meeting. All agendas, notices, and minutes of the meetings of the CPPJ can be found on our website at www.claiborneparish.org

1. Public Hearing on Proposed Amended Ordinance No. 703 (Heavy Haulers) – 9:00 a.m. in the Conference Room
2. Road Committee Meeting - 9:05 a.m. (or immediately following the Public Hearing on Proposed Amended Ordinance No. 703) in the Conference Room
3. Call to order.
4. Prayer.
5. Pledge.
6. Adoption of Agenda as presented.

CONSENT AGENDA:

7. Approval of November 5, 2025, regular meeting minutes as published in the Official Journal.
8. Payment of the November 2025 bills as approved by the Claims Committee.
9. Request from the Town of Haynesville, in an email received on November 4, 2025, requesting their budgeted amount of \$500 for the Christmas Festival/Lights and to be included in the 2026 budget for the same amount.
10. Request from the Town of Haynesville for certain road repairs on Frasier Street and in addition 2 (two) loads of SB2/maintenance rock and (1) one load of asphalt to be delivered to the Town Shop on Spring Street. Reimbursement will be made through the Town's ad valorem tax credit.

REGULAR AGENDA:

11. Reminder – one (1) hour of ethics training is required to be completed by December 31, 2025, for all Jurors and Parish Employees.
12. Reminder – one (1) hour of Sexual Harassment Training is required to be completed by December 31, 2025, by all Parish Employees – Department Heads and Jury Officers have a two (2) hour training requirement.
13. Reminder - 2025 Christmas Holiday – lunch Tuesday, December 23rd at the Road Barn on Hwy 2, off Tuesday the 24th through Wednesday, January 1st, return to work on Thursday, January 2nd, 2025.
14. Brian Davis, the Executive Director of the Louisiana Trust for Historic Preservation – presentation of the Education Award to the Claiborne Parish Library for its outstanding contributions in promoting the importance of historic preservation in Louisiana.
15. Request from the Claiborne Parish Library Board of Control, in a letter dated November 20, 2025, requesting the reappointment of Mrs. Sandra Hine to another five-year term. Her term expires on December 31, 2025.

16. Request from Claiborne Parish Hospital Board District No. Three, in an email received on November 11, 2025, requesting that Dr. Wm. Mark Haynes and Dr. Samuel K. Abshire be reappointed to the board for an additional two-year term. Their terms expire on December, 31, 2025.
17. Acceptance and awarding of the lowest qualified bids for the purchase of CRS-2, CRS-P2, and CSS-1H asphalt cement necessary for the maintenance of the Claiborne Parish roads for the year 2026.
18. Acceptance and awarding of the lowest qualified bids for the purchase of Hot Mix and Colay (Cold Mix) necessary for the maintenance of the Claiborne Parish roads for the year 2026.
19. Acceptance and awarding of the lowest qualified bids for the purchase of pit run, sand clay gravel and maintenance rock necessary for the maintenance of the Claiborne Parish roads for the year 2026.
20. Acceptance and awarding of the lowest qualified bids for the purchase of sizes LA C-1 “modified”, LA C-2, LA C-3 granite or equivalent crushed stone necessary for the maintenance of the Claiborne Parish roads for the year 2026.
21. Acceptance and awarding of the lowest qualified bids for the purchase of 87 Octane Unleaded Gasoline and Diesel Fuel (off road & highway use) for use in Claiborne Parish Police Jury owned vehicles and equipment for the year 2026.
22. Acceptance and awarding of the lowest qualified bids for the purchase of various culvert types and sizes (Galvanized and HDPE type) for the maintenance of the Claiborne Parish roads for the year 2026.
23. Acceptance and awarding of the lowest qualified bids for the purchase of iron ore (road materials) for the maintenance of the Claiborne Parish roads for the year 2026.
24. Acceptance and approval of the 2026 Workers' Compensation insurance renewal rates for the CCPJ Employees.
25. Acceptance and approval of the 2026 health insurance rates from BCBS of LA for the CPPJ employees (FTE).
26. Proposed 2025 Budget Amendments – ALL FUNDS.
27. Presentation of Proposed Ordinance No. 809 – CPPJ 2026 Operating Budget ALL FUNDS.
28. Notice of Public Hearings on the Proposed 2026 Operating Budget – ALL FUNDS – Monday, January 5, 2026, at 2:00 p.m. in the Conference Room of the CPPJ Administration Bldg and on Wednesday, January 7, 2026, at 9:00 a.m. on the Conference Room of the Administration Bldg.
29. Request from Secretary-Treasurer Dwayne R. Woodard to enter into an engagement agreement with Bosch & Statham CPAs for the Audit of the Police Jury’s 2025 Financial Statements and Agreed Upon Procedures Report.
30. Request from Road Superintendents Brant Cupp and Chad Verdin, per letter received December 1, 2025, to give Truck Driver Marcus Hudson a raise of \$0.25 effective December 11, 2025. Mr. Hudson has completed his probationary six-month period. Mr. Hudson’s base pay will be \$16.25 per hour.
31. Proposed Amended Ordinance No. 703 (Heavy Haulers Ordinance) as duly published and posted.
32. Recommendations from the Road Committee meeting.
33. Recommendations from the Finance/Personnel Committee meeting.
34. Claiborne Parish Coroner’s Report –

35. Secretary-Treasurer's Update -

36. Additional Public Comment –

37. Adjourn –

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Secretary-Treasurer, Dwayne R Woodard at (318)927-2222 describing the assistance that is necessary.