

AGENDA  
CLAIBORNE PARISH POLICE JURY  
REGULAR MEETING  
10:00 a.m.  
December 4, 2019  
Jury Room  
CPPJ Administration Building  
507 West Main Street  
Homer, LA 71040

1. 9:00 a.m. – Road Committee Meeting – Conference Room
2. Call to order.
3. Prayer.
4. Pledge.
5. Adoption of Agenda as presented.

**CONSENT AGENDA:**

6. Approval of the November 6, 2019 regular meeting minutes.
7. Payment of the November 2019 bills as approved by the Claims Committee.
8. Request from Claiborne Parish OEP for approval of their 2020 Budget of \$55,883 of which the Police Jury is responsible for \$27,942 or \$2,329 per month. (2019 budget - \$2,329)
9. Request from CASA Supervisor Deanna Curtis, in a letter received November 21, 2019, requesting the \$1,000 budgeted in the 2019 budget for the Court Appointed Special Advocate Program in Claiborne Parish and to be included in the 2020 budget for the same amount.
10. Request from Secretary-Treasurer Dwayne R. Woodard, to advertise for bid for the purchase of various culvert types and sizes for use by the Claiborne Parish Hwy Dept for the one-year period of February 6, 2020 thru February 10, 2021.

**REGULAR AGENDA:**

11. Reminder – one (1) hour of Ethics training is required to be completed by December 31, 2019 for all jurors and Parish Employees.
12. Reminder – one (1) hour of Sexual Harassment Training is required to be completed by December 31, 2019 by all Parish Employees – Department Heads and Jury Officers have a two (2) hour training requirement.
13. Reminder – Christmas 2019 Holiday – lunch Friday 12/20 at the Road Barn, off Monday 12/23 till Wednesday 1/1/2020 – return to work on Wednesday January 2, 2020.
14. Reminder – First regularly scheduled meeting of the Claiborne Parish Police Jury is set for Wednesday, January 15, 2020 at 10:00 am in the Jury Chambers.
15. Acceptance and awarding of the duly advertised bids for the purchase of MC-30 Prime Oil, CRS-2, SS-1, AEP and AC-10 Asphalt Cement necessary for the maintenance of Claiborne Parish roads for the year 2020.
16. Acceptance and awarding of the duly advertised bids for the purchase of Hot Mix and Colay (Cold Mix) necessary for the maintenance of Claiborne Parish roads for the year 2020.
17. Acceptance and awarding of the duly advertised bids for the purchase of pit run sand clay gravel and maintenance rock gravel for the Year 2020.
18. Acceptance and awarding of the duly advertised bids for the purchase of sizes LA C-1 “modified”, LA C-2 and LA C-3 granite crushed stone for 2020 Year.
19. Acceptance and awarding of the duly advertised bids for the purchase of 87 Octane Unleaded Gasoline and Diesel Fuel (off-road & highway use) for use by Parish Owned Vehicles for the Year 2020.
20. Acceptance and approval of the 2020 Worker’s Compensation renewal rates.

21. Request from Secretary-Treasurer Dwayne R. Woodard to enter into an engagement agreement with Bosch & Statham CPA's for the audit of the Police Jury's 2019 Financial Statements (\$26,000) and the 2019 LLA's State-wide AUP Report (\$8,000).
22. Request from Director of Libraries, Mrs. Pamela D. Suggs, in a letter dated November 21, 2019, requesting that the Police Jury reappoint Mrs. Trudy Clark and Mrs. Janice Daniels to the Claiborne Parish Library Board for 5-year terms.
23. Request from Mrs. Myra Cottrell, in a letter received, November 19, 2019, requesting back-door garbage pick-up due to her age and physical limitations.
24. Proposed 2019 Budget Amendments – All Funds.
25. Presentation of Proposed Ordinance No. 786 – 2020 Budget All Funds
26. Notice of Public Hearing on Proposed 2020 Budget – Monday, January 6, 2020 at 2:00 p.m. in the Conference Room of the CPPJ Administration Bldg.
27. Claiborne Parish Coroner's Report -
28. Secretary-Treasurer's Update -
29. Additional Public Comment –
30. Adjourn –

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Secretary-Treasurer, Dwayne R. Woodard at (318)927-2222 describing the assistance that is necessary.